

**Special Meeting of the Burt Township Board**  
**Thursday, January 18, 2024**  
**Community Center – 11:00 AM**

DRAFT

**Attendance:** Sheri Shafer, Lori McShane, Lou Lundquist, Tara Dongvillo – (Deb Lundquist absent).

**Agenda:** Motion by McShane, second by Dongvillo, to approve the agendas written. 4 ayes

**Public Comments:** none

**Unfinished Business:**

**3rd Quarter 2023-24 fiscal year budget review:** Reviewed entire budget with activity through 01/15/24. Preliminary discussion of projects to be included in next year's budget; siding of the community center and pole barn with a new roof for the pole barn, possible need for a new drain field in the park, shoreline stabilization at the site of the old coast guard boat dock, and new siding on the medial center. Amendments to be made as necessary/noted.

**Park Reservation Cancellation Policy:** Woodland Park reservation cancellation policy reviewed again. The following policy was approved on a motion by McShane, second by Dongvillo. 4 ayes. Cancellations made 31 days prior to arrival date will be refunded with a \$20.00 service fee held back. Cancellations made 30-20 days prior will be refunded at 75%. Cancellations made 19-8 days prior will be refunded at 50%. Cancellations made 7 days or less prior to arrival will not be refunded.

**CD's – Water/Fire:** Treasurer Dongvillo reviewed CD's and rates and suggested cashing in the water fund CD to increase our fund balance in the cash account. Motion by Dongvillo, second by McShane, for the treasurer to cash in approximately \$57,000 of the water fund CD and leave the balance of \$100,000 in the same CD for the next three years at 2.1%. 4 ayes. Fire Department CD's will be cashed in later this year for the purchase of the new brush truck.

**New Business: none**

**Other:** none

**Public Comment:** none

**Adjournment:** 12:25

Respectfully submitted January 19, 2024

Lori McShane, Clerk