



BURT TOWNSHIP BOARD

ALGER COUNTY
P.O. BOX 430

GRAND MARAIS, MI 49839-0430
906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting Tuesday, March 8, 2022 Community Center, 7:00 PM

This meeting is open to the public. We will still be utilizing Zoom for those of you that would like to attend virtually. If you would like to join via your computer, please see the link on our website and/or facebook page, or just phone in using the information below.

Call: 1-929-205 -6099 **Meeting ID:** 817 3960 7607 then press #

Participant ID: Just press # when asked. **Passcode:** 2878 then press #

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence:
5. Approve Minutes (02/08, 02/24, 03/01)
6. Dept. & Committee Reports
7. Appointments/Resignations: none
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission – Master Plan/Coastal Communities Grant
11. **New Business**
 - A. PUBLIC BUDGET HEARING
 - B. Vote on recommendations and actions of the electorate at the Budget hearing if needed. Adoption of the 2022/23 budget.
12. Other
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk

Date and Time of Posting: March 4, 2022 – 4:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Regular Meeting of the Burt Township Board
Tuesday, February 8, 2022– 7:00 PM – Community Center

DRAFT

Attendance: Sheri Shafer, Lori McShane, Deb Lundquist, Tara Dongvillo and Lou Lundquist

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda with the addition of the Maresa school tax collection fee agreement as new business item c. 5 ayes.

Public Comments: none

Correspondence: none.

Approve Minutes: Motion by Dongvillo, second by Lou Lundquist, to approve the minutes of the January 11th regular meeting and the January 19th and 28th special meetings. 5 ayes

Department and Committee Reports: Reports were available from the Assessor, Fire, DPW & Water, and Library.

Appointments/Resignations: Motion by McShane, second by Lou Lundquist to approve adding Devon Lawrence to serve on the Fire Department effective immediately. 5 ayes

Supervisor Report: We are currently in the midst of our budget cycle for fiscal year 2022-23, the final budget will be presented for approval at a meeting in mid-March. Latest update from Sheriff Brock is they have been in town the last couple weekends and have written 24 tickets. The UP 200 will be coming through Grand Marais on February 18/19, women's club will have food, stop in for all the activities and see the sled dogs. Next recycling will be February 16th, from 9:00 AM till 12:00 noon in the pole barn.

Treasurer's report and Approval of Bills: Treasurer's report – (\$1,252,957.92) Motion by Dongvillo, second by Deb Lundquist, to accept treasurer's report and approve the bills for payment. (\$26,713.87) 5 ayes. Motion by Dongvillo, second by McShane, to transfer \$50,000 from the water receiving fund to a CD. 5 ayes.

Unfinished Business:

Fuel System: Motion by McShane, second by Dongvillo, to approve the specs and quote from Northwest Petroleum to construct a platform and stairway to facilitate loading the fuel tanks for a cost of no more that \$6,000. 5 ayes.

Planning Commission – Master Plan: Next Planning Commission meeting will be held sometime in March 2022, and they will be reviewing the survey responses. This is the first step in the Master Plan process and will be followed up with charettes to get as much public input as we can. Watch for the postings and please participate!

UPEA projects: Reviewed email from UPEA regarding the cost estimate for the new bathhouse in the park. A 1500 square foot building, based on cost of construction materials and labor, is projected to cost over \$650,000. UPEA will continue to draw up the plans and we will wait and go out for bid in May hoping the prices will come down. We also are continuing to work on the concept of a new bathhouse on the bay with increased parking area to be submitted as a DNR grant request as well as designs for the greenspace. The Marina paving plan is completed but will need additional topographic survey in the spring to finish.

Board and Administrative Policies: Special meeting scheduled for February 24, 2022 at 1:00 PM for policy review.

New Auditor Proposal: We are waiting on the contract from Anderson Tackman.

New Business

MDOT meeting: Representatives from MDOT met with the supervisor and clerk to discuss the details of the summer 2023 repaving project of M77 from the county line through town. This project will include renovating the curbs for ADA accessibility and will paint pedestrian crosswalks at both intersections in town. They will be repaving all the way to the sidewalks and have offered the township a few options for parking in the downtown area. First option is MDOT will paint the lines for parking but it would be a back-in angle parking template or parallel parking. If the township agrees to pay for the painting, we could paint them at an angle for front-in angle parking. Board agreed to respond to MDOT that we would pay for the lining of the parking area downtown.

Williamson microbrewery application: Motion by Shafer, second by Deb Lundquist, to approve the application from Richard and Jen Williamson to the Michigan Department of Licensing for a on premises tasting room permit for their business on Lake Street. 5 ayes.

Maresa school collection fee: Motion by Dongvillo, second by Deb Lundquist, to approve the contract with Maresa for the 2022-23 fiscal year school tax collection at \$6,600. 5 ayes.

Other: Special meeting on February 24th will also cover recommended budget for 2022-23 fiscal year.

Public Comment: Karla Bowen mentioned that chief Ross thought it was in the fire policies that students who receive training sponsored by the township must serve on the fire department for a period of one year. Lou Lundquist thanked the DPW guys for a great job on the outdoor ice rink next to the community center.

Adjournment: 7:40 PM

Respectfully submitted February 11, 2022

Lori McShane, Clerk

Special Meeting of the Burt Township Board
Thursday, February 24, 2022– 1:00 PM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo, Lou Lundquist, and Deb Lundquist

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda. 5 ayes.

Public Comments: None

Unfinished Business:

BT Administrative Policy Review: Entire Board and Administrative Policies were reviewed. They were last reviewed and updated in 2015. Changes suggested under Budget Adoption process, Capital Improvement planning, Depositing procedure, ACH payments, Expenditure control, and Employee compensation. Policies will be updated and redistributed for review and approval.

Anderson Tackman Auditor Engagement Letter: Motion by McShane, second by Dongvillo, to authorize Supervisor Shafer to sign and agree to the terms of the engagement letter with Anderson, Tackman, & Company, PLC, Kincheloe, MI, to perform the financial audit for fiscal year 2021-22. 5 ayes.

New Business:

Fire Truck Bids: Only one bid was received. Motion by Shafer, second by Lou Lundquist, to accept the bid from Great Lakes Truck for \$500,000. 5 ayes.

Letter to County Commissioners: Board agreed to send a letter to the county commissioners for the next meeting asking them to revisit the ATV and Snowmobiles ordinances and possibly change the required speed limit to be 25 MPH for both. Currently ATVs are at 25 MPH and snowmobiles are at 30. This is something that was brought to our attention in the ATV/Snowmobile committee meetings. If the speed limits were consistent, it would reduce the signage necessary.

2022-23 Fiscal Year Recommended Budget: Recommended budget was reviewed. Some of the projects discussed - Paving the marina parking lot, resurfacing of the tennis courts, new washers and dryers in the park, trade in/replace park Kubota, water rate increase, continued dust control, Ridge Rd improvements with ACRC, Greenspace improvements, completion of the master plan, SCBA fill station and testing apparatus for the fire department, \$20,000 in sidewalk repair/replace, and topographic survey of the cemetery. The construction of the new bathhouse on the east end of the campground was not included in this budget, only the engineering fees for the design. This will go out for bid in May of 2022 and we will wait and see where the numbers come in and if it can be done in this fiscal year. 2022/2023 Policy sheet was also reviewed and included 5.9% cost of living increases for employees, as well as an increase in Community Center rental rates and short-term rental registrations. Extension of the current law enforcement contract with the Alger County Sheriff is also in the projected budget, with funding from a surcharge on the campground revenue and the extra revenue from the short-term rental registration increase.

Other: none

Public Comment: Bob Stocking commented that we should find a way to charge for the fish cleaning station use.

Adjournment: 3:10 PM

Respectfully submitted March 2, 2022
Lori McShane, Clerk

**Special Meeting of the Burt Township Board
Tuesday, March 1, 2022– 11:00 AM**

DRAFT

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo, Lou Lundquist, and Deb Lundquist

Agenda: Motion by McShane, second by Deb Lundquist, to approve the agenda. 5 ayes.

Public Comments: None

Unfinished Business:

Woodland Park Manager Position: Discussed negotiations with the current park manager and his request to continue on in this position as a seasonal employee. Making this job a full-time position will eliminate the township paying the unemployment for the off season. Motion by Lori McShane, second by Deb Lundquist, to move forward with the changes to the Woodland Park Manager position and establish this position as a full-time year-round manager with full benefit package. Salary Range to be from \$29,000 - \$35,000 per year.

5 ayes.

New Business: none

Other: none

Public Comment:

Adjournment: 11:20 PM

Respectfully submitted March 7, 2022

Lori McShane, Clerk

Burt Township Department Reports

Assessing

Finalized database values and processed change notices. Entered all personal property statements and exemption forms. Responded to all phone calls and emails regarding assessments, etc. Preparing the assessment roll and pre-March BOR forms as needed.

Fire

March 3, 2022

Meeting called to order at 1903 by Chief Ross.

Attendance: Dale Ross, Karla Bowen, Rob Harbaum, Devin Lawrence, Teagan Lawrence, Jordan Dobberstein, Shane Bugg.

Excused: Dennis Weaver, Jesse Ross, Michael Coles and Nick Paul.

The fire class has been postponed until Oct.

The air tanks are still in Marquette. Haven't heard if they are ready yet.

If the fire department wants new pagers, they will have to buy them. Dale has Jesse's pager that he is going to give to Teagan.

Dale has not heard back on the fill station or the hose testing apparatus. He is going to call another supplier.

After the meeting work installing the new equipment was done on the fire truck. New firefighters were familiarized with the equipment.

Adjourned at 2010.

Library

Lo! It is March; "spring" is right around the corner, along with tourist season. Soon they will be arriving along with the "summers"-our seasonal residents. *Like swallows returning to Capistrano*, they will be here. And since many of them are avid readers, the library will begin perking up. Every year we get lots of seasonals and LOTS of tourists coming in from the campground. The library is ready!

*All electronics are working fine. We now have two active, working computers, and two copier/printers. (both sections of the library have them).

The main computer in this library is due for a tune-up; it gets regular maintenance every spring. This is done remotely by a technician in Marquette.

*Both the original library and the annex are set up reasonably well now, with most shelving and furniture in place, ready for summer visitors. The library "used book section" is better organized this year too. (took a while to get caught up with it!).

*Our Inter-Library Loan program is working well. We receive and return different books every two weeks. Books are delivered by the Altran bus.

*The UP 200 was held in the C.Center and "library-wise" it went off without a hitch. Bravo for the volunteer force! The veterinarians assembled to care for the dogs in the Annex. No problems reported.

*Friends of the Library checking account balance stands at 823.26 (1/31/2022) with about 25.00 in petty cash.

*Last but not least--if the board is still interested in revamping the entry to the two library rooms, it would be a good idea to at least start planning now. It would help to have the front porch sealed off with a weather proof door and maybe the room could use a new floor and some paneling. It would make a nice coat room for the winter!

That's the Library Report for now.

~Roger Pilon, Librarian

**Soon the library OPEN schedule will be changing to conform to Daylight Savings time on March 13. The change in hours will be well posted, both online and around town on billboards.

Public Works

- Daily snow shoveling, plowing and snow blowing at the Township Offices, Medical Center, Community Center, Library, Fire and Ambulance Building, Fuel System and Water Department. Most of our time is spent on snow removal.

Burt Township Department Reports

- Plowed, snow-blown and shoveled for the UP 200 sled dog race the night before and at 5AM the day of the race. The foot of snow and blizzard like conditions caused a lot of drifting. All the dog staging areas needed snow removal twice. We also installed the traffic banners for the event.
- Plowed and shoveled out the park office and garage. Several windows were closed on the East bathroom in the park that had been left open.
- The F3990 and RTV 1100 Kubota tractors had engine oil changed, hydraulic filters and reservoir changed per manufacturers recommendations.
- Ice rink next to the recreation pole building is open. DPW personnel will continue to add water and maintain as needed. Help shoveling snow off the rink from volunteers on the weekends is greatly appreciated. The kids and adults have been using the rink frequently.
- New fuel system stairs to allow fuel delivery personnel to safely pump fuel into the new tanks will be delivered by North West Petroleum. 3-8-22 and set in place.
- Recycling is located at the recreation pole building at the community center 9AM-12PM. Dates are posted on the township website. Recycling will resume drop offs at the location on M-77 just south of Wolf Creek Redi Mix in May 2022.
- Medical Center was swept and mopped. Bathroom cleaned and hard surfaces disinfected.
- Community center floors were swept and mopped.
- Propane tank behind the emergency service building needed to be located and uncovered due to a 16-foot snow drift covering it.

Water Department

- Remember to protect your water lines from the cold temperatures this winter season. Avoid plowing over underground water lines that run to your house. Snow has insulation properties and will prevent frost from reaching your underground water lines. Close crawl space vents and block off any drafts that could freeze and break your water lines under your house. Check the township website for more tips to protect your water lines this winter.
- Snow removal around fire hydrants and water system buildings.
- Working on our 2021 consumer confidence report per state of Michigan requirements. More changes are required every year by the state. Planning on having it completed this month if time allows.
- Seasonal water service calls for fall customers leaving for the season on the water system. We spend a large portion of our time with this and looking into customer water leaks. We also help customers re-install their meters if needed.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system.

Park

Closed for the season!

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
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02/11/2022	DEBIT	915	AP	023	AMAZON.COM	DESKSIDE WIRE STAND LIBRARY	102.27
02/16/2022	DEBIT	907	AP	MISC	DEMCO	CLIP ON BOOK SUPPORT FOR LIBRARY	0.00
02/16/2022	DEBIT	918	AP	MISC	DEMCO	CLIP ON BOOK SUPPORTS FOR LIBRARY	44.87
02/21/2022	DEBIT	908	AP	206	MINING JOURNAL	BOR PAPER	123.40
02/22/2022	DEBIT	909	AP	568	CARROT TOP INDUSTRIES	FLAGS	986.00
02/22/2022	DEBIT	911	AP	255	POSTMASTER, GRAND MARAIS	ASSESSMENTS/GENERAL/MASTER PLAN	29.91
02/28/2022	DEBIT	916	AP	023	AMAZON.COM	COLD WEATHER LEATHERCRAFT GLOVES	47.85
02/28/2022	DEBIT	910	AP	MISC	ZOOM	1 YEAR MEMBERSHIP W/COUPON	102.25

(1 Check Voided)
 Total of 7 Disbursements: 1,436.55

Bank GEN GENERAL CHECKING

02/09/2022	GEN	12451	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTALS	189.84
02/09/2022	GEN	12452	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	JANUARY 2021 ELECTRIC USAGE	2,938.93
02/09/2022	GEN	12453	AP	050	BOWMAN GAS & OIL CO.	PROPANE	3,525.22
02/09/2022	GEN	12454	AP	055	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEE	1,886.00
02/09/2022	GEN	12455	AP	058	BURN TOWNSHIP FUEL SYSTEM	FUEL USAGE JANUARY	622.68
02/09/2022	GEN	12456	AP	379	EL-COM SERVICES INC.	800 RADIO - FIRE DEPT	747.50
02/09/2022	GEN	12457	AP	MISC	ETCK & SONS DIESEL GARAGE	REPAIRS TO FIRE TRUCK	314.99
02/09/2022	GEN	12458	AP	113	FOX RIVER AUTO	BOSS WING SPRING	960.35
02/09/2022	GEN	12459	AP	418	GRAINGER	DRWR BTN CAB	454.79
02/09/2022	GEN	12460	AP	134	GROSSMAN FORESTRY TREE FARM GROUP	2022 MEMBERSHIP	45.00
02/09/2022	GEN	12461	AP	139	HIMATHA TELEPHONE	PHONE BILL	706.57
02/09/2022	GEN	12462	AP	175	MANISTIQUE OIL	DIESEL DELIVERY 0131	7,912.13
02/09/2022	GEN	12463	AP	244	PEOPLES STATE BANK OF MONTISING	LOAN PAYMENT PARK 903170-000017	58,034.25
02/09/2022	GEN	12464	AP	299	SH GRAND MARAIS	VARIOUS	408.29
02/09/2022	GEN	12465	AP	306	TECK SOLUTIONS, INC.	COMP SUPPORT	97.50
02/09/2022	GEN	12466	AP	580	TRAVELERS	WORKMENS COMP	3,456.00
02/09/2022	GEN	12467	AP	331	VERIZON WIRELESS	WIRELESS PHONE JANUARY 2022	145.84
02/09/2022	GEN	12468	AP	336	WATER DEPARTMENT	JAN 2021 WATER USAGE	1,639.77
02/09/2022	GEN	12469	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	60.00
02/09/2022	GEN	12470	AP	578	ZELLAR SANITATION	GARBAGE	672.00
02/10/2022	GEN	12471	AP	323	UP ENGINEERS & ARCHITECTS, INC.	FUEL TANK REMOVAL SAMPLES	574.16
02/16/2022	GEN	1288(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 02/12/22 PAYDAY 02/18/22	13,835.28
02/17/2022	GEN	12472	AP	020	ALGER COUNTY TREASURER	2021 BOARD OF REVIEW REIMBURSEMENT	8.32
02/18/2022	GEN	12473	AP	592	TOWNSHIP OF BURT, ALGER COUNTY	TRANSFER FUNDS TO CD FOR WATER DEPARTMEN	50,000.00
02/18/2022	GEN	12474	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE 03/01 - 03/31	2,978.43
03/01/2022	GEN	1289(E)	AP	242	PAYROLL ACCOUNT	MONTH END PAYROLL 02/28/2022	3,157.75
03/02/2022	GEN	1290(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 02/26/22 PAYDAY 03/04/2022	14,389.64

Total of 27 Disbursements: 169,761.23

Bank PR CK PAYROLL CHECKING

02/18/2022	PR CK	DD1402(A)	PR	096	LUNDQVIST, DEBORAH		84.03
02/18/2022	PR CK	DD1403(A)	PR	063	WILSON, SUSAN		104.83
02/18/2022	PR CK	DD1404(A)	PR	098	COREY, LINDA		224.87
02/18/2022	PR CK	DD1405(A)	PR	114	PILON, ROGER		448.75
02/18/2022	PR CK	DD1406(A)	PR	072	DONGVILLIO, TARA		770.92
02/18/2022	PR CK	DD1407(A)	PR	083	SHAFFER, SHERI		773.06
02/18/2022	PR CK	DD1408(A)	PR	137	MORRISON, DEREK		875.54
02/18/2022	PR CK	DD1409(A)	PR	156	Dobberstein, Heather		972.66
02/18/2022	PR CK	DD1410(A)	PR	102	McShane, Lori		991.23

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
02/18/2022	PR CK	DD1411(A)	PR	119	Beek, Lee		1,178.58
02/18/2022	PR CK	DD1412(A)	PR	125	Warner, Joshua		1,293.64
02/18/2022	PR CK	DD1413(A)	PR	005	BEER, MICHAEL		1,909.31
02/18/2022	PR CK	EFT1028(E)	PR	FEDERAL	EFTPS		2,856.14
02/18/2022	PR CK	EFT1030(E)	PR	STATE OF	MERS		722.34
03/01/2022	PR CK	DD1414(A)	PR	157	MICHIGAN DEPARTMENT OF TREASURY		547.58
03/01/2022	PR CK	DD1415(A)	PR	048	DOBBERSSTEIN, JORDAN		88.10
03/01/2022	PR CK	DD1416(A)	PR	019	WRETTING, LAUREN		92.35
03/01/2022	PR CK	DD1417(A)	PR	054	HARBAUM, ROBERT		132.15
03/01/2022	PR CK	12248	PR	008	BOWEN, KARLA		184.70
03/01/2022	PR CK	12249	PR	036	BUGG, SHANE		220.24
03/01/2022	PR CK	DD1418(A)	PR	059	ROSS, DALE		323.22
03/01/2022	PR CK	DD1419(A)	PR	096	LUNDQUIST, LOUIS		367.08
03/01/2022	PR CK	DD1420(A)	PR	108	LUNDQUIST, DEBORAH		384.79
03/01/2022	PR CK	EFT1031(E)	PR	FEDERAL	McShane, Calvin		507.57
03/01/2022	PR CK	EFT1032(E)	PR	STATE OF	EFTPS		79.35
03/04/2022	PR CK	DD1421(A)	PR	128	MICHIGAN DEPARTMENT OF TREASURY		46.69
03/04/2022	PR CK	DD1422(A)	PR	063	COURIER, QUINTEEN		119.82
03/04/2022	PR CK	DD1423(A)	PR	098	WILSON, SUSANN		137.42
03/04/2022	PR CK	DD1424(A)	PR	098	Corey, Linda		448.77
03/04/2022	PR CK	DD1425(A)	PR	114	Pilon, Roger		770.93
03/04/2022	PR CK	DD1426(A)	PR	072	DONGVILLO, TARA		773.05
03/04/2022	PR CK	DD1427(A)	PR	083	SHAPER, SHERI		875.53
03/04/2022	PR CK	DD1428(A)	PR	137	Morrison, Derek		991.22
03/04/2022	PR CK	DD1429(A)	PR	102	McShane, Lori		1,015.24
03/04/2022	PR CK	DD1430(A)	PR	156	Dobberstein, Heather		1,308.02
03/04/2022	PR CK	DD1431(A)	PR	119	Beek, Lee		1,375.94
03/04/2022	PR CK	DD1432(A)	PR	125	Warner, Joshua		2,074.41
03/04/2022	PR CK	EFT1033(E)	PR	FEDERAL	BEER, MICHAEL		3,080.69
03/04/2022	PR CK	EFT1034(E)	PR	MERS	EFTPS		784.12
03/04/2022	PR CK	EFT1035(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		587.79

Total of 41 Disbursements: 31,300.87

Bank TAX TAX FUND

02/15/2022	TAX	3339	AP	020	ALGER COUNTY TREASURER	2021 TAX DISBURSEMENTS W2124-2129	\$2138	64,727.13
02/15/2022	TAX	3340	AP	564	ALTRAN	2021 TAX DISBURSEMENTS W2124-2129	\$2138	10,554.25
02/15/2022	TAX	3343	AP	117	GENERAL FUND	2021 TAX DISBURSEMENTS W2124-W2129	\$213	125,080.63
02/15/2022	TAX	3344	AP	354	MARESA	2021 TAX DISBURSEMENTS W2124-2129	\$2138	448.78
02/15/2022	TAX	3345	AP	MTSC	WATER DEPARTMENT	2021 Win Tax Refund 002-576-001-50	\$2138	46.91
02/15/2022	TAX	3341	AP	059	BURT TOWNSHIP SCHOOLS	2021 TAX DISBURSEMENTS W2124-2129	\$2138	2,269.23
02/15/2022	TAX	3346	AP	MTSC	DUNE THISTLE LLC	2021 Win Tax Refund 002-233-001-00	\$2138	290.05
03/02/2022	TAX	3347	AP	564	ALGER COUNTY TREASURER	2021 TAX DISB S2141-2144 W2130-2135	\$2138	16,132.09
03/02/2022	TAX	3348	AP	020	BURT TOWNSHIP SCHOOLS	2021 TAX DISB S2141-2144 W2130-2135	\$2138	2,500.70
03/02/2022	TAX	3349	AP	059	GENERAL FUND	2021 TAX DISB S2141-2144 W2130-2135	\$2138	2,463.45
03/02/2022	TAX	3350	AP	117	BURT TOWNSHIP SCHOOLS	2021 TAX DISB S2141-2144 W2130-2135	\$2138	29,664.85
03/02/2022	TAX	3351	AP	354	MARESA	2021 TAX DISB S2141-2144 W2130-2135	\$2138	332.68
03/02/2022	TAX	3351	AP	MTSC	MCSHANE CALVIN PATRICK	2021 Win Tax Refund 002-108-011-00	\$2138	46.87

Total of 13 Disbursements: 254,557.62

(1 Check Voided)
 Report Total of 88 Disbursements: 457,056.27

03/07/2022 04:39 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 03/09/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
006	AIRGAS USA, LLC		
	9985625053	OXYGEN TANK RENTALS	66.95
	9985625352	OXYGEN TANK RENTALS	106.97
TOTAL FOR: AIRGAS USA, LLC			173.92
010	ALGER- DELTA COOPERATIVE ELECTRIC A		
	FEB ELEC USAGE	ELECTRIC BILLS FOR FEBRUARY 2022	2,845.28
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			2,845.28
589	AMAZON CAPITAL SERVICES		
	11CP-F1XY-HHNT	CLAMPS	(69.53)
TOTAL FOR: AMAZON CAPITAL SERVICES			(69.53)
050	BOWMAN GAS & OIL CO.		
	ACCT 0393	PROPANE EMERG SERVICES BLDG	1,372.16
	ACCT 0513	PROPANE COMM CENTER	264.58
	ACCT 116	PROPANE TOWNSHIP OFFICES	208.05
	ACCT 514	PROPANE WATER DEPT	481.03
	ACCT 6587	PROPANE MED CENTER	408.78
TOTAL FOR: BOWMAN GAS & OIL CO.			2,734.60
379	EL-COM SERVICES INC.		
	59319-0020	PAGER GREEN BAILEY	426.40
TOTAL FOR: EL-COM SERVICES INC.			426.40
418	GRAINGER		
	9205182745	STRIPING PAINT BLUE	71.88
	9205754428	HEAT GUN	165.21
	9212607361	REPLACE BROKEN ENTRY L OCK CC	280.08
	9214417595	DISINFECTING WIPES	104.36
	9216665449	ELECT HTR BLUE	54.93
	9217491001	MULTI BIT SCREWDRIVER	87.74
	9218203199	TRASH BAGS	139.62
TOTAL FOR: GRAINGER			903.82
139	HIAWATHA TELEPHONE		
	1482581	ACCT 000049677-9	705.75
TOTAL FOR: HIAWATHA TELEPHONE			705.75
299	SH GRAND MARAIS		
	2723	VARIOUS	38.75
TOTAL FOR: SH GRAND MARAIS			38.75
580	TRAVELERS		
	2059L2235	WORKMENS COMP	330.00
TOTAL FOR: TRAVELERS			330.00
329	USA BLUEBOOK		
	822840	MALE CONNECTOR AND TUBING	125.05
	822981	TUBES AND CONNECTORS	51.45
TOTAL FOR: USA BLUEBOOK			176.50
331	VERIZON WIRELESS		
	9900385704	WIRELESS PHONE BILL	148.35
TOTAL FOR: VERIZON WIRELESS			148.35

03/07/2022 04:40 PM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 03/09/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name Invoice	Description	Amount
336	WATER DEPARTMENT FEB WATER	FEBUARY 2022 WATER USAGE	1,651.42
TOTAL FOR: WATER DEPARTMENT			1,651.42
341	WHITE WATER ASSOCIATES, INC. 1279	WATER ANALYSIS	60.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			60.00
TOTAL - ALL VENDORS			10,125.26
FUND TOTALS:			
Fund 101 - GENERAL FUND			701.57
Fund 206 - FIRE FUND			1,281.64
Fund 246 - TOWNSHIP IMPROVEMENT FUND			1,978.38
Fund 291 - MEDICAL CENTER			559.44
Fund 505 - AMBULANCE FUND			571.02
Fund 508 - PARK/ RECREATION FUND			2,585.96
Fund 585 - FUEL			83.21
Fund 591 - WATER FUND			2,287.18
Fund 594 - MARINA			76.86

BURT TOWNSHIP TREASURER'S REPORT

March 08, 2022

Account Name	Fund	Balance as of 02/28/22	Deposits since	Checks since	Balance as of 03/03/22	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	145,235.48	171.84	8,461.73	136,945.59	701.57	136,244.02	101 000-001.000
Fire Protection	206	101,806.85	511.38	1,022.68	101,295.55	1,281.64	100,013.91	206 000-001.000
Harbor Fund	220	71,470.70	7.99	-	71,478.69	-	71,478.69	220 000-001.000
Township Improvement	246	124,968.86	13.96	4,507.98	120,474.84	1,978.38	118,496.46	246 000-001.000
Roads	247	126,434.85	14.13	-	126,448.98	-	126,448.98	246 000-002.000
Beach Access	255	7,115.85	0.80	-	7,116.65	-	7,116.65	255 000-001.000
Medical Facility	291	17,378.69	1.94	-	17,380.63	559.44	16,821.19	291 000-001.000
Ambulance Corps	505	107,806.89	12.04	-	107,818.93	571.02	107,247.91	505 000-001.000
Park Fund	508	444,523.01	1,339.74	718.44	445,144.31	2,585.96	442,558.35	508 000-001.000
Fuel System	585	2,177.10	0.24	-	2,177.34	83.21	2,094.13	585 000-001.000
Water Receiving	591	82,738.97	2,629.06	2,836.56	82,531.47	2,287.18	80,244.29	591 000-001.000
Marina	594	18,198.90	2.02	-	18,200.92	76.86	18,124.06	594 000-001.000
Water-Bond Redemption/Reserve	591	134,169.68	15.44	-	134,185.12	-	134,185.12	591 000-005.000
Water-Repair, Replace & Impr	591	46,725.24	5.38	-	46,730.62	-	46,730.62	591 000-001.004
Arpa Savings Account	101	25,804.85	-	-	25,804.85	-	25,804.85	101-000-001.003
TOTALS:					1,443,734.49		1,433,609.23	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	37,668.88	14,932.05	51,140.64	1,460.29	-	1,460.29	701-000-001.000
Payroll Account	All	1,988.63	17,547.89	3,157.75	16,378.77	-	16,378.77	101-000-001.001
Debit Card Account	All	5,953.85	-	150.10	5,803.75	-	5,803.75	101-000-001.010
CD'S			Value	Maturity	Terms	Interest Rate		
Water Department	591	19179-4190517	155,351.71	5/21/2022	36 mths	1.74		591-000-003.014
Water RRI	591	4,195,788.00	100,428.95	7/22/2026	60 mths	0.80		591-000-003.012
Fire Department	206	790-0031027	46,726.79	4/10/2023	60 mths	1.49		206-000-003.001
Fire Department	206	102105071	65,585.37	1/24/2023	36 mths	1.74		206-000-003.015
TOTAL VALUE OF CD'S			368,092.82				1,801,702.05	

Burt Township Resolution of Support

2022-03-02

For Burt Township

Alger County

WHEREAS, the Board of Trustees is made up of representatives from Burt Township, and

WHEREAS, the Burt Township Planning Commission has begun the process of rewriting the Burt Township master plan per the requirements of the Michigan Planning Enabling of 2008, and

WHEREAS, the need for a comprehensive study of climate change impacts to the Township and how they might affect community planning has been identified, and

WHEREAS, CUPPAD (Central Upper Peninsula Planning and Development) Regional Commission has proposed applying for the Coastal Management Grant administered by the EGLE (MI Department of Environment, Great Lakes, and Energy) to obtain funding for an outside consultant to provide an analysis of and recommendations for the Burt Township regarding coastal resiliency. The Burt Township Master Plan will also contain all other components of a Master Plan in accordance with Michigan Planning Enabling Act of 2008,

NOW, THEREFORE BE IT RESOLVED the Burt Township Board of Trustees approves the submission of the grant application to the Michigan Coastal Management Program in the amount of \$80,000 and commits that local match of \$10,000 shall be provided if the project is funded.

On motion by _____ second by _____ – Roll Call Vote:

Deborah Lundquist	_____	aye	_____	nay
Louis Lundquist	_____	aye	_____	nay
Tara Dongvillo	_____	aye	_____	nay
Lori McShane	_____	aye	_____	nay
Sheri Shafer	_____	aye	_____	nay

STATE OF MICHIGAN)
COUNTY OF ALGER)

I, Lori McShane, Clerk of the Township of Burt, Alger County, Michigan, certify that the above is a true and correct copy of the resolution which was adopted by the Township Board at a meeting held on March 8, 2022

Signed:

Dated:

Lori McShane, Clerk



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

E21837 GRAND MARAIS AVE.

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor

Lori McShane, Clerk

Tara Dongvillo, Treasurer

Louis Lundquist

Deborah Lundquist

Trustees

2022-2023 Regular Meeting Schedule

Burt Township Board will hold regular meetings on the Second Tuesday of each month at 7:00 PM in the Community Center in Grand Marais during the fiscal year 2022/2023.

2022	2023
April 12, 2022	January 10, 2023
May 10, 2022	February 14, 2023
June 14, 2022	March 14, 2023
July 12, 2022	April 11, 2023
August 9, 2022	
September 13, 2022	
October 11, 2022	
November 15, 2022**	
December 13, 2022	

**November meeting is delayed one week due to election day.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA)

The Burt Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting or public hearing upon 10 days notice to the Burt Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Office, P.O. Box 430, Grand Marais, MI 49839 (906-494-2381)

A copy of this notice is on file in the office of the clerk.

Approved by the Burt Township Board: March 8, 2022 Posted: _____

Signature of Township Clerk: _____
Lori McShane

“The Township of Burt, Alger County is an Equal Opportunity Employer”
Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Township

ADDRESSING THE NEEDS OF GRAND MARAIS RESIDENTS AND
PLANTING THE SEEDS FOR A BRIGHTER FUTURE.

Burt

What did we do in the 2021-22 fiscal year?

General Fund

- New Floor in township office building
- Rewiring of the internet cables in the township offices
- Contracted with Alger County /sheriff for additional law enforcement patrol
- Started the process to update the master Plan
- Combined with funds from DPW – for sidewalk repair/replace
- New Copy machine in township offices
- Sought new auditor, Signed contract with Anderson Tackman – Kincheloe

DPW & Water Fund

- New flags for the war memorial and veteran grave marker flag holders for the cemetery.
- New bench pad built for new bench dedication near the inner light house.
- 8 new roadway signs rebuilt to replace stolen or broken signs around Burt Township.
- Two large Norway maple trees removed on Randolph St. for safety concerns.
- New desk built and office remodel for clerk's office.
- New signs and roof built for pilot registration area at airport.
- New anti-glare LED security lighting installed on Emergency Services building.
- 3 new waters service installations for new homes.
- Continued training for the water operators via online classes and in person training.
- 800 feet of Sidewalk replacements on Grand Marais Ave.
- 2000 new LED multi colored lights for Christmas tree.
- Ice rink built for community use at the recreation center.
- Worked with UPEA and applied to RDA for grant/loan funding to complete the water system rebuild on Wilson and Woodruff

Road Fund

- School Forest Road

Ambulance & Fire Fund

- Two (2) new sets of turnout gear
- NEW Fire truck
- New 800 MGHZ radio

Parks & Recreation Fund

- Lake street parking area paved
- Library Annex renovations completed
- New Picnic table (13) (2 handicap)
- Tree removal
- LED light fixtures in bathhouse
- Upgrade showers – remove coin requirement
- Transfer funds to Fuel System to offset costs of new tank and layout

Fuel Fund

- Removed old underground fuel tank and replaced with new 8,000 gallon above ground tank and redesigned the layout of the fuel dispensing system.

What do we want to do in the 2022-23 fiscal year?

General Fund

- Contract with Alger County Sheriff for increased road patrol
- Master Plan completion and then on to a new Zoning Ordinance
- More sidewalk repairs
- Greenspace design improvements
-

Ambulance & Fire Fund

- Tuition for EMT and Fire training
- Air fill station and hose testing apparatus for SCBA gear (Fire)
- Additional turn out gear for firefighters

DPW & Water Fund

- Sidewalk repair/replace
- Continue to save for new well and water main replacements on Wilson Street
- Cemetery mapping
- Tree removal around town and in the cemetery
- DPW equipment – Landscape rake and trimmer

Road Fund

- Save for the paving of Wilson Street in summer of 2023
- Increased dust control
- Ridge Road improvements
- Complete School Forest Rd transition from seasonal

Parks & Recreation + Marina Fund

- Pier parking area improvements
- Engineering assistance for grant application – renovations to Bayshore Park area
- Improve two (2) campsites for handicap accessibility
- Shower doors
- New Kubota
- New Washers and Dryers in laundry area
- Engineering for new East end bathhouse
- Paving of the tennis courts

Revised 4 Year Estimated Improvement Schedule

Year	Prioritized Project	Total Cost	Township \$	Revenue
2022	Dust Control	\$ 15,000.00	\$ 15,000.00	
	Ridge Road	\$ 32,120.00	\$ 16,060.00	
	School Forest Road	TBD		
2023	Dust Control	\$ 15,000.00	\$ 15,000.00	
	Wilson Street		\$ 36,100.00	
			\$ 14,600.00	
			\$ 65,700.00	

Outstanding Loans – Payments Due 2022/2023

Water	\$83,000	<i>Water System Replace – p/o 2052</i>
DPW	\$10,000	<i>Weston Building – p/o 2042</i>
Ambulance	\$12,400	<i>Weston Building p/o 2042</i>
Fire	\$17,600	<i>Weston Building p/o 2042</i>
Park	\$50,000	<i>2020 Water System Upgrade/Marina bathhouse P/O 2025</i>
Total	\$173,000	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP			
		Calculations as of 03/31/2022			
		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
ESTIMATED REVENUES					
Dept 000 -					
101-000-402.000	PROPERTY TAXES	100,000.00	113,439.71	100,000.00	
101-000-405.000	TAX CHARGEBACKS		(23.25)		
101-000-407.000	DELINQUENT TAXES	9,500.00		8,000.00	
101-000-426.000	COMMERCIAL FOREST RESERVE	11,000.00	8,897.59	10,000.00	
101-000-427.000	PILT	2,500.00	2,141.70	2,500.00	
101-000-445.000	INTEREST & PENALTIES				
101-000-447.000	TAX ADMINISTRATIVE FEES	20,000.00	17,182.72	20,000.00	
101-000-480.000	LICENSE & PERMITS				
101-000-501.000	FEDERAL GRANTS				
101-000-539.000	STATE GRANTS				
101-000-574.000	STATE REVENUE SHARING-SALES TAX	40,000.00	41,748.00	40,000.00	
101-000-575.000	OTHER STATE SHARED REVENUE	1,500.00	1,834.31	1,500.00	
101-000-576.000	SWAMP TAXES	63,000.00	66,589.22	67,000.00	
101-000-580.000	CONTRIBUTIONS FROM LOCAL UNITS				
101-000-600.000	CHARGES FOR SERVICES	100.00	210.00	100.00	
101-000-600.004	CHARGES FOR SERVICES - WRITE OFFS/ADJ				
101-000-608.000	LAW ENFORCEMENT SURCHARGE	10,000.00	8,083.92	30,000.00	*****
101-000-610.000	SCHOOL TAX COLLECTION FEE	6,600.00	6,600.00	6,600.00	
101-000-615.000	ZONING, PLANNING & ZBA REVENUE	10,000.00	8,347.95	15,000.00	*****
101-000-643.002	TIMBER SALES				
101-000-664.000	INTEREST INCOME	500.00	132.29	500.00	
101-000-668.000	RENTS				
101-000-670.000	ADVERTISING SIGN FEE				
101-000-671.000	REFUNDS - NOC				
101-000-672.000	OTHER INCOME		26,010.73		ARPA
101-000-672.001	DOG LICENSE	100.00	25.00	100.00	
101-000-675.000	DONATIONS & CONTRIBUTIONS	3,300.00	3,300.00		
101-000-677.001	REIMBURSEMENTS - INSURANCE				
101-000-677.002	REIMBURSEMENTS - AUDIT				
101-000-677.005	REIMBURSEMENTS - ELECTIONS				
101-000-695.206	TRANSFERS IN - FIRE FUND	1,000.00		5,000.00	*****
101-000-695.220	TRANSFERS IN - HARBOR	2,000.00		2,500.00	*****
101-000-695.246	TRANSFERS IN - TOWNSHIP IMPROVEMEN	1,000.00		5,000.00	*****
101-000-695.505	TRANSFERS IN - AMBULANCE CORPS	500.00		1,000.00	*****
101-000-695.508	TRANSFERS IN - WOODLAND PARK	1,000.00		10,000.00	*****
101-000-695.585	TRANSFERS IN - FUEL SYSTEM	500.00		1,000.00	*****
101-000-695.591	TRANSFERS IN - WATER DEPARTMENT	1,000.00		10,000.00	*****
Totals for dept 000 -		285,100.00	304,519.89	335,800.00	
TOTAL ESTIMATED REVENUES		285,100.00	304,519.89	335,800.00	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP			
		Calculations as of 03/31/2022			
		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
APPROPRIATIONS					
Dept 101 - TRUSTEE					
101-101-702.000	SALARY & WAGES	10,000.00	9,166.74	10,000.00	
101-101-715.000	PAYROLL TAXES	800.00	701.25	800.00	
101-101-863.000	MEALS & LODGING	100.00		100.00	
Totals for dept 101 - TRUSTEE		10,900.00	9,867.99	10,900.00	
Dept 171 - SUPERVISOR					
101-171-702.000	SALARY & WAGES	27,500.00	24,976.24	27,500.00	
101-171-715.000	PAYROLL TAXES	2,000.00	1,910.67	2,000.00	
101-171-726.000	SUPPLIES	500.00	250.00	500.00	
101-171-728.000	DUES & SUBSCRIPTIONS	50.00		50.00	
101-171-861.000	MILEAGE	400.00		400.00	
101-171-863.000	MEALS & LODGING	200.00		200.00	
101-171-865.000	TRAINING	250.00		250.00	
Totals for dept 171 - SUPERVISOR		30,900.00	27,136.91	30,900.00	
Dept 215 - CLERK					
101-215-702.000	SALARY & WAGES	32,000.00	29,169.25	32,000.00	
101-215-702.001	SALARY - DEPUTY	3,000.00	1,612.65	2,500.00	
101-215-715.000	PAYROLL TAXES	2,500.00	2,354.81	2,500.00	
101-215-726.000	SUPPLIES	500.00	180.76	500.00	
101-215-728.000	DUES & SUBSCRIPTIONS				
101-215-821.000	COMPUTER SUPPORT				
101-215-861.000	MILEAGE	300.00	64.29	300.00	
101-215-863.000	MEALS & LODGING	300.00	48.74	300.00	
101-215-865.000	TRAINING				
101-215-900.000	PUBLISHING				
Totals for dept 215 - CLERK		38,600.00	33,430.50	38,100.00	
Dept 223 - AUDIT					
101-223-802.000	AUDIT	3,000.00	3,428.25	2,000.00	reduced
Totals for dept 223 - AUDIT		3,000.00	3,428.25	2,000.00	
Dept 247 - BOARD OF REVIEW					
101-247-702.000	SALARY & WAGES	1,500.00	400.00	1,500.00	
101-247-715.000	PAYROLL TAXES	300.00	30.59	300.00	
101-247-726.000	SUPPLIES				
101-247-861.000	MILEAGE				
101-247-863.000	MEALS & LODGING				

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
101-247-865.000	TRAINING		352.50	
101-247-900.000	PUBLISHING	75.00	123.40	75.00
Totals for dept 247 - BOARD OF REVIEW		1,875.00	906.49	1,875.00
Dept 253 - TREASURER				
101-253-702.000	SALARY & WAGES	24,000.00	21,877.00	24,000.00
101-253-702.001	SALARY - DEPUTY	1,000.00	368.55	1,000.00
101-253-715.000	PAYROLL TAXES	2,000.00	1,701.77	2,000.00
101-253-726.000	SUPPLIES	500.00		500.00
101-253-728.000	DUES & SUBSCRIPTIONS	100.00		100.00
101-253-735.000	POSTAGE	1,600.00	1,612.61	1,600.00
101-253-801.000	CONTRACTUAL SERVICES	800.00	745.00	800.00
101-253-821.000	COMPUTER SUPPORT			
101-253-861.000	MILEAGE	200.00		200.00
101-253-863.000	MEALS & LODGING	200.00		200.00
101-253-865.000	TRAINING	200.00		200.00
101-253-900.000	PUBLISHING			
Totals for dept 253 - TREASURER		30,600.00	26,304.93	30,600.00
Dept 257 - ASSESSOR				
101-257-702.000	SALARY & WAGES	29,000.00	25,523.00	31,000.00 *****
101-257-715.000	PAYROLL TAXES	2,500.00	1,952.53	2,500.00
101-257-726.000	SUPPLIES	1,000.00		
101-257-735.000	POSTAGE	1,000.00	775.26	
101-257-801.000	CONTRACTUAL SERVICES	1,500.00	1,344.00	1,500.00
101-257-821.000	COMPUTER SUPPORT			
101-257-861.000	MILEAGE			
101-257-865.000	TRAINING			
101-257-900.000	PUBLISHING			
Totals for dept 257 - ASSESSOR		35,000.00	29,594.79	35,000.00
Dept 262 - ELECTIONS				
101-262-702.000	SALARY & WAGES	1,000.00	616.25	2,000.00
101-262-715.000	PAYROLL TAXES			
101-262-726.000	SUPPLIES	100.00	148.93	500.00
101-262-735.000	POSTAGE	100.00	158.55	200.00
101-262-801.000	CONTRACTUAL SERVICES	1,000.00	615.00	1,000.00
101-262-821.000	COMPUTER SUPPORT			
101-262-861.000	MILEAGE	500.00	471.52	700.00
101-262-865.000	TRAINING			
101-262-900.000	PUBLISHING			
Totals for dept 262 - ELECTIONS		2,700.00	2,010.25	4,400.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP			
Calculations as of 03/31/2022					
		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
Dept 265 - BUILDING AND GROUNDS					
101-265-850.000	TELEPHONE	2,500.00	2,176.86	2,500.00	
101-265-920.000	UTILITIES	5,000.00	3,406.08	5,000.00	
101-265-930.000	REPAIRS & MAINTENANCE	12,000.00	12,794.98	5,000.00	
Totals for dept 265 - BUILDING AND GROUNDS		19,500.00	18,377.92	12,500.00	
Dept 266 - ATTORNEY/ COUNSEL					
101-266-803.000	LEGAL FEES	2,000.00	1,876.80	2,000.00	
Totals for dept 266 - ATTORNEY/ COUNSEL		2,000.00	1,876.80	2,000.00	
Dept 270 - GENERAL & ADMINISTRATIVE					
101-270-702.000	SALARY & WAGES	35,000.00	30,958.74	37,000.00	*****
101-270-715.000	PAYROLL TAXES	3,000.00	2,614.50	3,500.00	
101-270-720.000	WORKERS COMPENSATION	1,000.00	313.27	1,000.00	
101-270-725.000	BENEFITS (RETIREMENT/HOSPITAL)	18,000.00	16,399.94	18,000.00	
101-270-726.000	SUPPLIES	4,000.00	4,378.03	4,000.00	
101-270-727.000	BANK CHARGES	500.00	375.41	500.00	
101-270-728.000	DUES & SUBSCRIPTIONS	1,000.00	1,489.56	1,500.00	
101-270-735.000	POSTAGE	500.00	350.90	500.00	
101-270-801.000	CONTRACTUAL SERVICES	10,000.00	12,452.81	12,000.00	Greenspace
101-270-861.000	MILEAGE	200.00	206.54	200.00	
101-270-900.000	PUBLISHING	2,500.00	2,169.63	2,500.00	
101-270-954.000	RENTS				
101-270-955.000	CC FEES	50.00	20.28	50.00	
Totals for dept 270 - GENERAL & ADMINISTRATIVE		75,750.00	71,729.61	80,750.00	
Dept 300 - PUBLIC SAFETY					
101-300-955.000	COAST GUARD AUXILLIARY EXPENSES				
101-300-956.000	LAW ENFORCEMENT - ADDL ROAD PATRO	15,000.00	8,982.60	40,000.00	meet w/Brock
Totals for dept 300 - PUBLIC SAFETY		15,000.00	8,982.60	40,000.00	
Dept 721 - PLANNING					
101-721-702.000	SALARY & WAGES	1,000.00	1,350.00	1,500.00	
101-721-703.000	SALARY & WAGES - ZONING ADMIN	10,000.00	9,700.00	15,000.00	*****
101-721-715.000	PAYROLL TAXES	1,000.00	845.36	1,200.00	
101-721-726.000	SUPPLIES				
101-721-728.000	DUES & SUBSCRIPTIONS				
101-721-735.000	POSTAGE		227.10	25.00	
101-721-812.000	CUPPAD	5,000.00		10,000.00	master plan
101-721-861.000	MILEAGE	200.00		200.00	
101-721-863.000	MEALS & LODGING	100.00		100.00	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
101-721-865.000	TRAINING	500.00	800.00	250.00
101-721-900.000	PUBLISHING			
Totals for dept 721 - PLANNING		17,800.00	12,922.46	28,275.00
Dept 752 - HISTORICAL SOCIETY				
101-752-910.000	HISTORICAL SOCIETY EXPENSES	500.00	500.00	500.00
Totals for dept 752 - HISTORICAL SOCIETY		500.00	500.00	500.00
Dept 775 - COMMUNITY BETTERMENT				
101-775-880.000	COMMUNITY BETTERMENT	12,000.00	11,449.53	10,000.00
Totals for dept 775 - COMMUNITY BETTERMENT		12,000.00	11,449.53	10,000.00
Dept 851 - INSURANCE				
101-851-960.000	INSURANCE (NOT PAYROLL RELATED)	7,500.00	8,032.00	8,000.00
Totals for dept 851 - INSURANCE		7,500.00	8,032.00	8,000.00
Dept 901 - CAPITAL OUTLAY				
101-901-970.000	CAPITAL OUTLAY			
Totals for dept 901 - CAPITAL OUTLAY				
Dept 902 - EQUIPMENT PURCHASES				
101-902-970.000	CAPITAL OUTLAY	6,000.00	5,981.38	
Totals for dept 902 - EQUIPMENT PURCHASES		6,000.00	5,981.38	
Dept 999 - TRANSFERS TO OTHER FUNDS				
101-999-999.000	TRANSFERS OUT			
101-999-999.291	TRANSFER TO MEDICAL CENTER FUND			
101-999-999.585	TRANSFER TO FUEL FUND			
Totals for dept 999 - TRANSFERS TO OTHER FUNDS				
TOTAL APPROPRIATIONS		309,625.00	272,532.41	335,800.00

sidewalks

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 101		(24,525.00)	31,987.48	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
206-000-402.000	PROPERTY TAXES	79,000.00	80,556.52	81,000.00
206-000-405.000	TAX CHARGEBACKS		(9.21)	
206-000-411.000	DELINQUENT TAXES	5,000.00		6,000.00
206-000-426.000	COMMERCIAL FOREST RESERVE	7,000.00	6,706.38	7,000.00
206-000-427.000	PILT			
206-000-445.000	INTEREST PAID BY TAXPAYER			
206-000-501.000	FEDERAL GRANTS			
206-000-539.000	STATE GRANTS	5,000.00		5,000.00
206-000-600.000	CHARGES FOR SERVICES			
206-000-608.000	PARK USER FEE - FIRE	5,000.00	6,259.50	
206-000-664.000	INTEREST INCOME	1,000.00	2,128.05	2,000.00
206-000-672.000	OTHER INCOME			
206-000-673.000	SALE OF FIXED ASSET		500.00	
206-000-675.000	DONATIONS & CONTRIBUTIONS			
Totals for dept 000 -		102,000.00	96,141.24	101,000.00
TOTAL ESTIMATED REVENUES		102,000.00	96,141.24	101,000.00
APPROPRIATIONS				
Dept 000 -				
206-000-966.206	TRANSFERS OUT - FIRE FUND			
206-000-966.591	TRANSFERS OUT - WATER FUND	10,350.00		10,350.00
Totals for dept 000 -		10,350.00		10,350.00
Dept 223 - AUDIT				
206-223-802.000	AUDIT	1,300.00	1,485.58	1,000.00
Totals for dept 223 - AUDIT		1,300.00	1,485.58	1,000.00
Dept 266 - ATTORNEY/ COUNSEL				
206-266-803.000	LEGAL FEES			
Totals for dept 266 - ATTORNEY/ COUNSEL				
Dept 336 - FIRE PROTECTION				
206-336-702.000	SALARY & WAGES	15,000.00	12,245.00	15,000.00
206-336-715.000	PAYROLL TAXES	1,000.00	936.76	1,000.00
206-336-720.000	WORKERS COMPENSATION	2,000.00	769.37	1,000.00
206-336-726.000	SUPPLIES	500.00		
206-336-728.000	DUES & SUBSCRIPTIONS	100.00	250.00	250.00
206-336-740.000	OPERATING EXPENSES	4,000.00	2,072.78	3,000.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
206-336-740.001	OPERATING SUPPLIES - TURN OUT	5,000.00	5,062.24	5,000.00
206-336-801.000	CONTRACTUAL SERVICES		649.24	500.00
206-336-804.000	G/F ADMINISTRATION FEES	1,000.00		5,000.00
206-336-850.000	COMMUNICATIONS	2,000.00	569.35	1,000.00
206-336-861.000	MILEAGE	300.00		200.00
206-336-862.000	FUEL PURCHASES	500.00	105.62	400.00
206-336-863.000	MEALS & LODGING	100.00		100.00
206-336-865.000	TRAINING	500.00	407.94	2,000.00
206-336-900.000	PUBLISHING	200.00	49.95	200.00
206-336-920.000	UTILITIES	2,500.00	2,533.43	2,500.00
206-336-930.000	REPAIRS & MAINTENANCE	25,000.00	3,667.72	2,500.00
206-336-941.000	RENTS			
206-336-995.000	DEBT SERVICE	17,000.00	16,458.75	17,000.00
Totals for dept 336 - FIRE PROTECTION		76,700.00	45,778.15	56,650.00
Dept 851 - INSURANCE				
206-851-960.000	INSURANCE (NOT PAYROLL RELATE	13,000.00	13,286.00	13,000.00
Totals for dept 851 - INSURANCE		13,000.00	13,286.00	13,000.00
Dept 902 - EQUIPMENT PURCHASES				
206-902-977.000	EQUIPMENT PURCHASES	36,000.00	36,000.00	20,000.00
Totals for dept 902 - EQUIPMENT PURCHASES		36,000.00	36,000.00	20,000.00
Dept 999 - TRANSFERS TO OTHER FUNDS				
206-999-999.000	TRANSFERS OUT			
206-999-999.995	TRANSFER TO IMPROVEMENT-DEBT			
Totals for dept 999 - TRANSFERS TO OTHER FUNDS				
TOTAL APPROPRIATIONS		137,350.00	96,549.73	101,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(35,350.00)	(408.49)	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
220-000-402.000	PROPERTY TAXES	11,500.00	13,374.06	11,500.00
220-000-405.000	TAX CHARGEBACKS		(1.53)	
220-000-411.000	DELINQUENT TAXES	1,200.00		1,200.00
220-000-426.000	COMMERCIAL FOREST RESERVE	1,000.00	1,117.73	1,000.00
220-000-427.000	PILT			
220-000-445.000	INTEREST PAID BY TAXPAYERS			
220-000-501.000	FEDERAL GRANTS			
220-000-539.000	STATE GRANTS			
220-000-540.000	GRANTS FROM PRIVATE SOURCES			
220-000-600.000	CHARGES FOR SERVICES			
220-000-608.000	PARK USER FEE			
220-000-664.000	INTEREST INCOME		83.64	
220-000-675.000	DONATIONS & CONTRIBUTIONS			
220-000-695.101	TRANSFERS IN - GENERAL FUND			
Totals for dept 000 -		13,700.00	14,573.90	13,700.00
TOTAL ESTIMATED REVENUES		13,700.00	14,573.90	13,700.00
APPROPRIATIONS				
Dept 223 - AUDIT				
220-223-802.000	AUDIT			
Totals for dept 223 - AUDIT				
Dept 266 - ATTORNEY/ COUNSEL				
220-266-803.000	LEGAL FEES			
Totals for dept 266 - ATTORNEY/ COUNSEL				
Dept 728				
220-728-970.100	ENGINEERING			
220-728-970.200	CONTRACTORS & MATERIALS			
220-728-970.300	OTHER RELATED COST INC PLOVER MONITORING			
Totals for dept 728 -				
Dept 747 - HARBOR REHAB				
220-747-728.000	DUES & SUBSCRIPTIONS			
220-747-735.000	POSTAGE			
220-747-740.000	OPERATING EXPENSES			
220-747-801.000	CONTRACTUAL SERVICES			
220-747-804.000	G/F - ADMINISTRATION FEES	2,000.00		2,000.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
220-747-861.000	MILEAGE			
220-747-863.000	MEALS & LODGING			
220-747-900.000	PUBLISHING			
220-747-959.000	LICENSE/PERMITS			
Totals for dept 747 - HARBOR REHAB		2,000.00		2,000.00
Dept 775 - COMMUNITY BETTERMENT				
220-775-880.000	COMMUNITY BETTERMENT			25,000.00
Totals for dept 775 - COMMUNITY BETTERMENT				25,000.00
Dept 999 - TRANSFERS TO OTHER FUNDS				
220-999-999.000	TRANSFERS OUT			
220-999-999.594	TRANSFER TO MARINA			
Totals for dept 999 - TRANSFERS TO OTHER FUNDS				
TOTAL APPROPRIATIONS		2,000.00		27,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 220		11,700.00	14,573.90	(13,300.00)

03/07/2022 BUDGET REPORT FOR BURT TOWNSHIP				
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
246-000-402.000	PROPERTY TAX INCOME	160,000.00	160,584.93	162,000.00
246-000-405.000	TAX CHARGEBACKS		(18.43)	
246-000-407.000	DELINQUENT TAXES	15,000.00		15,000.00
246-000-426.000	COMMERCIAL FOREST RESERVE	15,000.00	13,412.76	15,000.00
246-000-445.000	INTEREST PAID BY TAXPAYERS			
246-000-501.000	FEDERAL GRANTS			
246-000-539.000	STATE GRANTS			
246-000-580.001	CONT. FROM LOCAL UNITS - SNOW REM.			
246-000-600.001	CEMETERY INTERMENT FEES	500.00	500.00	500.00
246-000-600.002	CEMETERY GRAVE OPENING			
246-000-600.003	CEMETERY SALE OF LOTS	500.00	800.00	500.00
246-000-664.000	INTEREST INCOME	200.00	92.10	200.00
246-000-670.000	RENTAL INCOME - AIRPORT	400.00	800.00	400.00
246-000-672.000	OTHER INCOME		348.21	400.00
246-000-673.000	SALE OF FIXED ASSET			
246-000-675.000	DONATIONS & CONTRIBUTIONS		485.58	
246-000-695.206	TRANSFERS IN - FIRE FUND			
246-000-695.505	TRANSFERS IN - AMBULANCE CORPS			
246-000-695.591	TRANSFER IN			
246-000-697.206	TRANSFER IN-FIRE-CAPITAL			
246-000-697.505	TRANSFER IN-AMBULANCE-CAPITAL			
246-000-698.000	LOAN PROCEEDS			
246-000-699.000	TRANSFER IN			
246-000-699.206	CONTRIBUTION TO PAYMENT OF DEBT			
246-000-699.505	CONTRIBUTION TO PAYMENT OF DEBT			
Totals for dept 000 -		191,600.00	177,005.15	194,000.00
TOTAL ESTIMATED REVENUES		191,600.00	177,005.15	194,000.00
APPROPRIATIONS				
Dept 223 - AUDIT				
246-223-802.000	AUDIT FEES	2,000.00	2,285.50	2,000.00
Totals for dept 223 - AUDIT		2,000.00	2,285.50	2,000.00
Dept 265 - BUILDING AND GROUNDS				
246-265-930.000	REPAIRS & MAINTENANCE	200.00		200.00
Totals for dept 265 - BUILDING AND GROUNDS		200.00		200.00
Dept 269 - AIRPORT				

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP			
Calculations as of 03/31/2022					
		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
246-269-705.000	DISPATCH				
246-269-740.000	OPERATING EXPENSES	500.00	25.00	500.00	
246-269-804.000	G/F ADMINISTRATION FEES				
246-269-930.000	REPAIRS & MAINTENANCE	500.00	136.00	500.00	
246-269-959.000	LICENSE	25.00		25.00	
Totals for dept 269 - AIRPORT		1,025.00	161.00	1,025.00	
Dept 276 - CEMETERY					
246-276-702.000	SALARY & WAGES				
246-276-715.000	PAYROLL TAXES				
246-276-726.000	OFFICE SUPPLIES				
246-276-740.000	OPERATING EXPENSES	1,000.00	1,620.20	1,000.00	
246-276-900.000	PUBLISHING				
246-276-920.000	UTILITIES	500.00	274.25	500.00	
246-276-930.000	REPAIRS & MAINTENANCE	500.00	385.00	2,500.00	tree removal
Totals for dept 276 - CEMETERY		2,000.00	2,279.45	4,000.00	
Dept 441 - DEPARTMENT OF PUBLIC WORKS					
246-441-702.000	SALARY & WAGES	80,000.00	79,636.75	80,000.00	
246-441-715.000	PAYROLL TAXES	6,000.00	6,092.17	6,500.00	
246-441-720.000	WORKERS COMP INSURANCE	1,000.00	626.55	1,000.00	
246-441-725.000	BENEFITS (RETIREMENT/HOSPITAL)	25,000.00	18,244.08	25,000.00	
246-441-726.000	OFFICE SUPPLIES	100.00	514.32	100.00	
246-441-740.000	OPERATING EXPENSES	5,000.00	3,526.01	5,000.00	
246-441-801.000	CONTRACTUAL SERVICES		648.88	5,000.00	mapping
246-441-804.000	G/F ADMINISTRATION FEES	1,000.00		5,000.00	
246-441-850.000	TELEPHONE	1,500.00	1,171.71	1,500.00	
246-441-861.000	MILEAGE	200.00		200.00	
246-441-862.000	FUEL PURCHASES	2,500.00	2,246.79	2,500.00	
246-441-900.000	PUBLISHING				
246-441-920.000	UTILITIES	2,000.00	2,077.60	2,000.00	
246-441-930.000	REPAIRS & MAINTENANCE	5,000.00	4,546.81	10,000.00	tree removal
246-441-970.001	CAPITAL OUTLAY - BUILDING FUND				
246-441-970.100	ENGINEERING				
246-441-970.210	WESTON BUILDING - ENGINEERING				
246-441-970.220	WESTON BUILDING - CONSTRUCTION & MATERIA				
246-441-970.230	WESTON BUILDING - OTHER RELATED COSTS				
246-441-971.000	CAPITAL OUTLAY - SEWER PROJECT				
246-441-972.000	DEBT SERVICE - PRINCIPLE & INTEREST				
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		129,300.00	119,331.67	143,800.00	
Dept 448 - STREET LIGHTING					

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP			
		Calculations as of 03/31/2022			
		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
246-448-920.000	STREET LIGHTS	10,000.00	7,837.32	9,000.00	
Totals for dept 448 - STREET LIGHTING		10,000.00	7,837.32	9,000.00	
Dept 449 - ROAD IMPROVEMENT					
246-449-932.000	ROAD IMPROVEMENT				
Totals for dept 449 - ROAD IMPROVEMENT					
Dept 775 - COMMUNITY BETTERMENT					
246-775-805.000	COMMUNITY BETTERMENT	10,000.00	10,500.31	11,000.00	sidewalks
246-775-805.001	VETERAN MONUMENT				
246-775-805.003	CLEAN UP DAYS	4,500.00	5,134.70	5,000.00	
246-775-875.000	HOLIDAY DECORATIONS	5,000.00	5,251.87	1,000.00	
Totals for dept 775 - COMMUNITY BETTERMENT		19,500.00	20,886.88	17,000.00	
Dept 810 - DEBT SERVICE					
246-810-995.441	DEBT SERVICE - DPW	9,500.00	9,351.56	9,500.00	
Totals for dept 810 - DEBT SERVICE		9,500.00	9,351.56	9,500.00	
Dept 851 - INSURANCE					
246-851-960.269	INSURANCE (NOT PAYROLL RELATED) -	2,000.00	2,149.00	2,000.00	
246-851-960.276	INSURANCE (NOT PAYROLL RELATED) -	400.00	447.00	400.00	
246-851-960.441	INSURANCE (NOT PAYROLL RELATED) -	2,000.00	2,407.00	2,000.00	
Totals for dept 851 - INSURANCE		4,400.00	5,003.00	4,400.00	
Dept 902 - EQUIPMENT PURCHASES					
246-902-970.000	CAPITAL OUTLAY				
246-902-977.000	EQUIPMENT PURCHASES			2,500.00	trimmer
246-902-977.441	EQUIPMENT PURCHASES - DPW				landscape ra
Totals for dept 902 - EQUIPMENT PURCHASES				2,500.00	
Dept 999 - TRANSFERS TO OTHER FUNDS					
246-999-999.000	TRANSFERS OUT				
Totals for dept 999 - TRANSFERS TO OTHER FUNDS					
TOTAL APPROPRIATIONS		177,925.00	167,136.38	193,425.00	
NET OF REVENUES/APPROPRIATIONS - FUND 246		13,675.00	9,868.77	575.00	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
247-000-402.000	PROPERTY TAXES	75,000.00	80,556.52	75,000.00
247-000-405.000	TAX CHARGEBACKS		(9.21)	
247-000-407.000	DELINQUENT TAXES	5,000.00		5,000.00
247-000-426.000	COMMERCIAL FOREST RESERVE	7,000.00	6,706.38	7,000.00
247-000-427.000	PILT			
247-000-445.000	INTEREST & PENALTIES			
247-000-501.000	FEDERAL GRANTS			
247-000-539.000	STATE GRANTS			
247-000-545.000	STATE PILT (DNR)			
247-000-574.000	STATE REVENUE SHARING			
247-000-575.000	OTHER STATE SHARED REVENUES			
247-000-664.000	INTEREST INCOME	100.00	102.72	100.00
247-000-672.000	OTHER INCOME			
Totals for dept 000 -		87,100.00	87,356.41	87,100.00
TOTAL ESTIMATED REVENUES		87,100.00	87,356.41	87,100.00
APPROPRIATIONS				
Dept 449 - ROAD IMPROVEMENT				
247-449-932.000	ROAD IMPROVEMENT	12,000.00	12,265.00	30,000.00
Totals for dept 449 - ROAD IMPROVEMENT		12,000.00	12,265.00	30,000.00
Dept 775 - COMMUNITY BETTERMENT				
247-775-805.002	DUST CONTROL	18,500.00	18,392.86	19,000.00
Totals for dept 775 - COMMUNITY BETTERMENT		18,500.00	18,392.86	19,000.00
TOTAL APPROPRIATIONS		30,500.00	30,657.86	49,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 247		56,600.00	56,698.55	38,100.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
291-000-580.000	CONTRIBUTIONS FROM LOCAL UNITS			
291-000-581.000	UPRHS GRANT			
291-000-581.001	MICH STATE/BARNAS GRANT	7,700.00		7,700.00
291-000-585.000	HOUSING PILT			
291-000-664.000	INTEREST INCOME		26.16	
291-000-668.000	RENT	1,200.00	1,000.00	1,500.00
291-000-672.000	OTHER INCOME			
291-000-695.101	TRANSFERS IN - GENERAL FUND			
Totals for dept 000 -		8,900.00	1,026.16	9,200.00
TOTAL ESTIMATED REVENUES		8,900.00	1,026.16	9,200.00
APPROPRIATIONS				
Dept 223 - AUDIT				
291-223-802.000	AUDIT	1,000.00	1,142.75	1,000.00
Totals for dept 223 - AUDIT		1,000.00	1,142.75	1,000.00
Dept 671 - MEDICAL FACILITY				
291-671-702.000	SALARY & WAGES			
291-671-715.000	PAYROLL TAXES			
291-671-725.000	BENEFITS (RETIREMENT/HOSPITAL)			
291-671-801.000	CONTRACTUAL SERVICES			
291-671-805.000	MEDICAL EXPENSES			
291-671-850.000	TELEPHONE	400.00	472.06	500.00
291-671-920.000	UTILITIES	2,000.00	1,843.97	2,000.00
291-671-930.000	REPAIRS & MAINTENANCE	1,000.00	561.43	1,000.00
Totals for dept 671 - MEDICAL FACILITY		3,400.00	2,877.46	3,500.00
Dept 851 - INSURANCE				
291-851-960.000	INSURANCE (NOT PAYROLL RELATED)	500.00	560.00	500.00
Totals for dept 851 - INSURANCE		500.00	560.00	500.00
TOTAL APPROPRIATIONS		4,900.00	4,580.21	5,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 291		4,000.00	(3,554.05)	4,200.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
505-000-402.000	PROPERTY TAXES	25,000.00	26,760.52	25,000.00
505-000-405.000	TAX CHARGEBACKS		(4.62)	
505-000-407.000	DELINQUENT TAXES	2,500.00		2,500.00
505-000-426.000	COMMERCIAL FOREST RESERVE	2,000.00	2,235.46	2,500.00
505-000-501.000	FEDERAL GRANTS			
505-000-539.000	STATE GRANTS			
505-000-540.000	GRANTS FROM PRIVATE SOURCES			
505-000-580.002	CONTRIBUTIONS FROM COUNTY			
505-000-600.000	CHARGES FOR SERVICES			
505-000-600.004	CHARGES FOR SERVICES - INSURANCE WRITE-O			
505-000-600.005	CHARGES FOR SERVICES - LEGAL FEES - COLL			
505-000-601.000	EMS CLASS TUITION			
505-000-601.026	OVERPAYMENTS			
505-000-608.000	PARK USER FEE - AMB			
505-000-610.000	CONTRACTUAL ADJUSTMENT/BAD DEBT			
505-000-664.000	INTEREST INCOME	500.00	129.61	500.00
505-000-672.000	OTHER INCOME		28.56	
505-000-673.000	SALE OF FIXED ASSET			
505-000-675.000	DONATIONS & CONTRIBUTIONS	500.00		
505-000-687.000	REFUNDS/RETURNS			
Totals for dept 000 -		30,500.00	29,149.53	30,500.00
TOTAL ESTIMATED REVENUES		30,500.00	29,149.53	30,500.00
APPROPRIATIONS				
Dept 000 -				
505-000-966.505	TRANSFERS OUT - AMBULANCE FUND			
Totals for dept 000 -				
Dept 223 - AUDIT				
505-223-802.000	AUDIT	1,000.00	1,142.75	500.00
Totals for dept 223 - AUDIT		1,000.00	1,142.75	500.00
Dept 266 - ATTORNEY/ COUNSEL				
505-266-803.000	LEGAL FEES			
Totals for dept 266 - ATTORNEY/ COUNSEL				
Dept 651 - AMBULANCE				
505-651-702.000	WAGES	1,000.00		1,000.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
505-651-715.000	PAYROLL TAXES	200.00		200.00
505-651-720.000	WORKERS COMP INSURANCE			
505-651-725.000	BENEFITS (RETIREMENT/HOSPITAL)			
505-651-726.000	OFFICE SUPPLIES	100.00	83.78	100.00
505-651-735.000	POSTAGE	50.00		50.00
505-651-740.000	OPERATING EXPENSES	1,000.00	1,365.08	1,000.00
505-651-740.001	OPERATING EXPENSES - UNIFORMS			
505-651-770.000	VACCINATIONS	500.00		500.00
505-651-801.000	CONTRACTUAL SERVICES	1,000.00	65.50	1,000.00
505-651-804.000	G/F ADMINISTRATION FEES	500.00		1,000.00
505-651-850.000	COMMUNICATIONS	1,000.00	1,013.34	1,000.00
505-651-861.000	MILEAGE	500.00		500.00
505-651-862.000	FUEL PURCHASES			
505-651-863.000	MEALS & LODGING	500.00		500.00
505-651-865.000	TRAINING	1,000.00		2,500.00 *****
505-651-900.000	PUBLISHING			
505-651-920.000	UTILITIES	1,500.00	1,794.70	1,500.00
505-651-930.000	REPAIRS & MAINTENANCE		72.35	
505-651-968.000	DEPRECIATION AND DEPLETION			
505-651-995.000	DEBT SERVICE	12,000.00	11,595.94	12,000.00
Totals for dept 651 - AMBULANCE		20,850.00	15,990.69	22,850.00
Dept 851 - INSURANCE				
505-851-960.000	INSURANCE (NOT PAYROLL RELATED)	5,000.00	4,918.00	5,000.00
Totals for dept 851 - INSURANCE		5,000.00	4,918.00	5,000.00
Dept 902 - EQUIPMENT PURCHASES				
505-902-977.000	EQUIPMENT PURCHASES			
Totals for dept 902 - EQUIPMENT PURCHASES				
Dept 999 - TRANSFERS TO OTHER FUNDS				
505-999-999.995	TRANSFER TO IMPROVEMENT-DEBT			
Totals for dept 999 - TRANSFERS TO OTHER FUNDS				
TOTAL APPROPRIATIONS		26,850.00	22,051.44	28,350.00
NET OF REVENUES/APPROPRIATIONS - FUND 505		3,650.00	7,098.09	2,150.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP				
		Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23		
		AMENDED	ACTIVITY	RECOMMENDED		
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET		
ESTIMATED REVENUES						
Dept 000 -						
508-000-600.006	CHARGES FOR SERVICES - WP CAMPING FEES	600,000.00	630,008.69	450,000.00	***	
508-000-600.008	CHARGES FOR SERVICES - WP DUMP STATION	1,000.00	1,264.00	1,000.00		
508-000-600.009	CHARGES FOR SERVICES - WP LAUNDRY	7,000.00	6,437.00	7,000.00		
508-000-600.010	CHARGES FOR SERVICES - TRASH		1,026.00			
508-000-600.012	CHARGES FOR SERVICES - CC RENTAL INCOME	1,500.00	1,450.00	1,500.00		
508-000-600.013	CHARGES FOR SERVICES - CC SECURITY DEPOSIT	500.00	(200.00)	500.00		
508-000-600.014	CHARGES FOR SERVICES - CC FITNESS CENTER	500.00	845.00	500.00		
508-000-600.015	CHARGES FOR SERVICES - CC KEY DEPOSITS		40.00			
508-000-600.016	CAMPGROUND INCOME - RESERVATIONS		128,831.14	200,000.00	***	
508-000-664.000	INTEREST INCOME	500.00	529.24	500.00		
508-000-671.000	OTHER INCOME	3,000.00	2,996.87	3,000.00		
508-000-675.001	DONATIONS & CONTRIBUTIONS	100.00	450.00	100.00		
Totals for dept 000 -		621,100.00	779,908.94	664,100.00		
TOTAL ESTIMATED REVENUES		621,100.00	779,908.94	664,100.00		
APPROPRIATIONS						
Dept 223 - AUDIT						
508-223-802.000	AUDIT	3,000.00	3,428.25	2,000.00		
Totals for dept 223 - AUDIT		3,000.00	3,428.25	2,000.00		
Dept 751 - CAMPGROUND						
508-751-702.000	SALARY & WAGES	100,000.00	90,335.46	110,000.00		
508-751-715.000	PAYROLL TAXES	22,000.00	7,911.16	15,000.00		
508-751-720.000	WORKERS COMP INSURANCE	3,500.00	1,626.27	3,500.00		
508-751-725.000	BENEFITS (RETIREMENT/HOSPITAL)	500.00	358.68	6,500.00		
508-751-726.000	OFFICE SUPPLIES	500.00	240.77	500.00		
508-751-735.000	POSTAGE	50.00	24.30	50.00		
508-751-740.000	OPERATING EXPENSES	40,000.00	37,538.56	40,000.00		
508-751-770.000	VACCINATIONS					
508-751-801.000	CONTRACTUAL SERVICES	10,000.00	9,019.68	30,000.00	UPEA	
508-751-804.000	G/F ADMINISTRATION FEE	1,000.00		10,000.00		
508-751-823.000	SEPTIC/PORT-A-JOHN SERVICE	10,000.00	10,060.00	10,000.00		
508-751-850.000	TELEPHONE	1,500.00	1,437.14	1,500.00		
508-751-861.000	MILEAGE	100.00		100.00		
508-751-862.000	FUEL PURCHASES	1,500.00	1,829.59	1,500.00		
508-751-900.000	PUBLISHING					
508-751-920.000	UTILITIES	60,000.00	58,212.14	60,000.00		
508-751-924.000	CABLE SERVICE	3,000.00		3,000.00		
508-751-930.000	REPAIRS & MAINTENANCE	35,000.00	30,786.92	75,000.00	Shower doors	
508-751-955.000	CREDIT CARD FEES	15,000.00	14,141.17	15,000.00	Swift gravel	
508-751-959.000	LICENSE	600.00	284.00	600.00	tennis courts	
508-751-968.000	DEPRECIATION AND DEPLETION					
508-751-998.000	INTEREST EXPENSE		(1,417.81)			

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP				
		Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23		
		AMENDED	ACTIVITY	RECOMMENDED		
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET		
Totals for dept 751 - CAMPGROUND		320,250.00	274,907.03	382,250.00		
Dept 758 - OTHER PARKS						
508-758-702.000	SALARY & WAGES					
508-758-715.000	PAYROLL TAXES					
508-758-720.000	WORKERS COMPENSATION					
508-758-740.000	OPERATING SUPPLIES	300.00		300.00		
508-758-823.000	SEPTIC/PORT-A-JOHN SERVICE					
508-758-920.000	UTILITIES	700.00	502.77	700.00		
508-758-930.000	REPAIRS & MAINTENANCE	40,000.00	39,345.54	7,000.00	Pier parking	
508-758-930.001	PLAYGROUND PROJECT					
508-758-968.000	DEPRECIATION AND DEPLETION					
Totals for dept 758 - OTHER PARKS		41,000.00	39,848.31	8,000.00		
Dept 790 - LIBRARY						
508-790-702.000	SALARY & WAGES	12,000.00	12,289.20	14,000.00		
508-790-715.000	PAYROLL TAXES	600.00	940.12	800.00		
508-790-726.000	SUPPLIES	250.00	909.06	250.00		
508-790-930.000	REPAIRS & MAINTENANCE	250.00	743.46	2,000.00	Doorway	
Totals for dept 790 - LIBRARY		13,100.00	14,881.84	15,050.00		
Dept 805 - COMMUNITY CENTER						
508-805-702.000	SALARY & WAGES	5,000.00	1,785.00	3,000.00		
508-805-715.000	PAYROLL TAXES	500.00	136.56	500.00		
508-805-725.000	BENEFITS (RETIREMENT/HOSPITAL)		33.85			
508-805-740.000	OPERATING EXPENSES	2,000.00	1,342.40	2,000.00		
508-805-823.000	SEPTIC SERVICE					
508-805-850.000	TELEPHONE	1,000.00	1,075.96	1,000.00		
508-805-920.000	UTILITIES	4,000.00	5,452.45	4,500.00		
508-805-930.000	REPAIRS & MAINTENANCE	3,000.00	568.90	20,000.00		
508-805-968.000	DEPRECIATION AND DEPLETION					
Totals for dept 805 - COMMUNITY CENTER		15,500.00	10,395.12	31,000.00		
Dept 810 - DEBT SERVICE						
508-810-995.000	DEBT SERVICE	50,000.00	58,034.25	50,000.00		
Totals for dept 810 - DEBT SERVICE		50,000.00	58,034.25	50,000.00		
Dept 851 - INSURANCE						
508-851-960.751	INSURANCE (NOT PAYROLL RELATED) - CAMI	3,500.00	3,473.00	3,500.00		
508-851-960.752	INSURANCE (NOT PAYROLL RELATED) - COM	2,000.00	2,281.00	2,000.00		
Totals for dept 851 - INSURANCE		5,500.00	5,754.00	5,500.00		
Dept 901 - CAPITAL OUTLAY						
508-901-970.000	CAPITAL OUTLAY					
508-901-970.805	COMMUNITY CENTER IMPROVEMENTS					
Totals for dept 901 - CAPITAL OUTLAY						

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP				
		Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23		
		AMENDED	ACTIVITY	RECOMMENDED		
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET		
Dept 902 - EQUIPMENT PURCHASES						
508-902-970.000	CAPITAL OUTLAY					
508-902-977.000	EQUIPMENT PURCHASES	14,000.00	15,777.75	50,000.00	Kubota	
Totals for dept 902 - EQUIPMENT PURCHASES		14,000.00	15,777.75	50,000.00	Washers/Dryers	
					Garbage Cans	
Dept 999 - TRANSFERS TO OTHER FUNDS						
508-999-999.000	TRANSFERS OUT	100,000.00	100,000.00	50,000.00	Marina paving	
508-999-999.101	TRANSFER TO GENERAL FUND					
508-999-999.594	TRANSFER TO MARINA					
Totals for dept 999 - TRANSFERS TO OTHER FUNDS		100,000.00	100,000.00	50,000.00		
TOTAL APPROPRIATIONS		562,350.00	523,026.55	595,800.00		
NET OF REVENUES/APPROPRIATIONS - FUND 508		58,750.00	256,882.39	68,300.00		

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES				
Dept 000 -				
585-000-539.000	STATE GRANTS			
585-000-640.000	FUEL SALES	90,000.00	86,076.14	90,000.00
585-000-662.000	MARINA SHARE OF ELECTRIC			
585-000-664.000	INTEREST INCOME		67.04	
585-000-672.000	OTHER INCOME			
585-000-695.101	TRANSFERS IN - GENERAL FUND	100,000.00	100,000.00	
Totals for dept 000 -		190,000.00	186,143.18	90,000.00
TOTAL ESTIMATED REVENUES		190,000.00	186,143.18	90,000.00
APPROPRIATIONS				
Dept 223 - AUDIT				
585-223-802.000	AUDIT	1,000.00	1,142.75	500.00
Totals for dept 223 - AUDIT		1,000.00	1,142.75	500.00
Dept 266 - ATTORNEY/ COUNSEL				
585-266-803.000	LEGAL FEES			
Totals for dept 266 - ATTORNEY/ COUNSEL				
Dept 550 - FUEL				
585-550-702.000	SALARY & WAGES			
585-550-726.000	OFFICE SUPPLIES		16.96	
585-550-755.000	DIESEL PURCHASES	59,000.00	61,187.96	50,000.00
585-550-756.000	GASOLINE PURCHASES	25,000.00	20,032.79	25,000.00
585-550-801.000	CONTRACTUAL SERVICES	6,000.00	6,547.95	
585-550-803.000	G/F ADMINISTRATION FEES	500.00		1,000.00
585-550-850.000	TELEPHONE	450.00	450.95	450.00
585-550-920.000	UTILITIES	1,350.00	982.00	1,350.00
585-550-930.000	REPAIR & MAINTENANCE	13,000.00	12,893.94	1,000.00
Totals for dept 550 - FUEL		105,300.00	102,112.55	78,800.00
Dept 753 - MARINA				
585-753-968.000	DEPRECIATION AND DEPLETION			
Totals for dept 753 - MARINA				
Dept 851 - INSURANCE				
585-851-960.000	INSURANCE (NOT PAYROLL RELATED)	800.00	795.50	800.00
Totals for dept 851 - INSURANCE		800.00	795.50	800.00
Dept 901 - CAPITAL OUTLAY				
585-901-970.000	CAPITAL OUTLAY	82,000.00	82,549.17	6,000.00
Totals for dept 901 - CAPITAL OUTLAY		82,000.00	82,549.17	6,000.00
Dept 902 - EQUIPMENT PURCHASES				
585-902-970.000	EQUIPMENT PURCHASES			
Totals for dept 902 - EQUIPMENT PURCHASES				
TOTAL APPROPRIATIONS		189,100.00	186,599.97	86,100.00
NET OF REVENUES/APPROPRIATIONS - FUND 585		900.00	(456.79)	3,900.00

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP			
		Calculations as of 03/31/2022			
		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
ESTIMATED REVENUES					
Dept 000 -					
591-000-539.000	STATE GRANTS				
591-000-600.016	MONTHLY WATER SERVICE	190,000.00	172,457.13	190,000.00	increase
591-000-600.017	METERED USAGE	60,000.00	55,082.28	60,000.00	
591-000-600.018	INSTALLATION				
591-000-600.019	SERVICE CALLS/REPAIRS	4,000.00	20,635.46	4,000.00	
591-000-600.020	USER FEE - CAMPGROUNDS				
591-000-600.021	SEASONAL/ANNUAL WATER SERVICE				
591-000-603.000	HYDRANT FEES	10,350.00		10,350.00	
591-000-664.000	INTEREST INCOME	250.00	2,671.88	1,000.00	
591-000-671.000	REFUNDS - NOC				
591-000-672.000	OTHER INCOME				
591-000-695.206	TRANSFERS IN - FIRE FUND				
Totals for dept 000 -		264,600.00	250,846.75	265,350.00	
TOTAL ESTIMATED REVENUES		264,600.00	250,846.75	265,350.00	
APPROPRIATIONS					
Dept 223 - AUDIT					
591-223-802.000	AUDIT	1,500.00	1,714.13	1,500.00	
Totals for dept 223 - AUDIT		1,500.00	1,714.13	1,500.00	
Dept 265 - BUILDING AND GROUNDS					
591-265-930.000	REPAIRS & MAINTENANCE				
Totals for dept 265 - BUILDING AND GROUNDS					
Dept 266 - ATTORNEY/ COUNSEL					
591-266-801.000	LEGAL FEES				
Totals for dept 266 - ATTORNEY/ COUNSEL					
Dept 536 - WATER					
591-536-702.000	WAGES	70,000.00	57,854.91	75,000.00	*****
591-536-715.000	PAYROLL TAXES	5,000.00	4,603.64	5,000.00	
591-536-720.000	WORKERS COMP INSURANCE	3,000.00	1,271.54	3,000.00	
591-536-725.000	BENEFITS (RETIREMENT/HOSPITAL)	17,000.00	17,289.97	17,000.00	
591-536-726.000	OFFICE SUPPLIES	500.00	1,357.03	500.00	
591-536-728.000	DUES & SUBSCRIPTIONS	1,500.00	1,632.79	1,500.00	
591-536-735.000	POSTAGE	1,000.00	834.20	1,000.00	
591-536-740.000	OPERATING EXPENSES	10,000.00	9,472.04	10,000.00	
591-536-801.000	CONTRACTUAL SERVICES	20,000.00	17,271.31	20,000.00	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
Calculations as of 03/31/2022				
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
591-536-804.000	G/F ADMINISTRATION FEES	1,000.00		10,000.00
591-536-850.000	TELEPHONE	2,000.00	1,823.19	2,000.00
591-536-861.000	MILEAGE	300.00		300.00
591-536-862.000	FUEL PURCHASES	2,500.00	1,462.20	2,000.00
591-536-863.000	MEALS & LODGING	1,000.00		1,000.00
591-536-865.000	TRAINING	500.00	395.00	500.00
591-536-900.000	PUBLISHING	100.00		100.00
591-536-920.000	UTILITIES	12,000.00	10,365.24	12,000.00
591-536-930.000	REPAIR & MAINTENANCE - GENERAL	10,000.00	10,822.23	20,000.00
591-536-931.000	WATER TESTING	2,000.00	1,794.33	2,000.00
591-536-959.000	LICENSE	1,000.00		1,000.00
591-536-968.000	DEPRECIATION AND DEPLETION			
Totals for dept 536 - WATER		160,400.00	138,249.62	183,900.00
Dept 810 - DEBT SERVICE				
591-810-995.000	DEBT SERVICE	44,000.00	26,846.67	44,000.00
Totals for dept 810 - DEBT SERVICE		44,000.00	26,846.67	44,000.00
Dept 851 - INSURANCE				
591-851-960.000	INSURANCE (NOT PAYROLL RELATED)	2,500.00	2,485.00	2,500.00
Totals for dept 851 - INSURANCE		2,500.00	2,485.00	2,500.00
Dept 901 - CAPITAL OUTLAY				
591-901-970.000	CAPITAL OUTLAY			
591-901-975.000	CAPITAL OUTLAY - WELLHEAD PROTECTION			
Totals for dept 901 - CAPITAL OUTLAY				
Dept 902 - EQUIPMENT PURCHASES				
591-902-970.000	EQUIPMENT PURCHASES		1,330.68	5,000.00
591-902-977.000	EQUIPMENT PURCHASES			
Totals for dept 902 - EQUIPMENT PURCHASES			1,330.68	5,000.00
Dept 999 - TRANSFERS TO OTHER FUNDS				
591-999-999.000	TRANSFERS OUT			
591-999-999.246	TRANSFER TO IMPROVEMENT FUND			
Totals for dept 999 - TRANSFERS TO OTHER FUNDS				
TOTAL APPROPRIATIONS		208,400.00	170,626.10	236,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 591		56,200.00	80,220.65	28,450.00

03/07/2022

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

		2021-22	2021-22	2022-23	
		AMENDED	ACTIVITY	RECOMMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET	
ESTIMATED REVENUES					
Dept 000 -					
594-000-539.000	STATE GRANTS				
594-000-600.022	CHARGES FOR SERVICES - FUEL SALES	48,000.00	48,439.86	48,000.00	
594-000-600.023	CHARGES FOR SERVICES - DOCKAGE	15,000.00	13,863.94	15,000.00	
594-000-600.024	CHARGES FOR SERVICES - PUMP OUT	500.00	375.01	500.00	
594-000-600.025	CHARGES FOR SERVICES - LAUNCH FEES	8,000.00	8,217.84	8,000.00	
594-000-664.000	INTEREST INCOME		26.35		
594-000-672.000	OTHER INCOME		913.78		
594-000-675.000	DONATIONS & CONTRIBUTIONS		213.00		
594-000-695.220	TRANSFERS IN - HARBOR				
594-000-695.508	TRANSFERS IN - WOODLAND PARK			60,000.00	
Totals for dept 000 -		71,500.00	72,049.78	131,500.00	
TOTAL ESTIMATED REVENUES		71,500.00	72,049.78	131,500.00	
APPROPRIATIONS					
Dept 223 - AUDIT					
594-223-802.000	AUDIT	1,000.00	1,142.75	1,000.00	
Totals for dept 223 - AUDIT		1,000.00	1,142.75	1,000.00	
Dept 753 - MARINA					
594-753-702.000	WAGES	11,000.00	10,524.00	15,000.00	*****
594-753-715.000	PAYROLL TAXES	500.00	805.09	500.00	
594-753-720.000	WORKERS COMP INSURANCE				
594-753-726.000	OFFICE SUPPLIES				
594-753-740.000	OPERATING EXPENSES	1,000.00	563.81	1,000.00	
594-753-755.000	FUEL PURCHASES	40,000.00	35,688.06	40,000.00	
594-753-801.000	CONTRACTUAL SERVICES	100.00		100.00	
594-753-823.000	SEPTIC/PORTA-JOHNS	6,500.00	6,530.00	6,500.00	
594-753-850.000	TELEPHONE	700.00	560.45	700.00	
594-753-861.000	MILEAGE	100.00		100.00	
594-753-920.000	UTILITIES	2,000.00	1,858.26	2,000.00	
594-753-930.000	REPAIR & MAINTENANCE	3,000.00	230.79	3,000.00	
594-753-955.000	CREDIT CARD FEES	1,000.00	1,209.38	1,000.00	
594-753-959.000	LICENSE	100.00		100.00	
594-753-962.000	DIESEL FUEL TAX	2,500.00	2,063.30	2,500.00	
594-753-968.000	DEPRECIATION AND DEPLETION				
Totals for dept 753 - MARINA		68,500.00	60,033.14	72,500.00	
Dept 901 - CAPITAL OUTLAY					
594-901-970.000	CAPITAL OUTLAY			55,000.00	*****
Totals for dept 901 - CAPITAL OUTLAY				55,000.00	paving
Dept 902 - EQUIPMENT PURCHASES					
594-902-970.000	EQUIPMENT PURCHASES				
Totals for dept 902 - EQUIPMENT PURCHASES					
TOTAL APPROPRIATIONS		69,500.00	61,175.89	128,500.00	
NET OF REVENUES/APPROPRIATIONS - FUND 594		2,000.00	10,873.89	3,000.00	

03/07/2022		BUDGET REPORT FOR BURT TOWNSHIP		
		Calculations as of 03/31/2022		
		2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 03/31/22	BUDGET
ESTIMATED REVENUES - ALL FUNDS		1,866,100.00	1,999,098.90	1,922,250.00
APPROPRIATIONS - ALL FUNDS		1,718,500.00	1,534,936.54	1,784,875.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		147,600.00	464,162.36	137,375.00

Township of Burt, Alger County

P.O. BOX 430
GRAND MARAIS, MI 49839-0430
906-494-2381
Fax: 906-494-2627
www.burttownship.com

2022/2023 General Appropriations Act (Budget)

A resolution to establish a general appropriation act for Burt Township; to define the powers and duties of the Burt Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Burt Township resolves:

Section 1: Title

This resolution shall be known as the Burt Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was posted on February 28th, 2022, and public hearings on the proposed budget were held on March 8th, 2022.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2022/2023, including an allocated millage of 0.5622 mills and a voted millage of 8.1692 mills; and various miscellaneous revenues for township activities shall total 1,922,250 per attached.

Section 6: Millage Levy

The Burt Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 8.7314 mills as authorized under state law and approved by the electorate.

General Fund	Allocated	0.5622
General Fund	Additional Voted	0.4358
General Fund	General Op	0.9965
Township Improvement	Voted	2.9895
Harbor Fund	Voted	0.2491
Fire Protection	Voted	1.5000
Road	Voted	1.5000
Ambulance	Voted	0.4983

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2022/2023 and for the various township activities (*cost centers*) totals 1,784,875 per attached.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Burt Township adopts the 2022/2023 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a) summary statement of the actual financial condition of the general fund at the end of the previous quarter;
- b) a summary statement showing the receipts and expenditures and encumbrances for the previous quarter and for the current fiscal year to the end of the previous quarter;
- c) a detailed list of:
 - i. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978) and the Burt Township personnel manual.

Section 15: Board Adoption

Motion made _____, seconded by _____, to adopt the foregoing resolution. Upon roll call vote,
Louis Lundquist Deb Lundquist Tara Dongvillo Lori McShane Sheri Shafer

The Moderator declared the motion carried and the resolution duly adopted on the 8th day of March 2022

STATE OF MICHIGAN)
COUNTY OF ALGER)

I, Lori McShane, Clerk of the Township of Burt, Alger County, Michigan, certify that the above is a true and correct copy of the resolution which was adopted by the Township Board at a meeting held on March 08, 2022.

Signed:

Dated:

Lori McShane, Clerk

March 09, 2022

2021 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County: **BURT TOWNSHIP** 2021 Taxable Value: **55,126,173**

Local Government Unit (County, Township, City, Village, K-12 School District, ISD, CC, or ANY Authority such as District Library, DDA, etc.): **For LOCAL School Districts: Taxable Value excluding Principal Residence, Qualified Ag, Qualified Forest, Industrial Personal and Commercial Personal Properties.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2020 Millage Rate Permanently Reduced by MCL 211.34d	2021 Millage Rate Permanently Reduced by MCL 211.34d	HEADLEE Millage Reduction Fraction	2021 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocate	8/7/84	1.0000	0.5642	0.9965	0.9965	0.5622	1.0000	0.5622	0.5622	0.5622	unlimited
Voted	5/4/21	0.4358	n/a	n/a	n/a	n/a	1.0000	0.4358	0.4358	0.4358	12/31/25
Voted	8/4/20	1.0000	1.0000	0.9965	0.9965	0.9965	1.0000	0.9965	0.9965	0.9965	12/31/23
Voted	8/6/19	3.0000	3.0000	2.9895	2.9895	2.9895	1.0000	2.9895	2.9895	2.9895	12/31/22
Voted	8/6/19	0.2500	0.2500	0.9965	0.9965	0.2491	1.0000	0.2491	0.2491	0.2491	12/31/22
Voted	5/4/21	1.5000	n/a	n/a	n/a	n/a	1.0000	1.5000	1.5000	1.5000	12/31/25
Voted	5/4/21	1.5000	n/a	n/a	n/a	n/a	1.0000	1.5000	1.5000	1.5000	12/31/25
Voted	8/4/20	0.5000	0.5000	0.4983	0.4983	0.4983	1.0000	0.4983	0.4983	0.4983	12/31/23

*headlee override

Prepared by: **STEPH PIERSON** Telephone Number: **906-387-2567** Title: **EQUALIZATION CLERK** Date: **5/12/2021**

Signature	Type Name	Date
<i>Lori McShane</i>	Lori McShane	9-22-21
<i>Sheri Shafer</i>	Sheri Shafer	9-22-21

Certification: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and 211.34d, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

Clerk
 Secretary
 Chairperson
 President
 Supervisor

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

Total School District Operating Rates to be Levied (Supp/HH and NH Oper ONL.Y)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For All Other	

2022-03-01
RESOLUTION ESTABLISHING WATER RATES
BURT TOWNSHIP
ALGER COUNTY, MICHIGAN

WHEREAS, the Township Board of Burt Township, County of Alger, State of Michigan (the "Township") adopts Resolution No. 2022-03-01 (the "Resolution") in conjunction with Burt Township Water Rules and Regulations,

WHEREAS, this Resolution amends and supersedes all previous rate resolutions; and

WHEREAS, the Township Board intends to revise rates with an effective date of April 1, 2022

WHEREAS, the Township Board recognizes these rates were restructured subsequent to water project completion, utilizing actual meter readings and now after six years of gathering actual usage information and are planning to complete the infrastructure replacement in the summer of 2023, we have determined the need to increase; and

NOW, THEREFORE BE IT RESOLVED that the Burt Township Board hereby authorizes the following charges to all property owners which are served by the water distribution system.

Monthly base rates: (based on supply line dimensions)

3/4"	\$	46.00
1"	\$	57.48
1.25"	\$	72.42
1.5"	\$	93.11
2.0"	\$	149.44
3.0"	\$	569.30
4.0"	\$	724.19
6.0"	\$	1,086.28

Metered Usage – per 1,000 gallons \$ 7.28

Hydrant Fee (Billed to Fire Dept.) \$150.00 per hydrant

The Township Board shall review rates annually and make such adjustments as are necessary to meet water system obligations and to increase with cost-of-living rates as published by the federal government.

Adopted this 8th day of March, 2022 on a motion by _____, seconded by _____, and a vote of:

Ayes: _____

Nays: _____

 Sheri Shafer
 Township Supervisor

 Date

STATE OF MICHIGAN - COUNTY OF ALGER

I, Lori McShane, Clerk of the Township of Burt, Alger County, Michigan, certify that the preceding is a true and correct copy of the resolution which was adopted by the Township Board at a meeting held on March 8, 2022.

Signed:

Dated:

Proposed 2022/2023 Burt Township Policy

Salaries, Wages, Benefits, Fees - Effective April 1, 2022

Position	Salary	Hourly	Amount	
Elected Officials				
Supervisor	X		\$ 21,700.00	Annual Base - Gross Salary to be \$27,400 effective 04/01/2019
Water Administrator	X		\$ 5,200.00	Annual - Supervisor
Fuel Administrator	X		\$ 500.00	Annual - Supervisor
Clerk	X		\$ 23,500.00	Annual Base - Gross Salary to be \$32,000 effective 04/01/2019
Water Billing Clerk	X		\$ 6,500.00	Annual - Clerk
Fuel Billing	X		\$ 2,000.00	Annual - Clerk
Treasurer	X		\$ 18,500.00	Annual Base - Gross Salary to be \$24,000 effective 04/01/2019
Fuel Receiving	X		\$ 500.00	Annual - Treasurer
School Tax Collection	X		\$ 5,000.00	Annual - Treasurer
Trustees (2)	X		\$ 5,000.00	Annual - Effective 4/01/2018
Full-Time Employees - Salaries for Fiscal Year 2021/22				
Park Manager	X		TBD	Salary + Retirement/Health Insurance (\$29,000-\$35,000)
Office Administrator	X		\$ 35,000.00	Salary + Retirement/Health Insurance
DPW Manager/ Water Op #1	X		\$ 70,635.00	Salary + Retirement/Health Insurance
DPW / Water Op #2		X	\$ 23.30	Retirement/Health Insurance
DPW / Water Op #3		X	\$ 21.20	Retirement/Health Insurance
Part-Time and Seasonal Employees				
Librarian		X	\$ 15.00	per hour (\$10.00 - \$15.00)
Library Sub		X	\$ 13.00	per hour
Office Sub		X	\$ 14.00	per hour
Deputy Clerk		X	\$ 14.00	per hour (\$10.00-\$14.00)
Deputy Treasurer		X	\$ 14.00	per hour (\$10.00-\$14.00)
Harbor Master	X		\$ 15,000.00	Salary
Park / Marina Laborers		X	\$ 10.00	per hour (\$10.00-\$20.00) <18-minimum wage
DPW		X	\$ 14.00	per hour (+ .50 raise after evaluation) <18-minimum wage
Fire Department				
Chief	X		\$ 350.00	per month
Assistant Chief	X		\$ 250.00	per month
Secretary	X		\$ 200.00	per month
Captain	X		\$ 150.00	per month
Firefighters		X	\$ 20.00	per hour
Drills / Meetings / Trainings		X	\$ 10.00	per hour
Election Officials				
Chair Person		X	\$ 15.00	per hour - elections or training
Worker/Official		X	\$ 14.00	per hour - elections or training
Other Personnel				
Planning Commission			\$ 50.00	per meeting
Zoning Board of Appeals			\$ 25.00	per meeting
Zoning Administrator	X		\$ 1,250.00	per month
Assessor	X		\$ 31,000.00	Salary (Contracted Employee)
Fence Viewer (Farm Animals)			\$ 25.00	per dispute (paid by requestor, then to the viewer)
Board of Review		X	\$ 20.00	per hour
Training		X	\$ 20.00	per hour for training
Water Line Installation/Repair Fees - Effective February 2015				
Operator		X	\$ 45.00	per hour
Assistant(s)		X	\$ 45.00	per hour
Backhoe		X	\$ 100.00	per hour

Salary is paid Bi-weekly or monthly, Hourly is paid Bi-weekly / All payroll checks are available on the pay date after 12:00PM
Burt Township is an Equal Opportunity Provider & Employer

Proposed 2022/2022 Burt Township Policy

Salaries, Wages, Benefits, Fees - Effective April 1, 2022

Item	Amount	
Woodland Park - "No Refund" Policy		
Prime Lakefront Sites	\$ 45.00	per night
Lakefront Sites	\$ 40.00	per night
Electric/Water Sites	\$ 35.00	per night
Primitive Sites	\$ 30.00	per night
Park User Fees	0.06%	Law Enforcement Surcharge
Community Center		
Consists of three buildings, with kitchen being considered separate for deposit and rental purposes. Rent and Deposit varies per building and time used - contact the township office for a complete list of fees. <u>Deposit and one-half of the rent are due upon reservation with balance due the day prior to the scheduled event.</u> All local non-profit organizations may use the center for no charge, as well as residents/tax payers. (Deposit is still required) Reservations should be through the township office. All users are expected to clean up after use.		
Community Center Building	\$25 per hour (3 hour min.), \$200 per day, \$300 per weekend	
Kitchen	\$25 per hour (3 hour min.), \$200 per day, \$300 per weekend	
Recreation Building *Condition AS IS	\$25 per hour (3 hour min.), \$125 per day, \$200 per weekend	
Stage/Baseball Facility	\$10 per hour (3 hour min.), \$50 per day, \$75 per weekend	
Chairs *rental for residents/tax payers only	\$50 deposit up to 50	
Tables *rental for residents/tax payers only	\$100 deposit up to 25 tables	
Picnic Tables	\$ 0.30 each - \$3.00 deposit each	
Rose Hill Cemetery - Interment & Plots (rates pending committee recommendations)		
Interment - 8AM-3PM / Monday-Friday	\$ 500.00	Burial
	\$ 100.00	Cremation
Other Times	\$500 - \$700	Burial
	\$ 150.00	Cremation
Burial Lots	\$ 200.00	Resident
	\$ 300.00	Non-Resident
Cremation Sites	\$ 150.00	Resident
	\$ 200.00	Non-Resident
Marina		
Seasonal Launch Permit	\$ 60.00	Per Season
Daily Launch	\$ 10.00	Per Day
Zoning, Building & Planning - All Fees are non-Refundable		
Land Use Permit	\$ 125.00	Commercial - Non-refundable
	\$ 75.00	Residential - Non-refundable
Land Division/Splits	\$ 250.00	Per parcel Split, \$100 each additional filed at the time of original application - Non-refundable
Variances/Conditional Use	\$ 300.00	All applicants - Non-refundable
Short-term Rental Permit	\$ 300.00	All applicants - Non-refundable
Office Services:		
Tax Roll Reproduction	\$ 75.00	Electronic version is free
Special Reimbursements		
Mileage	\$ 0.59	per mile - Effective 01/01/22 or as established by the IRS
Meals / Lodging / Etc...	Reimbursed per actual receipts	

Notes: 1) See Employee Policy Manual for general employment policies 2) 2022 COLA 5.9

Burt Township is an Equal Opportunity Provider & Employer