

**Special Meeting of the Burt Township Board**  
**Friday, March 25, 2022– 11:00 AM**

DRAFT

**Attendance:** Sheri Shafer, Lori McShane, Lou Lundquist, and Deb Lundquist (Tara Dongvillo via zoom)

**Agenda:** Motion by McShane, second by Lou Lundquist, to approve the agenda. 4 ayes.

**Public Comments:** None

**Unfinished Business:**

**Woodland Park Manager Position:** Thank you to all candidates that applied. It was a very hard decision to make. Motion by Deb Lundquist, second by Lou Lundquist, to approve Jeff Secrest as the new Woodland Park Manager, and to authorize Supervisor Shafer to negotiate his compensation within the previously approved salary range. 4 ayes.

**Revised Policy Sheet Approval:** New policy sheet for fiscal year 2022/23 was presented with the reduced short term rental fee reflected. After conferring with counsel, it has been determined that we need to rewrite the ordinance before we can increase the registration fee. New ordinance should be available for review at the May regular board meeting. Motion by McShane, second by Deb Lundquist, to approve the revised policy sheet showing all township salaries, wages, benefits, and fees for the 2022/23 fiscal year. 4 ayes.

**New Business:**

**Purchase Washers/Dryers for Woodland Park:** Quotes from Flodin's appliance and Mclean's were reviewed. Motion by Shafer, second by McShane to purchase four (4) new washers and dryers from Flodin's Appliance for a total cost of \$15,780. 4 ayes.

**End of fiscal year fund balance review:** Balances for all funds as of 03/25/22 were reviewed. Fuel system had a negative balance due to the large purchase of diesel and premium unleaded fuel made in March before the price increased, as well as the investment that was made this year in replacing the old system. Motion by Shafer, second by Deb Lundquist, to transfer \$40,000 from the park fund to stabilize the fuel fund before the end of the fiscal year. 4 ayes.

**Other:** Reminder of meeting on Monday, 03/28/22, with Sheriff Brock. Supervisor Shafer and Clerk McShane met with the Short-Term rental committee leaders as well as the Chamber of Commerce board this week. Letter from the Chamber requesting donation to fireworks will be presented at next meeting. Report from the zoning administrator regarding the Wimmer property in the school forest will be distributed and will be on the next regular agenda.

**Public Comment:**

**Adjournment:** 11:20 PM

Respectfully submitted March 25, 2022

Lori McShane, Clerk