

PLANNING COMMISSION MEETING – DECEMBER 19, 2022 4:00pm

The meeting was called to order by Lou Lundquist at 4:00 pm.

MEMBERS PRESENT: Lou Lundquist, Phil Bontrager, Jenny Irvine, Christine Lundquist, and via zoom, Larry Shaffer, Nancy Griswold and Jeff Cuthbertson

APPROVAL OF AGENDA: The agenda was approved on a motion by Jenny with support by Phil. Motion carried.

APPROVAL OF MINUTES: Motion by Christine with support by Jenny to approve the minutes of the December 6, 2022 meeting. Motion carried.

PUBLIC COMMENT: None at his time.

REVIEW & INITIAL APPROVAL OF MASTER PLAN: Julia Cogger from CUPPAD noted that a couple adjustments are still needed on the acknowledgement page and some appendices still need to be added. She indicated she had contacted the National Park Manager regarding questions about the “buffer zone”. He was not familiar with it and promised to research it and get back to us on whether we can make adjustments in the future.

Julia suggested Form Base Code in zoning the downtown area should be considered. CUPPAD could not assist with that, so the Township would have to contract with a different organization for assistance with it.

Phil verified that the information presented on pages 54-55 would not lock us in when working on the zoning ordinance in the future. Julia clarified for audience members the work on the Master Plan vs work on the actual zoning ordinance.

Jeff suggested that the term “green energy” as referenced on pages 40 and 44 be replaced with either “sustainable” or “renewable”. He also clarified that the Township Board, not the Planning Committee, ultimately has the ability to assert authority to adopt the Master Plan once finalized. The Township Clerk indicated that when the Township puts a draft out for public comment, it will very likely adopt a resolution exercising and explaining the Township’s ultimate authority to approve a final draft.

Larry suggested reading the full resolution into the record. The Township Clerk read the resolution to meeting participants. Motion by Christine with support by Lou to approve the resolution. A roll call vote was required. It was noted that members participating via zoom were not allowed to vote, even though they supported approval. On the roll call vote of members physically presented, all voted in favor. Motion carried. The Secretary completed the form and gave it to the Township Clerk.

PUBLIC COMMENT: Nancy thanked Julia for her work on the Master Plan thru CUPPAD. She also expressed gratitude to all the community members who participated in the process to date.

Larry thanked the Commission and Julia for all their work on the process. Lou clarified the process for notifying the public about the draft and the process to follow to provide input.

ADJOURNMENT: Motion by Christine with support by Lou to adjourn the meeting. Motion carried.