



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting Tuesday, May 10, 2022 Community Center, 7:00 PM

This meeting is open to the public. We will still be utilizing Zoom for those of you that would like to attend virtually. If you would like to join via your computer, please see the link on our website and/or facebook page, or just phone in using the information below.

Call: 1-929-205 -6099 **Meeting ID:** 817 3960 7607 then press #

Participant ID: Just press # when asked. **Passcode:** 2878 then press #

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence:
5. Approve Minutes (04/12, 04/21, 04/28)
6. Dept. & Committee Reports
7. Appointments/Resignations:
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission – Master Plan – Workshop Schedule
 - B. Township Board and Administrative Policies – revised for approval
 - C. Ballot Language – Law Enforcement Millage
11. **New Business**
 - A. Food Truck – Electrical access/Permit fees
 - B. Water Dept – Etna quote – Cordless Mainline Gate Valve
 - C. Driving range at old dump sight
12. Other – Employee Policies distribute for review
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk 

Date and Time of Posting: May 9, 2022 – 12:00 NOON

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Regular Meeting of the Burt Township Board
Tuesday, April 12, 2022– 7:00 PM – Community Center

DRAFT

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo, Lou Lundquist and Deb Lundquist.

Agenda: Motion by McShane, second by Lou Lundquist, to approve the agenda as written. 5 ayes.

Public Comments: none

Correspondence: Letter dated March 23rd, 2022, from Grand Marais Chamber of Commerce requesting a \$3,500 donation for the fourth of July fireworks. Motion by Deb Lundquist, second by Lou Lundquist, to approve the \$3,500 donation. 5 ayes. Letter dated April 7th from the Grand Marais Chamber of Commerce stating that they are unanimously totally opposed to any ideas the board might have regarding the bayfront road. Letter dated April 10th from the Beautification committee of the Grand Marais Women's Club asking for a donation towards the purchase of flowers for the planters throughout town. Motion by Dongvillo, seconds by Lou Lundquist, to approve a \$500.00 donation for the beautification committee. 5 ayes.

Approve Minutes: (pursuant to March 28th special meeting) Motion by Deb Lundquist, second by Lou Lundquist, to authorize Supervisor Shafer to sign the contract with the Alger County Sheriff as presented in the March 28th special meeting, for 132 days of patrol at approximately \$35,700.00. 5 ayes. Motion by Shafer, second by McShane, to approve the minutes of the March 8 regular meeting and the March 25 and 28 special meetings. 5 ayes

Department and Committee Reports: Reports were available from the Assessor, Fire, DPW & Water, and Library.

Appointments/Resignations: none

Supervisor Report: On March 8, 2022, the assessor presented the 2022 tax roll and twelve hours of Board of Review hearings were held on March 16th and 17th. On March 18th the BOR minutes were presented to the clerk for the files. On April 4th the township was notified by Diane Keith, Program Manager, Federal Lands to Parks, that our grant application was approved and we have been awarded the land and boat docks on Coast Guard Point formerly owned by the US Coast Guard. Recycling will be in the pole barn in April, but will be moved out to the M77 location for May and will increase to twice monthly (2nd and 4th Wednesday). We have a new feature on our website that will sync with your smart phone and keep you updated with notifications of township events. Check out the website calendar from your phone and hit the subscribe button. If you have any questions just call or stop by the township office.

Treasurer's report and Approval of Bills: Treasurer's report – (\$1,382,252.19) Motion by Dongvillo, second by McShane to accept treasurer's report and approve the bills for payment. (\$38,863.46) 5 ayes.

Unfinished Business:

Planning Commission – Master Plan: Next Planning Commission meeting will be held on April 21st at 6:30 PM., and they will be reviewing the survey responses. This is the first step in the Master Plan process and will be followed up with charettes to get as much public input as we can. Watch for the postings and please participate!

Township Board and Administrative Policies: Revised version distributed for review. Will be on next meeting agenda for approval.

New Business

DPW- New Trimmer, edger, and accessories: Motion by Lou Lundquist, second by Shafer, to approve purchase of a trimmer and accessories from Northland Lawn Sport & Equipment for \$1,600.96. 5 ayes.

Water Dept – Control Breaker emergency purchase for Well #2: Motion by Dongvillo, second by Shafer, to approve the emergency purchase made by Water department of a Circuit breaker for well #2 for \$2,017.00. 5 ayes. Mike Beek reports there will need to be additional repairs to get this well back up and running – wiring issues could be over \$15,000.

Zoning – Wimmer report/Buffer Zone campground: Motion by Lou Lundquist, second by Dongvillo, to send a certified letter to Mr. Wimmer giving them until May 31, 2022, to have the current structure that is not in compliance removed and the property restored, after which time fines will be assessed. 5 ayes Motion by McShane, second by Lou Lundquist, to approve the continuance of a conditional use permit for the Joeida Campground located in zoning district SD/TP-IBZ due to clerical errors made withing the township zoning department in 2018. 5 ayes.

Other:

Public Comment: Community member asked about putting a portable toilet down near the playground on the beach.

Adjournment: 7:30 PM

Respectfully submitted April 15, 2022
Lori McShane, Clerk

**Special Meeting of the Burt Township Board
Thursday, April 21, 2022– 1:00 PM**

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, Deb Lundquist, and Tara Dongvillo

Agenda: Motion by McShane, second by Lou Lundquist, to approve the agenda with the addition of Coastal Communities grant resolution and Electrical work to Well#2 as B and C under unfinished business. 5 ayes.

Public Comments: None

Unfinished Business:

Ballot Wording - Law Enforcement contract with Alger County Sheriff: The township recently negotiated and entered into a contract with Alger County Sheriff for up to \$35,000 of extra road patrol in our township for the 2022/23 fiscal year. We have been discussing putting this issue on the ballot for over a year. It is not legal to put the issue on the ballot without asking for a millage. Motion by Deb Lundquist, second by Dongvillo, to work on the ballot language and present the proposal at the May 10th regular meeting for approval, asking for a .25 mil for law enforcement funding. 5 ayes. We will continue to collect the surcharge from the campground as well.

Electrical work to Well #2: Motion by Dongvillo, second by Deb Lundquist, to approve the proposal from B&B Electrical contractors for \$7,190.00 to make the necessary repairs to the wiring on the well. 5 ayes.

Coastal Communities Grant: Resolution 2022-04-01. Motion by McShane, second by Shafer, to adopt resolution 2022-04-01 in support of CUPPADS grant application to the EGLE for funding of a coastal resiliency analysis to be included in the Master Plan. 5 ayes.

New Business:

Park Bathroom – Estimate from Hoholiks, urinals, etc: Motion by McShane, second by Deb Lundquist, to approve the estimate from Hoholiks for the urinal installation and additional work needed in the bathhouse at the park – up to \$1,300 with a 10% contingency. 5 ayes.

New Kubota – Woodland Park: Motion by Dongvillo, second by Shafer, to authorize purchase of a new Kubota from GINOP sales for net price of \$15,995.00 after trade in. 5 ayes.

Park Employees: Motion by Dongvillo, second by McShane, to approve the list of park workers for the 2022 season; Travis Bauknecht, Andrew Duvernois, Ethan Brauer, Jason Andrews, Sue Wilson, Scott Wieting, Zack Ward-Harbaum. 5 ayes.

Other:

Public Comment:

Adjournment: 1:55 PM

Respectfully submitted April 28, 2022
Lori McShane, Clerk

Special Meeting of the Burt Township Board
Thursday, April 28, 2022– 1:00 PM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, Deb Lundquist, and Tara Dongvillo

Agenda: Motion by Dongvillo, second by Deb Lundquist, to approve the agenda as written. 5 ayes.

Public Comments: None

Unfinished Business:

Park Manager Position: Motion by McShane, second by Dongvillo, to accept resignation from Jeff Secret as Park Manager effective April 22, 2022. 5 ayes. Motion by Shafer, second by Lou Lundquist, to approve hiring Scott Wieting as Woodland Park Manager, starting salary of \$32,000/year with full benefits. 5 ayes.

Park Improvements: Motion by Shafer, second by Deb Lundquist, to authorize purchase of a Field Tuff 60” grader blade attachment for the park Kubota from Tractor Supply at \$629.99. 5 ayes. Motion by Lou Lundquist, second by Dongvillo, to accept the estimate from Manistique Tree and Fence for \$4,450, for removal of five trees and trimming nine more. 5 ayes. Park Manager Wieting also discussed the need for improvements to approximately 65 campsites (levelling and adding gravel etc) stating that he will create a plan to complete over time. He also asked for permission to contact an outside company to review and advise us on the WiFi situation and possibly improve the coverage. Road conditions in the park and the need for pothole repair, the possibility of a new leaf blower, and other upgrades and repairs to the bathhouse were discussed as well. Camp hosts are all lined up and we are looking forward to the season.

New Business:

Other: Temporary fencing around the greenspace for the early spring to discourage ATV parking and protect the area during “mud” season. Work on the well should take place starting May 3. The DPW will begin work on the new library entrance this spring as well as some upgrades to the township office building.

Public Comment:

Adjournment: 1:45 PM

Respectfully submitted April 29, 2022
Lori McShane, Clerk

Burt Township Department Reports

Assessing

Responded to all phone calls and emails. Entered deeds, PREs and address changes. Rolled over the database as we begin parcel reviews for the new year.

Derek Morrison, Burt Township Assessor

Fire

Meeting May 5 2022

Meeting called to order at 1904 by Chief Ross.

Present: Jordan Dobberstein, Karla Bowen, Teagan Lawrence, Dale Ross, Devin Lawrence, Michael Coles, Nick Paul, Shane Bugg.

The air fill tanks have been recertified but they did not fill them with air. Sending them back to fill with air and hopefully will get them back next week.

The hose testing apparatus has been ordered. Dale is looking for a different fill station.

The fireworks company that is putting on the fireworks for the 4th of July wants the fire department on standby during the fireworks. More information is needed as far as staging is concerned.

After the meeting equipment was set up between the two trucks. There was a problem with the air brakes on the new truck.

Meeting adjourned at 2030.

Library

SPRING HAS SPRUNG, and I'm loving it, as are most folks in this burg. Soon, the summer swallows will return from Capistrano-and other points south. This looks to be a busy summer coming up and we are ready at the library and the Annex-our new Heritage Center. It looks great and we are looking forward to a lot of use this summer.

*It has been slow here lately but for the most part the library was busy over the winter. We had a lot of visitations and circulated a lot of reading material. That will, of course, continue as the summer comes on (after all, the kids are already rapping the ball around the basketball court and the Agate Museum and the coffee shop are getting ready to open. Won't be long now!

*The computer(s) are working well, although this one (in the regular library) needs a tune up. I am informed that will happen sometime this spring. We have two functioning copy machines, expect to get a scanner and the new (almost) computer in the Annex is fully online and ready for use. We are planning to install one or two of the heritage genealogy sites on that computer. Cost will be low to negligible. We expect these features to become quite popular with the public.

*Inter Library loan is working well. We just cycled back-to Munising-a large number of books that had been here quite a while, and we are getting new replacements in return. New stuff for patrons to check-out, in other words!

*Both rooms in the area comprising the library are set up and ready for public use, and we fully expect them to be used! A bit more arranging and odds and ends to do but that is ongoing for the near future.

*As long as the WIFI is working in both rooms, there will be many happy and contented faces among the visiting public this summer. So, we anticipate!

*Along with some nice new benches out in front this summer, we will be getting a new front door to enclose the combined entries (and help restrict trash and leaf debris from piling up in there). Bravo for the new door! It will be nice in the winter too.

*Checking account balance (Friends) at PSB is 683.76

~That's it for this month's library report. Onward to summer!

Roger Pilon, Librarian

Park

The new park manager began employment on Tuesday, April 26th. The manager continues to become acclimated with park operations as well as evaluating staff capabilities and workloads. It will take some time to adjust to day-to-day operations.

Burt Township Department Reports

Water was turned on during the week of April 18th, and on the morning of April 27th, the temperature was 17 degrees and outdoor pipes at both bath houses froze. Currently, the laundry facility is closed due to unknown damage to the line and will probably open back up hopefully when the site water is turned on.

The manager met with the Township Board on Thursday, April 28th. Multiple items were discussed. Below is a summary of activities:

- 1] Rates: There was discussion about making information on the campsite rates consistent among the brochure, website and office postings. The 6% surcharge is not included in the price totals on the brochure and website. Efforts are currently underway to remedy this.
- 2] Due to pipes freezing outside the two bathhouses, we will better monitor the temperatures upon opening next year and limit access to water outside the buildings.
- 3] Staff: The core park staff is in place. We plan to hire two or more people before May 10, in order for the Township Board to approve the additions at the regular meeting.
- 4] Tree Removal: Manistique Fence and Post arrived on Wednesday, April 27th to look at trees that we had marked and additional trees that may need trimming and removal. The Board approved the quote that was submitted for \$4,450, that will include trimming, removal, stump grinding and chipping.
- 5] Hoholik Plumbing: In phone conversations during the last week of April, Brad, from Hoholik Plumbing stated that they are waiting on the urinal to arrive before coming up to install the urinal and two toilets.
- 6] Kubota: Ginop sales was informed that the quote was approved and that we want them to pick up the old one and deliver the new one. Ginop stated that the Kubota was ordered, however they are slow to get back to us.
- 7] Pot Holes: Spoke with Dale Ross of the ACRC. He stated that they are not allowed to work on roads outside their roads jurisdiction unless the Township can somehow tie it into our road millage. This was discussed at the special board meeting on April 28th, and it was decided that someone from the township board will confirm this with the ACRC director, as the Board felt that we were able to access their help with potholes in the park in the past.
- 8] Site Leveling and Grading: The previous manager met with Tim Swift about filling and grading roads and sites. We may need to contract Swift initially for road grading, however we are ordering a pull behind grader for future road maintenance. We are still in the process of evaluating the priority sites of the 62 sites identified for filling and grading. We will probably have to phase this out over a couple of years due to the amount of work that it may entail.
- 9] Equipment: The Board approved the purchase of a pull behind road grader and push from behind leaf blower. The leaf blower is gas powered and will assist the crew in removing large areas of leaves in a shorter amount of time.
- 10] Septic System: The DPW manager assisted the Park manager in familiarization of the subsurface on-site septic system. In conversations with the Board, we are planning and periodically pumping the tank throughout the summer season to keep up with the high amount of effluent entering the tanks.
- 11] WIFI: We need to service and upgrade the WIFI output in the park. There may be a way to reset some of the transmission stations in the park, however we need some further expertise to assist us with this. The manager will be acquiring contract services to service and upgrade the WIFI system sometime in May.
- 12] Opening and Closing Checklist: A checklist would help in identifying everything that needs to be accomplished during opening and closing of the park. This will be helpful when person to person staff knowledge transition is not possible.
- 13] Picnic Tables: Staff will be working on repairing some of the old wooden picnic tables in the primitive area. We will eventually phase the wooden tables out and replace them with new metal/plastic ones.
- 14] Maintenance has been completed on the west bathhouse door. The knob was replaced and the metal footing removed so the door will close completely. New benches were assembled and will be placed over by the ball diamond.
- 15] Grounds: Staff replaced some of the posts that were removed for the winter (for the snowmobile trail). Now that the snow is gone, staff will continue to remove leaves and branches.

Burt Township Department Reports

Public Works

- Pulled up and reset two large concrete pads at agate beach parking lot that were buried by the new paving project in 2021. They are used for a level location for a handicap and regular porta johns.
- Rotary brooming on sidewalks, intersections, basketball court, fuel system, marina and walkway on Coast Guard Point Road.
- Grounds clean up, raking and garbage pickup at the emergency services building, greenspace, smith property, township offices, medical center, park on the point, water department, water tank property, agate beach area, Rose Hill Cemetery and Bayshore park above and below the hill. A large amount of garbage has been picked up from the greenspace and Bayshore park. The snow that is pushed over the hill in the winter creates a large mess that has to be cleaned up. **I think an alternative to destroying township property every year should be considered.**
- Recycling is located at the recreation pole building at the community center 9am-12pm. Dates are posted on the township website. Recycling will resume drop offs at the location on M-77 just south of Wolf Creek Redi Mix in May 2022.
- Several meetings with the chamber of commerce and their electrician to discuss upgrades to the music festival grounds to allow vendors and the music vendor to have adequate power. Plans and a recommendation will be submitted to the board from the chamber.
- Community clean up days are scheduled for June 17th and 18th 2022 10am-2pm each day and will take place at the same location as last year at N13387 M-77 just south of Wolf Creek Redi mix.
- Dust control is tentatively scheduled for the first part of June dependent on weather and the road commission's ability to grade the roads.
- Met with Scott Wieting, the new park manager, to go over some of the park infrastructure and locations of important utilities like the septic system, power panels and water.
- Marina surveillance system reinstalled. The exterior water will be turned on early next week including the fish cleaning station. Due to overnight freezing temps the water cannot be turned on at the marina until there's no risk of damaging the water system. Septic system distribution valving put back together. Lift station will be powered up and inspected before water is turned on.
- One white wooden cross used to mark no name graves was broken at the cemetery and had to be replaced.

Water Department

- Seasonal water service calls to turn water on for returning customers takes up a large portion of our time in the spring/early summer.
- Well head seal upgraded and installed on the number #2 well.
- Well #2 had a ground fault on its power wiring from the pump station to the well itself. Alger Delta Coop assisted us in trying to locate the ground fault. Approximately 120 feet of wiring was replaced and a new handhole access point was installed to remove the bad wiring. Two sets of power wires were arching together causing the failure and nearly destroyed the wiring for the #3 well. Talsma Controls and B&B electrical performed the repair with our help. Excavation and site cleanup was performed by the DPW. A concrete pad and crash post will be installed around the new handhole to protect it from vehicles.
- Water department training through AWWA completed in April.
- New split rail fencing (75 feet) installed by the water departments well #3 to replace the ugly rotten posts and to protect the well field area.
- Water turned on to the exterior in woodland park 5-5-22. Worked with Scott so he could see the whole process from start to finish. Due to freezing temperatures the exterior water cannot be turned on until there's no risk of freezing and breaking plumbing. Turning the water on to the park's exterior should not be done until May 1st at the earliest.
- Met with miss dig for training on the new one call system for positive response and e-locate.
- Emergency response plan, theory of operations and sample site plans updated per state requirements.

Burt Township Department Reports

- 2021 consumer confidence report has been prepared and approved by the state of Michigan (EGLE) and will be posted around town and available on the township website by May 1st.
- Seasonal water service calls for fall customers leaving for the season on the water system. We spend a large portion of our time with this and looking into customer water leaks. We also help customers re-install their meters if needed.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system.

05/09/2022 02:04 PM

User: LORI

DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP

INVOICE ENTRY DATES 03/10/2021 - 05/11/2022

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
006	AIRGAS USA, LLC		
	9987896649	ACETYLENE AND OXYGEN RENTALS	68.71
	9987896650	OXYGEN CYLINDER RENTALS	105.98
TOTAL FOR: AIRGAS USA, LLC			174.69
010	ALGER- DELTA COOPERATIVE ELECTRIC A		
	APRIL ELECTRIC	APRIL 2022 ELECTRIC USAGE	3,883.29
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			3,883.29
589	AMAZON CAPITAL SERVICES		
	167X-MHKQ-1CPN	OTTERBOX PHONE CASE - PARK	42.99
	16MP-PHGL-TPJQ	DIGITAL BATTERY FOR METER READER	29.95
	1F4C-7HNC-GNTY	INK CARTRIDGE - PARK	45.89
	1J7W-MP73-9G1D	TRASH BAGS - PARK	246.77
	1NKH-3RTD-4RRQ	TOUCHSCREEN CHROMEBOOK - MEETINGS	269.98
	1NY6-MX61-NR7L	KEY TAGS - PARK	12.99
	1RT7-FR96-1WJQ	CHRGER CORD PHONE PARK	22.38
	1V6F-F9MW-3WJR	ASTROBRITES COLORED PAPER	30.98
TOTAL FOR: AMAZON CAPITAL SERVICES			701.93
038	BAYSHORE MARKET		
	050322-1	MISC PARK SUPPLIES	145.86
	050722-1	DOG TREATS	8.55
TOTAL FOR: BAYSHORE MARKET			154.41
595	BOHEMIA PRINTING		
	3991	PARK T SHIRTS	350.00
TOTAL FOR: BOHEMIA PRINTING			350.00
050	BOWMAN GAS & OIL CO.		
	ACCT00393	PROPANE APRIL 2022	794.95
	ACCT02723	PROPANE APRIL 2022	1,106.20
	ACCT0513	PROPANE APRIL 2022	515.45
TOTAL FOR: BOWMAN GAS & OIL CO.			2,416.60
055	BS&A SOFTWARE		
	139880	TAX SYSTEM ANNUAL SUPPORT FEE	770.00
TOTAL FOR: BS&A SOFTWARE			770.00
596	BUFKA BUIDING SERVICES		
	042122-1	SHOWER DOORS	800.00
TOTAL FOR: BUFKA BUIDING SERVICES			800.00
058	BURT TOWNSHIP FUEL SYSTEM		
	F040122-2	FUEL USAGE MARCH 2022	455.46
TOTAL FOR: BURT TOWNSHIP FUEL SYSTEM			455.46
061	CABLE AMERICA		
	2022-2023	ANNUAL CABLE TV - WOODLAND PARK	3,540.00
TOTAL FOR: CABLE AMERICA			3,540.00
598	CSI EMERGENCY APPARATUS, LLC		
	66554-66656	REPAIRS TO FIRE TRUCK	26,305.67
TOTAL FOR: CSI EMERGENCY APPARATUS, LLC			26,305.67

05/09/2022 02:04 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 05/11/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
550	DARLEY 17464356	CAP 1.5" W/CHAIN AND PETCOCK	640.00
TOTAL FOR: DARLEY			640.00
379	EL-COM SERVICES INC. 59632-0038	AMPLIFIED CHARGERS	326.86
TOTAL FOR: EL-COM SERVICES INC.			326.86
101	ETNA SUPPLY S104035576.002	SENSUS MODEL 520M METER TRANS	370.00
TOTAL FOR: ETNA SUPPLY			370.00
499	FAMILY PRIDE LAUNDRY 193844	CAMPGROUND RUGS	32.00
TOTAL FOR: FAMILY PRIDE LAUNDRY			32.00
113	FOX RIVER AUTO 482577	BOSS SPRINGS RETURN	(20.95)
TOTAL FOR: FOX RIVER AUTO			(20.95)
418	GRAINGER 9269310984 9274651877	WALL PATCH AND GUARD DOOR LEVER LOCKSET SHOWER DOORS PARK	18.60 125.34
TOTAL FOR: GRAINGER			143.94
139	HIAWATHA TELEPHONE 1491407	ACCT 00049677-9 APRIL PHONE	1,067.20
TOTAL FOR: HIAWATHA TELEPHONE			1,067.20
591	HOHOLIK ENTERPRISES 115807	OPEN BATH HOUSES PARK	808.40
TOTAL FOR: HOHOLIK ENTERPRISES			808.40
507	KLEIMAN PUMP & WELL DRILLING 22-194	#2 WELLHEAD GASKET	220.25
TOTAL FOR: KLEIMAN PUMP & WELL DRILLING			220.25
597	NORTHLAND LAWN AND SPORTS EQUIPMENT 02-2186	DPW TRIMMER ETC.C.C.	1,600.96
TOTAL FOR: NORTHLAND LAWN AND SPORTS EQUIPMENT			1,600.96
MISC	PICKFORD EMS EDUCATION IV 1	TEXTBOOK AND TUITION EMT COU RSE	1,038.00
TOTAL FOR: PICKFORD EMS EDUCATION			1,038.00
263	QUILL CORPORATION 24434184 24674243 24699974 24700593 24714783 24926024	TONER - CLERK BINDER CLIPS AND PENS COPY PAPER CLEAR FRON REPORT FOLDERS BUTTON MAGNETS DISPLAY SCOTCH TAPE	120.99 27.55 34.98 31.99 45.99 17.79
TOTAL FOR: QUILL CORPORATION			279.29

05/09/2022 02:04 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 05/11/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
299	SH GRAND MARAIS		
	05/04/2022	HARDWARE - APRIL 2022	1,974.10
TOTAL FOR: SH GRAND MARAIS			1,974.10
498	SIGNS NOW		
	SN-26209	CONSUMER CONFIDENCE REPORT	259.83
TOTAL FOR: SIGNS NOW			259.83
505	TALSMA CONTROLS COMPANY		
	220408-4	CIRCUIT BREAKER WELL #2	2,017.00
	220429-1	WELL #2 REPAIR	840.00
TOTAL FOR: TALSMA CONTROLS COMPANY			2,857.00
561	TINTI, STEVEN J.		
	04/28/2022	LEGAL SERVICES == PUBLIC SAFETY ISSUES	127.50
TOTAL FOR: TINTI, STEVEN J.			127.50
314	TRI-COUNTY SEPTIC & SONS LLC		
	3502	PORTABLE TOILET RENTALS	1,185.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC			1,185.00
323	UP ENGINEERS & ARCHITECTS, INC.		
	2201068	PROFESSIONAL SERVICES - SURVEYS, FUEL SYSTEM	911.00
	2201349	WOODLAND PARK SHOWER BLDG	884.00
TOTAL FOR: UP ENGINEERS & ARCHITECTS, INC.			1,795.00
331	VERIZON WIRELESS		
	9905014928	CELL PHONE APRIL 2022	381.22
TOTAL FOR: VERIZON WIRELESS			381.22
336	WATER DEPARTMENT		
	APRIL USAGE	APRIL 2022 WATER USAGE	1,712.57
TOTAL FOR: WATER DEPARTMENT			1,712.57
341	WHITE WATER ASSOCIATES, INC.		
	1694	WATER ANALYSIS	60.00
	2140	WATER ANALYSIS	40.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			100.00
TOTAL - ALL VENDORS			56,450.22
FUND TOTALS:			
Fund 101 - GENERAL FUND			1,914.11
Fund 206 - FIRE FUND			27,851.85
Fund 246 - TOWNSHIP IMPROVEMENT FUND			2,529.98
Fund 291 - MEDICAL CENTER			142.66
Fund 505 - AMBULANCE FUND			1,425.12
Fund 508 - PARK/ RECREATION FUND			15,731.09
Fund 585 - FUEL			79.19
Fund 591 - WATER FUND			6,610.30
Fund 594 - MARINA			165.92

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
04/18/2022	DEBIT	930	AP	023	AMAZON.COM	STREAM MOP AND MR CLEAN	179.62
04/18/2022	DEBIT	941	AP	023	AMAZON.COM	2 PATIO PARK BENCHES - BEHIND COMM CENT	169.92
04/18/2022	DEBIT	942	AP	MISC	DEMCO	CURVE CORNER FILES	67.95
04/18/2022	DEBIT	943	AP	150	ISLAND RESORT	WATER CONFERENCE	372.80
04/22/2022	DEBIT	937	AP	255	POSTMASTER, GRAND MARAIS	TRS MAILING W/TRACKING	4.33
04/25/2022	DEBIT	932	AP	589	AMAZON CAPITAL SERVICES	FENCING FOR GREENSPACE	243.96
04/28/2022	DEBIT	933	AP	023	AMAZON.COM	ASTROBRITE COLOR CARD STOCK PAPER	13.73
05/02/2022	DEBIT	934	AP	023	AMAZON.COM	RED PENS	12.99
05/02/2022	DEBIT	935	AP	187	AMAZON.COM	163CC WALK BEHIND BLOWER	397.29
05/04/2022	DEBIT	938	AP	255	POSTMASTER, GRAND MARAIS	3 ROLLS WATER BILL STAMPS	120.00
05/05/2022	DEBIT	939	AP	244	PEOPLES STATE BANK OF MUNISING	MONTHLY ONLINE BANKING FEE	33.18

Total of 11 Disbursements: 1,615.77

Bank GEN GENERAL CHECKING

04/13/2022	GEN	1299(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 04/09/2022 PAYDAY 04/15/2022	16,115.80
04/13/2022	GEN	12513	AP	006	AIRGAS USA, LLC	CYLINDER RENTAL ACETYLENE/OXYGEN	179.10
04/13/2022	GEN	12514	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	MARCH ELECTRIC	2,769.14
04/13/2022	GEN	12515	AP	050	BOWMAN GAS & OIL CO.	EMERGENCY SERVICES BUILDING	2,396.51
04/13/2022	GEN	12516	AP	139	HITAWATHA TELEPHONE	ACCT 000496779 PHONE BILL	703.88
04/13/2022	GEN	12517	AP	206	MINING JOURNAL	2022/23 SUBSCRIPTION	254.80
04/13/2022	GEN	12519	AP	212	STATE OF MICHIGAN	800 MGHZ RADIO ASCTIVATION	250.00
04/13/2022	GEN	12520	AP	306	TECK SOLUTIONS, INC.	MONTHLY LABOR AND CONSULTING	70.00
04/13/2022	GEN	12521	AP	323	UP ENGINEERS & ARCHITECTS, INC.	MARINA PAVING TOPO SURVEY	426.00
04/13/2022	GEN	12522	AP	583	UP OFFICE EQUIPMENT	QUARTERLY TONER AND COPIES	249.41
04/13/2022	GEN	12523	AP	331	VERIZON WIRELESS	QUARTERLY TONER AND COPIES	145.84
04/13/2022	GEN	12524	AP	336	WATER DEPARTMENT	MARCH WIRELESS PHONE	1,632.49
04/13/2022	GEN	12525	AP	578	ZELLAR SANITATION	MARCH WARTER USAGE VARIOUS TOWNSHIPS LOC	672.00
04/13/2022	GEN	1303(E)	AP	397	WATER BOND RESERVE/REDEMPTION ACCT	GARBAGE	21,015.00
04/13/2022	GEN	1304(E)	AP	398	WATER REPAIR, REPLACE & IMPROVEMENT	QUARTERLY TRANSFER PER POLICY	6,558.25
04/13/2022	GEN	12518	AP	263	QUILL CORPORATION	QUARTERLY TRANSFER PER POLICY	26.99
04/15/2022	GEN	12527	AP	125	GRAND MARAIS CHAMBER OF COMMERCE	BUDGETED DONATION FORTH OF JULY FIREWORK	3,500.00
04/15/2022	GEN	12526	AP	496	GM WOMEN'S CLUB	DONATION TO THE BEAUTIFICATION COMMITTEE	500.00
04/19/2022	GEN	12528	AP	368	BURT TOWNSHIP	START UP CASH	300.00
04/19/2022	GEN	12529	AP	041	BEER, MICHAEL L.	REIMBURSE PETTY CASH - THROUGH 03/31/2022	54.36
04/19/2022	GEN	12530	AP	041	BEER, MICHAEL L.	REIMBURSE PETTY CASH THROUGH 03/31/22 -	135.13
04/19/2022	GEN	12531	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE 05/01 - 05/31	3,324.77
04/19/2022	GEN	12532	AP	538	FLUDIN'S APPLIANCE SERVICE	NEW WASHERS AND DRYERS WOODLAND PARK	11,780.00
04/22/2022	GEN	1300(E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD THROUGH 03/31/2022	627.03
04/27/2022	GEN	12533	AP	041	BEER, MICHAEL L.	MILEAGE TO WATER DEPT TRAINING - HARRIS	122.85
04/28/2022	GEN	1301(E)	AP	242	PAYROLL ACCOUNT	MONTH END PAYROLL APRIL 2022	3,534.49
05/01/2022	GEN	1302(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 04/23/22 PAYDAY 04/29/2022	16,963.24
05/07/2022	GEN	1305(E)	AP	400	USDA - RURAL DEVELOPMENT	MUNICIPAL BUILDING LOAN PAYMENT	28,551.25
	GEN	1306(E)	AP	586	CAMSPOT	RESERVATION FEES	346.48

Total of 29 Disbursements: 123,204.81

Bank PR CK PAYROLL CHECKING

04/15/2022	PR CK	DD1461(A)	PR	063	WILSON, SUSANN		179.73
04/15/2022	PR CK	DD1462(A)	PR	148	Andrews, Jason		209.67

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
04/15/2022	PR CK	DD1463(A)	PR	024	LUNDQUIST, PAMELA		249.08
04/15/2022	PR CK	DD1464(A)	PR	114	Pilon, Roger		478.44
04/15/2022	PR CK	DD1465(A)	PR	072	DONGVILLO, TARA		770.92
04/15/2022	PR CK	DD1466(A)	PR	083	SHAFFER, SHERI		773.05
04/15/2022	PR CK	DD1467(A)	PR	137	Morrison, Derek		963.34
04/15/2022	PR CK	DD1468(A)	PR	102	McShane, Lori		991.22
04/15/2022	PR CK	DD1469(A)	PR	175	Secretst, Jeffrey		1,004.28
04/15/2022	PR CK	DD1470(A)	PR	156	Dobberstein, Heather		1,043.63
04/15/2022	PR CK	DD1471(A)	PR	119	Beek, Lee		1,247.62
04/15/2022	PR CK	DD1472(A)	PR	125	Warner, Joshua		1,368.42
04/15/2022	PR CK	DD1473(A)	PR	005	BECK, MICHAEL		2,005.52
04/15/2022	PR CK	EFT1044(E)	PR	FEDERAL	EFTPS		3,406.87
04/15/2022	PR CK	EFT1045(E)	PR	MERS			767.38
04/15/2022	PR CK	EFT1046(E)	PR	MERS	MICHIGAN DEPARTMENT OF TREASURY		656.63
04/29/2022	PR CK	DD1474(A)	PR	STATE OF	LUNDQUIST, CHRISTINE		44.04
04/29/2022	PR CK	DD1475(A)	PR	170	SHAFFER, LAURENCE		44.05
04/29/2022	PR CK	12254	PR	174	Irvine, Jennifer		44.05
04/29/2022	PR CK	12255	PR	153	BONTRAGER, PHILIP		46.18
04/29/2022	PR CK	DD1476(A)	PR	019	HARBAUM, ROBERT		132.14
04/29/2022	PR CK	DD1477(A)	PR	054	BOWEN, KARLA		184.70
04/29/2022	PR CK	12256	PR	008	ROSS, SHANE		220.25
04/29/2022	PR CK	12257	PR	036	BUCK, DALE		323.23
04/29/2022	PR CK	DD1478(A)	PR	096	LUNDQUIST, DEBORAH		384.79
04/29/2022	PR CK	DD1479(A)	PR	159	LUNDQUIST, LOUIS		411.15
04/29/2022	PR CK	DD1480(A)	PR	108	McShane, Calvin		1,011.87
04/29/2022	PR CK	EFT1047(E)	PR	FEDERAL	EFTPS		591.68
04/29/2022	PR CK	EFT1048(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		96.36
04/29/2022	PR CK	DD1481(A)	PR	098	Corey, Linda		86.34
04/29/2022	PR CK	DD1482(A)	PR	114	Pilon, Roger		478.43
04/29/2022	PR CK	DD1483(A)	PR	148	Andrews, Jason		569.37
04/29/2022	PR CK	DD1484(A)	PR	063	WILSON, SUSANN		624.03
04/29/2022	PR CK	DD1485(A)	PR	072	DONGVILLO, TARA		770.93
04/29/2022	PR CK	DD1486(A)	PR	083	SHAFFER, SHERI		773.05
04/29/2022	PR CK	DD1487(A)	PR	137	Morrison, Derek		963.36
04/29/2022	PR CK	DD1488(A)	PR	102	McShane, Lori		991.22
04/29/2022	PR CK	DD1489(A)	PR	156	Dobberstein, Heather		1,029.54
04/29/2022	PR CK	DD1490(A)	PR	175	Secretst, Jeffrey		1,060.85
04/29/2022	PR CK	DD1491(A)	PR	119	Beek, Lee		1,270.47
04/29/2022	PR CK	DD1492(A)	PR	125	Warner, Joshua		1,368.42
04/29/2022	PR CK	DD1493(A)	PR	005	BECK, MICHAEL		1,973.73
04/29/2022	PR CK	EFT1049(E)	PR	FEDERAL	EFTPS		3,543.38
04/29/2022	PR CK	EFT1050(E)	PR	MERS			770.14
04/29/2022	PR CK	EFT1051(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		689.98

Total of 45 Disbursements:

36,613.53

Report Total of 85 Disbursements:

161,434.11

BURT TOWNSHIP TREASURER'S REPORT

May 10, 22

Account Name	Fund	Balance as of 04/30/22	Deposits since	Checks since	Balance as of 05/05/22	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	115,297.64	203.94	-	115,501.58	1,914.11	113,587.47	101 000-001.000
Fire Protection	206	100,895.82	-	12,562.55	88,333.27	27,851.85	60,481.42	206 000-001.000
Harbor Fund	220	72,329.04	-	-	72,329.04	-	72,329.04	220 000-001.000
Township Improvement	246	108,705.93	-	7,137.81	101,568.12	2,527.98	99,040.14	246 000-001.000
Roads	247	131,493.48	-	-	131,493.48	-	131,493.48	246 000-002.000
Beach Access	255	7,118.48	-	-	7,118.48	-	7,118.48	255 000-001.000
Medical Facility	291	16,376.81	-	-	16,376.81	142.66	16,234.15	291 000-001.000
Ambulance Corps	505	108,683.05	-	8,850.89	99,832.16	1,425.12	98,407.04	505 000-001.000
Park Fund	508	398,883.11	3,455.86	-	402,338.97	15,731.09	386,607.88	508 000-001.000
Fuel System	585	29,827.00	-	-	29,827.00	19.19	29,807.81	585 000-001.000
Water Receiving	591	62,283.22	489.86	-	62,773.08	6,610.30	56,162.78	591 000-001.000
Marina	594	18,197.93	57.75	-	18,255.68	165.92	18,089.76	594 000-001.000
Water-Bond Redemption/Reserve	591	155,217.21	18.10	-	155,235.31	-	155,235.31	591 000-005.000
Water-Repair, Replace & Impr	591	53,294.82	6.25	-	53,301.07	-	53,301.07	591 000-001.004
Arpa Savings Account	101	25,820.74	-	-	25,820.74	-	25,820.74	101-000-001.003
TOTALS:					1,380,104.79		1,323,716.57	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	1,499.37	0.33	-	1,499.70	-	1,499.70	701-000-001.000
Payroll Account	All	1,989.79	-	-	1,989.79	-	1,989.79	101-000-001.001
Debit Card Account	All	8,655.81	-	563.46	8,092.35	-	8,092.35	101-000-001.010
CDS			Value	Maturity	Terms	Interest Rate		
Water Department	591	19179-4190517	155,351.71	2/22/2025	36 mths	0.65		591-000-003.014
Water RRI	591	4,195,788.00	100,639.44	7/22/2026	60 mths	0.85		591-000-003.012
Fire Department	206	790-0031027	46,898.47	4/10/2023	60 mths	1.49		206-000-003.001
Fire Department	206	102105071	65,866.79	1/24/2023	36 mths	1.74		206-000-003.015
TOTAL VALUE OF CDS			368,756.41				1,692,472.98	