



# BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Timothy Jenkins

Paul Williams

Trustees

Jon Babbitt, Supervisor

Lori McShane, Clerk

Sara Secrest, Treasurer

## Regular Meeting

June 10, 2025

Community Center, 6:00 PM

### ZOOM LINK:

**Call:** 1-929-205 -6099 **Meeting ID:** 899 087 9895 then press #

**Participant ID:** Just press # when asked. **Passcode:** 1234 then press #

<https://us02web.zoom.us/j/8990879895?pwd=a2V2K0dBQS9pYndaeVRhVU1zVkNYUT09>

### AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: Barney, Woodruff, Neighbors  
Review rules for types of correspondence and presentation
5. Approve Minutes: 05/13/25, 05/19/25
6. Dept. & Committee Reports
7. Appointments/Resignations: none
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
  - A. Planning Commission meeting – next meeting date???? Status???
  - B. Transient Merchant Ordinance review follow-up – Food truck location
  - C. Parking on Bay Hill – elimination plan
  - C. Mobi Mat and decking alterations
  - D. Beach Bathhouse
  - E. School Forest Signage – Rupel letter
  - F. Old Coast Guard Boat Dock Property
  - G. Alleyways
11. **New Business:**
  - A. Historical Society – Scanning project
  - B. Sidewalks – quotes - Tamarack
  - C. Sparling instruments – main line prop meters
  - D. Michigan Townships Association – Dues and training
  - E. Affordable housing project – Pam Johnson
12. Other
13. Public Comment (limit 2 mins each)
14. Board Comment
15. Adjournment

Signature of Township Clerk

Date and Time of Posting: June 9, 2025 – 12:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



**Regular Meeting of the Burt Township Board**  
**Tuesday, May 13, 2025 -- Community Center - 6:00 PM**

**DRAFT#2**

**Attendance:** Jon Babbitt, Lori McShane, Sara Secrest, Tim Jenkins, and Paul Williams.

**Public Comments:** Briana Rupel is still collecting your glass at recycling – thank you so far, we have recycled over 590 pounds! Tom Antsy complained of a strong odor in the medical center on his previous visits, as well as inquiring on campers in a spot off H58 east of town, is it legal? Kay Powers mentioned the Altran bus to Marquette was cancelled again this month, can we talk with them to let them know how important this is.

**Agenda:** Motion by Babbitt, second by Williams to approve agenda moving the Egerer presentation up to before unfinished business. 5 ayes.

**Correspondence:** Letter from Nikki Darrow thanking the board for the deep cleaning of the community center kitchen, and offered funds from the Women's Club to replace the current floor in the kitchen.

**Approve Minutes:** Motion by Jenkins, second by Babbitt, to approve the minutes from the April 8th regular meeting and the April 7th special meeting. 5 ayes.

**Department and Committee Reports:** Reports were available from the Assessor, DPW & Water, Fire, Library, and Woodland Park.

**Appointments/Resignations:** none

**Supervisor Report:** Campground is open on the 15<sup>th</sup>. Still waiting on the engineer drawings on the boardwalk project. The harbormaster is back and the marina is open. The DPW guys are working hard cleaning up after the long winter. Road restrictions will be lifted on the 15<sup>th</sup> and the cemetery opens on the 15<sup>th</sup> as well. There is a burning ban in place. Recycling moved to M77 location – scheduled for Wednesday May 14<sup>th</sup> and May 28<sup>th</sup>.

**Treasurer's report and Approval of Bills:** Treasurer's report – (\$1,466,572.05) Motion by Babbitt second by Williams to accept treasurer's report and approve the bills for payment (\$37,707.47). 5 ayes.

**Unfinished Business:**

**Awareness Campaign for the Harbor Sand Problem (Egerer/Thompson):** Bill Egerer led a discussion regarding the conditions in the bay and the continuing influx of sand. He encouraged the community to be aware and get involved, and they have created a web page to educate – [savewestbay.com](http://savewestbay.com) He explained that the board would be the fiscal agent for projects but it is important for the community to learn about these problems and offer support. Please visit the website or the township office for additional information.

**Planning Commission:** Next meeting of the planning commission is May 15th. They will be discussing the latest revisions to the zoning ordinance. Also, a meeting of the Zoning Board of Appeals on May 22, 2025, hearing a variance request for property out on Sucker River Rd. Keep watching our facebook and web page for scheduling of future meetings.

**Transient Merchant Ordinance review:** Correspondence was read (10 letters) in support of the Fired-Up food truck on the bay. One letter expressing their desire to see the truck moved off the bay. Supervisor Babbitt explained that he has discussed this issue with the ACRC as well as having organized a committee of Jessica Flynn, Toni Whaley, Jeannie Kain, Robin Sculley, and Tisha Panter to review and offer recommendations to the board. This committee met and submitted a complete rewrite of the current ordinance for board review. He also reviewed surrounding communities' current practices for food trucks. He also quoted the 2023 master plan that had an 80% participation rate and the consensus of the plan is to not have food trucks on the bay. Paul Williams commented that the letters should have been sent to the ACRC, not to the township; that the township had no choice but to move the food trucks based on the letter from the ACRC, and that the township has no jurisdiction over the "right of way". This issue was debated, as to who has jurisdiction of the area where the food truck has been parked for the last 10+ years and what prompted the letter from the ACRC. We have contacted Alger Delta to inquire about other locations to install electric access for a food court. Tim Jenkins emphasized the master plan and the 80% participation and the parking on the bay, and how the board should follow this plan. Sara Secrest talked about making arrangements for this impending summer until we can get the new ordinance finalized and this new food court location completed. There was much public discussion and the issue was tabled until a special meeting can be scheduled.

**WILSON/WOODRUFF WATER PROJECT – USDA APPLICATION:** Resolution 2025-05-01, Authorizing Publication of notice of intent to issue revenue bonds to finance the water supply system phase II. – Motion to approve by McShane, second by Williams. 5 ayes.

**New Business:**

**Women's Club Beautification Committee:** Motion by McShane, second by Babbitt, to approve \$750 expenditure to aid the beautification committee in purchasing flowers to be planted around town. 5 ayes.

**Woodland Park Leaf Machine/Sine Tech invoice:** Leaf machine issue was tabled for next meeting. Motion by McShane, second by Williams, to approve the Sine Tech invoice for \$1,180.00 to reassemble the WiFi transmitters in the park. 5 ayes.

**Gravel Butkovich:** Motion by Williams, second by Secrest, to approve the \$2,200 expense for a load of gravel to be used in the Marina parking, Community Center parking, and out at the point. 5 ayes.

**Airport Hangar Lease:** Motion by McShane, second by Williams, to approve and authorize Supervisor Babbitt to sign the lease for the airport hangar with Greg Macomber for \$600 per year. 5 ayes.

**Lince – Water Account -** Water customer has a broken pipeline, noticed at the time of meter reads at the beginning of the month. This resulted in a water bill over \$2,900 for the previous month. Customer is asking for some form of relief, or waiver of water usage fees. Board decision to not waive any fees at this time.

**Fitness Center Savings:** Motion by Babbitt, second by Williams, to authorize the treasurer to open a separate savings account at Peoples State Bank, to facilitate a regular quarterly transfer of \$2,500, to save funds for a new fitness center. 5 ayes.

**Chamber Fireworks fund raising update:** Tom Cleary presented the chambers fund raising letter and program to be distributed to the businesses this week – as well as being promoted on web site and around town. Donation in the month of May will be matched. The fireworks will be on the 4<sup>th</sup> of July this year as well as the parade.

**Other:** Tim Jenkins asked if anyone was planning on attending the upcoming MTA training on the Michigan Sick Leave Act and Cemetery management. He is willing to go if no one else is available. He would also like the board to come up with a plan for follow up on topics brought up at meetings. He still wants board to review the current policies.

**Public Comment:** Cathy Egerer reminded the community about the Historical society sale on the weekend of June 13<sup>th</sup>. Wendy Williams inquired about the fund that was set up when Jack Hubbard completed the break wall. Clerk McShane replied that it is the "Harbor" fund, which is a .25 millage levied yearly, and that fund currently has over \$109,000. Tisha Panter was concerned that board members are saying that we have no jurisdiction over certain areas – she thought we should discuss with our lawyer – or else have anybody and everybody setting up along the bay in the right of way etc. Kay Powers thanked the board for their continued support of the beautification committee. Lou Lundquist suggested we create a food court area by closing the road behind the Bayshore market. Jeannie Kain spoke on behalf of the committee and said that they were not against Cathy or Perry but wanted to make a space for the food trucks off of the bay. Larry Vanderlann asked about the Army Corps of Engineers participation in keeping our Harbor of Refuge designation. Dick Williamson, harbormaster, commented on the lack of companies willing to do the dredging. Mark Johnstone spoke in favor of a food court area and moving them off the bay. Rod Lowe likes the location of the food truck on the bay.

**Board Comment:** Possible special meeting on Monday, May 19<sup>th</sup>, to continue transient Merchant ordinance discussion.

**Next month's meeting will be delayed one day –** Wednesday, June 11<sup>th</sup> due to board members scheduling issues.

**Adjournment:** 8:20 PM

Respectfully submitted May 22, 2025

Lori McShane, Clerk

**Attendance:** Jon Babbitt, Lori McShane, Tim Jenkins, Sara Secrest, and Paul Williams.

**Public Comments:** Tom Cleary reminding everyone that all donations for the fireworks made in May will be matched. Andrew Kidd asked for clarification of the number of letters in support/against that were read at the last meeting.

**Agenda:** Motion by McShane, second by Babbitt to approve agenda adding Airport cones under new business item B. 5 ayes.

**Unfinished Business:**

**Transient Merchant Ordinance – Food truck locations:** Letter from the planning commission was read – Planning commission is in favor of a food truck court location – and moving them off the bay as to not block the view of our town jewel. They quoted the master plan and the 80% participation as their directing factor. Clerk McShane made statements to clarify that yes, there was an 80% participation rate, meaning that 80% of the residents submitted a survey response, but upon further research and review of the 71 pages of data supplied, only six comments were made about the food trucks. Treasurer Secrest further reviewed these six comments and mentioned that we are not even sure they are from six different people. The current transient merchant ordinance that is in place today was recapped, and brief discussion of the new ordinance. Paul Williams stated that he did not feel we could make any decisions until we got a response and cost estimate from Alger Delta regarding the locations and installation of the electric. Tim Jenkins commented on the validity of the previous years permit issued, and the administrative work needed to manage the electrical bills, and questioned whether we even wanted to have food trucks on township property. Much more board discussion about parking on the bay and public input and questions about who actually owns the road. Motion by Babbitt, second by Williams, to allow the food trucks to set up and operate next to the community center in front of the basketball courts, with their generator, for the next 30 days only and to contact Alger Delta to disconnect the power pole on the bay. 3 ayes, 2 nays (McShane/Secrest)

**Woodland Park – Leaf Machine:** Motion by Secrest, second by Babbitt, to approve the purchase of a Agri-fab tow behind 32 cu. Ft. Mow-n-vac for the park to assist in leaf clean up, from Tractor Supply, for a cost of \$1,699.99. 5 ayes.

**New Business:**

**Medical Center cleaning/smell:** Just a follow up to the comment made in our May regular meeting about the smell in the medical center. This complaint was made to the office back in September/November right after the new siding was installed and it has been addressed.

**Airport Cones:** Motion by Williams, second by Babbitt, to approve the purchase of 25 yellow cones for the airport runway at a cost of \$1,352.04 from Letourneau plastics. 5 ayes.

**Other:**

**Public Comment:** none

**Adjournment:** 5:30 PM

Respectfully submitted May 23, 2025

Lori McShane, Clerk

## Burt Township Department Reports

### Assessing

Entered 3 deeds, 5 property transfer affidavits, 1 principal residence exemption, 1 principal residence rescind form, 1 certificate of trust, 2 death certificates, 1 judgement of foreclosure. Work continues on parcel reviews. We will need to have a July Board of Review to uncap a taxable value for a parcel that was a transfer of ownership and did not qualify for a transfer of ownership exemption. Unfortunately, I received the PTA late on that one, but we can correct it in July along with any other business that may come up. The July Board of Review will be held on July 22nd at 3 pm.

### Woodland Park

- All town trash bins placed. Additional bin added down town by bank; trash being thrown in flower pots. Will continue to monitor.
- All town picnic tables placed. As mentioned in May, replacements ordered through Superior Hardware. As we progress, the older weathered red tables, while still standing, will be replaced as well.
- 7 damaged fire rings to be replaced.
- New push mower purchased.
- Pole barn site was prepared including clearing trees, pouring sand, leveling, etc.. Cleary Construction began June 4th. Shell should be up in about 7 days. Project completion goal date: June 30th.
- Two trees removed from Woodland park. A full dead standing tree in primitive and leaning/broken top half from lake side. Both removed and brush cleared.
  - Stump that remained from dead primitive tree was shaped into a natural chair.
- Septic tank pumps inspected to start the season; report returned June 7th. While pumps are getting the job done, they are performing at a lower rate than expected. Call scheduled June 9th to discuss solutions.
- Guest can always utilize our pump station while are the park; either by driving to dump station or using their honeypot. Tri country Septic has given us and our Campers their schedule for waste removal; with their newer, small equipment, they are able to pump out rvs directly at their site! This is a great convenience for our guest with a lengthy stay. Thank you to Tri County Septic for adding this to their already busy schedule.
- We have another new staff member to welcome to Woodland Park, Mike Wilkie! Welcome to the Team Mike!
- Our new Leaf Vacuum is a great addition to woodland park equipment. With limited staff in fall / spring, we need all the help we can in addressing leaves (especially when snow totals are normal vs the 2024 season) . Adding this allows us to have an affective attack on our leaf battle, even in lower staff scenarios.
- Clutch on Side by side ordered and replaced. Back in working condition.
- Hot Water turned back on for dishwashing station at East Bathhouse.
- Community Center Pole barn swept out in preparation for Community Yard Sale.
- All dumpsters at Community Center will be opened again for busier summer season.
- June Recycling Dates: 11th & 25th
- Our next projects at Woodland Park include getting our Bay bathhouse back up and running! We also will be removing all weeds and wood chips from bay playground, laying weed mat, and filling back in with sand.
- Woodland Park May results:
  - 2024 reservation nights: 951
  - 2025 reservation nights: 1,097
    - +146 nights in May 2025
  - Reservation nights booked in May 2024: 626
  - Reservation nights booked in May 2025: 824
    - +198 nights booked in May 2025 vs May 2024 for remainder of season.
  - 2024 First Come nights: 538
  - 2025 First Come nights: 497

## Burt Township Department Reports

- -41 nights vs 2024. Of course, eliminating 10 FCFS sites from last year, we expect this number to be lower as there are less sites available (no lake front or prime).
  - Continuing to collect these guest emails as we move away from FCFS next year. Many guest have reached out to discuss their concerns on this decision. Of course, we are in progress of setting up a system to continue to allow somewhat both while going all reservations - more details to be ironed out. We will have this ready before the end of this camping season.

### Public Works

- Mowing and trimming at the water department, emergency services building, Bayshore park above and below the hill, greenspace, township offices, medical center, water storage tank grounds, leased property on the point, fishermen's memorial, Rosehill cemetery and the smith property.
- Airport mowing June 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup>. 3045 tractor and 84" mower setup/maintenance beforehand and afterwards.
- Preparing for community clean up days that are scheduled for June 13<sup>th</sup> and 14<sup>th</sup> from 10am to 2 pm each day. Mowing, scheduling for six 40 yard roll off containers from Wood Island Landfill and one 40 yard roll off from A&L metal for scrap. Please read the rules on what is not accepted at [burttownship.com](http://burttownship.com). Please limit it to one truck and trailer load per household. Items not accepted: tires, batteries, household waste, household hazardous waste, used oil, coolant, paint, refrigerators not tagged by a professional or any hazardous liquids. Please separate your loads, if possible, between garbage for the landfill, clean wood for the burn pile and scrap metal.
- Summer banners and American flags have been installed for the summer season.
- We have started the application of the chloride dust control throughout the township. Scheduling between the road commission to blade roads and the trucking company. We apply 35,000 gallons of dust control each year. I hope to be finished the second week of June. Conditions this year have been excellent for this application. This equates to approximately 35 lane miles of road we apply dust control to township and county roads.
- Emergency services buildings floor drain tank was pumped by UP environmental. The tank catches water from the interior vehicle bay floor drains. The system has an oil separator but the tank has to be pumped and hauled away by licensed company for treatment before disposal.
- Helped the park clear stumps from their new storage pole barn site and hauled them away. Also hauled in sand to raise up the location prior to the contractor starting the project. The site will likely require more sand before concrete.
- Greenspace plaques installed on donated picnic table and bench. New grass is coming along nicely and should be able to cut it soon. Poured the concrete footer for the new large cast aluminum plaque. We'll install it once the concrete has cured.
- Two full and one cremation burial at Rosehill cemetery.
- Roads were blocked and traffic directed for the Memorial Day services. New mulch added to the memorial.
- Cleaned and checked on the medical center before the doctor's arrival.
- Fuel system had its annual inspection by a licensed petroleum company as required by the state (LARA). Fuel filters on the dock dispenser replaced and screens were cleaned of fuel gel buildup. Should improve flow rates on the diesel side for filling boats.
- 25 new aviation cones installed at the airport to replace damaged cones. We will continue to buy more each year until all the damaged cones are replaced.

### Water Department

- A large number of water service calls for seasonal and vacation rentals in town. We on average do over 100 each spring and fall and this consumes a large amount of our time.

## Burt Township Department Reports

- Met with Ryan Patrick from UP Engineering to look over the sections of water main slated for replacement in 2026. I will be marking up preliminary plans so final plans can be drawn up for this project. We will likely be doing a combination of open cut and directional boring the water main.
- Lead and Copper sampling has been taken and sent to the state certified lab for testing. More paperwork will be required once sampling is completed and results are required to be reported to the sites tested and to EGLE. New monitoring schedule was submitted and required to be approved by EGLE before samples could be taken. These samples are a challenge due to the requirement of having untrained home owners take these samples for the water department.
- Repaired more meter setups due to damage from customers hitting meter pits and cutting wires on their water meters. Replaced two smart point radio read boxes that were damaged or malfunctioning.
- Monthly operational reports/well pump reports (MORs) to EGLE (State) via their verified online portal.
- Monthly water meter reading for billing usage on the system. Trouble shooting problems with non reads.
- The water quality monitoring schedule from the state (EGLE) for the 2024 season has been completed. New 2025 schedule includes lead/copper testing, complete metals, nitrates, nitrites, PFAS, fluoride, iron, sodium and others. PFAS and complete metal samples have been sent to the state approved lab for required testing. Lead and copper sampling will begin June 1<sup>st</sup>.
- *The new consumer confidence report for 2024* has been approved by the state (EGLE) and has been printed on large format posters. A proof of distribution form is required and has been submitted to the state to prove that we did our due diligence to distribute it to the consumers. We go the extra mile, post it on our website, in the local paper and post physical copies around town. Copies are available upon request and a digital copy is available on the township website.

## **BURT TOWNSHIP LIBRARY REPORT**

June 9, 2025

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Well, here we are at the "gates of summer"! Got here fast-not really. Seemed like winter hung around forever! And soon enough-I won't even say it- Just seems like summer goes by so fast!

I am waiting for crowds to start showing up down here. It's been slow so far but I think that's the case all around town. The library is "in readiness" for a busy season, however.

IF I can get a new "card table" down here, devoted just for library use (meaning it stays in here), I can start setting up a used book sale right out in front. Table can also be used in here during the inclement months. "Size does matter" with a card table...maybe 3-4' or thereabouts...normal working height...Maybe the Tooth Fairy is listening and can order and deliver one!

ALSO: Me thinks we can soon start to order some new books for the library. I do have a list of what I'd like...Purchasing is something we will have to anticipate...I never had to buy books before because we had InterLibrary Loan, a program that is now "kaput" (at least for now). The IL program was part of a national library support program...run by the "Institute for Museums and Libraries" which recently had it's budget TERMINATED, so there is no more IL loan program, even for larger state wide and local libraries like in Munising (Public Library). But with donations and so forth this summer we might be able to make up for the cuts in services. I did get a heckuva lot of donations last summer so we'll see.

All else is good down here; computers et al working just fine. I am starting to get folks in requesting our password for internet use. I have it here.

The driveway in front was just bombed with the dust treatment they put down. I don't think the flies like it but who cares about them? It is graded nice and we are in good shape for the summer.

My new carpet sweeper works well and my new blue entry mat out front is doing his job well, making it easier to keep the dirt at bay! It no longer resembles the Sahara Desert in here!

So we are in good shape for the summer and ready to go.

Enjoy the weather!

"Bye for now"-the Librarian

Library Open Schedule: Mon-noon till 5pm, Tues and Thurs: 3pm till 5pm; Wed-noon till 6pm, Fri-11am till 4pm



06/06/2025 04:13 PM  
User: LORI  
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP  
INVOICE ENTRY DATES 03/10/2021 - 06/11/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Vendor Code	Vendor Name	Invoice	Description	Amount
481	ALGER COUNTY AMBULANCE SERVICE	052825-1	MOTOROLA RADIO BRUSH TRUCK	4,243.97
TOTAL FOR: ALGER COUNTY AMBULANCE SERVICE				4,243.97
010	ALGER- DELTA COOPERATIVE ELECTRIC A	MAY ELECT	MAY 2025 ELECTRIC USAGE	7,711.53
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A				7,711.53
050	BOWMAN GAS & OIL CO.	ACCT 00116	PROPANE USAGE TWP OFFICE	175.99
		ACCT 002723	PROPANE USAGE PARK	702.78
		ACCT 00514	PROPANE USAGE WATER DEPT	131.61
		ACCT 11456	MARINA PROPANE USAGE	739.16
TOTAL FOR: BOWMAN GAS & OIL CO.				1,749.54
101	ETNA SUPPLY	S105895759.001	CURB STOP	266.00
TOTAL FOR: ETNA SUPPLY				266.00
118	GINOP SALES INC.	AP96563	PULLY ASSY	528.80
TOTAL FOR: GINOP SALES INC.				528.80
418	GRAINGER	9512648339	NO PARKING SIGN	86.37
		9521326729	RING BINDERS	24.82
		9524163673	SHELF BRACKET	27.36
		95252011098	SCREWS AND BINDER CLIPS	45.46
		9525743556	LABEL TAPE CARTRISGE	40.21
TOTAL FOR: GRAINGER				224.22
139	HIAWATHA TELEPHONE	1714082	ACCT 00049677-9	814.30
TOTAL FOR: HIAWATHA TELEPHONE				814.30
168	LMAS	4447	INSPECTION FEE FOR CAMPGROUND	300.00
TOTAL FOR: LMAS				300.00
218	MUNICIPAL UNDERWRITERS OF MICHIGAN,	15958	FIREMENS ACCIDENT	1,474.00
TOTAL FOR: MUNICIPAL UNDERWRITERS OF MICHIGAN,				1,474.00
241	PAUL'S PLUMBING & APPLIANCE INC.	37830	MARINA PUMP OUT REPAIR	181.67
TOTAL FOR: PAUL'S PLUMBING & APPLIANCE INC.				181.67
299	SH GRAND MARAIS	5241	VARIOUS	495.38
TOTAL FOR: SH GRAND MARAIS				495.38
561	TINTI, STEVEN J.	05282025	CONF CALL WITH ZONING	150.00
TOTAL FOR: TINTI, STEVEN J.				150.00

06/06/2025 04:13 PM  
User: LORI  
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP  
INVOICE ENTRY DATES 03/10/2021 - 06/11/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Vendor Code	Vendor Name	Description	Amount
314	TRI-COUNTY SEPTIC & SONS LLC		
	1078	MARINA FISH PUMP OUT	600.00
	1088	MARINA FISH PUMP OUT 6/3	600.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC			1,200.00
376	ULINE		
	33960057	TRQASH LINESRS	1,044.30
TOTAL FOR: ULINE			1,044.30
331	VERIZON WIRELESS		
	6114422072	WIRELESS PHONE	299.09
TOTAL FOR: VERIZON WIRELESS			299.09
TOTAL - ALL VENDORS			20,682.80
<b>FUND TOTALS:</b>			
Fund 101 - GENERAL FUND			864.84
Fund 206 - FIRE FUND			5,774.19
Fund 246 - TOWNSHIP IMPROVEMENT FUND			1,548.00
Fund 291 - MEDICAL CENTER			117.99
Fund 505 - AMBULANCE FUND			95.90
Fund 508 - PARK/ RECREATION FUND			8,148.01
Fund 585 - FUEL			79.00
Fund 591 - WATER FUND			1,749.06
Fund 594 - MARINA			2,305.81

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank DEBIT DEBIT CARD ACCT.							
05/15/2025	DEBIT	1662	AP	023	AMAZON.COM	BATTERY BACK UP - TRES OFF	485.01
05/16/2025	DEBIT	1663	AP	215	MTA	HEATHER - DIGITAL RECORDS MGMT	25.00
05/16/2025	DEBIT	1664	AP	215	MTA	CEM AND EARSICKTIME CLASS	250.00
05/16/2025	DEBIT	1673	AP	023	AMAZON.COM	MARINE RADIO	319.95
05/19/2025	DEBIT	1674	AP	023	AMAZON.COM	INK CARTRIDGE PARK/ODOR ELIM	46.81
05/19/2025	DEBIT	1675	AP	023	AMAZON.COM	OFFICE SUPPLIES	14.17
05/19/2025	DEBIT	1676	AP	023	AMAZON.COM	DESKTOP TAPE DISPENSER	10.12
05/19/2025	DEBIT	1685	AP	023	AMAZON.COM	BLEACH -	81.98
05/21/2025	DEBIT	1677	AP	457	STATE OF MICHIGAN	REG FEE/TITEL WORK FIRE BRUSH TRUCK	33.69
05/22/2025	DEBIT	1661	AP	023	AMAZON.COM	PRIME BUSINESS MEMBER	499.00
05/22/2025	DEBIT	1687	AP	680	TRACTOR SUPPLY	PADDED RATCHET PACK	13.77
05/22/2025	DEBIT	1693	AP	680	TRACTOR SUPPLY	PUSH MOWER	269.99
05/22/2025	DEBIT	1668	AP	023	AMAZON.COM	VARIOUS SUPOLIES	18.95
05/23/2025	DEBIT	1686	AP	215	MTA	BOOK/TRAINING	114.75
05/26/2025	DEBIT	1691	AP	680	TRACTOR SUPPLY	LEAF MACHINE	1,699.99
05/27/2025	DEBIT	1690	AP	023	AMAZON.COM	ENVELOPES	11.32
05/27/2025	DEBIT	1689	AP	649	ZOOM	CLOUD STORAGE FEE	10.00
05/28/2025	DEBIT	1692	AP	367	LETOURNEAU PLASTICS, INC	AIRPORT CONES	1,352.04
05/29/2025	DEBIT	1695	AP	023	AMAZON.COM	WET DRY VAC - PARK	269.99
05/31/2025	DEBIT	1696	AP	023	AMAZON.COM	DESKTOP CALCULATOR	72.23
05/31/2025	DEBIT	1697	AP	589	AMAZON CAPITAL SERVICES	ASTROBRIGHTS TAX PAPER	65.25
06/03/2025	DEBIT	1694	AP	255	POSTMASTER, GRAND MARAIS	SUMMER TAX STAMPS	1,462.55
							<hr/>
							<hr/>
Total of 22 Disbursements:							7,126.56
Bank GEN GENERAL CHECKING							
05/14/2025	GEN	1634 (E)	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	APRIL 2025 ELECTRICUSAGE	5,036.69
05/14/2025	GEN	1635 (E)	AP	139	HIAWATHA TELEPHONE	ACCT 000049677-9	794.03
05/14/2025	GEN	1636 (E)	AP	331	VERIZON WIRELESS	WIRELESS PHONE	486.42
05/14/2025	GEN	13889	AP	481	ALGER COUNTY AMBULANCE SERVICE	AED CARDS	275.00
05/14/2025	GEN	13890	AP	020	ALGER COUNTY TREASURER	BILL LAW ENFORCE JAN-MARCH 2025	1,943.54
05/14/2025	GEN	13891	AP	038	HAYSHORE MARKET	VARIOUS	12,811.78
05/14/2025	GEN	13892	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE JUNE 2025	1,913.67
05/14/2025	GEN	13893	AP	050	BOWMAN GAS & OIL CO.	PROPANE - EMERG SERVICES	900.00
05/14/2025	GEN	13894	AP	055	BS&A SOFTWARE	TAX SYSTEM SUPPORT FEE	3,540.00
05/14/2025	GEN	13895	AP	061	CABLE AMERICA	ANNUAL CABLE - PARK	806.28
05/14/2025	GEN	13896	AP	550	DARLEY	WILDLAND FIRE TURNOUT GEAR	487.05
05/14/2025	GEN	13897	AP	599	GFL ENVIRONMENTAL	FINAL PULL 2024 DUMP DAYS	389.06
05/14/2025	GEN	13898	AP	418	GRAINGER	BOXES/TAPE	712.50
05/14/2025	GEN	13899	AP	591	HOHOLIK ENTERPRISES	OPEN NEW BATHHOUSE	656.75
05/14/2025	GEN	13900	AP	657	M&M SERVICE, INC.	ANNUAL AST INSPECTION/FILTER CHANGE ON M	156.00
05/14/2025	GEN	13901	AP	206	MINING JOURNAL	2025 SUBSCRIPTION	347.95
05/14/2025	GEN	13902	AP	498	SIGNS NOW	WATER QUALITY REPORT	72.15
05/14/2025	GEN	13903	AP	604	STANDARD INSURANCE COMPANY	LIFE INSURANCE	260.29
05/14/2025	GEN	13904	AP	607	THE OFFICE PLANNING GROUP	COPIES OVER	3,445.00
05/14/2025	GEN	13905	AP	314	TRI-COUNTY SEPTIC & SONS LLC	PORCA JOHNS	2,264.72
05/14/2025	GEN	13906	AP	336	WATER DEPARTMENT	APRIL WATER USAGE TWP OFF	1,100.00
05/14/2025	GEN	13907	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	227.93
05/14/2025	GEN	13908	AP	367	JULIA ARCHIBALD	REFUND OF CREDIT ON WATER BILL	4,826.53
05/21/2025	GEN	1639 (E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD 05/21	28,038.03
05/23/2025	GEN	1637 (E)	AP	242	PAYROLL ACCOUNT	PP ENDS 05/17 PAYDAY 05/23	620.06
05/23/2025	GEN	1638 (E)	AP	242	PAYROLL ACCOUNT	PP ENDS 05/17 PAYDAY 5/23 DAVE B	315.95
05/23/2025	GEN	1640 (E)	AP	263	QUILL CORPORATION	COPY PAPER	258.20
05/23/2025	GEN	13909	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTAL	

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
05/23/2025	GEN	13910	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	BAL DUE ON SHORT PAID	855.27
05/23/2025	GEN	13911	AP	679	DALE ROSS AND SON FIERWOOD PROC	MARINA PARKING LOT DRAINAGE	0.00
05/23/2025	GEN	13912	AP	175	MANISTIQUE OIL	DIESEL DEL 5/22 1300 GAL @ 2.70/GAL	8,019.56
05/23/2025	GEN	13913	AP	557	MIKE BUTKOVICH TRUCKING, LLC	50 TON GRAVEL	2,300.00
05/23/2025	GEN	13914	AP	215	MTA	ANNUAL DUES	1,099.29
05/23/2025	GEN	13915	AP	299	SH GRAND MARAIS	VARIOUS	402.77
05/23/2025	GEN	13916	AP	678	TAMARACK EXCAVATING & SEPTIC	REC CENTER, MARINA, CGP, FISH MEM	2,295.00
05/23/2025	GEN	13917	AP	561	TINTI, STEVEN J.	WATER PROJECT/CAMPGROUND/ZONING	1,050.00
05/23/2025	GEN	13918	AP	314	TRI-COUNTY SEPTIC & SONS LLC	MARINA PUMP OUT 05/11	600.00
05/23/2025	GEN	13919	AP	677	VICTOR SENK	NILEAGE FOR TRAINING - GAYLORD	263.90
05/23/2025	GEN	13920	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	75.00
05/23/2025	GEN	13923	AP	679	DALE ROSS AND SON FIERWOOD PROC	MARINA PARKING LOT DRAINAGE	255.00
05/24/2025	GEN	13921	AP	541	HEATHER DOBBERSTEIN	SEC OF STATE 05/21/25	70.14
05/30/2025	GEN	1641(E)	AP	242	PAYROLL ACCOUNT	MONTH END PP ENDS 05/30/25	6,073.26
05/30/2025	GEN	13922	AP	496	GM WOMEN'S CLUB	FLOWERS FOR TOWN	750.00
05/30/2025	GEN	13924	AP	599	GEL ENVIRONMENTAL	2025 CLEAN UP DAYS DELIVERY	520.97
05/30/2025	GEN	13925	AP	678	TAMARACK EXCAVATING & SEPTIC	GRADE NEW POLE BARN SITE PARK	450.00
05/30/2025	GEN	13926	AP	314	TRI-COUNTY SEPTIC & SONS LLC	MARINA PUMP OUT 5-16-25	600.00
06/04/2025	GEN	13927	AP	665	CLEARLY BUILDING CORP	MATERIALS DELIVERED 6/4/25	29,432.00
06/05/2025	GEN	13928	AP	367	CLIMB-N-CUT TREE SERVICE	CUTTING TWO TREES - ONE LEANER BRANCH, O	500.00
06/05/2025	GEN	13929	AP	117	GENERAL FUND	LAND USE APP - WOODLAND PARK POLE BARN	100.00
06/06/2025	GEN	1642(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 05/31 PAYDAY 06/06/25	31,738.66

(1 Check Voided)

Total of 49 Disbursements:

Bank PR CK PAYROLL CHECKING

160,165.68

05/23/2025	PR CK	12537	PR	201	McMahon, Ryan		67.40
05/23/2025	PR CK	DD3179(A)	PR	007	BONTRAGER, CAROLYN		91.62
05/23/2025	PR CK	DD3180(A)	PR	149	Duvernois, Andrew		466.02
05/23/2025	PR CK	DD3181(A)	PR	114	Pilon, Roger		572.23
05/23/2025	PR CK	DD3182(A)	PR	172	WARD-HARBAUM, ZACKERY		602.05
05/23/2025	PR CK	DD3183(A)	PR	063	WILSON, SUSANN		815.53
05/23/2025	PR CK	DD3184(A)	PR	202	Secrest, Sara		897.94
05/23/2025	PR CK	DD3185(A)	PR	203	BABBITT, JON		928.44
05/23/2025	PR CK	DD3186(A)	PR	185	Williamson, Richard		956.48
05/23/2025	PR CK	DD3187(A)	PR	200	TECKAM, DORINDA		1,048.67
05/23/2025	PR CK	DD3188(A)	PR	102	McShane, Lori		1,082.10
05/23/2025	PR CK	DD3189(A)	PR	137	Morrison, Derek		1,111.48
05/23/2025	PR CK	DD3190(A)	PR	197	Cusumano, Jack		1,336.86
05/23/2025	PR CK	DD3191(A)	PR	192	NYMAN, ROBERT		1,400.64
05/23/2025	PR CK	DD3192(A)	PR	119	Beek, Lee		1,503.81
05/23/2025	PR CK	DD3193(A)	PR	125	Warner, Joshua		1,639.26
05/23/2025	PR CK	DD3194(A)	PR	156	Dobberstein, Heather		1,700.53
05/23/2025	PR CK	DD3195(A)	PR	005	BEEK, MICHAEL		2,249.37
05/23/2025	PR CK	DD3196(A)	PR	177	BECKWITH, DAVID		477.54
05/23/2025	PR CK	EFT1387(E)	PR	FEDERAL	EFTPS		5,485.62
05/23/2025	PR CK	EFT1388(E)	PR	MERS	MERS		2,633.07
05/23/2025	PR CK	EFT1389(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		948.91
05/23/2025	PR CK	EFT1390(E)	PR	FEDERAL	EFTPS		118.04
05/23/2025	PR CK	EFT1391(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		24.48
05/30/2025	PR CK	12538	PR	180	PAUL, NICHOLAS		22.03
05/30/2025	PR CK	12539	PR	008	BUGG, SHANE		374.42
05/30/2025	PR CK	12540	PR	036	ROSS, DALE		623.36
05/30/2025	PR CK	DD3197(A)	PR	207	Harry, Jeffrey		22.02
05/30/2025	PR CK	DD3198(A)	PR	179	LAWRENCE, DEVIN		22.03
05/30/2025	PR CK	DD3199(A)	PR	187	MORGAN, TROY		44.04

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
05/30/2025	PR CK	DD3200(A)	PR	115	Weaver, Dennis		69.26
05/30/2025	PR CK	DD3201(A)	PR	153	BONTRAGER, PHILIP		92.35
05/30/2025	PR CK	DD3202(A)	PR	198	Lowe, Rodney		132.14
05/30/2025	PR CK	DD3203(A)	PR	210	SENK, VICTOR		132.14
05/30/2025	PR CK	DD3204(A)	PR	164	LUNDQUIST, CHRISTINE		132.15
05/30/2025	PR CK	DD3205(A)	PR	174	Irvine, Jennifer		132.15
05/30/2025	PR CK	DD3206(A)	PR	195	Mixon, Walter		138.53
05/30/2025	PR CK	DD3207(A)	PR	189	Jenkins, Timothy		367.08
05/30/2025	PR CK	DD3208(A)	PR	054	BOWEN, KARLA		422.65
05/30/2025	PR CK	DD3209(A)	PR	204	WILLIAMS, PAUL		499.24
05/30/2025	PR CK	DD3210(A)	PR	108	McShane, Calvin		1,498.08
05/30/2025	PR CK	DD3211(A)	PR	108	McShane, Calvin		1,077.30
05/30/2025	PR CK	EFT1392(E)	PR	FEDERAL	EFTPS		272.29
05/30/2025	PR CK	EFT1393(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		131.04
06/06/2025	PR CK	12541	PR	201	McMahon, Ryan		52.86
06/06/2025	PR CK	DD3211(A)	PR	007	BONTRAGER, CAROLYN		104.83
06/06/2025	PR CK	DD3212(A)	PR	098	Corey, Linda		532.32
06/06/2025	PR CK	DD3213(A)	PR	177	BECKWITH, DAVID		565.59
06/06/2025	PR CK	DD3214(A)	PR	149	Duvernois, Andrew		572.23
06/06/2025	PR CK	DD3215(A)	PR	114	Pilon, Roger		608.69
06/06/2025	PR CK	DD3216(A)	PR	211	Wilkie, Michael		748.10
06/06/2025	PR CK	DD3217(A)	PR	172	WARD-HARBAUM, ZACKERY		870.20
06/06/2025	PR CK	DD3218(A)	PR	063	WILSON, SUSANN		897.93
06/06/2025	PR CK	DD3219(A)	PR	202	Secret, Sara		928.45
06/06/2025	PR CK	DD3220(A)	PR	203	BABBITT, JON		956.48
06/06/2025	PR CK	DD3221(A)	PR	185	Williamson, Richard		1,082.10
06/06/2025	PR CK	DD3222(A)	PR	102	McShane, Lori		1,097.19
06/06/2025	PR CK	DD3223(A)	PR	200	TECKAM, DORINDA		1,111.49
06/06/2025	PR CK	DD3224(A)	PR	137	Morrison, Derek		1,400.65
06/06/2025	PR CK	DD3225(A)	PR	192	NYMAN, ROBERT		1,588.56
06/06/2025	PR CK	DD3226(A)	PR	197	Cusumano, Jack		1,683.28
06/06/2025	PR CK	DD3227(A)	PR	119	Beek, Lee		1,724.78
06/06/2025	PR CK	DD3228(A)	PR	156	Dobberstein, Heather		1,828.36
06/06/2025	PR CK	DD3229(A)	PR	125	Warner, Joshua		2,493.59
06/06/2025	PR CK	DD3230(A)	PR	005	BEEK, MICHAEL		6,287.37
06/06/2025	PR CK	EFT1394(E)	PR	FEDERAL	EFTPS		2,887.97
06/06/2025	PR CK	EFT1395(E)	PR	MERS	MERS		1,084.60
06/06/2025	PR CK	EFT1396(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		

Total of 67 Disbursements:

65,470.01

Bank TAX TAX FUND

05/21/2025	TAX	3681	AP	020	ALGER COUNTY TREASURER	TAX DISB W2455	3.95
05/21/2025	TAX	3682	AP	564	ALTRAN	TAX DISB W2455	0.68
05/21/2025	TAX	3683	AP	117	GENERAL FUND	TAX DISB W2455	8.33

Total of 3 Disbursements:

12.96

(1 Check Voided)  
Report Total of 141 Disbursements:

232,775.21

# BURT TOWNSHIP TREASURER'S REPORT

June 10th, 2025

Account Name	Fund	Balance as of 5/31/2025	Deposits since	Checks since	Balance as of 6/5/2025	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	99,811.50	86.41	9.56	99,888.35	864.84	99,023.51	101 000-001.000
Fire Protection	206	54,950.09	47.57	5.27	54,992.39	5,774.19	49,218.20	206 000-001.000
Harbor Fund	220	110,604.02	95.75	10.60	110,689.17		110,689.17	220 000-001.000
Township Improvement	246	141,099.54	122.15	13.52	141,208.17	1,548.00	139,660.17	246 000-001.000
Roads	247	293,045.69	253.69	28.08	293,271.30		293,271.30	246 000-002.000
Beach Access	255	2,473.33	2.15	0.24	2,475.24		2,475.24	255 000-001.000
Medical Facility	291	414.47	0.36	0.04	414.79	117.99	296.80	291 000-001.000
Ambulance Corps	505	94,506.21	81.82	9.06	94,578.97	95.90	94,483.07	505 000-001.000
Park Fund	508	283,535.55	245.46	30,059.17	253,721.84	8,148.01	245,573.83	508 000-001.000
Fuel System	585	2,438.42	2.11	0.23	2,440.30	79.00	2,361.30	585 000-001.000
Water Receiving	591	68,984.85	3,826.06	6.68	72,804.23	1,749.06	71,055.17	591 000-001.000
Marina	594	38,796.52	33.58	3.71	38,826.39	2,305.81	36,520.58	594 000-001.000
Park Cap. Imp. Bond Project Fund	508	20,486.46	-	-	20,486.46	-	20,486.46	508 000-005.000
Water-Bond Redemption/Reserve	591	160,130.75	661.70	-	159,999.25	-	159,999.25	591 000-005.000
Water-Repair, Replace & Impr	591	134,420.26	272.00		134,692.26	-	134,692.26	591 000-001.004
<b>TOTALS:</b>					<b>1,480,489.11</b>		<b>1,459,806.31</b>	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	7,062.80	7.28	-	7,070.08	-	7,070.08	701-000-001.000
Payroll Account	All	4,528.58	7.41	-	4,535.99	-	4,535.99	101-000-001.001
Debit Card Account	All	3,954.29	-	1,462.55	5,672.47	-	5,672.47	101-000-001.010
<b>CD'S</b>			<b>Value</b>		<b>Terms</b>	<b>Interest Rate</b>		
Water Department	591	19179-4190517	103,188.94	2/22/2027	60 mths	2.10		591-000-003.014
Water RRI	591	000-4195788	106,487.18	7/22/2026	60 mths	2.10		591-000-003.012
<b>TOTAL VALUE OF CD'S</b>			<b>209,676.12</b>				<b>1,669,482.43</b>	