



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting Tuesday, April 12, 2022 Community Center, 7:00 PM

This meeting is open to the public. We will still be utilizing Zoom for those of you that would like to attend virtually. If you would like to join via your computer, please see the link on our website and/or facebook page, or just phone in using the information below.

Call: 1-929-205 -6099 **Meeting ID:** 817 3960 7607 then press #

Participant ID: Just press # when asked. **Passcode:** 2878 then press #

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence:
5. Approve Minutes (03/08, 03/25, 03/28)
6. Dept. & Committee Reports
7. Appointments/Resignations:
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission – Master Plan – next meeting April 21, 2022
 - B. Township Board and Administrative Policies – revised for approval
11. **New Business**
 - A. DPW – New trimmer, edger, and accessories
 - B. Water Dept – Control Breaker emergency purchase for Well #2
 - C. Zoning - Wimmer Report/Buffer Zone campground
12. Other
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk

Date and Time of Posting: April 11, 2022 – 12:00 NOON

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Burt Township Department Reports

Assessing

Responded to all phone calls and emails. Sent out Board of Review action notices. Ran Post-March BOR reports and other forms/documents for the County and State. Next we'll rollover the database and enter deeds, PREs and address changes as well as begin working on the new year.

Library

It is now first week of April and it is-what?!-snowing outside. Any thoughts I had that we were going back to "pansy winters" have been dispelled. This reminds me of the old-fashioned winters we used to have, without quite so much snow.

Oh well, guess we will just keep on pluggin'!

*It might still be cold and wintry but I can't say it has stopped library visitation. We have had pretty steady patronage all winter.

*Everything is working well down here, except this main computer has slowed down a bit. Must have a virus. At some point this spring, personnel from the Munising Library-the owners of this computer-will be over to review policies and our operation and I will point out that the computer is ready for service. They do this annually, by utilizing the services of a tech person in Marquette. So the computer should be up and ready for the summer.

*Other than the above, all electronics working just fine in both library rooms.

*Our Inter-Library loan program is back to normal. We got the delivery schedule worked out with Altran-no more problems. (this is a very valuable offering for our library as borrowers can get book from any library in the state, IF you have the up to date Munising Library membership - I hand out the appls. here).

*Both rooms of the library are set up comfortably now. A bit more arranging to do but there will always be ongoing projects in the Annex, especially if we can get the Jim Harrison project rolling (I plan to start featuring individual authors soon).

We get a lot of complements on the new room and soon the *summer-ers* will be rolling in. We are ready for them!

*I plan to add a couple of more UP newspaper subscriptions and some more monthly periodicals. All these will be in our "living room" in the Annex.

*Not sure about adding picnic tables this summer but Cathy and I have discussed some benches. If we get them we'll see how that goes. There was some "kiddy congestion" out in front last summer and quite a bit of trash left behind in the entry way, but with a new door being planned for the front entry area, that may solve the problem.

*Speaking of the new front entry, I will put in request that a coat rack also be constructed and mounted in the front entry. Would be nice for winter time when people with heavy coats come in.

*I have requested in my Pilot column that people should *kindly defer* from donating any more books to the library, simply because we are *overstuffed* right now. So what do I find in front the other day? Two big boxes of donated books.

Oh well...

*Friends of the Library account (PSB) is at 770.76.

*Library OPEN schedule now conforms to Daylight Savings Time. The schedule is:

Burt Township Department Reports

Monday-noon till 5pm; Tuesday-3 till 5pm; Wednesday-1 till 6pm; Thursday-3-5pm and Friday-11am till 4pm. (am considering one later evening during the week during the summer). That about sums it up for this month's Library Report (congrats to Jeff!).

Over and out,

Roger Pilon-Librarian

Park

Woodland Park opens April 20th

Public Works

- Daily snow shoveling, plowing and snow blowing at the Township Offices, Medical Center, Community Center, Library, Fire and Ambulance Building, Fuel System and Water Department. Most of our time is spent on snow removal. (Spring clean-up soon)
- Snow plowed paths to each bathhouse in woodland park so the new manager can start working inside the buildings. Also went over procedures for cleaning and maintaining the community center with the park manager.
- Equipment maintenance on snowblowers and put in storage for season. Spring and summer equipment prep.
- Rotary broom installed on the F3990 tractor for brooming sidewalks and other areas around town. We will start brooming once more snow has melted.
- Ice rink next to the recreation pole building is done for the season. The rink saw a lot of use this year by kids and adults. We are very happy it was used and appreciated!
- New metal fabricated fuel system stairs installed by Northwest Petroleum and the DPW. This will allow safe access to the top of the tank and the fill points for gas and diesel.
- Recycling is located at the recreation pole building at the community center 9am-12pm. Dates are posted on the township website. Recycling will resume drop offs at the location on M-77 just south of Wolf Creek Redi Mix in May 2022.
- Community center was thoroughly cleaned for Woodland Park before they take over responsibility for the buildings. Hard surfaces, door handles, windows and any frequently touched surface were cleaned and disinfected.
- Community clean up days are scheduled for June 17th and 18th 2022 10am-2pm each day and will take place at the same location as last year at N13387 M-77 just south of Wolf Creek Redi mix.
- Dust control is tentatively scheduled for the first part of June dependent on weather and the road commission's ability to grade the roads.

Water Department

- Emergency response plan, theory of operations and sample site plans updated per state requirements.
- Snow removal around fire hydrants and water system buildings.
- Updated the water departments 5- and 20-year capital improvement plan per requirements of the state of Michigan.
- 2021 cross connection report submitted to the state of Michigan.
- Had to have a 480-volt control breaker on well #2s controls replaced that failed recently.
- 2021 consumer confidence report has been prepared and approved by the state of Michigan (EGLE) and will be posted around town and available on the township website by May 1st.
- Seasonal water service calls for fall customers leaving for the season on the water system. We spend a large portion of our time with this and looking into customer water leaks. We also help customers re-install their meters if needed.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system.

04/11/2022 04:30 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 04/13/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
006	AIRGAS USA, LLC		
	9987060558	CYLINDER RENTAL ACETYLENE/OXYGEN	70.45
	9987060559	CYLINDER RENTAL ACETYLENE/OXYGEN	108.65
TOTAL FOR: AIRGAS USA, LLC			179.10
010	ALGER- DELTA COOPERATIVE ELECTRIC A		
	MARCH ELECTRIC	MARCH ELECTRIC	2,769.14
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			2,769.14
050	BOWMAN GAS & OIL CO.		
	ACCT 00393	EMERGENCY SERVICES BUILDING	860.68
	ACCT 00513	PROPANE COMM CTR	818.20
	ACCT 0116	PROPANE TOWNSHIP OFFICE	114.20
	ACCT 0514	PROPANE - WATER DEPT	258.93
	ACCT 06587	PROPANE MED CENTER	344.50
TOTAL FOR: BOWMAN GAS & OIL CO.			2,396.51
113	FOX RIVER AUTO		
	482577	BOSS SPRINGS RETURN	(20.95)
TOTAL FOR: FOX RIVER AUTO			(20.95)
139	HIAWATHA TELEPHONE		
	1487041	ACCT 000496779 PHONE BILL	703.88
TOTAL FOR: HIAWATHA TELEPHONE			703.88
594	LMAS DISTRICT HEALTH DEPT - ALGER		
	2022/23 FOOD LI	2022-23 FOOD SERVICE LICENSWEW APPLICATION FE	322.00
TOTAL FOR: LMAS DISTRICT HEALTH DEPT - ALGER			322.00
206	MINING JOURNAL		
	2022/23 SUBSCRI	2022/23 SUBSCRIPTION	254.80
TOTAL FOR: MINING JOURNAL			254.80
263	QUILL CORPORATION		
	24280371	WALL CALENDAR	26.99
TOTAL FOR: QUILL CORPORATION			26.99
306	TECK SOLUTIONS, INC.		
	TS033122-101741	MONTHLY LABOR AND CONSULTING	70.00
TOTAL FOR: TECK SOLUTIONS, INC.			70.00
323	UP ENGINEERS & ARCHITECTS, INC.		
	2201068	PROFESSIONAL SERVICES - SURVEYS, FUEL SYSTEM	911.00
TOTAL FOR: UP ENGINEERS & ARCHITECTS, INC.			911.00
583	UP OFFICE EQUIPMENT		
	12895	QUARTERLY TONER AND COPIES	249.41
TOTAL FOR: UP OFFICE EQUIPMENT			249.41
400	USDA - RURAL DEVELOPMENT		
	LOAN 97-03	MUNICIPAL BUILDING LOAN PAYMENT	28,551.25
TOTAL FOR: USDA - RURAL DEVELOPMENT			28,551.25

04/11/2022 04:30 PM
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INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 04/13/2022
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OPEN

Vendor Code	Vendor Name Invoice	Description	Amount
331	VERIZON WIRELESS		
	MARCH WIRELESS	MARCH WIRELESS PHONE	145.84
TOTAL FOR: VERIZON WIRELESS			<u>145.84</u>
336	WATER DEPARTMENT		
	MARCH USAGE	MARCH WARTER USAGE VARIOUS TOWNSHIPS LOCATION	1,632.49
TOTAL FOR: WATER DEPARTMENT			<u>1,632.49</u>
578	ZELLAR SANITATION		
	98363	GARBAGE	672.00
TOTAL FOR: ZELLAR SANITATION			<u>672.00</u>
TOTAL - ALL VENDORS			38,863.46
FUND TOTALS:			
Fund 101 -	GENERAL FUND		1,161.80
Fund 206 -	FIRE FUND		12,794.51
Fund 246 -	TOWNSHIP IMPROVEMENT FUND		9,254.64
Fund 291 -	MEDICAL CENTER		493.78
Fund 505 -	AMBULANCE FUND		8,992.05
Fund 508 -	PARK/ RECREATION FUND		4,487.23
Fund 585 -	FUEL		80.14
Fund 591 -	WATER FUND		1,433.39
Fund 594 -	MARINA		165.92

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank DEBIT DEBIT CARD ACCT.							
03/08/2022	DEBIT	919	AP	023	AMAZON.COM	BIG GARBAGE BAGS ANKER POWER ADAPTER	103.54
03/14/2022	DEBIT	922	AP	023	AMAZON.COM	BINDER CLIPS	6.82
03/15/2022	DEBIT	924	AP	MISC	SUBWAY	MEALS FOR BOR	102.59
03/16/2022	DEBIT	923	AP	244	PEOPLES STATE BANK OF MUNISING	MONTHLY ONLINE BANKING CHARGES	31.12
03/17/2022	DEBIT	925	AP	530	LAKE SUPERIOR BREWING COMPANY	LUNCH FOR BOR	101.50
03/23/2022	DEBIT	926	AP	MISC	AMERICAN WATER WORKS ASSOC	UP SPRING CONFERENCE LEE & MIKE	360.00
04/01/2022	DEBIT	920	AP	023	AMAZON.COM	DIGITAL BATTERY CAMCORDER	29.95
04/05/2022	DEBIT	921	AP	255	POSTMASTER, GRAND MARAIS	WATER BILLING STAMPS	200.00
Total of 8 Disbursements: 935.52							
Bank GEN GENERAL CHECKING							
03/09/2022	GEN	12475	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTALS	173.92
03/09/2022	GEN	12476	AP	010	AIGER- DELTA COOPERATIVE ELECTRIC A	ELECTRIC BILLS FOR FEBRUARY 2022	2,845.28
03/09/2022	GEN	12477	AP	050	BOWMAN GAS & OIL CO.	PROPANE EMERG SERVICES BLDG	2,734.60
03/09/2022	GEN	12478	AP	379	EL-COM SERVICES INC.	PAGER GREEN BAILEY	426.40
03/09/2022	GEN	12479	AP	418	GRAINGER	MULTI BIT SCREWDRIVER	903.82
03/09/2022	GEN	12480	AP	139	HIAWATHA TELEPHONE	ACCT 000049677-9	705.75
03/09/2022	GEN	12481	AP	299	SH GRAND MARAIS	VARIOUS	38.75
03/09/2022	GEN	12482	AP	580	TRAVELERS	WORKMENS COMP	330.00
03/09/2022	GEN	12483	AP	329	USA BLUEBOOK	MALE CONNECTOR AND TUBING	176.50
03/09/2022	GEN	12484	AP	331	VERIZON WIRELESS	WIRELESS PHONE BILL	148.35
03/09/2022	GEN	12485	AP	336	WATER DEPARTMENT	FEBUARY 2022 WATER USAGE	1,651.42
03/09/2022	GEN	12486	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	60.00
03/09/2022	GEN	12487	AP	578	ZELLAR SANITATION	TRASH 8YD	672.00
03/11/2022	GEN	1296(E)	AP	586	CAMPSPOT	OFFLINE RESERVASTION FEE	2,040.27
03/15/2022	GEN	1292(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 03/12/22 PAYDAY 03/18/22	13,587.92
03/16/2022	GEN	12488	AP	006	AIRGAS USA, LLC	OXYGEN CYLIONGDER RENTALS FEBRUARY 2022	159.40
03/16/2022	GEN	12489	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE 04/01 - 04/30/22	2,978.43
03/16/2022	GEN	12490	AP	058	BURT TOWNSHIP FUEL SYSTEM	FUEL PURCHASES	662.36
03/16/2022	GEN	12492	AP	379	EL-COM SERVICES INC.	PAGER - RED	466.53
03/16/2022	GEN	12493	AP	451	MANISTIQUE OIL	UNLEADED DELIVERY 03/14	19,277.97
03/16/2022	GEN	12494	AP	576	CASH/DEBIT CARD	REIMBURSE 03/16/22	4,299.79
03/16/2022	GEN	12491	AP	079	HEATHER DOBBERSTEIN	MUNISING MILEAGE - BOR	70.67
03/16/2022	GEN	12495	AP	538	FLODIN'S APPLIANCE SERVICE	MEMBERSHIP DUES 01/22 - 12/22	104.00
03/29/2022	GEN	1294(E)	AP	242	PAYROLL ACCOUNT	DEPOSIT ON NEW WASHERS & DRYERS FOR THE	4,000.00
03/30/2022	GEN	1295(E)	AP	242	PAYROLL ACCOUNT	MONTH END PAYROLL MARCH 2022	3,825.18
03/31/2022	GEN	12496	AP	020	ALGER COUNTY TREASURER	PP ENDS 03/26/22 PAYDAY 04/01/22	13,414.56
03/31/2022	GEN	12497	AP	284	SHAFER, SHERI	LAND DIVISION CERTIFICATE FEE - SEE ATTA	5.00
03/31/2022	GEN	12498	AP	531	ACCUMED BILLING, INC	BOARD OF REVIEW SUPPLIES	20.25
03/31/2022	GEN	12499	AP	593	ANDERSON, TACKMAN & COMPANY, PLC	COLLECTIONS	41.01
03/31/2022	GEN	12500	AP	379	EL-COM SERVICES INC.	PROGRESS BILLING AUDIT	673.75
03/31/2022	GEN	12501	AP	113	FOX RIVER AUTO	PAGER - RED FIRE DEPARTMENT	435.79
03/31/2022	GEN	12502	AP	418	GRAINGER	WASHER FLUID - O IL FILTER	97.87
03/31/2022	GEN	12503	AP	475	JEFF'S GLASS & WINDOWS, INC.	FLOOR CLEANER - COMM CTR	313.16
03/31/2022	GEN	12504	AP	517	KELLEY MARKETING	KAWNEER HINGES BACK DOOR COMM CENTER	693.93
03/31/2022	GEN	12505	AP	231	NORTHWEST PETROLEUM SERVICE, INC.	HOSTING AND MAINTENANCE JAN FEB MAR 2022	450.00
03/31/2022	GEN	12506	AP	263	QUILL CORPORATION	CUSTOM STAIRS AND INSTALLATION	7,200.00
03/31/2022	GEN	12507	AP	299	SH GRAND MARAIS	DELL TONER PENS	682.18
03/31/2022	GEN	12508	AP	561	TINTI, STEVEN J.	MOUSE TRAPS/TAPE/SCISSORS ETC	43.23
03/31/2022	GEN	12509	AP	323	UP ENGINEERS & ARCHITECTS, INC.	LEGAL SERVICES STR ORD AND PARK EMPLOYM	212.50
04/11/2022	GEN	1298(E)	AP	584	CARD CONNECT	WATER SYSTEM IMPROVEMENTS - SURVEY PROPE	8,552.21
						CREDIT CARD FEES - CAMSPOT	439.60

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
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95,614.35

Total of 41 Disbursements:

Bank PR CK PAYROLL CHECKING

03/18/2022	PR CK	DD1433 (A)	PR	063	WILSON, SUSANN		119.82
03/18/2022	PR CK	DD1434 (A)	PR	114	Pilon, Roger		448.77
03/18/2022	PR CK	DD1435 (A)	PR	072	DONGVILLO, TARA		770.91
03/18/2022	PR CK	DD1436 (A)	PR	083	SHAFFER, SHERI		773.05
03/18/2022	PR CK	DD1437 (A)	PR	137	Morrison, Derek		875.55
03/18/2022	PR CK	DD1438 (A)	PR	102	McShane, Lori		991.22
03/18/2022	PR CK	DD1439 (A)	PR	156	Dobberstein, Heather		1,015.24
03/18/2022	PR CK	DD1440 (A)	PR	119	Beek, Lee		1,178.58
03/18/2022	PR CK	DD1441 (A)	PR	125	Warner, Joshua		1,293.64
03/18/2022	PR CK	DD1442 (A)	PR	005	BEEK, MICHAEL		1,939.30
03/18/2022	PR CK	EFT1036 (E)	PR	FEDERAL	EFTPS		2,890.68
03/18/2022	PR CK	EFT1037 (E)	PR	MERS			732.92
03/18/2022	PR CK	EFT1038 (E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		558.24
03/31/2022	PR CK	DD1443 (A)	PR	170	SHAFFER, LAURENCE		44.04
03/31/2022	PR CK	12250	PR	174	Ivvide, Jennifer		44.04
03/31/2022	PR CK	12251	PR	153	BONTRAGER, PHILIP		46.17
03/31/2022	PR CK	DD1444 (A)	PR	019	HAREBAUM, ROBERT		140.96
03/31/2022	PR CK	DD1445 (A)	PR	054	BOWEN, KARLA		193.94
03/31/2022	PR CK	DD1446 (A)	PR	157	DOBBERSTEIN, JORDAN		220.25
03/31/2022	PR CK	DD1447 (A)	PR	048	WIETING, LAUREN		221.64
03/31/2022	PR CK	12252	PR	008	BUGG, SHANE		229.06
03/31/2022	PR CK	12253	PR	036	ROSS, DALE		332.46
03/31/2022	PR CK	DD1448 (A)	PR	159	LUNDQUIST, LOUIS		367.08
03/31/2022	PR CK	DD1449 (A)	PR	096	LUNDQUIST, DEBORAH		384.80
03/31/2022	PR CK	DD1450 (A)	PR	108	McShane, Calvin		887.53
03/31/2022	PR CK	EFT1039 (E)	PR	FEDERAL	EFTPS		616.43
03/31/2022	PR CK	EFT1040 (E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		96.78
04/01/2022	PR CK	DD1451 (A)	PR	063	WILSON, SUSANN		119.81
04/01/2022	PR CK	DD1452 (A)	PR	114	Pilon, Roger		448.75
04/01/2022	PR CK	DD1453 (A)	PR	072	DONGVILLO, TARA		770.93
04/01/2022	PR CK	DD1454 (A)	PR	083	SHAFFER, SHERI		773.04
04/01/2022	PR CK	DD1455 (A)	PR	137	Morrison, Derek		875.53
04/01/2022	PR CK	DD1456 (A)	PR	156	Dobberstein, Heather		972.66
04/01/2022	PR CK	DD1457 (A)	PR	102	McShane, Lori		991.24
04/01/2022	PR CK	DD1458 (A)	PR	119	Beek, Lee		1,178.58
04/01/2022	PR CK	DD1459 (A)	PR	125	Warner, Joshua		1,293.64
04/01/2022	PR CK	DD1460 (A)	PR	005	BEEK, MICHAEL		1,879.28
04/01/2022	PR CK	EFT1041 (E)	PR	FEDERAL	EFTPS		2,841.53
04/01/2022	PR CK	EFT1042 (E)	PR	MERS			717.54
04/01/2022	PR CK	EFT1043 (E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		552.03

Total of 40 Disbursements:

30,827.66

Report Total of 89 Disbursements:

127,377.53

BURT TOWNSHIP TREASURER'S REPORT

April 12, 2022

Account Name	Fund	Balance as of 03/31/22	Deposits since	Checks since	Balance as of 04/07/22	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	126,608.72	949.30	1,223.36	126,334.66	1,161.80	125,172.86	101 000-001.000
Fire Protection	206	102,975.23	-	525.54	102,449.69	12,794.51	89,655.18	206 000-001.000
Harbor Fund	220	72,319.89	-	-	72,319.89	-	72,319.89	220 000-001.000
Township Improvement	246	118,648.90	-	378.06	118,270.84	9,254.64	109,016.20	246 000-001.000
Roads	247	131,476.84	-	-	131,476.84	-	131,476.84	246 000-002.000
Beach Access	255	7,117.58	-	-	7,117.58	-	7,117.58	255 000-001.000
Medical Facility	291	16,823.38	-	74.86	16,748.52	493.78	16,254.74	291 000-001.000
Ambulance Corps	505	108,926.33	-	1,115.87	107,810.46	8,992.05	98,818.41	505 000-001.000
Park Fund	508	402,529.24	3,015.31	859.49	404,685.06	4,487.23	400,197.83	508 000-001.000
Fuel System	585	32,779.13	1,837.79	7,274.86	27,342.06	80.14	27,261.92	585 000-001.000
Water Receiving	591	89,581.60	1,100.01	8,897.63	81,783.98	1,433.39	80,350.59	591 000-001.000
Marina	594	18,091.41	-	74.86	18,016.55	165.92	17,850.63	594 000-001.000
Water-Bond Redemption/Reserve	591	134,185.12	17.09	-	134,202.21	-	134,202.21	591 000-005.000
Water-Repair, Replace & Impr	591	46,730.62	5.95	-	46,736.57	-	46,736.57	591 000-001.004
Arpa Savings Account	101	25,804.85	15.89	-	25,820.74	-	25,820.74	101-000-001.003
TOTALS:					1,421,115.65		1,382,252.19	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	1,460.29	2.73	-	1,463.02	-	1,463.02	701-000-001.000
Payroll Account	All	19,228.87	0.66	17,239.74	1,989.79	-	1,989.79	101-000-001.001
Debit Card Account	All	9,397.97	-	229.95	9,168.02	-	9,168.02	101-000-001.010
CD'S			Value	Maturity	Terms	Interest Rate		
Water Department	591	19179-4190517	155,351.71	5/21/2022	36 mths	0.65		591-000-003.014
Water RRI	591	4,195,788.00	100,428.95	7/22/2026	60 mths	0.80		591-000-003.012
Fire Department	206	790-0031027	46,726.79	4/10/2023	60 mths	1.49		206-000-003.001
Fire Department	206	102105071	65,585.37	1/24/2023	36 mths	1.74		206-000-003.015
TOTAL VALUE OF CD'S			368,092.82				1,750,345.01	

Regular Meeting of the Burt Township Board
Tuesday, March 8, 2022– 7:00 PM – Community Center

DRAFT

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo and Lou Lundquist. (Deb Lundquist: Absent)

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda with the addition of the Smart Landscapes contract under new business item C. 4 ayes.

Public Comments: Brandie Taylor spoke regarding the proposed increase in the short-term rental registration fee. She questioned whether it was a fee or a tax and if it was legal to increase for the purpose of law enforcement. Leslie Carlson also spoke on behalf of the short-term rental owners and explained the investment in local interests that are served by the STR business. Tisha Panter questioned whether this increase was just a revenue raising tactic and asks how it would be used to support the ordinance.

Correspondence: none.

Approve Minutes: Motion by Dongvillo, second by Lou Lundquist, to approve the minutes of the February 8 regular meeting and the February 24th and March 1st special meetings. 4 ayes

Department and Committee Reports: Reports were available from the Assessor, Fire, DPW & Water, and Library.

Appointments/Resignations: Motion by McShane, second by Shafer to accept verbal resignation from Quintin Courier from the position of Woodland Park manager. 4 ayes.

Supervisor Report: Thank you to all that volunteered and helped out with the UP 200 dog sled race. Another successful year. We are currently accepting applications until March 18th at 4:00 PM for the open position of Woodland Park Manager. We have scheduled a meeting with Sheriff Brock to discuss the contract for additional law enforcement in the upcoming year – meeting will be March 28, 2022, at 7:00 PM.

Treasurer's report and Approval of Bills: Treasurer's report – (\$1,433,609.23) Motion by Dongvillo, second by McShane to accept treasurer's report and approve the bills for payment. (\$10,125.26) 5 ayes.

Unfinished Business:

Planning Commission – Master Plan: Next **Planning Commission meeting** will be held on **March 31st at 6:30 PM.**, and they will be reviewing the survey responses. This is the first step in the Master Plan process and will be followed up with charettes to get as much public input as we can. Watch for the postings and please participate!

New Business

PUBLIC BUDGET HEARING: Complete recommended budget was reviewed, as well as an overview of our completed projects last fiscal year and what we have planned for next year. A copy of the complete budget and the handouts are posted on our webpage and hard copies can be picked up at the township office.

Vote on recommendations and actions of the electorate at the Budget Hearing – Adoption of the 2022/23 Budget:

Clerk McShane Commented that we would confer with our Township counsel regarding the Short-Term rental fee.

Motion by Lou Lundquist, second by Dongvillo, to adopt 22/23 General Appropriations Act which defines the budget and responsibilities of officers in relation to administration of the budget. Roll Call Vote – 4 ayes (1 absent)

Motion by McShane, second by Shafer, to adopt the 2022/23 proposed Policy Sheet outlining all salaries, wages, benefits, and fees for the 2022/23 fiscal year. 4 ayes.

Motion by McShane, second by Shafer, to adopt resolution 2022-03.-01, Resolution establishing water rates, authorizing an increase of 4.5% to the base rate only, effective April 1, 2022. 4 ayes.

Motion by McShane, second by Lou Lundquist, to approve the 2022-23 Regular meeting schedule, scheduling our regular board meetings for the second Tuesday of each month for the next fiscal year (excluding November 2022 – due to elections). 4 ayes.

Other:

Public Comment: Superintendent of the Burt Township School spoke on the need for teachers and a bus driver and affordable housing. Lengthy discussion ensued with various community members regarding the short-term rental registration increase and the need for law enforcement and the boards budget and direction of funding of this additional road patrol.

Adjournment: 8:45 PM

Respectfully submitted March 14, 2022

Lori McShane, Clerk

Special Meeting of the Burt Township Board
Friday, March 25, 2022– 11:00 AM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, and Deb Lundquist (Tara Dongvillo via zoom)

Agenda: Motion by McShane, second by Lou Lundquist, to approve the agenda. 4 ayes.

Public Comments: None

Unfinished Business:

Woodland Park Manager Position: Thank you to all candidates that applied. It was a very hard decision to make. Motion by Deb Lundquist, second by Lou Lundquist, to approve Jeff Secrest as the new Woodland Park Manager, and to authorize Supervisor Shafer to negotiate his compensation within the previously approved salary range. 4 ayes.

Revised Policy Sheet Approval: New policy sheet for fiscal year 2022/23 was presented with the reduced short term rental fee reflected. After conferring with counsel, it has been determined that we need to rewrite the ordinance before we can increase the registration fee. New ordinance should be available for review at the May regular board meeting. Motion by McShane, second by Deb Lundquist, to approve the revised policy sheet showing all township salaries, wages, benefits, and fees for the 2022/23 fiscal year. 4 ayes.

New Business:

Purchase Washers/Dryers for Woodland Park: Quotes from Flodin's appliance and Mclean's were reviewed. Motion by Shafer, second by McShane to purchase four (4) new washers and dryers from Flodin's Appliance for a total cost of \$15,780. 4 ayes.

End of fiscal year fund balance review: Balances for all funds as of 03/25/22 were reviewed. Fuel system had a negative balance due to the large purchase of diesel and premium unleaded fuel made in March before the price increased, as well as the investment that was made this year in replacing the old system. Motion by Shafer, second by Deb Lundquist, to transfer \$40,000 from the park fund to stabilize the fuel fund before the end of the fiscal year. 4 ayes.

Other: Reminder of meeting on Monday, 03/28/22, with Sheriff Brock. Supervisor Shafer and Clerk McShane met with the Short-Term rental committee leaders as well as the Chamber of Commerce board this week. Letter from the Chamber requesting donation to fireworks will be presented at next meeting. Report from the zoning administrator regarding the Wimmer property in the school forest will be distributed and will be on the next regular agenda.

Public Comment:

Adjournment: 11:20 PM

Respectfully submitted March 25, 2022
Lori McShane, Clerk

Special Meeting of the Burt Township Board
Monday, March 28, 2022– 7:00 PM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, and Deb Lundquist (Tara Dongvillo absent)

Agenda: Motion by McShane, second by Lou Lundquist, to approve the agenda. 4 ayes.

Public Comments: None

Unfinished Business:

Law Enforcement contract with Alger County Sheriff: Sheriff Brock and Undersheriff Blank were present to discuss the terms of the Law enforcement contract for fiscal year 2022/23. County Commissioners Jerry Doucette, Cathy Pullen, and Esley Mattson were also in attendance. The terms of the contract are as follows:

This contract is entered into by and between Burt Township and Alger County Sheriff's Department. The terms of this agreement shall begin on May 1, 2022 and end on March 31, 2023.

The specific terms of this contract are as follows:

Assigned additional patrols will be placed in Burt Township during the time periods listed on the attached patrol schedule. Specific focus areas for patrols will be discussed. Focus areas will be reviewed at regular intervals and can be adjusted if necessary.

This contract has a target quantity of 132 days of additional road patrol (8 hours per shift) within Burt Township.

Patrol services to be billed at a fixed hourly rate of \$270.56 per day. Hourly rate includes all vehicles, equipment, and supplies necessary to perform the patrols.

Burt Township has agreed to allow a "gas card" for fuel at our fuel station.

$\$270.56 \times 132 \text{ days of patrol} = \$35,713.92$

Sheriff will provide reporting to the township at regular intervals not to exceed 30 days.

Reporting to consist of status calls with the township board representative and patrol logs.

Alger county sheriff will bill Burt Township for these services quarterly. Invoices will include appropriate back up documentation to allow evaluation of the billed services. Burt Township will only be billed for additional patrols outside of the regularly scheduled patrols.

Both Burt Township and Alger County Sheriff reserve the right to opt out of this contract with a 30-day notice.

Members of the community were able to ask questions and express opinions and concerns about specific areas in need of patrol. County Commissioner Jerry Doucette discussed House bill 5521 sponsored by Representative Cambensy regarding an excise tax on hotels/motels/short term rentals to raise revenue to be reinvested at the county level for emergency services. He urged everyone to read the bill and contact your representatives and senators in Lansing.

New Business: none

Public Comment:

Adjournment: 8:40 PM

Respectfully submitted April 5, 2022

Lori McShane, Clerk