



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting Tuesday, August 9, 2022 Community Center, 7:00 PM

This meeting is open to the public. We will still be utilizing Zoom for those of you that would like to attend virtually. If you would like to join via your computer, please see the link on our website and/or facebook page, or just phone in using the information below.

Call: 1-929-205 -6099 **Meeting ID:** 817 3960 7607 then press #

Participant ID: Just press # when asked. **Passcode:** 2878 then press #

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: Discovery, Hughes/JB
5. Approve Minutes (07/12, 07/27)
6. Dept. & Committee Reports
7. Appointments/Resignations: none
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission – Master Plan (Aug 18th next meeting)
 - B. Sinetech, LLC – Woodland Park WIFI
 - C. Greenspace - Smart Landscapes
 - D. Hammersley – Short Term rental Correspondence
 - E. Park Kubota – price change
11. **New Business**
 - A. Michigan State Police – Speed limits presentation
 - B. Smart Landscapes – Bayshore Park grant application estimate
12. Other – Ambulance Corps
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk 

Date and Time of Posting: Aug 8, 2022 – 12:00 NOON

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Welcome to this BURT TOWNSHIP BOARD MEETING

Burt Township is a general law township. This meeting is open to the public under Michigan's Open Meetings Act, which includes complying with MCL 15.265; and MCL 41.72a (3) and 42.74(4).

The purpose of these meetings is to conduct the business of the township. We request your cooperation so we can complete the business at hand. The board members are interested in what you have to say and encourage audience participation during the Public Comment sessions at the beginning and end of every meeting. We will do our best to address your concerns at the time, but you may be referred to meet with your elected official in the township office or the topic may be added to an agenda at a later meeting. During discussion of issues, the Supervisor may need to call upon department managers or citizens for specific feedback.

Rules for public comment:

- Please raise your hand and wait to be called upon. **Please walk up to the front of the room so your comment may be heard by the participants joining the meeting electronically.**
- Please state your name.
- Direct your questions to the board.
- Do not interrupt or interject when someone else is speaking.
- Please keep to the topic and do not interject or detract from the subject.
- Be courteous of the two (2) minute limit for public comment.
- Please keep chit-chat to a whisper or step outside, it can be distracting to others trying to listen to the meeting and the recording device picks up most sound in the room.

Thank you for coming!

Regular Meeting of the Burt Township Board
Tuesday, July 12, 2022 – 7:00 PM – Community Center

DRAFT

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo, Lou Lundquist (Deb Lundquist – absent).

Agenda: Motion by Dongvillo, second by Lou Lundquist, to approve the agenda as written. 4 ayes. Please note the addition of the agenda rules on the backside of the agendas. Please review and act accordingly.

Public Comments: none.

Correspondence: Letter dated June 29th, from Gary Christenson of Belding, MI, regarding the condition of Woodland Park Campground. He listed a few things he felt needed to be addressed. (Levelling of lots, fire rings, toilets and lighting). Email dated July 9th, from Henry Leach about humans on the break wall and the danger it poses to the seagulls. Note from Paul Gillian regarding the master plan survey which was forwarded to the planning commission. Email from Maria Johnstone dated June 16th, citing the lack of decorum of the township board at the last meeting.

Approve Minutes: Motion by Dongvillo, second by Lou Lundquist, to approve the minutes from the June 14th regular meeting. 4 ayes.

Department and Committee Reports: Reports were available from the Assessor, Fire, DPW & Water, Library, and Park.

Appointments/Resignations: none

Supervisor Report: Burt Township was lucky enough on the 4th of July to miss most of the rain and the parade and festivities went well. Thank you to the Newberry High School Band and the chamber and all the volunteers that put this together. Master plan workshops went well – watch for your next Planning commission meeting to follow through on the next steps in the process. Recycling is on the second and fourth Wednesday of each month up on M77. Our condolences go out to the family of Greg Nelson, our harbormaster. He did a great job and will be missed.

Treasurer's report and Approval of Bills: Treasurer's report – (\$1,280,619.84) Motion by Dongvillo, second by Lou Lundquist to accept treasurer's report and approve the bills for payment. (\$53,205.97) 5 ayes.

Unfinished Business:

Park Issues – Septic and Garbage: Park Manager Scott Wieting advised the board of the issues with the east end drain field. There was a broken pipe in the pressure line that has been fixed. Laundry will stay closed until we can contact the health department, contractors, and engineers to design and install a new one late this summer. Hiawatha disposal was having a hard time keeping up with our garbage collection needs. Things seem to be improving, once a week is not adequate.

Sinotech, LLC-Woodland Park WIFI: Board agreed to pursue a plan for the WIFI in the park, to be installed in stages, with complete coverage to be complete in 3-4 years. Scott Wieting and board members to meet with Sinotech to come up with an affordable plan.

Greenspace – Survey and Fencing: Motion by McShane, second by Lou Lundquist, to approve the charges from Peninsula Surveying - \$1,780.00 for the boundary survey of the greenspace. 4 ayes. The boundary stakes are currently flagged – and it shows just how much of the greenspace has eroded due to parking in the alley. We will need to decide where we should place the fencing.

Smart Landscapes – Current projects: We are currently working on a sponsorship menu for our website where we can direct people who want to donate in memoriam to contribute to some ongoing projects the township is working on. Upcoming meeting with Arlo Fast and Olivia Zech (representing the Maki family) to discuss plans for the park at the site of the old coast guard boat dock.

New Business: none

First Quarter fiscal year 2022/23 budget review: Distributed copies of the budget with activity through July 1 for review. Due to the holiday, the clerk did not have time to review for needed amendments. Will schedule a special meeting before end of July to discuss.

Other: Need to schedule a special meeting to review our current employee policies. Would like to include all managers as well as board members. Tentative date – w/o July 25th. Supervisor read the most recent report from Captain Waldron of the Alger County Sheriff, with results of the extra patrols for the month of June – 32 traffic stops, 26 citations, accidents, civil assists and much more. Complete list is published in the paper and available on our website.

Public Comment: Representative for Matt Stinson, Iron Fox food truck owner, returned a \$200.00 check to the board and asked for his transient merchant permit to be reinstated. Wendy Lowe commented on the poor condition of the Woodland Park Campground roads. Linda Steinke asked about the Election inspector training class scheduled for July 22nd. Tom Cleary asked about the lease with the Army Corps of Engineers for the land on coast guard point. (It is currently in progress)

Adjournment: 7:35 PM

Respectfully submitted July 18, 2022

Lori McShane, Clerk

Special Meeting of the Burt Township Board
Wednesday, July 27, 2022
Community Center, 1:00 PM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, Deb Lundquist, and Tara Dongvillo

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda with the addition of Hammersley correspondence and Harbor Master under new business item A&B. 5 ayes.

Public Comments: none

Unfinished Business:

Employee Policy Review: Our current employee policies were last updated in 2012, with a small addendum added in 2020. The complete policies were reviewed and some changes were suggested with regard to employee pay when working a holiday, vacation/sick time, paid holiday list, and progressive discipline forms. A revised policy package will be put together and presented to the board for review and approval. We also need to revise the Board and Administrative policies to be consistent with the new employee policies.

2022/23 Fiscal Year first quarter budget review: 2022/23 budget with activity through July 1, was reviewed and two amendments suggested in the 101 (general fund) salary and wages, general and administrative and planning and zoning. The 508 (park fund) needed amendments under the septic pump outs as well due to the problems we are having with the drain field.

Superior Paving Quotes: Motion by Shafer, second by Deb Lundquist, to approve the quotes from Superior Paving as follows: \$63,100 for repaving the park roads, \$34,100 for repaving one of the tennis courts at the park, and \$27,900 for paving the driveway at the Ridge Rd. water facility. 4 ayes, 1 nay (McShane)

New Business:

Hammersley correspondence: Email from Chris Hammersley regarding his property on Ames Lake Rd. dated July 25, 2022. He is asking the board to accept his late registration for a short-term rental permit due to his lack of knowledge of the ordinance and the moratorium. He is a seasonal resident and was unaware of the township restrictions on the short-term rentals. Mr. Hammersley has also submitted a conditional use permit to the planning commission to operate a campground on the same property as his rental cabin. The public hearing is scheduled for July 28, 2022. Board agreed to table the decision on the short-term rental until the planning commission decision had been made after the public hearing.

Harbor Master: Motion by Lou Lundquist, second by Shafer to hire Richard Williamson as the new Harbor Master.

5 ayes.

Other: Reminder of speed limit and insurance presentation at the August 9th regular meeting and discussion of the law enforcement millage on the August 2 primary ballot.

Public Comment:

Adjournment: 5:10 PM

Respectfully submitted July 29, 2022

Lori McShane, Clerk

Burt Township Department Reports

Assessing

Entered sales, deeds, address changes and PREs. Responded to all phone calls and emails. Work continues on parcel reviews. We are also reviewing sales studies from the county, it looks like values will be increasing again this year as the housing market remains strong. July BOR went well and we processed those changes. Also, we are working on getting our continuing education completed for the year.

Derek Morrison, Assessor

Fire

Aug. 4, 2022

Meeting called to order by Chief Ross at 1900.

Present: Karla Bowen, Dale Ross, Shane Bugg, Devin Lawrence, Jordan Dobberstein.

Excused: Rob Harbaum, Teagan Lawrence

The park service is putting together a log slide rescue team. They are going to have training and would like the fire department to train with them sometimes in September.

There are cheat sheets now in the brush truck and the pumper for running the pumps. A cheat sheet will be done for the new truck.

Dave Pool is waiting on an antenna before he puts in the 800 radio.

The state has come out with a new class that the fire department personnel will have to take. The ambulance corp also has to take it and Tina, from Alger County, is going to see if the instructor can do it for the fire department also.

A new charging system for the pumper/engine has to be ordered.

No word yet on the fill tanks. SCBA tanks are still waiting to get hydroed.

Still waiting on the hose testing apparatus.

Devin will be moving the trailer in the rec center.

Parts for the new trash pump has finally arrived and it will be put together and tested after the meeting.

Also, after the meeting the equipment that was used for the brush fire will be put away.

Meeting adjourned at 2016.

Library

~The Library has been BUSY lately...in fact, last week was the busiest I've ever seen it in here! Not a scientific observation, but I'll "go with my gut" and say that!

There is a ton of online work, a lot of books going in to circulation and quite a few book sales. Hooray!

It is *quite interesting to note*...That much of the patron use is taking place in the new room-the "library annex", or the Heritage Center. Yes, the annex is getting most of the use, more so even than the existing library. Much to the good! It was worth the effort in there, that's for sure! And the new door is a blessing too. It is a lot cleaner in the porch and we have better control over things. And I can post flyers and whatnot on the walls and not have them blow away every time the wind comes up!

~We have a slight glitch in computer service-the old library computer was taken away because it is/was no longer up to speed, so we are supposed to get a new machine some time in the future. In the meantime- thanks to Mike-we have the computer from the Heritage Room hooked up and working in the main library. It works fine but we need to install WORD on it so I can produce documents-and send them!

~According to the PSB Friends of the Library, we now have 1018.76 in our checking account. And also have app. 39.00 in cash on hand in the library. (I have started to place a table out in front and load it up with books for sale. That has proven to be a good move as the sales have gone up. Not only do folks come and shop the table but come inside too for our "fire sales"!).

~Cathy placed two spiffy new sitting benches out if front so we offer outdoor comforts to our patrons! That's all for now from the library. We are "holding our own" over here!

~Roger Pilon, Librarian

Burt Township Department Reports

Park

The following is a summary of activities by the manager and staff of Woodland Park Campground:

- 1] Staff: We are still short-staffed. Zack Ward-Harbaum resigned his position and will be starting a new job. The Office Administrator re-posted “help wanted” announcements in hopes that we will get more applicants. The staff has done an excellent job in stepping up to fill in the void.
- 2] Septic System: We have been in contact with the LMAS Health District Sanitarian about inspecting the current drain field. We are in the process of filling out the appropriate paper work for the assessment. We have been piecing together the history of the construction of the on-site septic system to ensure that any further improvements will allow for adequate treatment for the capacity for waste water that is generated. In the short term, reconstructing the current drain field is probably needed within the next few years or sooner. An additional drain field for effluent generated by washing machines is also being considered. A community sewer system is the long-term answer to this and other ongoing issues with failing drain fields throughout the community.
- 3] Hoholik Plumbing: The plumber was supposed to be back to fix the plumbing to the urinal that was replaced. They stated that they would be back the week after the 4th of July, however we have not seen or heard from them. We are still open to the possibly obtaining a new plumber and are actively seeking other options.
- 4] Kabota: After a long wait, the new Kubota was delivered on July 29th. The staff has been putting it through testing and although it is more of a “sporty” type of ATV, it seems that it will be adequate for the park needs.
- 5] Wifi: At the regular Township Board meeting in July, it was decided to go ahead and request a revised estimate from Sintech to develop a 1st phase project for wifi coverage that will include a strong area around the park office, pavilion, and community center. The manager is in the process of working with Mike at Sinetech to update the cost estimates and specifications.
- 6] Equipment: We are in the process of ordering some new wooden picnic tables. Some of the current ones are getting old and we have observed the need to put a few more in the primitive areas. The wooden tables are also easier to relocate as they are not as heavy as the lager metal/plastic tables.
- 7] Trash Pick-Up: On Sunday, July 31st, the Zellar Sanitation truck came to empty containers after 11 a.m. Although we were glad that they showed up (having waited with the pick-up full of trash), the current schedule is still in need of improvement. We will definitely need to have them empty containers at least two or three times during the week of music festival.
- 8] Sales: It was a busy month. The water and electric sites filled up most every weekend in July. Sales were robust, but did not exceed the sales from last year.

Gross sales summary (includes 1st come, 1st serve rentals, laundry, trash, water and dump station. Excludes reserved sites).

Gross Sales July 2021: \$106,850

Gross Sales July 2022: \$ 96,980

+/- -\$ 9,970

Public Works

- Weekly grass mowing and trimming in and around town at the emergency service building, water department, fuel system, bay shore park above and below the hill, green space, smith property across

Burt Township Department Reports

from the medical center, township offices, medical center, rose hill cemetery, 20+ acres at the airport, water tank property and the parks on the end of coast guard point.

- Crash posts at new fuel system painted high vis orange. Once the marina parking lot gets paved, we will work on some of the top soil and seeding.
- Rifle range maintenance and garbage pickup.
- New handhole for well power repair had crash posts installed and painted. Area seeded and mulched to grow grass.
- Northwest petroleum had their electrician repair the wire fault for the marina dock dispenser sensor. We are continuing to get a fault on this after the repair unfortunately. I'm continuing to work on a solution with NWP.
- Recycling is located at the township property on M-77 just south of Wolf Creek Redi Mix until November 2022. Dates are posted on the township website. Twice a month from 9am to 12 pm. Woodland Park personnel are on site to assist in unloading.
- Community clean up days on June 17th and 18th were busy. We filled and packed with heavy equipment six 40 yard roll off containers. (Exact tonnage when we receive the final bill) A 50 yard roll off container was packed and filled with 11,860 pounds of scrap metals. Most of the unloading is done by hand by DPW personnel. Thank you to Travis from Woodland Park for his help during the two busy days. We collected 19.48 tons or 38,960 pounds of garbage.
- Resprayed stencils for the bike walkway on Canal Street and added a few extra locations.
- Large cracks between asphalt apron and concrete at the emergency services building was filled with expansion joint filler. Helps keep debris out the cracks and helps prevent moisture from freezing and damaging the asphalt/concrete during winter. The large apron and parking area will need to be professionally sealed in the near future.
- New road sign built and installed at the intersection of H-58 and Rhody Creek Truck Trail. Per the request by Alger County Road Commission, it is labeled Hurricane Truck Trail but all 911 maps and online maps show it being Rhody Creek Truck Trail so some confusion may be caused by this.
- Replaced the marina dock fuel dispenser diesel fuel handle from a 1" nozzle to a ¾" nozzle to accommodate older boats without the oversized fill port. Modified the pipe safe to make it more user friendly.

Water Department

- A large number of miss dig tickets have been coming in for the installation of new fiberoptic cabling that will be installed in town this season and next. We will be marking large portions of the water system and working closely with Hiawatha Telephone Company's subcontractors to safeguard the water system infrastructure from their equipment. The new fiberoptic system won't be online until next year at the earliest. They will be running fiber to each customer next year.
- Both well heads were cleaned and repainted.
- Alger county road commission accidentally damaged part of a clearly marked water service on Everett Ave. We will be repairing it in the near future after traffic on the road slows down.
- 2021 consumer confidence report has been prepared and approved by the state of Michigan (EGLE) and is posted around town and available on the township website.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system.

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank DEBIT DEBIT CARD ACCT.							
07/13/2022	DEBIT	971	AP	023	AMAZON.COM	LABEL MAKER REPLACEMENT TAPE	11.99
07/13/2022	DEBIT	972	AP	255	POSTMASTER, GRAND MARAIS	ELECTION STAMPS	84.00
07/13/2022	DEBIT	984	AP	023	AMAZON.COM	GOJO	356.25
07/17/2022	DEBIT	991	AP	023	AMAZON.COM	HEFTY STRONG TRASH BAGS	37.00
07/19/2022	DEBIT	974	AP	255	POSTMASTER, GRAND MARAIS	PRIORITY MAIL - ELECTIONS	11.60
07/20/2022	DEBIT	994	AP	571	ELECTION SOURCE	SECURITY SLEEVES	99.81
07/20/2022	DEBIT	1004	AP	206	MINING JOURNAL	ADVERTISING - WOODLAND PARK	250.00
07/21/2022	DEBIT	973	AP	023	AMAZON.COM	SIGNS - SO NOT CLIMB ON OR JUMP OFF DOCK	27.80
07/21/2022	DEBIT	989	AP	023	AMAZON.COM	TOILET PAPER/PAPER TOWEL	496.65
07/21/2022	DEBIT	1005	AP	MISC	MICROSOFT	MICROSOFT - BEEK WATER LAPTOP ONE MONTH	7.41
07/22/2022	DEBIT	990	AP	023	AMAZON.COM	PAPER HAND TOWEL ROLL	66.40
07/26/2022	DEBIT	976	AP	023	AMAZON.COM	LETTER OPENERS AND INK PENS - ELECTION	21.64
07/27/2022	DEBIT	998	AP	023	POSTMASTER, GRAND MARAIS	PRIORITY MAIL - BCBSM	8.95
07/27/2022	DEBIT	1003	AP	255	POSTMASTER, GRAND MARAIS	PRIORITY MAIL	8.95
07/28/2022	DEBIT	988	AP	023	AMAZON.COM	16 QUART DRAIN CONTAINER	13.98
07/28/2022	DEBIT	996	AP	023	AMAZON.COM	SHOWER MOUNTS FOR PARK	46.71
07/28/2022	DEBIT	1000	AP	MISC	BUILD.COM	TRASH BAGS - PARK	348.72
07/28/2022	DEBIT	978	AP	023	AMAZON.COM	SIGNS - SHAFER NO TRESSPASSING - STAY O	83.96
08/01/2022	DEBIT	987	AP	023	AMAZON.COM	TRASH BAGS	348.72
08/01/2022	DEBIT	999	AP	023	AMAZON.COM	BLUEPRINT STORAGE RACK FOR HERITAGE CENT	265.00
08/02/2022	DEBIT	975	AP	535	SQUARE	TERMINAL FOR MARINA - PAPER ROLLS	319.00
08/02/2022	DEBIT	979	AP	MISC	BREAKWALL RESTAURANT	ELECTION WORKERS LUNCH	112.08
08/02/2022	DEBIT	981	AP	023	AMAZON.COM	TOILET PAPER	127.98
08/02/2022	DEBIT	980	AP	023	AMAZON.COM	SIGNS - DANGER NO SWIMMING	98.28
08/02/2022	DEBIT	981	AP	023	AMAZON.COM	PRINTER PAPER - 3 HOLE PUNCH	43.83
08/03/2022	DEBIT	1001	AP	023	AMAZON.COM	THERMAL RECEIPT PAPER	20.99
08/04/2022	DEBIT	982	AP	255	POSTMASTER, GRAND MARAIS	WATER BILLS STAMPS	176.00
08/04/2022	DEBIT	985	AP	023	AMAZON.COM	GOJO	356.25
08/04/2022	DEBIT	997	AP	MISC	BUILD.COM	SHOWER MOUNTS FOR PARK	161.46
08/04/2022	DEBIT	1002	AP	023	AMAZON.COM	MINI CLIPBOARD - NOTE PADS	30.76
08/05/2022	DEBIT	986	AP	023	AMAZON.COM	HEFTY STRONG TRASH BAGS	94.86
08/05/2022	DEBIT	993	AP	244	PEOPLES STATE BANK OF MUNISING	JULY BANK CHARGES	35.22
Total of 32 Disbursements:							4,172.25
Bank GEN GENERAL CHECKING							
07/13/2022	GEN	12616	AP	006	AIRGAS USA, LLC	ACETYLENE TANK RENTALS	176.37
07/13/2022	GEN	12617	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	JUNE ELECTRIC USAGE	6,714.43
07/13/2022	GEN	12618	AP	038	BAYSHORE MARKET	JUNE 30TH STATEMENT	112.56
07/13/2022	GEN	12619	AP	050	BOWMAN GAS & OIL CO.	PROPANE TOWP IOFFICE	1,383.90
07/13/2022	GEN	12620	AP	058	BURT TOWNSHIP FUEL SYSTEM	FUEL USAGE	1,188.33
07/13/2022	GEN	12621	AP	101	ETNA SUPPLY	REED BATTERY	685.00
07/13/2022	GEN	12622	AP	499	FAMILY PRIDE LAUNDRY	CAMPGROUND OFFICE RUGS	60.00
07/13/2022	GEN	12624	AP	113	FOX RIVER AUTO	TIRE PATCH	5.29
07/13/2022	GEN	12625	AP	599	GFL ENVIRONMENTAL	DUMP DAYS	625.00
07/13/2022	GEN	12626	AP	118	GINOP SALES INC.	MOWER BLADES	338.64
07/13/2022	GEN	12627	AP	418	GRAINGER	BROOM	46.21
07/13/2022	GEN	12628	AP	139	HIWATHA TELEPHONE	ACCT 000049677-9 TELEPHONE/INTERNET	913.03
07/13/2022	GEN	12629	AP	143	HITCHING POST ELECTRIC	GFCI OUTLETS AND BREAKERS	301.87
07/13/2022	GEN	12630	AP	517	KELLEY MARKETING	HOSTING AND MAINTENANCE	450.00
07/13/2022	GEN	12631	AP	566	MJ VANDAMME TRUCKING INC	DUST CONTROL	22,422.29
07/13/2022	GEN	12632	AP	597	NORTHLAND LAWN AND SPORTS EQUIPMENT	AUTOCUT/SPLINE WASHER/RIDER PLATE	113.63
07/13/2022	GEN	12634	AP	299	SH GRAND MARAIS	STATEMENT 07/01 VARIOUS	639.77
07/13/2022	GEN	12635	AP	590	SWEM SERVICES	FIRE TRUCK REPAIR	876.00
07/13/2022	GEN	12636	AP	306	TECK SOLUTIONS, INC.	STORAGE CRAFT SERVER MAINTENANCE LICENSE	462.80
07/13/2022	GEN	12637	AP	561	TINTI, STEVEN J.	LEGAL SERVICES	212.50
07/13/2022	GEN	12638	AP	314	TRI-COUNTY SEPTIC & SONS LLC	PORTABLE TOILET RENTALS 4TH OF JULY	8,070.00

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/13/2022	GEN	12639	AP	329	USA BLUEBOOK	BLUE PAINT	243.83
07/13/2022	GEN	12640	AP	331	VERIZON WIRELESS	WIRELESS PHONE	309.27
07/13/2022	GEN	12641	AP	336	WATER DEPARTMENT	JUNE 2022 WATER USAGE	3,148.27
07/13/2022	GEN	12642	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	129.00
07/13/2022	GEN	12643	AP	349	WOLF CREEK REDI MIX & EXCAVATING	GRAVEL MARINA PARKING LOT	3,456.00
07/13/2022	GEN	1326(E)	AP	397	WATER BOND RESERVE/REDEMPTION ACCT	QUARTERLY TRANSFER PER POOLICY	21,045.00
07/13/2022	GEN	1327(E)	AP	398	WATER REPAIR, REPLACE & IMPROVEMENT	QUARTERLY TRANSFER PER POOLICY	6,558.25
07/13/2022	GEN	12623	AP	603	FAO, USAED, DETROIT	PAYMENT FOR LEASE DEVELOPEMENT	8,855.00
07/13/2022	GEN	12633	AP	263	QUILL CORPORATION	GOJO SOAP	129.98
07/14/2022	GEN	12644	AP	602	PENINSULA LAND SURVEYING	GREENSPACE SURVEY	1,780.00
07/18/2022	GEN	12645	AP	020	ALGER COUNTY TREASURER	D.B.A WOODLAND PARK	10.00
07/18/2022	GEN	12646	AP	118	GINOP SALES INC.	NEW PARK KUBOTA	0.00
07/18/2022	GEN	12647	AP	284	SHAFER, SHERI	FLOWERS FOR FRONT OF TOWNSHIP OFFICE	224.63
07/18/2022	GEN	1320(E)	AP	242	PAYROLL ACCOUNT	PP END 7.16.22 PD 7.22.22	23,082.33
07/18/2022	GEN	12648	AP	541	HEATHER DOBBERSTEIN	ELECTIONS PICK UP AT ALGER COURTHOUSE	75.50
07/20/2022	GEN	12650	AP	118	GINOP SALES INC.	NEW PARK KUBOTA	19,595.00
07/20/2022	GEN	12649	AP	118	GINOP SALES INC.	NEW PARK KUBOTA	0.00
07/25/2022	GEN	12652	AP	490	GRAND MARAIS PILOT	PUBLISHING 11/2021 THROUGH 06/22	2,472.76
07/25/2022	GEN	12653	AP	284	SHAFER, SHERI	MILEAGE TO MARQUETTE 07/18 - PLANTS	130.81
07/25/2022	GEN	12655	AP	001	TARA DONGVILLO	TRIP TO MUNISING FOR WOODLAND PARK DBA	137.64
07/25/2022	GEN	12656	AP	323	UP ENGINEERS & ARCHITECTS, INC.	WOODLAND PARK SHOWER BLDG	2,655.50
07/25/2022	GEN	1324(E)	AP	318	UNEMPLOYMENT INSURANCE AGENCY	07/285 PAYMENT	18,116.00
07/25/2022	GEN	1325(E)	AP	294	STATE OF MICHIGAN - AG	2ND QTR 2022 DIESEL TAX	973.49
07/25/2022	GEN	12651	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE	4,351.70
07/25/2022	GEN	12654	AP	MISC	SHIRLEY BUSTOS	BUY BACK OF CEMETERY PLOTS (JOETTA SCHLA	200.00
07/27/2022	GEN	1321(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 07/31/2022 PAYDAY 07/29/2022	4,826.32
08/03/2022	GEN	1322(E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD	6,906.08
08/03/2022	GEN	12657	AP	500	LORI MCSHANE	MILEAGE 2X - DINNER FOR ELECTION WORKER	265.91
08/04/2022	GEN	1323(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 07/31/2022 PAYDAY 08/05/2022	24,977.60
08/05/2022	GEN	12658	AP	594	LMAS DISTRICT HEALTH DEPT - ALGER	PAYMENT FOR DRAINFIELD EVALUATION	333.00
08/05/2022	GEN	12659	AP	MISC	RICHARD WILLIAMSON	CHANGE BOX	200.00
08/09/2022	GEN	1329(E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD 8/9	4,582.44

(2 Checks Voided)

Total of 51 Disbursements:

205,560.93

Bank PR CK PAYROLL CHECKING

07/22/2022	PR CK	DD1596(A)	PR	098	Corey, Linda		86.34
07/22/2022	PR CK	12281	PR	172	WARD-HARBAUM, ZACKERY		211.44
07/22/2022	PR CK	12284	PR	184	HYDE, ALEX		356.83
07/22/2022	PR CK	12285	PR	149	Duvernois, Andrew		425.72
07/22/2022	PR CK	DD1597(A)	PR	114	Pillon, Roger		478.43
07/22/2022	PR CK	DD1598(A)	PR	176	BAKNECHT, TRAVIS		546.93
07/22/2022	PR CK	DD1599(A)	PR	182	Boddy, Maryann		730.14
07/22/2022	PR CK	DD1600(A)	PR	063	WILSON, SUSANN		760.71
07/22/2022	PR CK	DD1601(A)	PR	072	DONGVILLO, TARA		770.93
07/22/2022	PR CK	DD1602(A)	PR	083	SHAFER, SHERI		773.05
07/22/2022	PR CK	DD1603(A)	PR	181	Link, Jeffrey		858.98
07/22/2022	PR CK	DD1604(A)	PR	048	WIFTING, LAUREN		957.35
07/22/2022	PR CK	DD1605(A)	PR	137	Morrison, Derek		963.35
07/22/2022	PR CK	DD1606(A)	PR	102	McShane, Lori		991.23
07/22/2022	PR CK	DD1607(A)	PR	156	Dobberstein, Heather		1,079.01
07/22/2022	PR CK	DD1608(A)	PR	177	BECKWITH, DAVID		1,249.56
07/22/2022	PR CK	DD1609(A)	PR	119	Beek, Lee		1,316.22
07/22/2022	PR CK	DD1610(A)	PR	125	Warner, Joshua		1,434.20
07/22/2022	PR CK	DD1611(A)	PR	005	BECK, MICHAEL		2,069.12
07/22/2022	PR CK	EFT1071(E)	PR	FEDERAL	EFTFS		4,878.69
07/22/2022	PR CK	EFT1072(E)	PR	MERS	MERS		1,240.39
07/22/2022	PR CK	EFT1073(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		903.71
07/29/2022	PR CK	DD1612(A)	PR	183	GILSWOIG, Nancy		44.04
07/29/2022	PR CK	DD1613(A)	PR	170	SHAFER, LAURENCE		44.05

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/29/2022	PR CK	12286	PR	174	Irvine, Jennifer		44.05
07/29/2022	PR CK	12287	PR	153	BONTRAGER, PHILIP		46.18
07/29/2022	PR CK	DD1614 (A)	PR	107	Coles-Desmond, Michael		105.72
07/29/2022	PR CK	DD1615 (A)	PR	157	DOBERSTEIN, JORDAN		114.52
07/29/2022	PR CK	DD1616 (A)	PR	001	BAILLEY, LOUIS		114.53
07/29/2022	PR CK	DD1617 (A)	PR	178	LAWRENCE, TEAGAN		136.23
07/29/2022	PR CK	DD1618 (A)	PR	179	LAWRENCE, DEVIN		176.20
07/29/2022	PR CK	DD1619 (A)	PR	019	HARBAUM, ROBERT		220.24
07/29/2022	PR CK	DD1620 (A)	PR	054	BOWEN, KARLA		277.05
07/29/2022	PR CK	12288	PR	008	BUGG, SHANE		308.34
07/29/2022	PR CK	DD1621 (A)	PR	159	LUNDQUIST, LOUIS		367.09
07/29/2022	PR CK	DD1622 (A)	PR	096	LUNDQUIST, DEBORAH		384.79
07/29/2022	PR CK	12289	PR	036	ROSS, DALE		480.22
07/29/2022	PR CK	DD1623 (A)	PR	108	McShane, Calvin		1,049.92
07/29/2022	PR CK	EFT1074 (E)	PR	FEDERAL	EFTPS		781.34
07/29/2022	PR CK	EFT1075 (E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		131.81
08/05/2022	PR CK	12290	PR	172	WARD-HARBAUM, ZACKERY		255.49
08/05/2022	PR CK	12291	PR	184	HYDE, ALEX		313.86
08/05/2022	PR CK	DD1624 (A)	PR	098	Corey, Linda		322.87
08/05/2022	PR CK	DD1625 (A)	PR	114	Pilon, Roger		490.16
08/05/2022	PR CK	DD1626 (A)	PR	181	Link, Jeffrey		566.46
08/05/2022	PR CK	DD1627 (A)	PR	182	Boddy, Maryann		680.58
08/05/2022	PR CK	12292	PR	149	Duvernois, Andrew		721.32
08/05/2022	PR CK	DD1628 (A)	PR	063	WILSON, SUSANN		757.30
08/05/2022	PR CK	DD1629 (A)	PR	072	DONGVILLO, TARA		770.92
08/05/2022	PR CK	DD1630 (A)	PR	083	SHAFER, SHERI		773.05
08/05/2022	PR CK	DD1631 (A)	PR	176	BAUKNECHT, TRAVIS		837.78
08/05/2022	PR CK	DD1632 (A)	PR	137	Morrison, Derek		963.36
08/05/2022	PR CK	DD1633 (A)	PR	102	McShane, Lori		991.23
08/05/2022	PR CK	DD1634 (A)	PR	156	Dobberstein, Heather		1,079.00
08/05/2022	PR CK	DD1635 (A)	PR	119	Beek, Lee		1,247.61
08/05/2022	PR CK	DD1636 (A)	PR	048	WIETING, LAUREN		1,284.95
08/05/2022	PR CK	DD1637 (A)	PR	125	Warner, Joshua		1,368.42
08/05/2022	PR CK	DD1638 (A)	PR	177	BECKWITH, DAVID		1,562.88
08/05/2022	PR CK	DD1639 (A)	PR	005	BEEK, MICHAEL		1,973.72
08/05/2022	PR CK	EFT1076 (E)	PR	FEDERAL	EFTPS		5,584.19
08/05/2022	PR CK	EFT1077 (E)	PR	MERS	MERS		1,358.45
08/05/2022	PR CK	12293	PR	MISDU 2	MICHIGAN STATE DISBURSEMENT UNIT		100.46
08/05/2022	PR CK	EFT1078 (E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		973.54

Total of 63 Disbursements:

Bank TAX TAX FUND

52,886.25

07/18/2022	TAX	3353	AP	020	ALGER COUNTY TREASURER	SUMMER 2022 TAX DISB S2201-2202	61,917.71
07/18/2022	TAX	3356	AP	117	GENERAL FUND	2022 SUMMER TAX DISB S2201-2202	1,342.73
07/18/2022	TAX	3357	AP	354	MARESA	2022 SUMMER TAX DISB S2201-2202	12,408.34
07/18/2022	TAX	3354	AP	MISC	BENETEAU-ROSS CAROL J/ROSS JAM	2022 Sum Tax Refund 002-575-001-10	8.95
07/18/2022	TAX	3355	AP	059	BURT TOWNSHIP SCHOOLS	SUMMER 2022 TAX DISB S2201-2202	59,749.21
07/18/2022	TAX	3358	AP	457	STATE OF MICHIGAN	2022 SUMMER TAX DISB S2201-2202	276.01
07/29/2022	TAX	3359	AP	565	ALGER COUNTY LAND BANK	SUMMER 2022 TAX DISBURSEMENT S2203-S2205	218.33
07/29/2022	TAX	3360	AP	020	ALGER COUNTY TREASURER	SUMMER 2022 TAX DISBURSEMENT S2203-S2205	98,354.89
07/29/2022	TAX	3361	AP	059	BURT TOWNSHIP SCHOOLS	SUMMER 2022 TAX DISBURSEMENT S2203-S2205	126,720.68
07/29/2022	TAX	3362	AP	117	GENERAL FUND	SUMMER 2022 TAX DISBURSEMENT S2203-S2205	2,461.58
07/29/2022	TAX	3363	AP	354	MARESA	SUMMER 2022 TAX DISBURSEMENT S2203-S2205	19,710.60
07/29/2022	TAX	3364	AP	457	STATE OF MICHIGAN	SUMMER 2022 TAX DISBURSEMENT S2203-S2205	33.83

\$ 645,822.29
total

Total of 12 Disbursements:

383,202.86

08/09/2022 12:26 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 08/10/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
006	AIRGAS USA, LLC		
	9989967604	ACETYLENE/OXYGEN TANK RENTAL	70.45
	9989967605	OXYGEN TANK RENTAL	110.36
TOTAL FOR: AIRGAS USA, LLC			180.81
010	ALGER- DELTA COOPERATIVE ELECTRIC A		
	JULY ELECTRIC U JULY 2022 ELECTRIC USAGE		7,789.94
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			7,789.94
589	AMAZON CAPITAL SERVICES		
	16KG-DVNX-3PDK	ASTROBRIGHTS MEGA PAPER	15.49
	1LMK-VVPP-3L3J	TRASH BAGS	174.36
TOTAL FOR: AMAZON CAPITAL SERVICES			189.85
593	ANDERSON, TACKMAN & COMPANY, PLC		
	132243	AUDIT	1,015.00
TOTAL FOR: ANDERSON, TACKMAN & COMPANY, PLC			1,015.00
050	BOWMAN GAS & OIL CO.		
	ACCT 2723	PROPANE JULY	2,079.03
TOTAL FOR: BOWMAN GAS & OIL CO.			2,079.03
055	BS&A SOFTWARE		
	142002	CEMETERY MGMT/ASSESSING	1,301.00
TOTAL FOR: BS&A SOFTWARE			1,301.00
058	BURT TOWNSHIP FUEL SYSTEM		
	F070122-1	FUEL USAGE	1,305.88
TOTAL FOR: BURT TOWNSHIP FUEL SYSTEM			1,305.88
586	CAMPSPOT		
	39017	RESERVATIONS FEES	438.45
TOTAL FOR: CAMPSPOT			438.45
101	ETNA SUPPLY		
	S104263187.002	BUSHINGS	52.75
	S104568743.002	METER PIT NOTCHED	149.00
TOTAL FOR: ETNA SUPPLY			201.75
113	FOX RIVER AUTO		
	483900	PATCH - TIRE	31.20
TOTAL FOR: FOX RIVER AUTO			31.20
599	GFL ENVIROMENTAL		
	T30000030025	DUMP DAYS	3,736.00
TOTAL FOR: GFL ENVIROMENTAL			3,736.00
418	GRAINGER		
	9361278329	DPW REAR ENT FIRE LOIGHT/ADHESIVE/CONCRETE CR	341.47
	9376830502	CONCRETE SEAL	103.32
	9385845905	PAPER TOWEL/HAND SOAP ETC	484.37
TOTAL FOR: GRAINGER			929.16

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INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 08/10/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
139	HIAWATHA TELEPHONE		
	1508323	ACCT 00049677-9	899.63
TOTAL FOR: HIAWATHA TELEPHONE			899.63
143	HITCHING POST ELECTRIC		
	07/17/2022-1	REPLACE 30 AMP BREAKER/50 AMP BREAKER SITE 76	146.19
	072722-2	30 AMP REPLACE ON SITE 79 - SHOWER BURTTON BO	123.17
TOTAL FOR: HITCHING POST ELECTRIC			269.36
562	MANISTIQUE FENCE AND TREE SERVICE		
	080322-1	TREE REMOVAL - RANDOLPGH STREET LAKE AVE	4,968.00
TOTAL FOR: MANISTIQUE FENCE AND TREE SERVICE			4,968.00
175	MANISTIQUE OIL		
	025198	DIESEL DELIVERY 07/14	13,807.36
	025199	PREMIUM DELIVERY 07/14	5,068.65
TOTAL FOR: MANISTIQUE OIL			18,876.01
248	PIONEER TRIBUNE		
	031573	WINDOW ENVELOPES	167.50
TOTAL FOR: PIONEER TRIBUNE			167.50
299	SH GRAND MARAIS		
	3051	VARIOUS	554.99
TOTAL FOR: SH GRAND MARAIS			554.99
498	SIGNS NOW		
	SN-26282	DEDICATION PLAQUE	245.00
TOTAL FOR: SIGNS NOW			245.00
570	SPECTRUM PRINTERS, INC		
	70826	BALLOT PRODUCTION	90.00
TOTAL FOR: SPECTRUM PRINTERS, INC			90.00
306	TECK SOLUTIONS, INC.		
	TS073122-102112	MONTHLY LABOR AND CONSULTING	105.00
TOTAL FOR: TECK SOLUTIONS, INC.			105.00
314	TRI-COUNTY SEPTIC & SONS LLC		
	3682	SEPTIC PUMP OUT FISH TANKS	1,200.00
	3684	PORTABLE TOILET RENTAL	1,370.00
	3735	PORTABLE TOILET RENTAL	110.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC			2,680.00
331	VERIZON WIRELESS		
	9911995229	JULY WIRELESS PHONE	195.43
TOTAL FOR: VERIZON WIRELESS			195.43
336	WATER DEPARTMENT		
	JULY WATER	JULY WATER BILLS	3,335.37
TOTAL FOR: WATER DEPARTMENT			3,335.37

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INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 08/10/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
341	WHITE WATER ASSOCIATES, INC.		
	3362	WATER ANALYSIS	60.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			60.00
578	ZELLAR SANITATION		
	100090	TRASH	672.00
	100611	TRASH	1,577.00
	101181	TRASH	2,030.00
	99077	TRASH	672.00
TOTAL FOR: ZELLAR SANITATION			4,951.00
TOTAL - ALL VENDORS			56,595.36
FUND TOTALS:			
Fund 101	- GENERAL FUND		3,347.33
Fund 206	- FIRE FUND		387.02
Fund 246	- TOWNSHIP IMPROVEMENT FUND		11,271.65
Fund 291	- MEDICAL CENTER		270.77
Fund 505	- AMBULANCE FUND		294.74
Fund 508	- PARK/ RECREATION FUND		18,585.70
Fund 585	- FUEL		19,046.49
Fund 591	- WATER FUND		1,759.84
Fund 594	- MARINA		1,631.82

BURT TOWNSHIP TREASURER'S REPORT

August 09, 2022

Account Name	Fund	Balance as of 7/31/22	Deposits since	Checks since	Balance as of 08/04/22	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	98,281.57	3,812.53	9,590.68	92,503.42	3,347.33	89,156.09	101 000-001.000
Fire Protection	206	65,630.99	10.36	69.99	65,571.36	387.02	65,184.34	206 000-001.000
Harbor Fund	220	74,595.49	11.77	-	74,607.26	-	74,607.26	220 000-001.000
Township Improvement	246	93,678.37	314.79	3,818.98	90,174.18	11,271.65	78,902.53	246 000-001.000
Roads	247	122,645.18	19.36	-	122,664.54	-	122,664.54	246 000-002.000
Beach Access	255	7,120.29	1.12	-	7,121.41	-	7,121.41	255 000-001.000
Medical Facility	291	23,927.51	3.78	69.98	23,861.31	270.77	23,590.54	291 000-001.000
Ambulance Corps	505	102,794.00	16.20	13.52	102,796.68	294.74	102,501.94	505 000-001.000
Park Fund	508	473,492.11	22,233.63	12,172.55	483,553.19	18,585.70	464,967.49	508 000-001.000
Fuel System	585	16,967.68	3,565.73	-	20,533.41	19,046.49	1,486.92	585 000-001.000
Water Receiving	591	58,240.23	1,630.36	4,100.05	55,770.54	1,759.84	54,010.70	591 000-001.000
Marina	594	41,619.16	2,660.07	2,325.24	41,953.99	1,631.82	40,322.17	594 000-001.000
Water-Bond Redemption/Reserve	591	112,281.34	16.49	-	112,297.83	-	112,297.83	591 000-005.000
Water-Repair, Replace & Impr	591	59,872.68	9.03	-	59,881.71	-	59,881.71	591 000-001.004
Arpa Savings Account	101	51,635.82	-	-	51,635.82	-	51,635.82	101-000-001.003
TOTALS:					1,404,926.65		1,348,331.29	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	1,500.36	22.25	-	1,522.61	-	1,522.61	701-000-001.000
Payroll Account	All	1,992.10	24,978.31	-	26,970.41	-	26,970.41	101-000-001.001
Debit Card Account	All	444.50	6,906.08	2,060.35	5,290.23	-	5,290.23	101-000-001.010
CD'S			Value	Maturity	Terms	Interest Rate		
Water Department	591	19179-4190517	155,673.69	2/22/2025	36 mths	0.65		591-000-003.014
Water RRI	591	4,195,788.00	100,852.71	7/22/2026	60 mths	0.85		591-000-003.012
Fire Department	206	790-0031027	46,898.47	4/10/2023	60 mths	1.49		206-000-003.001
Fire Department	206	102105071	66,152.52	1/24/2023	36 mths	1.74		206-000-003.015
TOTAL VALUE OF CD'S			369,577.39				1,717,908.68	

supervisor@burttownship.com

From: Capt M. Waldron <mwaldron@algercounty.gov>
Sent: Tuesday, August 9, 2022 12:34 AM
To: supervisor@burttownship.com
Subject: Re: Traffic Citation report

Hello Sheri

I forgot to forward the stats that were given to Andy.
My bad!!

Here are the patrol stats from July 6th - Aug 3rd

Harassment complaint/Investigation	1
General Assist	5
Assist fishermen with boat	
Assist with flat tire	
Assist with wildfire	
Search and rescue(x2)	
Hit and Run Investigation	1
Larceny Investigation	1
Dog complaint	1
Suspicious persons Investigation	1
Property Damage Accident (PDA)	4
Traffic Stops	17
Traffic Citations	9

These are the totals. Overall, it was fairly quiet in all aspects of patrols.

Capt. Matthew Waldron
Alger County Sheriff's Office
101 E. Varnum St.
Munising, MI 49862

TX 906-387-7027
Fax 906-387-1728

From: supervisor@burttownship.com <supervisor@burttownship.com>
Sent: Monday, August 8, 2022 10:13 AM
To: Capt M. Waldron <mwaldron@algercounty.gov>
Subject: Traffic Citation report

Good Morning, Matt,