



# BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Jon Babbitt, Supervisor  
Lori McShane, Clerk  
Sara Secrest, Treasurer

Timothy Jenkins  
Paul Williams  
Trustees

## Regular Meeting September 9, 2025 Community Center, 6:00 PM

### ZOOM LINK:

**Call:** 1-929-205 -6099 **Meeting ID:** 899 087 9895 then press #

**Participant ID:** Just press # when asked. **Passcode:** 1234 then press #

<https://us02web.zoom.us/j/8990879895?pwd=a2V2K0dBQS9pYndaeVRhVU1zVkNYUT09>

### AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: Historical Society
5. Approve Minutes: 08/12
6. Dept. & Committee Reports
7. Appointments/Resignations: none
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
  - A. Planning Commission meeting – next meeting September 16th - Recreation plan survey results  
Compensation – secretary/chairman
  - B. Old Coast Guard Boat Dock Property
  - C. Woodland Park Septic
  - D. Mobi Mat
  - E. Transient Merchant Ordinance
  - F. Employee Policies/job descriptions/employee harassment claim
  - G. Guide Star quotes (email, Windows upgrade, monitors, ubiquity)
  - H. Alger County – Law enforcement invoice
  - H. L4029 – need approval
11. **New Business:**
  - A. Short Term Rental ordinance/wait list procedures
  - B. Regular Meeting Schedule
  - C. Woodland Park – camping policies
  - D. Alger County request for funding/Ambulance
12. Other
13. Public Comment (limit 2 mins each)
14. Board Comment
15. Adjournment

Signature of Township Clerk

Date and Time of Posting: September 8, 2025 – 12:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



## Burt Township Department Reports

### Assessing

Entered ten deeds, five property transfer affidavits, one certificate of trust, one principal residence exemption, and one PRE rescission. Resolved all issues from phone calls and emails, continued working on parcel reviews. I sent the address change report to County Equalization. Also, worked with County Equalization on their preliminary sales studies for 2026. And I'm also working on my 20 hours of continuing education courses, I will have them completed soon.

Derek Morrison, Burt Township Assessor

### Fire

August 14, 2025

Meeting called to order at 1800 by Chief Ross.

Present: Dale Ross, Karla Bowen, Gabe Lawrence, Troy Morgan, Jordan Dobberstein, Devin Lawrence, Nick Paul.

Excused: Mark Ward Harbaum, Michael Coles and Teagan Lawrence.

CEU handout was given to members that hadn't received it.

The Michigan Townships Association is having a conference on issues in EMS. The board is willing to send one person from the fire department to it.

The air supply system and the SCBAs will be checked by McQueen on Aug 19th.

The extrication class will be in September. Date and time to be announced.

Discussion on how to fill out run reports was done.

Inspection Schedule:

Week of the 18th Jordan

25th Troy and Nick

Meeting adjourned at 1815 and Forcible Entry training was done after the meeting.

### Library

\*Here it is, the END of the season, and the library made it through in "fine fettle" (so did the librarian!). We had a lot of patrons-lots coming from the park- and sold quite a few books. I can't even remember any "problems" occurring so since I can't recall there must not have been any-at least not of any significance! No problems-how boring!

\*All of the fests came and went, seemingly without a glitch. One thing I was amazed at was the number of weddings we had this year! There was quite a number and since I am right here I can tell what's happening and how large they are. Two weeks ago we had a monster! Maybe the biggest one I've ever seen down here. All seem to go off without a hitch and the kitchen and facilities get a good workout! They filled the hockey arena several times, and that takes a lot of folks. (I had hoped to employ somebody's sun tarp down here some weekend to set up a book sale table but every time I had that notion there was a wedding, which crowds the parking lot!).

\*Now, with Labor Day in the rearview mirror, we can see the *masses* dwindling somewhat. While the library slows down as the kids head back to school, the number of *adults* has actually increased. I have seen this happen every year as the "senior campers" hit town. More folks in the library and more book sales. I am just now getting ready to start packing and moving excess books from various places in the library and Heritage Center. This will be ongoing during the colder months. I'll clear some space but no doubt there will be more donations as the season goes by (and we can anticipate more visitors during the upcoming color season).

\*I am happy to report that once again I received quite a few complements from the visiting public regarding the library. Folks like the way it looks and really enjoy sitting in the Heritage Room and going online. A LOT OF WORK GETS DONE DOWN, HERE, judging by the constant come and go of the public. There are lots of folks online here most days. Also a lot of books circulate (so we hit 'em high and low!). And as I say, folks are very appreciative of this facility and let me know their feelings! Nice to get complements! But I think-if you look at the vill overall-with all the many nice projects that have been completed over the past few years-the library sort of fits right in. "Lookin' good folks! Nice work Grand Marais!"

As per my news-I did take a couple of med breaks recently. Had some family in town and they were willing to drive me around to the various witch doctors in the UP. One thing I found is the cause of the pain in my legs

## Burt Township Department Reports

and hip-etc. Xrays over in Munising revealed that I have some massive arthritis setting in. Oh boy-just what I need. But at least I know what's going on. One day I seem to be okay, the next *not so okay!* They found other stuff too but life goes on. I will tend to these issues in the future so...

\*If I can leave the library for a minute to address a local issue. Some time this summer I was leaving the post office and as I stepped out, I was almost blind-sided by some kid on one of those infernal cycle things they ride around on. And I mean the kid was really moving and had no common sense regarding what he was doing. If he had clipped me you might be still looking for my replacement. He would have wiped me out (John saw it; said it was close by inches). SO-I do get the local newspapers down here and read them and I can testify that this has-and is continuing to be an area of "very serious concern" for pedestrians. Marquette, Houghton and the Sault have reported this. The blasted things are out of control on the sidewalks and even taking over our streets (just what we need to go along with snow sleds and ATV's and whatever else is running around out there. So-needless to say, the village can throw my complaint of the pile if they decide to act on this for next year (by all means, look at what the other communities are doing about it-not much so far, but I think measures will be taken soon enough-lots of complaints being generated!)

\*I have support personnel volunteering to step in for me if I have to take some kind of break, for either med or car repair..."bravo for Louis Lundquist!"

\*Library OPEN schedule is: Mon-noon till 5pm; Tuesday and Thursday-3-5pm, Wed-noon till 6pm, Fri-11am till 4pm.

That's all for now from the library! Till the next time!

Roger Pilon, Librarian

PS RIP—Mary Capo and Leather Len Novak! Will miss you!

### Woodland Park

- Septic system restoration paperwork still in progress and still projected to dig in Oct. Paperwork for both LMAS and U.P. engineering still processing but approaching completion. Final adjustments to drawing as well as final verifications through EGLE should be completed by second week of Sept.
- Gravel and dirt material ready for end of season projects: adding gravel to Community Center pole barn perimeter, improve campground roads again, and site leveling / restoration.
- Paint for Marina sea wall arrived. Will paint as weather permits.
- With School officially back in session, we will be closing the park at the beach during restoration. (official dates to be determined but will be posted online)
- While fish cleaning station was up and running for some time, it is back down again. Park taking fish waste back up on hill again while down.
- Adding outdoor water hose to Park office providing basic necessity when keeping clean materials, equipment and garage.
- Odorhog replaced on east bathhouse. (outdoor ventilation for improved air quality from bathhouse)
- Multiple power outages in August. One coming from lightning that fried our ethernet, wifi, and physical phone. Service came out to replace wifi equipment and ethernet connection to office. Phone was replaced and all back up and running. With all power outages, we also needed to cycle the septic system as to not over load the system while it was down. No issues during this process.
- Zero turn lawn mower is down. Product to be quoted and replaced.
- Kubota tailgate wires were damaged and replaced.
- One dryer stopped working, "thermistor" went bad. Product ordered, replaced, and back up and running properly.
- Flickering Light in west bathhouse replaced. Outdoor lights as well as Shower handles / stems to be replaced as well.
- East bathhouse North door controlled closer damaged, drained of its oil, and stopped working. Ordered replacement and installed.
- Reviewing 2026 Woodland park plans: pricing, policies, reservations only / long-term guests.
- Woodland Park August Numbers:

## Burt Township Department Reports

- +244 nights in Aug 2025
- +152 nights booked in Aug 2025 vs 2024 for remainder of season.
- -289 nights sold in Aug 2025 vs 2024
  - Both due to weather and the change in sites and FCFS availability - less being available to rent this year vs last.
- 2024 Reservation Nights: 2,046
- 2025 Reservation Nights: 2,290
- Reservation nights booked in Aug 2024: 554
- Reservation nights booked in Aug 2025: 706
- FCFS nights 2024: 1,575
- FCFS nights 2025: 1,286

### Public Works

- Weekly mowing and trimming at Burt Township Water Department, emergency services building, bay shore parks, green space park, township offices, medical center, water storage tank grounds, federally leased property on the point, fishermen's memorial, Rose Hill cemetery and the Smith property. Airport was also mowed. (Only two planes have used/registered at the airport since May 15<sup>th</sup>.)
- I will be looking at sidewalks with Tamarack Construction for replacement this month.
- Two dead pine trees and their stumps removed at the rose hill cemetery. Area cleaned up and debris hauled off site. Added sand fill, top soil, seed and mulch to the area. Cemetery continues to be steadily busy with plot sales and burials.
- Top soil and seed added to road edges at Rose Hill cemetery to fix extreme elevation changes by the new road way elevation put in by Alger County Road Commission to help facilitate grass mowing by the roadway edge.
- Cleared overgrown sod and dirt on sidewalk adjacent to the school due to excessive build up from roadway snow plowing and sanding.
- Weekly garbage pickup at all the areas we mow in town. Significant amounts of garbage are on the grounds weekly from tourists and unsecured dumpsters from local businesses.
- Patriotic decorations uninstalled on the township offices, medical center, bay shore band stand, green space pavilion and the emergency services building for the season. Summer banners also uninstalled for season. All are cleaned and packed away for next season. Some of these will need to be replaced for next season due to wear from sun and wind.
- Old landfill site will require some repairs to the cap on the mound that has some small leachate seeps. EGLE has contacted me and is requiring the Township (The steward) to repair it. I'll be looking at it with a local contractor to see what we can do to facilitate the repair. I'm not anticipating this to be a major project.
- New plaque installed on one of the dedication benches on the green space park.
- Articulated boom lift has developed some hydraulic problems and will need to go to Midway rental in Marquette for professional repairs and have an overall safety check on the machine.
- Built a small organizing shelf for the office manager.
- Ginop (Kubota) sales is still waiting on a few components for the new commercial mower we ordered. Still no update on delivery date.

### Water Department

- Water service calls for seasonal and vacation rentals in town. We on average do over 100 each spring and fall and this consumes a large amount of our time.
- Inventory on hydrant repair parts and ordering more parts.
- 125 kw Kohler back up gen for Water Department and Emergency Service Building was serviced by UP Energy systems. New engine oil, oil filter and fuel filters. Fuel tank was filled with fresh diesel and a fuel conditioner was added for winter season operations.

## Burt Township Department Reports

- Customer water leak on Everett Ave was discovered after the last meter reading. Helped set up temporary water so they're not wasting water until the customer can have their service line replaced on their property.
- A smart point radio read component on the outside of a house on Wilson St. was removed and thrown out by the contractor working on the house. It will need to be replaced and reprogrammed at the customers expense before the meter can be read properly.
- Preliminary water system project plans have been completed. I will be reviewing them with Ryan with UP engineering soon and hopefully finalizing the design before fall is over.
- Fire Hydrant maintenance and rebuilding. Fire hydrants require periodic maintenance like most things mechanical. Hydrants are disassembled, cleaned, lubricated, oil reservoir filled, new O-rings, new gaskets and a new main valve rubber are installed. Hydrants are completely repainted as well to protect them from the winter road salt. Total of 7 rebuilt to date and will rebuild 4 more before winter if we have time.
- Monthly operational reports/well pump reports (MORs) to EGLE (State) via their verified online portal.
- Monthly water meter reading for billing usage on the system. Trouble shooting problems with non reads.
- The water quality monitoring schedule from the state (EGLE) for the 2024 season has been completed. New 2025 schedule includes lead/copper testing, complete metals, nitrates, nitrites, PFAS, fluoride, iron, sodium and others. PFAS and complete metal samples have been sent to the state approved lab for required testing. Lead and copper sampling will begin June 1<sup>st</sup>.
- The new consumer confidence report for 2024 has been approved by the state (EGLE) and has been printed on large format posters. A proof of distribution form is required and has been submitted to the state to prove that we did our due diligence to distribute it to the consumers. We go the extra mile, post it on our website, in the local paper and post physical copies around town. Copies are available upon request and a digital copy is available on the township website.

**From:** Heather Dobberstein <office@burttownship.com>  
**Sent:** Thursday, September 4, 2025 2:58 PM  
**To:** Clerk  
**Subject:** supervisor report

August 2025

As the summer winds down, I will fill you in on projects and issues I'm working on.

1. Meeting with Sheriff Brock to discuss contract issues. We agreed to write up a new contract for Burt Township to address patrol and other issues including help with ordinance enforcement. We will continue to work to negotiate its contents. I will be sure to get the board's approval before I present it to Sheriff Brock. I encourage the boards input and ideas.
2. The Marina project is nearly complete for this year. New posts were installed on the sea wall and painting is in progress. We are looking into a plan for next year to continue on with the timber replacement. It is my intent that with the increase activity at the marina that it will become its own department, not to rely on the park for support. More on this later.
3. Received job descriptions from all department managers almost 2 weeks ago. They are for the board to review and revise. We will address them at the October meeting.
4. Lowder road project looks great. You may have seen the gravel trucks. Great job.
5. Our ambulance has a broken radio which means we are operating on handhelds only. This is an essential function and a very important issue. I talked to Tina at Alger County and ordered a replacement radio. Fortunately, Alger County will split the cost with us. However, there is a 3 month wait!

Thats the outstanding stuff. Been a busy summer. Enjoy the colors and September.

Jon Babbitt  
Supervisor

**Heather Dobberstein**  
*Deputy Clerk, Office Manager*

**Burt Township, Alger County**  
PO Box 430  
Grand Marais, MI 49839  
[burttownship.com](http://burttownship.com)  
**Phone:** 906-494-2381  
**Fax:** 906-494-2627

# BURT TOWNSHIP TREASURER'S REPORT

September 10th, 2025

Account Name		Balance as of 8/31/2025	Deposits since	Checks since	Balance as of 9/4/2025	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
<b>Fund</b>	<b>Fund</b>							
General Fund	101	41,625.42	37.16	910.03	40,752.55	12,935.62	27,816.93	101 000-001.000
Fire Protection	206	41,151.65	36.71	-	41,188.36	17,227.47	23,960.89	206 000-001.000
Harbor Fund	220	111,913.35	99.85	-	112,013.20	3,000.00	109,013.20	220 000-001.000
Township Improvement	246	102,344.88	91.31	3,790.99	98,645.20	7,998.75	90,646.45	246 000-001.000
Roads	247	270,664.09	241.50	-	270,905.59	-	270,905.59	246 000-002.000
Beach Access	255	2,479.58	2.21	-	2,481.79	-	2,481.79	255 000-001.000
Medical Facility	291	(570.52)	-	-	(570.52)	1,031.76	(1,602.28)	291 000-001.000
Ambulance Corps	505	93,925.86	83.81	-	94,009.67	6,822.02	87,187.65	505 000-001.000
Park Fund	508	247,259.41	2,307.37	4,424.61	245,142.17	31,160.55	213,981.62	508 000-001.000
Fuel System	585	(25,088.90)	34,796.59	-	9,707.69	11,002.97	(1,295.28)	585 000-001.000
Water Receiving	591	42,202.80	4,333.41	122.00	46,414.21	21,814.95	24,599.26	591 000-001.000
Marina	594	57,644.56	51.43	34,825.52	22,870.47	3,098.70	19,771.77	594 000-001.000
Park Cap. Imp. Bond Project Fund	508	22,031.46	-	-	22,031.46	-	22,031.46	508 000-005.000
Water-Bond Redemption/Reserve	591	116,395.32	98.41	-	160,872.00	-	160,872.00	591 000-005.000
Water-Repair, Replace & Impr	591	107,048.97	-	-	107,048.97	-	107,048.97	591 000-001.004
Fitness Center	508	2,658.40	-	-	2,658.40	-	2,658.40	508 000-006.000
<b>TOTALS:</b>					<b>1,276,171.21</b>		<b>1,160,078.42</b>	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	41,390.74	126,815.62	-	168,206.36	-	168,206.36	701-000-001.000
Payroll Account	All	6,544.76	11.83	-	6,556.59	-	6,556.59	101-000-001.001
Debit Card Account	All	4,728.09	5,485.57	213.66	10,000.00	-	10,000.00	101-000-001.010
<b>CD'S</b>			<b>Value</b>		<b>Terms</b>	<b>Interest Rate</b>		
Water Department	591	102,663.24	102,663.24	2/22/2027	60 mths	2.10		591-000-003.014
Water RRI	591	107,048.97	107,048.97	7/22/2026	60 mths	2.10		591-000-003.012
<b>TOTAL VALUE OF CD'S</b>			<b>209,712.21</b>				<b>1,369,790.63</b>	

Bank Code	GL Number	Description	Beginning Balance 08/31/2025	Total Debits	Total Credits	Ending Balance 09/04/2025
<b>BOND WATER BOND REDEMPTION/RESERVE</b>						
	591-000-005.000	BOND REDEMPTION/RESERVE	116,395.32	98.41	0.00	116,493.73
		WATER BOND REDEMPTION/RESERVE	116,395.32	98.41	0.00	116,493.73
<b>CD-RR WATER RRI ACCT CD</b>						
	591-000-003.012	CD- REPAIR REPLACE IMPROVEMENT	107,048.97	0.00	0.00	107,048.97
		WATER RRI ACCT CD	107,048.97	0.00	0.00	107,048.97
<b>CD-W1 WATER DEPT CD</b>						
	591-000-003.014	CD - METERS (555945-9175)	102,663.24	0.00	0.00	102,663.24
		WATER DEPT CD	102,663.24	0.00	0.00	102,663.24
<b>DEBIT DEBIT CARD ACCT.</b>						
	101-000-001.010	CASH-CREDIT CARD	9,089.97	910.03	0.00	10,000.00
	508-000-001.010	CASH-CREDIT CARD	(4,210.95)	4,424.61	213.66	0.00
	591-000-001.010	CASH-CREDIT CARD	(122.00)	122.00	0.00	0.00
	594-000-001.010	CASH-CREDIT CARD	(28.93)	28.93	0.00	0.00
		DEBIT CARD ACCT.	4,728.09	5,485.57	213.66	10,000.00
<b>FITNE FITNESS CENTER SAVINGS</b>						
	508-000-006.000	FITNESS SAVINGS	2,658.40	0.00	0.00	2,658.40
		FITNESS CENTER SAVINGS	2,658.40	0.00	0.00	2,658.40
<b>GEN GENERAL CHECKING</b>						
	101-000-001.000	CASH - CHECKING	41,625.42	37.16	910.03	40,752.55
	206-000-001.000	CASH - CHECKING	41,151.65	36.71	0.00	41,188.36
	220-000-001.000	CASH - CHECKING	111,913.35	99.85	0.00	112,013.20
	246-000-001.000	CASH - CHECKING	102,344.88	91.31	0.00	102,436.19
	247-000-001.000	CASH - CHECKING	270,664.09	241.50	0.00	270,905.59
	255-000-001.000	CASH - CHECKING	2,479.58	2.21	0.00	2,481.79
	291-000-001.000	CHECKING (70874)	(570.52)	0.00	0.00	(570.52)
	505-000-001.000	CASH - CHECKING	93,925.86	83.81	0.00	94,009.67
	508-000-001.000	CASH - CHECKING	247,259.41	2,307.37	4,424.61	245,142.17
	585-000-001.000	CHECKING (22053)	(25,088.90)	34,796.59	0.00	9,707.69
	591-000-001.000	CASH - CHECKING	42,202.80	4,333.41	122.00	46,414.21
	594-000-001.000	CASH - CHECKING	57,644.56	51.43	34,825.52	22,870.47
		GENERAL CHECKING	985,552.18	42,081.35	40,282.16	987,351.37
<b>MOBI</b>						
	508-000-002.000	MOBI MAT - SAVINGS	14,000.00	0.00	0.00	14,000.00
			14,000.00	0.00	0.00	14,000.00
<b>PKBND WP CAPITAL IMPROVEMENT BOND PROJECT FUND</b>						
	508-000-005.000	WP CAPITAL IMPROVEMENT BOND PROJECT	22,031.46	0.00	0.00	22,031.46



CASH SUMMARY BY BANK FOR BURT TOWNSHIP  
 FROM 08/31/2025 TO 09/04/2025

Bank Code GL Number	Description	Beginning Balance 08/31/2025	Total Debits	Total Credits	Ending Balance 09/04/2025
WP CAPITAL IMPROVEMENT BOND PROJECT FUND					
		22,031.46	0.00	0.00	22,031.46
PR CK PAYROLL CHECKING					
101-000-001.001	Cash - Payroll Checking + PR Due Fro	6,634.78	11.83	0.00	6,646.61
206-000-001.001	Cash - Payroll Checking + PR Due Fro	7,160.04	0.00	0.00	7,160.04
246-000-001.001	Cash - Payroll Checking + PR Due Fro	(7,336.81)	0.00	0.00	(7,336.81)
505-000-001.001	Cash - Payroll Checking + PR Due Fro	606.15	0.00	0.00	606.15
508-000-001.001	Cash - Payroll Checking + PR Due Fro	(626.13)	0.00	0.00	(626.13)
591-000-001.001	Cash - Payroll Checking + PR Due Fro	(4,762.89)	0.00	0.00	(4,762.89)
594-000-001.001	Cash - Payroll Checking + PR Due Fro	4,862.89	0.00	0.00	4,862.89
701-000-001.001	Cash - Payroll Checking + PR Due Fro	6.73	0.00	0.00	6.73
	PAYROLL CHECKING	6,544.76	11.83	0.00	6,556.59
R/M WATER R,R,& I					
591-000-001.004	CASH - REPAIR, REPLACE, & IMPROVEMEN	141,481.02	120.02	0.00	141,601.04
	WATER R,R,& I	141,481.02	120.02	0.00	141,601.04
TAX TAX FUND					
701-000-001.000	CASH - CHECKING	41,390.74	126,815.62	0.00	168,206.36
	TAX FUND	41,390.74	126,815.62	0.00	168,206.36
	TOTAL - ALL FUNDS	1,544,494.18	174,612.80	40,495.82	1,678,611.16

09/05/2025 04:03 PM  
User: LORI  
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP  
INVOICE ENTRY DATES 03/10/2021 - 09/10/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Vendor Code	Vendor Name	Invoice	Description	Amount
411.	41 LUMBER	2507-888973	WOOD FOR MARINA POSTS	1,412.65
TOTAL FOR: 41 LUMBER				1,412.65
010	ALGER- DELTA COOPERATIVE ELECTRIC A	AUG ELECTRIC	AUGUST 2025 EL;ECTRIC USAGE	10,190.38
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A				10,190.38
038	BAYSHORE MARKET	09/01 STATE	VARIOUS	52.62
TOTAL FOR: BAYSHORE MARKET				52.62
497	BLUE CROSS BLUE SHIELD OF MICHIGAN	007040856	HEALTH INSURANCE	6,405.89
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN				6,405.89
050	BOWMAN GAS & OIL CO.	ACCT 002723	P-ROPANE USAGE AUG 2025 PARK	1,383.45
TOTAL FOR: BOWMAN GAS & OIL CO.				1,383.45
599	GFL ENVIROMENTAL	T30000142619	EQUIPMENT USE FEE	25.00
TOTAL FOR: GFL ENVIROMENTAL				25.00
418	GRAINGER	9544922165	WATER DEPT SIGNS	65.92
		9617481016	BACKUP GENERATOR PE ADDITIVIE	29.54
TOTAL FOR: GRAINGER				95.46
139	HIAWATHA TELEPHONE	1733934	PHONE	1,009.98
TOTAL FOR: HIAWATHA TELEPHONE				1,009.98
624	MACQUEEN EQUIPMENT	P53806	ANNUAL FLOW TESTING SCBA	1,316.65
TOTAL FOR: MACQUEEN EQUIPMENT				1,316.65
175	MANISTIQUE OIL	036486	DIESEL DEL 2100 GAL @ 2.99/GAL	6,279.00
		036487	PREM UNLEAD DEL 1360 GAL @ 3.28/GAL	4,464.08
TOTAL FOR: MANISTIQUE OIL				10,743.08
557	MIKE BUTKOVICH TRUCKING, LLC	082925-1	LOAD OF GRAVEL - PARK	1,100.00
TOTAL FOR: MIKE BUTKOVICH TRUCKING, LLC				1,100.00
218	MUNICIPAL UNDERWRITERS OF MICHIGAN,	16060	2025 RENEWAL	49,746.00
TOTAL FOR: MUNICIPAL UNDERWRITERS OF MICHIGAN,				49,746.00
299	SH GRAND MARAIS	5482	VARIOUS	1,469.02
TOTAL FOR: SH GRAND MARAIS				1,469.02

09/05/2025 04:03 PM  
User: LORI  
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP  
INVOICE ENTRY DATES 03/10/2021 - 09/10/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Vendor Code	Vendor Name	Invoice	Description	Amount
604	STANDARD INSURANCE COMPANY	006429460149	LIFE INSURANCE	72.15
TOTAL FOR: STANDARD INSURANCE COMPANY				72.15
314	TRI-COUNTY SEPTIC & SONS LLC	1237	WOODLAND PARK PUMP OUTS	3,750.00
		1243	MARINA PUMP OUT	600.00
		1248	PORTABLE TOILET RENTAL	1,230.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC				5,580.00
523	U.P. ENERGY SYSTEMS LLC	3604	SERVICE KOEHLER GENERATOR	1,514.72
TOTAL FOR: U.P. ENERGY SYSTEMS LLC				1,514.72
323	UP ENGINEERS & ARCHITECTS, INC.	2501182	WATER SYSTEM IMPROVE	6,213.60
		2502172	WATER SYSTEM IMPROVE	8,124.05
		2502174	MARINA MASTER PLAN	3,000.00
TOTAL FOR: UP ENGINEERS & ARCHITECTS, INC.				17,337.65
331	VERIZON WIRELESS	6121942202	WIRELESS PHONE	280.38
TOTAL FOR: VERIZON WIRELESS				280.38
336	WATER DEPARTMENT	AUG WATER	WATE4R USAGE AUGUST 2025	3,847.71
TOTAL FOR: WATER DEPARTMENT				3,847.71
578	ZELLAR SANITATION	135867	GARBAGE	2,200.00
		136175	RECYCLING	310.00
TOTAL FOR: ZELLAR SANITATION				2,510.00
TOTAL - ALL VENDORS				116,092.79
<b>FUND TOTALS:</b>				
Fund 101 - GENERAL FUND				12,935.62
Fund 206 - FIRE FUND				17,227.47
Fund 220 - HARBOR REHABILITATION FUND				3,000.00
Fund 246 - TOWNSHIP IMPROVEMENT FUND				7,998.75
Fund 291 - MEDICAL CENTER				1,031.76
Fund 505 - AMBULANCE FUND				6,822.02
Fund 508 - PARK/ RECREATION FUND				31,160.55
Fund 585 - FUEL				11,002.97
Fund 591 - WATER FUND				21,814.95
Fund 594 - MARINA				3,098.70

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
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08/13/2025	DEBIT	1762	AP	023	AMAZON.COM	TOILET PAPER - PARK	374.03
08/15/2025	DEBIT	1761	AP	255	POSTMASTER, GRAND MARAIS	REC PLAN SURVEYS TO CUPPAD	14.25
08/16/2025	DEBIT	1757	AP	023	AMAZON.COM	DOUBLE SIDED TAPE	16.69
08/18/2025	DEBIT	1756	AP	023	AMAZON.COM	SPEAKERS/EARB UDS	33.48
08/21/2025	DEBIT	1770	AP	023	AMAZON.COM	TUMBO TOILET PAPER PARK	534.00
08/21/2025	DEBIT	1777	AP	367	MESSICKS	COVER, DISCHARGE WIRE GATE	103.57
08/21/2025	DEBIT	1779	AP	367	PEROS PARTS	THERMISTOR FOR DRYER	48.65
08/22/2025	DEBIT	1775	AP	023	AMAZON.COM	HAND TOWEL PARK	508.44
08/27/2025	DEBIT	1778	AP	367	SUBWAY	ERROR/REIMBURSE	49.02
08/28/2025	DEBIT	1747	AP	649	ZOOM	MONTHLY CLOUD STORAGE	10.00
08/28/2025	DEBIT	1780	AP	023	AMAZON.COM	SCREEN PROTECTOR/KEYCHAINS	19.45
08/30/2025	DEBIT	1772	AP	023	AMAZON.COM	TUMBO TOILET PAPER	206.25
08/31/2025	DEBIT	1774	AP	023	AMAZON.COM	OFFICE SUPPLIES PARK	29.59
08/31/2025	DEBIT	1776	AP	023	AMAZON.COM	GRASS SEED	60.00
09/04/2025	DEBIT	1771	AP	023	AMAZON.COM	COPY PAPER/GOLF CART TUNE UP PENS TAPE	124.07

Total of 15 Disbursements: 2,131.49

Bank GEN GENERAL CHECKING

08/13/2025	GEN	1666(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 08/09 PAYDAY 08/15/2025	31,966.14
08/13/2025	GEN	13986	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTAL	602.51
08/13/2025	GEN	13987	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	ELECTRUC USAGE JULY 2025	0.00
08/13/2025	GEN	13988	AP	593	ANDERSON, TACKMAN & COMPANY, PLC	AUDIT	5,600.00
08/13/2025	GEN	13989	AP	367	ANDREW FARON	CANCEL RESERVE NO CARD	135.00
08/13/2025	GEN	13990	AP	038	BAYSHORE MARKET	VARIOUS	52.97
08/13/2025	GEN	13991	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE AUGUST	6,405.89
08/13/2025	GEN	13992	AP	055	B66 SOFTWARE	CEMETERY/ASSESSOR	1,521.00
08/13/2025	GEN	13993	AP	666	DOWNHILL SOLUTIONS	PUMP WORK SEPTIC TANKS	1,300.00
08/13/2025	GEN	13994	AP	113	FOX RIVER AUTO	15X40 WOLFHEAD	1,661.57
08/13/2025	GEN	13995	AP	599	GFL ENVIRONMENTAL	DUMP DAYS	3,326.35
08/13/2025	GEN	13996	AP	118	GINOP SALES INC.	KUBOTA PARTS	171.74
08/13/2025	GEN	13997	AP	418	GRAINGER	PAINT BRUSHES	189.67
08/13/2025	GEN	13998	AP	139	HIMAWAYA TELEPHONE	ACCPT 00049677-9	0.00
08/13/2025	GEN	13999	AP	143	HITCHING POST ELECTRIC	50 AMP MARINA	1,158.15
08/13/2025	GEN	14000	AP	591	HOBOLIK ENTERPRISES	BEACH BATHHOUSE DRAIN	2,158.50
08/13/2025	GEN	14001	AP	648	JACK CUSUMANO	NEW TELEPHONE LIGHTNING/GINOP MROF	248.47
08/13/2025	GEN	14002	AP	175	MANISTIQUE OIL	DIESEL-WATER GEN	22,198.69
08/13/2025	GEN	14003	AP	557	MIKE BUTKOVICH TRUCKING, LLC	GRAVEL/DIRT	1,500.00
08/13/2025	GEN	14004	AP	206	MINING JOURNAL	DAY TRIPPING - ADVERTISE	834.00
08/13/2025	GEN	14005	AP	218	MUNICIPAL UNDERWRITERS OF MICHIGAN,	PROVIDENT 24 ACCT HEALTH	290.00
08/13/2025	GEN	14006	AP	533	NEWMERRY NEWS	ONE YEAR SUBSCRIPTION	110.50
08/13/2025	GEN	14007	AP	367	PAT'S LOCK & KEY	MARINA BARTH DOOR KEYS	240.00
08/13/2025	GEN	14008	AP	263	QUILL CORPORATION	ANNUALMEMBER	0.00
08/13/2025	GEN	14009	AP	299	SH GRAND MARAIS	VARIOUS	1,742.63
08/13/2025	GEN	14010	AP	670	SHINER TECHNOLOGIES	WIFI ISSUES - PARK	1,394.58
08/13/2025	GEN	14011	AP	604	STANDARD INSURANCE COMPANY	LIFE INSURANCE	72.15
08/13/2025	GEN	14012	AP	681	STORM ELECTRICAL	PARK POLE BARN ELECT -FESTIVAL	2,400.00
08/13/2025	GEN	14013	AP	678	TAMARACK EXCAVATING & SEPTIC	LABOR/MACHINE SEPTIC	3,135.50
08/13/2025	GEN	14014	AP	607	THE OFFICE PLANNING GROUP	COPIES	1,010.92
08/13/2025	GEN	14015	AP	561	TINTI, STEVEN J.	LEASE/USDA	350.00
08/13/2025	GEN	14016	AP	314	TRI-COUNTY SEPTIC & SONS LLC	MARINA PUMP OUT	6,845.00
08/13/2025	GEN	14017	AP	376	UPLINE	TRASH/DRILL BIT/SAFETY VEST	969.30
08/13/2025	GEN	14018	AP	331	VERIZON WIRELESS	WIRELESS PHONE	0.00
08/13/2025	GEN	14019	AP	336	WATER DEPARTMENT	WATE USAGE JULY 2025	3,628.28
08/13/2025	GEN	14020	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	75.00
08/13/2025	GEN	14021	AP	050	BOWMAN GAS & OIL CO.	PROPANE USAGE PARK JULY 2025	787.95

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
08/13/2025	GEN	14022	AP	241	PAUL'S PLUMBING & APPLIANCE INC.	FISH GRINDER MOTOR	6,508.17
08/14/2025	GEN	1667(E)	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	ELECTRUC USAGE JULY 2025	8,298.47
08/14/2025	GEN	1668(E)	AP	586	CAMPSPOT	RESERVATIONS FEES	1,166.15
08/14/2025	GEN	1669(E)	AP	139	HIAMATWA TELEPHONE	ACCT 00049677-9	1,009.68
08/14/2025	GEN	1670(E)	AP	263	QUILL CORPORATION	COFFEE	150.37
08/14/2025	GEN	1671(E)	AP	331	VERIZON WIRELESS	WIRELESS PHONE	280.38
08/14/2025	GEN	14023	AP	306	CCI SYSTEMS	NAAS SUPPORT FIREWALL	175.00
08/14/2025	GEN	14024	AP	367	KECO PUMP AND EQUIPMENT	SUCTION HOSE ASSEMBLY	476.35
08/14/2025	GEN	14025	AP	323	UP ENGINEERS & ARCHITECTS, INC.	WATER SYSTEM IMPROVE	22,575.50
08/14/2025	GEN	14026	AP	578	ZELIAR SANITATION	GARBAGE	2,500.82
08/19/2025	GEN	14027	AP	665	CLEARY BUILDING CORP	POLE BARN PARK FINAL PAY	7,358.00
08/21/2025	GEN	14028	AP	557	MIKE BUTKOVICH TRUCKING, LLC	MISPAKE ON INVOICE - GRAVEL, 1100/100	1,000.00
08/29/2025	GEN	1672(E)	AP	242	PAYROLL ACCOUNT	PP ENDES 08/23 PAYDAY 08/29/25	30,520.66
08/29/2025	GEN	1673(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 08/31/2025 PAYDAY 08/29/25	6,059.81
09/04/2025	GEN	1674(E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD	5,485.57

(4 Checks Voided)  
Total of 48 Disbursements: 197,647.39

Bank PR CK PAYROLL CHECKING

08/15/2025	PR CK	12556	PR	201	McMahon, Ryan		134.79
08/15/2025	PR CK	12557	PR	214	CYLLA, NATHANIEL		370.73
08/15/2025	PR CK	DD3344(A)	PR	007	BONTRAGER, CAROLYN		49.34
08/15/2025	PR CK	DD3345(A)	PR	149	Duvernois, Andrew		194.70
08/15/2025	PR CK	DD3346(A)	PR	190	Keene, Craig		448.76
08/15/2025	PR CK	DD3347(A)	PR	177	BECKWITH, DAVID		477.54
08/15/2025	PR CK	DD3348(A)	PR	114	Pilon, Roger		572.23
08/15/2025	PR CK	DD3349(A)	PR	172	WARD-HARBAUM, ZACKERY		870.81
08/15/2025	PR CK	DD3350(A)	PR	202	Secrest, Sara		897.93
08/15/2025	PR CK	DD3351(A)	PR	063	WILSON, SUSANN		901.43
08/15/2025	PR CK	DD3352(A)	PR	203	BABBITT, JON		928.44
08/15/2025	PR CK	DD3353(A)	PR	156	Dobberstein, Heather		974.03
08/15/2025	PR CK	DD3354(A)	PR	200	TECKAM, DORINDA		1,064.66
08/15/2025	PR CK	DD3355(A)	PR	181	Link, Jeffrey		1,065.41
08/15/2025	PR CK	DD3356(A)	PR	102	McShane, Lori		1,082.10
08/15/2025	PR CK	DD3357(A)	PR	137	Morrison, Derek		1,111.48
08/15/2025	PR CK	DD3358(A)	PR	211	Wilkie, Michael		1,151.98
08/15/2025	PR CK	DD3359(A)	PR	185	Williamson, Richard		1,220.05
08/15/2025	PR CK	DD3360(A)	PR	192	NYMAN, ROBERT		1,235.40
08/15/2025	PR CK	DD3361(A)	PR	197	Cusumano, Jack		1,360.46
08/15/2025	PR CK	DD3362(A)	PR	119	Beek, Lee		1,584.58
08/15/2025	PR CK	DD3363(A)	PR	125	Warner, Joshua		1,639.26
08/15/2025	PR CK	DD3364(A)	PR	005	BEER, MICHAEL		2,249.37
08/15/2025	PR CK	DD3365(A)	PR	005	BEER, MICHAEL		6,330.56
08/15/2025	PR CK	DD3366(A)	PR	005	BEER, MICHAEL		2,443.07
08/15/2025	PR CK	DD3367(A)	PR	005	BEER, MICHAEL		2,443.07
08/15/2025	PR CK	DD3368(A)	PR	005	BEER, MICHAEL		1,107.03
08/15/2025	PR CK	DD3369(A)	PR	005	BEER, MICHAEL		59.91
08/15/2025	PR CK	DD3370(A)	PR	005	BEER, MICHAEL		550.22
08/15/2025	PR CK	DD3371(A)	PR	005	BEER, MICHAEL		66.07
08/15/2025	PR CK	DD3372(A)	PR	005	BEER, MICHAEL		374.43
08/15/2025	PR CK	DD3373(A)	PR	005	BEER, MICHAEL		681.07
08/15/2025	PR CK	DD3374(A)	PR	005	BEER, MICHAEL		142.28
08/15/2025	PR CK	DD3375(A)	PR	005	BEER, MICHAEL		232.58
08/15/2025	PR CK	DD3376(A)	PR	005	BEER, MICHAEL		369.48
08/15/2025	PR CK	DD3377(A)	PR	005	BEER, MICHAEL		572.23
08/15/2025	PR CK	DD3378(A)	PR	005	BEER, MICHAEL		587.12
08/15/2025	PR CK	DD3379(A)	PR	005	BEER, MICHAEL		648.00
08/15/2025	PR CK	DD3380(A)	PR	005	BEER, MICHAEL		854.31
08/15/2025	PR CK	DD3381(A)	PR	005	BEER, MICHAEL		870.20
08/15/2025	PR CK	DD3382(A)	PR	005	BEER, MICHAEL		897.94

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
08/29/2025	PR CK	DD3374(A)	203		BABBITT, JON		928.44
08/29/2025	PR CK	DD3375(A)	211		Wilkie, Michael		940.99
08/29/2025	PR CK	DD3376(A)	185		Dobberstein, Heather		1,029.96
08/29/2025	PR CK	DD3377(A)	186		Williamson, Richard		1,044.34
08/29/2025	PR CK	DD3378(A)	181		Link, Jeffrey		1,050.56
08/29/2025	PR CK	DD3379(A)	102		McShane, Lori		1,082.10
08/29/2025	PR CK	DD3380(A)	137		Morrison, Derek		1,111.49
08/29/2025	PR CK	DD3381(A)	200		TECKAM, DORINDA		1,174.24
08/29/2025	PR CK	DD3382(A)	197		Cusumano, Jack		1,336.87
08/29/2025	PR CK	DD3383(A)	125		Warner, Joshua		1,423.21
08/29/2025	PR CK	DD3384(A)	119		Beek, Lee		1,503.81
08/29/2025	PR CK	DD3385(A)	005		BECK, MICHAEL		2,249.37
08/29/2025	PR CK	DD3386(A)	115		Weaver, Dennis		23.09
08/29/2025	PR CK	DD3387(A)	164		LUNDQUIST, CHRISTINE		44.04
08/29/2025	PR CK	DD3388(A)	174		Irvine, Jennifer		44.04
08/29/2025	PR CK	DD3389(A)	198		Lowe, Rodney		44.05
08/29/2025	PR CK	DD3390(A)	210		SENK, VICTOR		44.05
08/29/2025	PR CK	DD3391(A)	195		Mixon, Walter		46.17
08/29/2025	PR CK	DD3392(A)	153		BONTAGER, PHILIP		46.18
08/29/2025	PR CK	DD3393(A)	178		LAWRENCE, TEAGAN		69.26
08/29/2025	PR CK	DD3394(A)	179		LAWRENCE, DEVIN		88.10
08/29/2025	PR CK	DD3395(A)	187		MORGAN, TROY		165.19
08/29/2025	PR CK	DD3396(A)	157		DOBERSTEIN, JORDAN		187.20
08/29/2025	PR CK	DD3397(A)	206		Lawrence, Gabriel		198.23
08/29/2025	PR CK	DD3398(A)	189		Jenkins, Timothy		367.08
08/29/2025	PR CK	DD3399(A)	204		WILLIAMS, PAUL		411.14
08/29/2025	PR CK	DD3400(A)	054		BOWEN, KARIA		444.68
08/29/2025	PR CK	DD3401(A)	108		McShane, Calvin		1,383.93
08/29/2025	PR CK	EFT1416(E)			EFTPS		5,940.90
08/29/2025	PR CK	EFT1417(E)			MERS		2,367.03
08/29/2025	PR CK	EFT1418(E)			MICHIGAN DEPARTMENT OF TREASURY		1,053.08
08/29/2025	PR CK	EFT1419(E)			FEDERAL		1,057.40
08/29/2025	PR CK	EFT1420(E)			MICHIGAN DEPARTMENT OF TREASURY		274.41

Total of 73 Disbursements: 67,546.61

Bank TAX TAX FUND

08/14/2025	TAX	3701	020		ALGER COUNTY TREASURER	SUMMER TAX DIST 285-458	85,778.18
08/14/2025	TAX	3702	059		BURT TOWNSHIP SCHOOLS	SUMMER TAX DIST 285-458	109,168.61
08/14/2025	TAX	3703	117		GENERAL FUND	SUMMER TAX DIST 285-458	2,323.37
08/14/2025	TAX	3704	354		MARESA	SUMMER TAX DIST 285-458	29,082.96
08/14/2025	TAX	3705	457		STATE OF MICHIGAN	SUMMER TAX DIST 285-458	2,181.24
08/29/2025	TAX	3706	020		ALGER COUNTY TREASURER	SUMMER TAX DIST RECEIPT 459-581	64,190.19
08/29/2025	TAX	3707	059		BURT TOWNSHIP SCHOOLS	SUMMER TAX DIST RECEIPT 459-581	91,003.79
08/29/2025	TAX	3708	117		GENERAL FUND	SUMMER TAX DIST RECEIPT 459-581	1,770.25
08/29/2025	TAX	3709	354		MARESA	SUMMER TAX DIST RECEIPT 459-581	21,763.64
08/29/2025	TAX	3710	367		MICHAEL, BENEDICT	OVERPAYMENT FOR PARCEL 002-107-022-20	35.78
08/29/2025	TAX	3711	457		STATE OF MICHIGAN	SUMMER TAX DIST QFP RECEIPT 459-581	154.78

Total of 11 Disbursements: 407,452.79

## August Stats



**From** Capt M. Waldron <mwaldron@algercounty.gov>  
**To** supervisor@burttownship.com <supervisor@burttownship.com>  
**Date** 2025-09-08 11:24 am

Listed below are the stats for the month of August in Burt Twp.

- 1 - Welfare check
- 2 - Trespass complaint
- 2- Missing Person(s) investigation
- 1 - Suicide investigation
- 1 - Assault investigation
- 1 - Leaving the scene of an accident investigation
- 1 - Suspicious Persons investigation
- 1 - OWI
- 1 - Illegal surveilling investigation - multiple counts

Traffic Stops - 36

Traffic Citations civil infraction- 21

Traffic Misdemeanor - 1 (Driving while license suspended)

**Capt. Matthew Waldron**  
**Alger County Sheriff's Office**  
101 E. Varnum St.  
Munising, MI 49862

**Office - 906-387-7027**  
**Cell - 906-450-3087**  
**Fax - 906-387-1728**