



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting Tuesday, November 15, 2022 Community Center, 7:00 PM

ZOOM LINK:

Call: 1-929-205 -6099 Meeting ID: 817 3960 7607 then press #

Participant ID: Just press # when asked. Passcode: 2878 then press #

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: Johnson
5. Approve Minutes (10/11, 10/28, 11/07)
6. Dept. & Committee Reports
7. Appointments/Resignations: none
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission – Master Plan (December 1-Hammersley)
 - B. Woodland Park – Reservations
 - C. MERS Pension Plan – Resolution 2022-11-01
 - D. Smart Landscapes – Project updates (CGP, Bayshore, Greenspace, MSA)
 - E. Fire Department – SCBA Air fill system
 - F. Employee Policies
11. **New Business**
 - A. Maresa School tax collection agreement
 - B. Indoor Ice rink – Pole Barn
12. Other –
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk

Date and Time of Posting: November 14, 2022 – 12:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Burt Township Department Reports

Assessing

Entered deeds, PRES and address changes. Responded to all phone calls and emails. Work continues on sales studies, parcel reviews and new construction.

Derek Morrison, Burt Township Assessor

Fire

November 3, 2022

Meeting called to order at 1900 by secretary Bowen.

Present: Karla Bowen, Devin Lawrence, Mark Ward-Harbaum, Troy Morgan, Teagan Lawrence, Jordan Dobberstein.

Excused: Dale Ross, Shane Bugg, Dennis Weaver

Discussion with Alger County Ambulance on snowmobile response with the tracked vehicle. Ambulance Corp would like 2 firemen on the calls to help with loading and driving vehicle.

The 800 antennae is in and Devin will get it installed.

Karla has tried twice to contact Joe Hodge about coming to measure for turnout gear. Still waiting for an answer.

Karla and Teagan have finished all of the hose testing and have put the hoses away.

Teagan, Mark and Troy were given papers to fill out for their time spent in class. They will turn them in at the end of each month to the township.

Discussion on how many SCBA's the students will be able to take to their class. The fire department must have some left here in case of fire.

The rest of the SCBA tanks need to be sent in to be recertified. Devin is going over to Marquette next week and will take them in.

Some extra quick release valves should be ordered so there are spares for the newer SCBAs.

After class the new firemen were shown the proper way to wear their turnout gear. Hoses were put away and the SCBA's were checked.

Meeting adjourned at 2008.

Library

*The Big Event-called Winter-is right around the corner but all is well at the Library and Heritage Center. We are buttoned up and "all systems are go". Next comes Thanksgiving. Before you know it, the UP 200 will arrive. Time flies when we're having fun! Does anyone know what the future holds? Me neither!

*Patron use is slow right now, like the village (are those tumbleweeds blowing around outside?). It is a good time to dig in to rearranging shelves and sorting out books to sell or discard so that is what I am at. Our floor arrangement is good down here and patrons can be comfortable in both rooms.

*One new thing I have decided to take on is the keeping of a "Library Log". Along with tracking visitation, I will add entries on the patrons themselves-have out-of-town folks sign in with name and address. This will

Burt Township Department Reports

provide the library (and community) with some good data on visitation to our community. So I will keep a daily log as well as a visitors log (and use them to also describe the library and how it has evolved over the years).

*Electronics: printer/copiers-computer are all working well.

*Inter Library Loan continues to work well and serves the mission of giving patrons greater access to state-wide library book collections.

*Used book sales continue. I notice quite a few empty spaces on the sale shelves.

*Last summer, a visitor started inquiring about the laundry facilities. "What do you do after the park closes"? I told her, for me-it's either Newberry or Munising with the dirty stuff. She suggested that I SHOULD SUGGEST the township consider installing a couple of coin laundry machines right in the Community Center! Where? Maybe build a small room off the entrance to the Pole barn, or work them in to the main visitor area. Not a bad idea at all, in my opinion! The township would gain a little extra income from all the quarters!

*Friends of the Library checking account balance is: 1030.71 with 73.00 petty cash.

That's it for October from the Burt Township Library!

Roger Pilon, Librarian

Park

The following is a summary of activities by the manager and staff of Woodland Park Campground:

1] Septic System: Bob Linder from Pump Solutions emailed us on September 28th, requesting more site information, which we provided. We have not urged them with prompt turnaround on quotes due to the possibility of price changes. It would make sense to quote the equipment and installation about 2-3 months before scheduled installation, which will be April/May 2023.

The township supervisor, township clerk, and park manager had a conference call with Karen Beauchamp from EGLE on Friday October 14, 2022. This was a result of the Township not applying for an EGLE construction permit prior to adding primitive campsites L-1, through L-9 a few years ago (note: the current manager and staff were probably not aware that they needed a permit to add these sites since there were no traditional construction techniques implemented [i.e.: digging, grading, building] to add the sites). EGLE informed us that we need to submit the construction permit, after the fact in order to submit the updated number of campsites, which will ultimately be the determining factor as to how large our septic drain field areas will be calculated.

2] Wifi: Sinetech arrived on October 5th to install the 1st phase of the wifi upgrades. The installation went well and initial tests indicate that the signal (when the park is empty) can be reached from the park office to the west entrance of the campground at times. Subsequent tests indicated that the signal can vary, however we now have a strong signal within up to 50 feet of the park office. We hope that we can start planning the next potential phases to upgrading signal capability, including reconfiguring the community center, implementing a wireless bridge from the community center to the pavilion, and the possibility of providing stronger coverage on the west end of the campground.

3] Site Grading: We still hope to fill and grade some of the campsites that are the most unlevel and tend to collect stormwater. We have identified 3 high priority sites that we would like to fill before this winter. We have been in contact with Wolf Creek Construction for advice and assistance. We have also had discussions pertaining to looking into some of the current technology used in campsite management that includes more stable parking pads, managing/avoiding tree roots, and storm water run-off issues.

4] Park Closure: The park wrapped up operations on October 17th, when Hololik Plumbing arrived to shut down the water heaters and blow out the plumbing lines. Everything went well and we are pretty much winterized until next season. Most park employees concluded seasonal service by October 17th.

Burt Township Department Reports

5] Winter Planning for Next Season: We have begun to discuss potential changes to the park guidance and rules for the 2023 season. There are a few important potential changes that we would like to address and present to the board for review and discussion. Some of the more urgent topics include:

- A] Reservations: increase number?; how many sites?
- B] Reviewing 1st come, 1st served guidance.
- C] Fee Structures: continue LES? Reservation penalties.

6] Sales: October, 2022 gross sales were less than the previous year.

Gross sales summary (includes 1st come, 1st serve rentals, laundry, trash, water, and dump station. Excludes reserved sites).

Gross Sales October 2021: \$ 20,451

Gross Sales October 2022: \$ 12,378

+/- -\$ 8,073

We will provide a more complete summary of annual sales numbers in the November, 2022 report.

Public Works

- New blue spruce planted on the green space by Northern Nursery to serve as the new community Christmas tree. DPW hand dug a 120-foot trench to install a temporary power line from one of the existing Christmas light power points at the corner of Randolph and Crawford. Installed a weather proof outlet box with post and 600 LEDs on the tree.
- Septic lift station and drain field distribution valving winterized at the marina.
- Temporary orange fencing installed by the basketball courts to keep snowmobile traffic out of the community center parking lots.
- New tires installed on the Kubota RTV purchased from fox river automotive. Work truck also had engine oil and filters changed.
- We've started to install Christmas decorations around town for the holiday season. Decorations will go on the medical center, township offices, community center, emergency services building, marina, bay hill bandstand, large 65-foot blue spruce (which is currently larger than this year's state capital Christmas tree in Lansing), 12 large 48" wreaths on the power poles, banners and lit boards on main street. We install over 7000 LEDs lights on all the various locations around town.
- Leaf pickup at Rose Hill Cemetery and all other areas. It's more efficient to pick up the leaves before snow fall rather than wait until spring. Wet and matted leaves are very difficult to pick up and dispose of in the spring. Picked up a large amount of leaves several times on Brazel Street sidewalk near the Lutheran church that were piled so high they were blocking the use of the sidewalk.
- Sidewalk replacement on Grand Marais Ave and Everett St. is finished for the year. Next season I would like to finish the remainder of the sidewalks on this side of town and then start on the west side of town.
- We rebuilt the fish grinder with new parts procured from the manufacturer. We will reinstall the grinder in the spring of 2023. New cutters and gaskets were installed. It's a very technical job to remove and install the grinder with the drain, water lines and 240-volt power which would normally be performed by a certified contractor.
- Seasonal equipment maintenance to prepare for winter storage. Getting snow removal equipment ready to go. Zero turn mower/leaf catcher had preventative maintenance performed and will be put into storage soon. Snow blower has been installed on the Kubota 3990 for the winter snow removal season.
- More sand was moved around the foundation piers at the agate beach boardwalk due to erosion of the sand from wind storms off the lake.

Burt Township Department Reports

- Working with Manistique fence and tree on the new fencing for the green space to be installed spring 2023. We will also install 6by6 rough sawn curbing in the alleyway to define the township property edge to help prevent vehicles from parking on the green space.

Water Department

- Main line valve exercising on the water system will continue as weather permits. The purpose of the Valve Exercising Program is to workout main line valves throughout the distribution system to assure reliable operation and maintain water quality. Each valve is operated through a full cycle and returned to its normal position. Valves are exercised on a regular cycle that is designed to prevent a buildup of rust in the pipes as a result of corrosion or other mineral deposits that could render the valve inoperable or prevent a tight shutoff. While exercising each valve, it is essential that the location, make, type, size, turns, close direction and installation date of each valve is recorded. You'll see us out performing this and hydrant maintenance over the course of the month of October.
- Seasonal customer water service calls for winter have begun. We provide nearly 100 water turn offs/service calls every fall season.
- A large number of miss-dig tickets continue to come in for the installation of new fiberoptic cabling that will be installed in town this season and next. We will be marking large portions of the water system and continue working closely with Hiawatha Telephone Company's subcontractors to safeguard the water system infrastructure from their equipment.
- Partial chemistry sampling completed on the system wells. Our lab tests for sodium, nitrates, nitrites, iron, chloride, fluoride and sulfates. Nitrates and nitrites are federally regulated contaminants enforced by the state that typically come from septic systems. Both contaminants are well below the maximum containment levels (MCLs). The rest are unregulated secondary MCLs. I like to keep them monitored solely based on the fact they can affect taste, odor and appearance of our water.
- 2021 consumer confidence report has been prepared and approved by the state of Michigan (EGLE) and is posted around town and available on the township website.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system.

Special Meeting of the Burt Township Board
Friday, October 28, 2022
Community Center, 11:00 AM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, and Deb Lundquist. (Tara Dongvillo absent)

Agenda: Motion by McShane, second by Deb Lundquist, to approve the agenda as written. 4 ayes

Public Comments: none

Unfinished Business:

MERS pension plan: Resolution 2022-10-02: Reviewing the MERS 401A pension plan as a replacement for the Municipal retirement/Gleaners plan we have been participating with for the past 20+ years. This plan is asking for an increased contribution of 7.5%, as it is a Social Security replacement program. Board has decided to look elsewhere. Meeting scheduled with MERS representative and the full-time employees for next week. Issue tabled until feedback from employees has been received.

Federal Lands to Parks Deed - Coast Guard Point Park: Draft of the deed transferring ownership of the property on Coast Guard Point to the township through the Federal Lands to Parks Program was reviewed by board members and by our township counsel, Steve Tinti. Motion by McShane, second by Deb Lundquist, to authorize Supervisor Sheri Shafer to sign the deed on behalf of the township, with no revisions. 4 ayes.

New Business:

Budget Review: 2nd Quarter Fiscal year 2022-23: Board reviewed entire budget with activity through 10/01/2022. Amendments will be made as discussed.

Public Comment: none

Adjournment: 12:15 PM

Respectfully submitted November 4, 2022

Lori McShane, Clerk

Special Meeting of the Burt Township Board
Monday, November 7, 2022
Community Center, 10:00 AM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, and Tara Dongvillo. (Deb Lundquist absent)

Agenda: Motion by McShane, second by Lou Lundquist, to approve the agenda as written. 4 ayes

Public Comments: none

Unfinished Business:

Coast Guard Point Park: With the most recent inclement weather in late October, there has been significant erosion at the property recently obtained through the Federal Lands to parks program. We have asked Eagle Shoreline to give a proposal for immediate stabilization methods. Motion by Shafer, second by Lou, to authorize up to \$9,000 for Eagle Shoreline for emergency stabilization efforts at the Coast Guard Boat Dock location. 4 ayes.

New Business:

Teck Solutions: Motion by Dongvillo, second by McShane, to approve Teck Solutions purchase and installation of a new network server backup storage unit for \$737.00. 4 ayes.

Public Comment: none

Adjournment: 10:30 AM

Respectfully submitted November 9, 2022

Lori McShane, Clerk

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank DEBIT DEBIT CARD ACCT.							
10/14/2022	DEBIT	1054	AP	MISC	OTTERBOX	IPHONE CASE - BEEKS NEW PHONE	76.21
10/20/2022	DEBIT	1055	AP	MISC	OTTERBOX	SCREEN PROTECTORS - BEEK NEW PHONE	9.99
10/21/2022	DEBIT	1053	AP	MISC	AMAZON.COM	250' ELECTRICAL CABLE	313.33
10/21/2022	DEBIT	1056	AP	023	AMAZON.COM	ELECTRICAL PLUG AND CONNECTOR	49.61
10/21/2022	DEBIT	1065	AP	MISC	MICROSOFT	MONTHLY SUBSCRIPTION - BEEK	7.41
10/25/2022	DEBIT	1059	AP	255	POSTMASTER, GRAND MARAIS	ELECTION POSTAGE	29.70
10/26/2022	DEBIT	1057	AP	023	AMAZON.COM	CHRISTMAS LIGHT CLIPS AND STRING LOGHTS	259.94
10/28/2022	DEBIT	1058	AP	023	AMAZON.COM	SPIRAL NOTEBOOKS	9.42
11/01/2022	DEBIT	1060	AP	255	POSTMASTER, GRAND MARAIS	ELECTIONS POSTAGE	19.80
11/08/2022	DEBIT	1061	AP	530	LAKE SUPERIOR BREWING COMPANY	ELECTIONS DINNER	100.83
11/08/2022	DEBIT	1062	AP	255	POSTMASTER, GRAND MARAIS	ONLINE POSTAGE ORDER FOR TAXES	602.10
11/08/2022	DEBIT	1062	AP	MISC	SUBWAY	EL,ECTIONS LUNCH	78.76
11/08/2022	DEBIT	1064	AP	244	PEOPLES STATE BANK OF MUNISING	MONTHLY ONLINE BANKING FEES	37.45
Total of 13 Disbursements: 1,594.55							
Bank GEN GENERAL CHECKING							
10/12/2022	GEN	12747	AP	411	41 LUMBER	TREATED LUMBER - GREENSPACE	1,328.00
10/12/2022	GEN	12749	AP	006	AIRGAS USA, LLC	ACTELEMNE TANK RENTAL OXYGEN	68.71
10/12/2022	GEN	12750	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	ELECTRIC USAG SEPTMBER 2022	8,218.88
10/12/2022	GEN	12751	AP	589	AMAZON CAPITAL SERVICES	VELCOR CABLE WRAPS	1,114.89
10/12/2022	GEN	12752	AP	593	ANDERSON, TACKMAN & COMPANY, PLC	FINAL BILLING - AUDIT	4,311.25
10/12/2022	GEN	12753	AP	050	BOWMAN GAS & OIL CO.	PROPANE PARK	1,040.43
10/12/2022	GEN	12754	AP	058	BURT TOWNSHIP FUEL SYSTEM	FUEL USAGE SEPTEMBER 2022	655.57
10/12/2022	GEN	12755	AP	MISC	CITY SALES AND SERVICE	HYDRO TEST	270.00
10/12/2022	GEN	12756	AP	499	FAMILY PRIDE LAUNDRY	CARPETS - WOODLAND PARK OFFICE	61.00
10/12/2022	GEN	12757	AP	418	GRAINGER	WOODLAND PARK ANCHOR SEALANT	37.68
10/12/2022	GEN	12758	AP	515	HIAWATHA SHORES RECYCLING & DISPOSA	ACCT # 00049677-9 SEPTEMBER PHONE USAGE	0.00
10/12/2022	GEN	12759	AP	139	HIAWATHA TELEPHONE	LIBRARY INTERNET	66.44
10/12/2022	GEN	12760	AP	143	HITCHING POST ELECTRIC	30 AMP BREAKER SITE 76	649.75
10/12/2022	GEN	12761	AP	591	HOBOLIK ENTERPRISES	URINAL AND TOILET ISSUES - WOODLAND PARK	582.62
10/12/2022	GEN	12762	AP	218	MUNICIPAL UNDERWRITERS OF MICHIGAN,	FHAH BOND	625.00
10/12/2022	GEN	12763	AP	231	NORTHWEST PETROLEUM SERVICE, INC.	MAINTENANCE ON FUEL PUMPS	1,504.90
10/12/2022	GEN	12764	AP	299	SH GRAND MARAIS	VARIOUS	641.07
10/12/2022	GEN	12766	AP	306	TECK SOLUTIONS, INC.	MONTHLY LABOR AND CONSULTING	315.00
10/12/2022	GEN	12767	AP	561	TINTIL, STEVEN J.	BURHARTK CORRESPONDENCE	345.10
10/12/2022	GEN	12768	AP	314	TRI-COUNTY SEPTIC & SONS LLC	PORTABLE TOILET RENTALS	790.00
10/12/2022	GEN	12769	AP	323	UP ENGINEERS & ARCHITECTS, INC.	WOODLAND PARK SHOWER BLDG	17,422.04
10/12/2022	GEN	12770	AP	329	USA BLUEBOOK	DISCHARGE HOSE	143.95
10/12/2022	GEN	12771	AP	331	VERIZON WIRELESS	WIRELESS PHONE	202.68
10/12/2022	GEN	12772	AP	336	WATER DEPARTMENT	WATER SEPTEMBER 2022	2,919.69
10/12/2022	GEN	12773	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	60.00
10/12/2022	GEN	12774	AP	349	WOLF CREEK REDI MIX & EXCAVATING	PAVEMENT EDGEING - CAMPGROUND	1,969.00
10/12/2022	GEN	12775	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTAL	107.66
10/12/2022	GEN	12776	AP	139	HIAWATHA TELEPHONE	ACCT 000049677-9 PHONE USAGE SEPTEMBER	1,090.52
10/12/2022	GEN	12778	AP	604	STANDARD INSURANCE COMPANY	MONTHLY LIFE INSURANCE PREMIUM OCTOBER	136.90
10/12/2022	GEN	1342(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 10/08 PAYDAY 10/14/22	21,399.07
10/12/2022	GEN	1343(E)	AP	397	WATER BOND RESERVE/REDEMPTION ACCT	QUARTERLY TRANSFER PER POLICY	21,045.00
10/12/2022	GEN	1344(E)	AP	398	WATER REPAIR, REPLACE & IMPROVEMENT	QUARTERLY TRANSFER PER POLICY	6,558.25
10/12/2022	GEN	12748	AP	466	AIRCRAFT INDUSTRIES, INC.	OXYGEN TANK RENTAL	0.00
10/12/2022	GEN	12765	AP	606	SINETECH, LLC	WIFI CAMPGROUND OFFICE	0.00
10/12/2022	GEN	12777	AP	606	SINETECH, LLC	WIFI CAMPGROUND OFFICE	3,457.96
10/12/2022	GEN	12779	AP	404	AESCHLIMAN, CYNTHIA	CONTINUING EDUCATION	419.38
10/13/2022	GEN	12780	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	NEW SERVICE GREENSPACE	250.00

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
10/17/2022	GEN	12781	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH INSURANCE	4,351.70
10/17/2022	GEN	12782	AP	541	HEATHER DOBERSTEIN	ELECTION PICK UP 10/13/22 TOFE	75.50
10/17/2022	GEN	12783	AP	605	SMART LANDSCAPES DESIGN WORKS, LLC	SEPTEMBER MSA SERVICES - GENERAL	2,087.25
10/17/2022	GEN	12784	AP	607	THE OFFICE PLANNING GROUP	SERVICE CONTRACT 10/01-12/31	0.00
10/21/2022	GEN	1349(E)	AP	294	STATE OF MICHIGAN - AG	3RD QUARTER DIESEL TAX	937.04
10/26/2022	GEN	1007583	AP	607	THE OFFICE PLANNING GROUP	SERVICE CONTRACT 10/01-12/31	0.00
10/26/2022	GEN	1345(E)	AP	242	PAYROLL ACCOUNT	PP ENDING 10.31.22 PD 10.28.22	3,933.55
10/26/2022	GEN	1346(E)	AP	242	PAYROLL ACCOUNT	PP ENDING 10.22.22 PD 10.28.22	0.00
10/26/2022	GEN	1347(E)	AP	242	PAYROLL ACCOUNT	PP ENDING 10.22.22 PD 10.28.22	0.00
10/26/2022	GEN	12787	AP	607	THE OFFICE PLANNING GROUP	PR481 REVISED (HARBAUM)	19,347.62
10/26/2022	GEN	12785	AP	607	THE OFFICE PLANNING GROUP	SERVICE CONTRACT 10/01-12/31	362.12
10/26/2022	GEN	12788	AP	446	STATE OF MICHIGAN	AIRPORT LICENSE FEE	25.00
11/08/2022	GEN	12789	AP	608	EAGLE SHORELINE PROTECTION LLC	EMERGENCY VEGETATED WALL FORTIFYING CONC	4,500.00
11/09/2022	GEN	1348(E)	AP	498	SIGNS NOW	SNOWMOBILERS BANNER	263.00
11/09/2022	GEN	12790	AP	242	PAYROLL ACCOUNT	PP ENDS 11/06/22 PAYDAY 11/10	16,355.19
11/09/2022	GEN	12791	AP	382	BELL, DIANNA B.	7.75 HOURS @ \$14.00/HR	108.50
11/09/2022	GEN	12792	AP	611	ELISE CORMIER	7 HOURS @ \$14.00/HOUR	98.00
11/09/2022	GEN	12793	AP	541	HEATHER DOBERSTEIN	ELECTION INSPECTOR AND MILEAGE (5 HOURS)	150.00
11/09/2022	GEN	12794	AP	610	JEANNINE KAIN	7 HOURS @ \$14.00/HR	98.00
11/09/2022	GEN	12795	AP	574	KATHY WATERS	7.75 HOURS @ \$14.00/HR	108.50
11/09/2022	GEN	12796	AP	409	LINDA M. COREY	13.5 HOURS @ 15.00 - ELECTION INSPECTOR	202.50
11/09/2022	GEN	12797	AP	612	LINDA STEINKE	7.75 HOURS @ \$14.00/HOUR	108.50
11/09/2022	GEN	12798	AP	500	LORI MCSHANE	MILEAGE 11/08/22 ELECTION (2 TRIPS-MUNIS	150.00
11/09/2022	GEN	12799	AP	537	MIRANDA WILKIE	TRIP TO SIGN NOW FOR SNOW PARKING SIGN (141.75
11/09/2022	GEN	12800	AP	001	TARA DONGVILLO	TREASURERS MEETING IN MUNISING 11/10/22	75.00
11/10/2022	GEN	1351(E)	AP	609	TONI WHALEY	7 HOURS @ \$14.00/HOUR	98.00
11/14/2022	GEN	1352(E)	AP	586	CAMSPOT	RESERVATION FEES	81.38
11/14/2022	GEN	1352(E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD	6,816.20

(6 Checks Voided)
 Total of 58 Disbursements:

160,282.69

Bank PR CK PAYROLL CHECKING

10/14/2022	PR CK	EFT1095(E)	PR	FEDERAL	EFTPS		0.00
10/14/2022	PR CK	EFT1096(E)	PR	MERS	MERS		0.00
10/14/2022	PR CK	EFT1097(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		0.00
10/14/2022	PR CK	12313	PR	084	HYDE, ALEX		39.65
10/14/2022	PR CK	DD1738(A)	PR	098	Corey, Linda		180.74
10/14/2022	PR CK	DD1739(A)	PR	182	Boddy, Maryann		191.62
10/14/2022	PR CK	DD1740(A)	PR	177	BECKWITH, DAVID		376.29
10/14/2022	PR CK	DD1741(A)	PR	114	Pilon, Roger		478.43
10/14/2022	PR CK	DD1742(A)	PR	181	Link, Jeffrey		592.90
10/14/2022	PR CK	DD1743(A)	PR	072	DONGVILLO, TARA		770.92
10/14/2022	PR CK	DD1744(A)	PR	083	SHAFER, SHERL		773.05
10/14/2022	PR CK	DD1745(A)	PR	063	WILSON, SUSANN		774.37
10/14/2022	PR CK	DD1746(A)	PR	185	Williamson, Richard		828.67
10/14/2022	PR CK	DD1747(A)	PR	137	Morrison, Derek		963.35
10/14/2022	PR CK	DD1748(A)	PR	102	McShane, Lori		991.22
10/14/2022	PR CK	DD1749(A)	PR	119	Beek, Lee		1,152.32
10/14/2022	PR CK	DD1750(A)	PR	048	WIETING, LAUREN		1,163.41
10/14/2022	PR CK	DD1751(A)	PR	125	Warner, Joshua		1,368.42
10/14/2022	PR CK	DD1752(A)	PR	156	Dobberstein, Heather		1,805.85
10/14/2022	PR CK	DD1753(A)	PR	005	BEEK, MICHAEL		1,973.73
10/14/2022	PR CK	EFT1098(E)	PR	FEDERAL	EFTPS		4,744.85
10/14/2022	PR CK	EFT1099(E)	PR	MERS	MERS		1,398.60
10/14/2022	PR CK	EFT1100(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		830.68
10/28/2022	PR CK	12314	PR	180	PAUL, NICHOLAS		8.81
10/28/2022	PR CK	12315	PR	115	Weaver, Dennis		9.23

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
10/28/2022	PR CK	DD1754(A)	PR	157	DOBERSTEIN, JORDAN		26.42
10/28/2022	PR CK	DD1755(A)	PR	179	LAWRENCE, DEVIN		26.42
10/28/2022	PR CK	DD1756(A)	PR	183	Griswold, Nancy		44.05
10/28/2022	PR CK	DD1757(A)	PR	178	LAWRENCE, TEAGAN		46.17
10/28/2022	PR CK	DD1758(A)	PR	164	LUNDQUIST, CHRISTINE		88.10
10/28/2022	PR CK	DD1759(A)	PR	170	SHAFFER, LAURENCE		88.10
10/28/2022	PR CK	12316	PR	174	Irvine, Jennifer		88.10
10/28/2022	PR CK	12317	PR	153	BONTRAGER, PHILIP		92.35
10/28/2022	PR CK	DD1760(A)	PR	019	HARBAUM, ROBERT		0.00
10/28/2022	PR CK	DD1761(A)	PR	054	BOWEN, KARLA		203.17
10/28/2022	PR CK	12318	PR	008	BUGG, SHANE		229.06
10/28/2022	PR CK	12319	PR	036	ROSS, DALE		369.40
10/28/2022	PR CK	DD1762(A)	PR	096	LUNDQUIST, DEBORAH		384.79
10/28/2022	PR CK	DD1763(A)	PR	159	LUNDQUIST, LOUIS		455.18
10/28/2022	PR CK	DD1764(A)	PR	108	McShane, Calvin		1,011.86
10/28/2022	PR CK	EFT1101(E)	PR	FEDERAL	EFTFS		669.80
10/28/2022	PR CK	EFT1102(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		110.39
10/28/2022	PR CK	DD1765(A)	PR	177	BECKWITH, DAVID		376.28
10/28/2022	PR CK	DD1766(A)	PR	181	Link, Jeffrey		401.28
10/28/2022	PR CK	DD1767(A)	PR	114	Pilon, Roger		478.44
10/28/2022	PR CK	DD1768(A)	PR	063	WILSON, SUSANN		562.54
10/28/2022	PR CK	DD1769(A)	PR	072	DONGVILLO, TARA		770.93
10/28/2022	PR CK	DD1770(A)	PR	083	SHAFFER, SHERI		773.05
10/28/2022	PR CK	DD1771(A)	PR	185	Williamson, Richard		828.67
10/28/2022	PR CK	DD1772(A)	PR	137	Morrison, Derek		963.36
10/28/2022	PR CK	DD1773(A)	PR	102	McShane, Lori		991.22
10/28/2022	PR CK	DD1774(A)	PR	048	WIETING, LAUREN		1,015.47
10/28/2022	PR CK	DD1775(A)	PR	119	Beek, Lee		1,247.61
10/28/2022	PR CK	DD1776(A)	PR	156	Dobberstein, Heather		1,257.72
10/28/2022	PR CK	DD1777(A)	PR	125	Warner, Joshua		1,368.42
10/28/2022	PR CK	DD1778(A)	PR	005	BEEK, MICHAEL		2,037.32
10/28/2022	PR CK	EFT1103(E)	PR	FEDERAL	EFTFS		4,258.08
10/28/2022	PR CK	EFT1104(E)	PR	MERS	MERS		1,267.32
10/28/2022	PR CK	EFT1105(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		749.91
10/28/2022	PR CK	DD1779(A)	PR	019	HARBAUM, ROBERT		132.15
11/04/2022	PR CK	12312	PR	184	HYDE, ALEX		0.00
11/04/2022	PR CK	DD1722(A)	PR	098	Corey, Linda		0.00
11/04/2022	PR CK	DD1723(A)	PR	182	Boddy, Maryann		0.00
11/04/2022	PR CK	DD1724(A)	PR	177	BECKWITH, DAVID		0.00
11/04/2022	PR CK	DD1725(A)	PR	114	Pilon, Roger		0.00
11/04/2022	PR CK	DD1726(A)	PR	181	Link, Jeffrey		0.00
11/04/2022	PR CK	DD1727(A)	PR	072	DONGVILLO, TARA		0.00
11/04/2022	PR CK	DD1728(A)	PR	083	SHAFFER, SHERI		0.00
11/04/2022	PR CK	DD1729(A)	PR	063	WILSON, SUSANN		0.00
11/04/2022	PR CK	DD1730(A)	PR	185	Williamson, Richard		0.00
11/04/2022	PR CK	DD1731(A)	PR	137	Morrison, Derek		0.00
11/04/2022	PR CK	DD1732(A)	PR	102	McShane, Lori		0.00
11/04/2022	PR CK	DD1733(A)	PR	119	Beek, Lee		0.00
11/04/2022	PR CK	DD1734(A)	PR	048	WIETING, LAUREN		0.00
11/04/2022	PR CK	DD1735(A)	PR	125	Warner, Joshua		0.00
11/04/2022	PR CK	DD1736(A)	PR	156	Dobberstein, Heather		0.00
11/04/2022	PR CK	DD1737(A)	PR	005	BEEK, MICHAEL		0.00
11/10/2022	PR CK	DD1780(A)	PR	181	Link, Jeffrey		0.00
11/10/2022	PR CK	DD1781(A)	PR	063	WILSON, SUSANN		0.00
11/10/2022	PR CK	DD1782(A)	PR	024	LUNDQUIST, PAMELA		52.86
11/10/2022	PR CK	DD1783(A)	PR	098	Corey, Linda		107.91
11/10/2022	PR CK	DD1784(A)	PR	114	Pilon, Roger		132.14
11/10/2022	PR CK	DD1785(A)	PR	048	WIETING, LAUREN		262.74
11/10/2022	PR CK	DD1786(A)	PR	072	DONGVILLO, TARA		478.43
11/10/2022	PR CK	DD1787(A)	PR	083	SHAFFER, SHERI		746.00
11/10/2022	PR CK	DD1787(A)	PR	083	SHAFFER, SHERI		770.92
11/10/2022	PR CK	DD1787(A)	PR	083	SHAFFER, SHERI		773.05

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
11/10/2022	PR CK	DD1788(A)	PR	137	Morrison, Derek		963.35
11/10/2022	PR CK	DD1789(A)	PR	102	McShane, Lori		991.23
11/10/2022	PR CK	DD1790(A)	PR	156	Dobberstein, Heather		1,190.70
11/10/2022	PR CK	DD1791(A)	PR	119	Beek, Lee		1,247.62
11/10/2022	PR CK	DD1792(A)	PR	125	Warner, Joshua		1,368.42
11/10/2022	PR CK	DD1793(A)	PR	005	BEEK, MICHAEL		1,973.73
11/10/2022	PR CK	EFT1106(E)	PR	FEDERAL	EFTPS		3,526.11
11/10/2022	PR CK	EFT1107(E)	PR	MERS	MERS		1,121.67
11/10/2022	PR CK	EFT1108(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		648.31

(21 Checks Voided)
 Total of 73 Disbursements:

61,185.43

Bank TAX TAX FUND

10/14/2022	TAX	3393	AP	020	ALGER COUNTY TREASURER	2022 SUMMER TAX DISBURSEMENT S2223-2226	10,782.90
10/14/2022	TAX	3395	AP	117	GENERAL FUND	2022 SUMMER TAX DISB S2223-2226	246.28
10/14/2022	TAX	3396	AP	354	MARESA	2022 SUMMER TAX DISB S2223-2226	2,160.99
10/14/2022	TAX	3394	AP	059	BURT TOWNSHIP SCHOOLS	2022 SUMMER TAX DISB S2223-2226	11,912.54
11/14/2022	TAX	3397	AP	MISC	ROMARY MICHAEL / ALBRECHT CATH	2022 Sum Tax Refund 002-575-009-00	1,355.08

Total of 5 Disbursements:

26,457.79

(27 Checks Voided)
 Report Total of 149 Disbursements:

249,520.46

11/14/2022 04:28 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 11/16/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
006	AIRGAS USA, LLC		
	9992106032	ACETYLENE CYKLINDER RENTAL	70.45
	9992106033	OXYGEN TANK RENTAL	110.36
TOTAL FOR: AIRGAS USA, LLC			180.81
010	ALGER- DELTA COOPERATIVE ELECTRIC A		
	OCT ELECTRIC	OCTOBER 2022 ELECTRIC	5,886.03
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			5,886.03
589	AMAZON CAPITAL SERVICES		
	1413-GWF4-4YN4	TRASH BAGS	44.64
TOTAL FOR: AMAZON CAPITAL SERVICES			44.64
480	APEX SOFTWARE		
	320430	MAINTENANCE RENWEWAL	470.00
TOTAL FOR: APEX SOFTWARE			470.00
497	BLUE CROSS BLUE SHIELD OF MICHIGAN		
	007040856	HEALTH INSURANCE DECEMBER 2022	4,351.70
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN			4,351.70
050	BOWMAN GAS & OIL CO.		
	ACCT 00393	EMERGENCY SERVICES BLDG PROPANE	187.49
	ACCT 00513	COMM CTR PROPANE	198.06
	ACCT 02723	PARK - PROPANE	1,712.36
TOTAL FOR: BOWMAN GAS & OIL CO.			2,097.91
379	EL-COM SERVICES INC.		
	60399	800 ANT KIT	64.68
TOTAL FOR: EL-COM SERVICES INC.			64.68
571	ELECTION SOURCE		
	22-6745	TABULATOR CODING ELECTION 11/08	525.00
TOTAL FOR: ELECTION SOURCE			525.00
113	FOX RIVER AUTO		
	485092	WOODLAND PARK TRUCK REPAIR	357.73
	486343	KUBOTA TIRES - OIL FILTERS ETC	659.43
	486523	OIL FILTER AND TIRES ROTATE DPW/WATER TRUCK	316.58
	486568	GATES BELT FAN BELT	17.20
TOTAL FOR: FOX RIVER AUTO			1,350.94
599	GFL ENVIROMENTAL		
	T30000035934	DUMP DAYS	25.00
	T30000039381	DUMP DAYS	25.00
TOTAL FOR: GFL ENVIROMENTAL			50.00
418	GRAINGER		
	9462116501	BATTERY	113.42
	9466897528	SHEET PROTECTORS - TRASH BSASGS	168.70
	9468409520	3 RING BINDER	36.28
	9491065323	EAR PLUGS, CLEANING TOWELS	64.86
TOTAL FOR: GRAINGER			383.26

11/14/2022 04:28 PM
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INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
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BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
139	HIAWATHA TELEPHONE		
	1525573	TELEPHONE & WIFI OCTOBER	1,006.68
	1526916	LIBRARY WIFI	64.95
TOTAL FOR: HIAWATHA TELEPHONE			1,071.63
591	HOHOLIK ENTERPRISES		
	1129197	WINTERIZE CAMPGROUND	943.50
TOTAL FOR: HOHOLIK ENTERPRISES			943.50
175	MANISTIQUE OIL		
	025246	DIESEL DELIVERY	12,348.10
	025247	UNLEADED PREMIUM DELIVERY	5,817.28
TOTAL FOR: MANISTIQUE OIL			18,165.38
417	MICHIGAN STATE FIREMEN'S ASSOC.		
	2023 MEMBERSHIP	2023 MEMBERSHIP	75.00
TOTAL FOR: MICHIGAN STATE FIREMEN'S ASSOC.			75.00
215	MTA		
	149871	BOOKS - FOIA, MEETINGS A&R	85.00
TOTAL FOR: MTA			85.00
263	QUILL CORPORATION		
	26332273	PILOT PENS	16.99
	27146710	PERK 10 GALLON	(18.49)
	28547543	OFFICE SUPPLIES	102.66
	28885496	CLOCK FOR OFFICE	49.99
TOTAL FOR: QUILL CORPORATION			151.15
299	SH GRAND MARAIS		
	3277	VARIOUS SUPPLIES	296.00
TOTAL FOR: SH GRAND MARAIS			296.00
605	SMART LANDSCAPES DESIGN WORKS, LLC		
	402	MSA GREENSPACE CGP SHORELINE	1,408.75
	403	BAYSHORE PARK	172.50
TOTAL FOR: SMART LANDSCAPES DESIGN WORKS, LLC			1,581.25
570	SPECTRUM PRINTERS, INC		
	72204	BALLOT PRODUCTION	95.00
TOTAL FOR: SPECTRUM PRINTERS, INC			95.00
445	STATE OF MICHIGAN		
	761-11046924	DRINKING WATER AND ENVIROMENTAL HEALTH	951.23
TOTAL FOR: STATE OF MICHIGAN			951.23
607	THE OFFICE PLANNING GROUP		
	INV71079	CONTRACT RATE	69.42
	INV71085	CONTRACT RATE FOR OVERAGE	162.42
TOTAL FOR: THE OFFICE PLANNING GROUP			231.84
561	TINTI, STEVEN J.		
	10/25/2022	LDEE LEGAL SERVICES	213.10
TOTAL FOR: TINTI, STEVEN J.			213.10

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DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 11/16/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name Invoice	Description	Amount
314	TRI-COUNTY SEPTIC & SONS LLC 3861	SEPTIC TANKS - WOODLAND PARK	3,800.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC			3,800.00
323	UP ENGINEERS & ARCHITECTS, INC. 2202999	WOODLAND PARK SHOWER BLDG	787.72
TOTAL FOR: UP ENGINEERS & ARCHITECTS, INC.			787.72
331	VERIZON WIRELESS 9919056157	WIRELESS PHONE	261.62
TOTAL FOR: VERIZON WIRELESS			261.62
336	WATER DEPARTMENT OCT WATER USAGE	OCTOBER WATER USAGE TWP OFFICE	59.66
	OCTOBER WATER	WATER USAGE - OCTOBER 2022	1,841.56
TOTAL FOR: WATER DEPARTMENT			1,901.22
341	WHITE WATER ASSOCIATES, INC. 4660	WATER ANALYSIS	60.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			60.00
349	WOLF CREEK REDI MIX & EXCAVATING 4871	SIDEWALK - 700'	19,600.00
TOTAL FOR: WOLF CREEK REDI MIX & EXCAVATING			19,600.00
578	ZELLAR SANITATION 103078	GARBAGE	2,018.00
	103297	RECYCLING	1,743.50
	103843	GARBAGE	1,528.00
TOTAL FOR: ZELLAR SANITATION			5,289.50
TOTAL - ALL VENDORS			70,965.11
FUND TOTALS:			
Fund 101 - GENERAL FUND			12,948.83
Fund 206 - FIRE FUND			459.30
Fund 246 - TOWNSHIP IMPROVEMENT FUND			13,129.58
Fund 291 - MEDICAL CENTER			149.69
Fund 505 - AMBULANCE FUND			152.89
Fund 508 - PARK/ RECREATION FUND			21,220.37
Fund 585 - FUEL			18,293.43
Fund 591 - WATER FUND			4,406.21
Fund 594 - MARINA			204.81

BURT TOWNSHIP TREASURER'S REPORT

November 15, 2022

Account Name	Fund	Balance as of 10/31/22	Deposits since	Checks since	Balance as of 11/10/22	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	50,982.27	97.66	8,765.02	42,314.91	12,948.83	29,366.08	101 000-001.000
Fire Protection	206	37,804.37	16.79	-	37,821.16	459.30	37,361.86	206 000-001.000
Harbor Fund	220	74,674.07	33.17	4,500.00	70,207.24	-	70,207.24	220 000-001.000
Township Improvement	246	45,778.06	20.34	3,039.26	42,759.14	13,129.58	29,629.56	246 000-001.000
Roads	247	105,100.06	46.69	-	105,146.75	-	105,146.75	246 000-002.000
Beach Access	255	7,127.78	3.16	-	7,130.94	-	7,130.94	255 000-001.000
Medical Facility	291	22,479.64	9.98	-	22,489.62	149.69	22,339.93	291 000-001.000
Ambulance Corps	505	96,023.67	42.65	-	96,066.32	152.89	95,913.43	505 000-001.000
Park Fund	508	411,489.86	202.93	3,546.66	408,146.13	21,220.37	386,925.76	508 000-001.000
Fuel System	585	(10,303.83)	55,767.67	-	45,463.84	18,293.43	27,170.41	585 000-001.000
Water Receiving	591	38,017.12	5,618.37	2,687.38	40,948.11	4,406.21	36,541.90	591 000-001.000
Marina	594	58,106.61	3.14	51,988.40	6,121.35	204.81	5,916.54	594 000-001.000
Water-Bond Redemption/Reserve	591	133,436.69	53.49	-	133,490.18	-	133,490.18	591 000-005.000
Water-Repair, Replace & Impr	591	66,490.01	27.25	-	66,517.26	-	66,517.26	591 000-001.004
Arpa Savings Account	101	51,668.36	-	-	51,668.36	-	51,668.36	101-000-001.003
TOTALS:					1,176,291.31		1,105,326.20	

Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.

Tax Account	701	3,734.86	7,826.35	-	11,561.21	-	11,561.21	701-000-001.000
Payroll Account	All	1,847.11	33,700.24	33,698.21	1,849.14	-	1,849.14	101-000-001.001
Debit Card Account	All	4,002.74	-	834.94	3,163.80	-	3,163.80	101-000-001.010
CD'S			Value	Maturity	Terms	Interest Rate		
Water Department	591	19179-4190517	156,007.22	2/22/2025	36 mths	0.65		591-000-003.014
Water RRI	591	4,195,788.00	101,068.79	7/22/2026	60 mths	0.85		591-000-003.012
Fire Department	206	790-0031027	47,249.47	4/10/2023	60 mths	1.49		206-000-003.001
Fire Department	206	102105071	66,442.65	1/24/2023	36 mths	1.74		206-000-003.015
TOTAL VALUE OF CD'S			370,768.13				1,476,094.33	

From: Capt M. Waldron <mwaldron@algercounty.gov>
Sent: Thursday, November 10, 2022 1:22 PM
To: Andy Smits
Cc: supervisor@burttownship.com
Subject: RE: EXTERNALRe: Patrol Stats for period Oct 13 - Nov 10

Hello Andy -

Here are the patrol stats ranging from 10-13-22 through 11-09-22

Domestic Assault - 1 investigation
B&E - 2 investigations
Trespassing - 2 investigations
Retail Fraud - 1 investigation
Mental transport - 1
PDA (property damage accident) - 2

27 traffic stops / 16 citations issued.

There are a few other ongoing investigations however, the details of those investigations should not be published.

Thank You sir.

Let me know if you need any thing else.

Captain Matthew Waldron
Alger County Sheriff's Office
101 E. Varnum St.
Munising, MI. 49862

Work – (906) 387-7027
Fax – (906) 387-1728

-----Original Message-----

From: Andy Smits <andrew.d.smits@gmail.com>
Sent: Friday, November 4, 2022 10:35 AM
To: Capt M. Waldron <mwaldron@algercounty.gov>
Subject: EXTERNALRe: Patrol Stats for period Oct 13 - Nov 10

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Captain

The Pilot's next publishing is deadline is next Friday (Nov. 11) In anticipation, I would like to put in a request with you for patrol stats for Burt Township that will cover the period from October 13 through Nov 10 or whichever day next week you have time to run the report. I can take submittals up through the 11th if that works out best for your schedule.