

**Regular Meeting of the Burt Township Board**  
**Tuesday, April 8, 2025 -- Community Center - 6:00 PM**

**DRAFT**

**Attendance:** Jon Babbitt, Lori McShane, Sara Secrest, Tim Jenkins, and Paul Williams.

**Public Comments:** Greg Macomber asked about the airport hangar lease and clarified his use and questioned an increase in the yearly rental rates.

**Agenda:** Motion by McShane, second by Babbitt to approve agenda as written. 5 ayes.

**Correspondence:** Letter from Bill Hefferan regarding an issue he had last year with a neighbor renting out space for campers and the public alleyway being used to access. He is asking the board to take enforcement action against the property owner if this continues. Second, email from Megan Desmond regarding the Fired-Up Food truck and the location on the bay. The food is delicious and conveniently located.

**Approve Minutes:** Motion by Williams, second by Secrest, to approve the minutes from the March 11th regular meeting and the March 18th and March 28th special meetings (with minor changes regarding the DPW/Water new Kubota on the 28th meeting). 5 ayes.

**Department and Committee Reports:** Reports were available from the Assessor, DPW & Water, Fire, Library, and Woodland Park.

**Appointments/Resignations:** Motion by Williams, second by Babbitt, to appoint Victor Senk to the open seat on the planning commission. 3 ayes – 2 nays (Secrest/McShane)

**Supervisor Report:** Spring, or so they call it, has arrived. I continue to work on projects and preparations for our busy summer to come. Waiting on the engineer's plan for the board walk alteration and the Mobi mat system. Ordered the new Kubota for the DPW delivery in April. Getting estimates for paving the marina. Working on design and placement for a Jack Hubbard Memorial at the end of Coast Guard Point by the break wall. Looking forward to Bill Egerer presentation on the harbor Project and the future of our harbor. This will be part of our May meeting. Nick has an AED in his vehicle now. Purchased in cooperation with Alger County Sheriff. We are also almost finished with the road patrol contract. It will be signed by Sheriff Brock and myself and in place shortly. We're doing a deep cleaning at the community center in the kitchen and workout area. All in preparation for the busy upcoming season. The ice rink is closed for the season and recycle is April 9th.

**Treasurer's report and Approval of Bills:** Treasurer's report – (\$1,517,626.58) Motion by McShane second by Williams to accept treasurer's report and approve the bills for payment (\$39,216.19). 5 ayes.

**Unfinished Business:**

**Planning Commission:** Next meeting of the planning commission is April 24th. They will be discussing the latest revisions to the zoning ordinance. Keep watching our facebook and web page for scheduling the next zoning ordinance review meeting.

**Law enforcement contract:** Supervisor Babbitt and Sheriff Brock are still working on the law enforcement contract.

**Transient Merchant Ordinance review:** The board received a rewritten transient merchant ordinance from the committee which consisted of Toni Whaley, Jessica Flynn, Tisha Panter, Jeannie Kain, and Robin Scully. There were many changes included and the board asked for time to review. Issue was tabled until May meeting.

**WILSON/WOODRUFF WATER PROJECT – USDA APPLICATION:** Meeting scheduled for 04/09/25 at 1:00 PM with representatives from UPEA and USRDA to go through the letter of conditions and review needed materials before we go out for bid.

**New Business:**

**Hildebrandt letter – Zoning IBZ:** We received a letter from Kasandra Hildebrandt requesting the board to amend the current Zoning ordinance to include campgrounds as a conditional use in the SD/TP-IBZ district. Request was denied, instead we would like to continue to work towards the new zoning ordinance completion and approval.

**Woodland Park Reservations:** Brief discussion and board agreement to move forward with transitioning all campsites to reservations for the 2026 camping season. Specific policies will need to be written to address the long-term campers and the local employee camping program. Notice will be put up at the campground and added to the brochures to be sure everyone is aware of the change.

**Community Center and Fitness Center cleaning:** Both the fitness center and the community center will be deep cleaned this month. Signs will be posted in the fitness center requesting users to clean up after themselves, and a new schedule for cleaning will be instituted. The community center kitchen needs everyone's help, if you use it leave it as clean as when you got there!

**Airport Hangar Lease:** Rental fees increased to \$600 per year. Lease needs to be updated and revised. Will present at May meeting.

**MERS 457 program revision:** Motion by Williams, second by Babbitt, to amend the MERS 457 savings program for full time employees to include the option for loans. 5 ayes.

**Other:**

**Public Comment:** Kay Powers asked about the new transient merchant ordinance and if there was a clause for grandfathering in established merchants that have operated for years, and if the revised ordinance was available for public review. Tisha Panter commented that in the proposed revision residents did get preferential treatment, and Jeannie Kain said that the whole committee agreed that food trucks are a viable part of our community. Toni Whaley commented that the location suggested in the revised ordinance at the community center parking area would be beneficial for all concerned. Jay Aeschliman reminded everyone of the Splash in coming up in June and commented on how important it was to keep the runways mowed and maintained out at the airport.

**Board Comment:** Treasurer Secrest spoke on the importance of getting the Woodland Park reservation policy approved as soon as possible. Paul Williams commented on a few changes he would like to see in the new handbook written by Park Manager Cusumano as well as the payment structure for anyone staying over 29 days to protect us against squatters.

**Adjournment:** 7:20 PM

Respectfully submitted April 15, 2025

Lori McShane, Clerk