

## **PLANNING COMMISSION MEETING MINUTES – SEPTEMBER 29, 2022**

In the absence of Larry Shaffer, Jeff Cuthbertson agreed to chair the meeting. The meeting was called to order at 7:00 pm.

**MEMBERS PRESENT:** Jeff Cuthbertson, Jenny Irvine, Phil Bontrager, Christine Lundquist, Lou Lundquist (via zoom).

**AGENDA:** With the correction of the date of the minutes, the agenda was adopted on a motion by Christine with support by Jenny.

**MINUTES:** The minutes from the August 18, 2022 meeting were approved on a motion by Phil with support by Christine.

**PUBLIC COMMENT:** There was no public comment at this time.

**CONDITIONAL USE PERMIT APPLICATION FROM PAUL PETERSON:** The Commission reviewed the conditional use permit request from Paul Peterson at E21635 Ridge Road and the report from Calvin McShane, Zoning Administrator. Mr. Peterson indicated that he wants to put a 288 sq. ft. building on his property. It will be used as office space and he would like to be able to have a small retail area for his photography. He noted that there were 3 parking spaces available. The closest neighbor is across the street, and all neighbors within 300 feet were notified and no objections were received by the Township. Phil asked about plans for signage. Mr. Peterson indicated that he would not be open all the time, and anticipated having a sandwich board type of sign that he could put out when he was opened. He anticipates a summer seasonal business, as he typically leaves for the winter. Christine noted that the Crystal Pinecone shop was nearby, setting a precedent for the immediate area. On a motion by Christine with support by Phil, the Commission approved the Peterson conditional use permit request.

**MASTER PLAN UPDATE:** The members were given a rough draft of the Master Plan for review over the next week. CUPPAD will attend the meeting scheduled for next Thursday to begin reviewing and adjusting the document.

**PUBLIC COMMENT:** There was no public comment.

**ADJOURNMENT:** The meeting was adjourned on a motion by Jenny with support by Phil.