

Special Meeting of the Burt Township Board
Thursday, February 24, 2022– 1:00 PM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo, Lou Lundquist, and Deb Lundquist

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda. 5 ayes.

Public Comments: None

Unfinished Business:

BT Administrative Policy Review: Entire Board and Administrative Policies were reviewed. They were last reviewed and updated in 2015. Changes suggested under Budget Adoption process, Capital Improvement planning, Depositing procedure, ACH payments, Expenditure control, and Employee compensation. Policies will be updated and redistributed for review and approval.

Anderson Tackman Auditor Engagement Letter: Motion by McShane, second by Dongvillo, to authorize Supervisor Shafer to sign and agree to the terms of the engagement letter with Anderson, Tackman, & Company, PLC, Kincheloe, MI, to perform the financial audit for fiscal year 2021-22. 5 ayes.

New Business:

Fire Truck Bids: Only one bid was received. Motion by Shafer, second by Lou Lundquist, to accept the bid from Great Lakes Truck for \$500.00. 5 ayes.

Letter to County Commissioners: Board agreed to send a letter to the county commissioners for the next meeting asking them to revisit the ATV and Snowmobiles ordinances and possibly change the required speed limit to be 25 MPH for both. Currently ATVs are at 25 MPH and snowmobiles are at 30. This is something that was brought to our attention in the ATV/Snowmobile committee meetings. If the speed limits were consistent, it would reduce the signage necessary.

2022-23 Fiscal Year Recommended Budget: Recommended budget was reviewed. Some of the projects discussed - Paving the marina parking lot, resurfacing of the tennis courts, new washers and dryers in the park, trade in/replace park Kubota, water rate increase, continued dust control, Ridge Rd improvements with ACRC, Greenspace improvements, completion of the master plan, SCBA fill station and testing apparatus for the fire department, \$20,000 in sidewalk repair/replace, and topographic survey of the cemetery. The construction of the new bathhouse on the east end of the campground was not included in this budget, only the engineering fees for the design. This will go out for bid in May of 2022 and we will wait and see where the numbers come in and if it can be done in this fiscal year. 2022/2023 Policy sheet was also reviewed and included 5.9% cost of living increases for employees, as well as an increase in Community Center rental rates and short-term rental registrations. Extension of the current law enforcement contract with the Alger County Sheriff is also in the projected budget, with funding from a surcharge on the campground revenue and the extra revenue from the short-term rental registration increase.

Other: none

Public Comment: Bob Stocking commented that we should find a way to charge for the fish cleaning station use.

Adjournment: 3:10 PM

Respectfully submitted March 2, 2022
Lori McShane, Clerk