

BUDGET REPORT FOR BURT TOWNSHIP									
Calculations as of 03/31/2022									
GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET			
ESTIMATED REVENUES									
Dept 000 -									
101-000-402.000	PROPERTY TAXES	107,062.44	95,000.00	52,614.12	100,000.00	100,000.00			
101-000-405.000	TAX CHARGEBACKS	(6.59)		(14.93)					
101-000-407.000	DELINQUENT TAXES		9,500.00		9,500.00	8,000.00			
101-000-426.000	COMMERCIAL FOREST RESERVE	8,850.06	11,000.00	8,897.59	11,000.00	10,000.00			
101-000-427.000	PILT	2,306.94	2,500.00		2,500.00	2,500.00			
101-000-445.000	INTEREST & PENALTIES	10.79							
101-000-447.000	TAX ADMINISTRATIVE FEES	22,696.88	18,000.00	17,182.72	20,000.00	20,000.00			
101-000-480.000	LICENSE & PERMITS								
101-000-501.000	FEDERAL GRANTS								
101-000-539.000	STATE GRANTS								
101-000-574.000	STATE REVENUE SHARING-SALES TAX	47,327.00	40,000.00	32,533.00	40,000.00	40,000.00			
101-000-575.000	OTHER STATE SHARED REVENUE	2,120.52	1,500.00	1,834.31	1,500.00	1,500.00			
101-000-576.000	SWAMP TAXES	64,458.37	63,000.00	66,589.22	63,000.00	67,000.00			
101-000-580.000	CONTRIBUTIONS FROM LOCAL UNITS								
101-000-600.000	CHARGES FOR SERVICES	102.75	500.00	210.00	100.00	100.00			
101-000-600.004	CHARGES FOR SERVICES - WRITE OFFS/ADJ								
101-000-608.000	PARK USER FEE - LAW	3,812.00	3,800.00	6,259.50	10,000.00	25,000.00			
101-000-610.000	SCHOOL TAX COLLECTION FEE	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00			
101-000-615.000	ZONING, PLANNING & ZBA REVENUE	11,922.30	8,000.00	7,972.95	10,000.00	15,000.00			
101-000-643.002	TIMBER SALES	5,524.20							
101-000-664.000	INTEREST INCOME	667.13	1,000.00	101.81	500.00	500.00			
101-000-668.000	RENTS								
101-000-670.000	ADVERTISING SIGN FEE								
101-000-671.000	REFUNDS - NOC								
101-000-672.000	OTHER INCOME	1,989.59	6,000.00	25,757.16					
101-000-672.001	DOG LICENSE	15.00	100.00	(25.00)	100.00	100.00			
101-000-675.000	DONATIONS & CONTRIBUTIONS	3,720.00		3,300.00	3,300.00				
101-000-677.001	REIMBURSEMENTS - INSURANCE								
101-000-677.002	REIMBURSEMENTS - AUDIT								
101-000-677.005	REIMBURSEMENTS - ELECTIONS								
101-000-695.206	TRANSFERS IN - FIRE FUND	2,000.00	2,000.00		1,000.00	5,000.00	increased		
101-000-695.220	TRANSFERS IN - HARBOR	2,000.00	2,000.00		2,000.00	2,500.00	increased		



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		ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/22	AMENDED BUDGET	ACTIVITY	AMENDED BUDGET		
101-215-861.000	MILEAGE		250.00	64.29		300.00	300.00		
101-215-863.000	MEALS & LODGING	239.47	250.00	48.74		300.00	300.00		
101-215-865.000	TRAINING								
101-215-900.000	PUBLISHING								
Totals for dept 215 - CLERK		36,043.57	36,250.00	29,357.76		38,600.00	38,100.00		
Dept 223 - AUDIT									
101-223-802.000	AUDIT	3,215.20	3,000.00	3,428.25		3,000.00	2,000.00		
Totals for dept 223 - AUDIT		3,215.20	3,000.00	3,428.25		3,000.00	2,000.00		
Dept 247 - BOARD OF REVIEW									
101-247-702.000	SALARY & WAGES	390.00	1,500.00	100.00		1,500.00	1,500.00		
101-247-715.000	PAYROLL TAXES	29.84	300.00	7.64		300.00	300.00		
101-247-726.000	SUPPLIES	15.89							
101-247-861.000	MILEAGE								
101-247-863.000	MEALS & LODGING								
101-247-865.000	TRAINING	84.50		39.50					
101-247-900.000	PUBLISHING	134.40				75.00	75.00		
Totals for dept 247 - BOARD OF REVIEW		654.63	1,800.00	147.14		1,875.00	1,875.00		
Dept 253 - TREASURER									
101-253-702.000	SALARY & WAGES	24,092.38	24,000.00	19,107.76		24,000.00	24,000.00		
101-253-702.001	SALARY - DEPUTY	442.95	1,000.00	368.55		1,000.00	1,000.00		
101-253-715.000	PAYROLL TAXES	1,876.95	2,000.00	1,489.93		2,000.00	2,000.00		
101-253-726.000	SUPPLIES	373.23	500.00			500.00	500.00		
101-253-728.000	DUES & SUBSCRIPTIONS	75.00	100.00			100.00	100.00		
101-253-735.000	POSTAGE	1,234.50	1,200.00	1,612.61		1,600.00	1,600.00		
101-253-801.000	CONTRACTUAL SERVICES	735.00	800.00	745.00		800.00	800.00		
101-253-821.000	COMPUTER SUPPORT								
101-253-861.000	MILEAGE		200.00			200.00	200.00		
101-253-863.000	MEALS & LODGING		200.00			200.00	200.00		
101-253-865.000	TRAINING		200.00			200.00	200.00		
101-253-900.000	PUBLISHING								
Totals for dept 253 - TREASURER		28,830.01	30,200.00	23,323.85		30,600.00	30,600.00		

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Dept 257 - ASSESSOR									
101-257-702.000	SALARY & WAGES	28,107.62	28,000.00	22,292.24	29,000.00	<del>30,700.00</del> 31000			
101-257-715.000	PAYROLL TAXES	2,150.22	2,000.00	1,705.37	2,500.00	2,500.00			
101-257-726.000	SUPPLIES	709.99	1,000.00		1,000.00				
101-257-735.000	POSTAGE	825.00	1,000.00		1,000.00				
101-257-801.000	CONTRACTUAL SERVICES	1,270.00	1,500.00	1,344.00	1,500.00	1,500.00			
101-257-821.000	COMPUTER SUPPORT								
101-257-861.000	MILEAGE								
101-257-865.000	TRAINING								
101-257-900.000	PUBLISHING								
Totals for dept 257 - ASSESSOR		33,062.83	33,500.00	25,341.61	35,000.00	34,700.00			
Dept 262 - ELECTIONS									
101-262-702.000	SALARY & WAGES	1,725.25	1,500.00	616.25	1,000.00	2,000.00			
101-262-715.000	PAYROLL TAXES								
101-262-726.000	SUPPLIES	373.36	100.00	148.93	100.00	500.00			
101-262-735.000	POSTAGE	249.20	100.00	158.55	100.00	200.00			
101-262-801.000	CONTRACTUAL SERVICES	1,005.00	1,000.00	615.00	1,000.00	1,000.00			
101-262-821.000	COMPUTER SUPPORT								
101-262-861.000	MILEAGE	583.74	500.00	471.52	500.00	700.00			
101-262-865.000	TRAINING								
101-262-900.000	PUBLISHING		100.00						
Totals for dept 262 - ELECTIONS		3,936.55	3,300.00	2,010.25	2,700.00	4,400.00			
Dept 265 - BUILDING AND GROUNDS									
101-265-850.000	TELEPHONE	2,379.94	2,000.00	1,981.49	2,500.00	2,500.00			
101-265-920.000	UTILITIES	3,593.11	4,000.00	2,841.22	5,000.00	5,000.00			
101-265-930.000	REPAIRS & MAINTENANCE	8,207.90	8,000.00	12,706.15	12,000.00	5,000.00			
Totals for dept 265 - BUILDING AND GROUNDS		14,180.95	14,000.00	17,528.86	19,500.00	12,500.00			
Dept 266 - ATTORNEY/ COUNSEL									
101-266-803.000	LEGAL FEES	1,966.60	2,000.00	1,876.80	2,000.00	2,000.00			
Totals for dept 266 - ATTORNEY/ COUNSEL		1,966.60	2,000.00	1,876.80	2,000.00	2,000.00			

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Dept 270 - GENERAL & ADMINISTRATIVE									
101-270-702.000	SALARY & WAGES	32,516.67	35,000.00	26,416.01	35,000.00	37,000.00			*heather
101-270-715.000	PAYROLL TAXES	2,623.19	3,000.00	2,266.97	3,000.00	3,500.00			
101-270-720.000	WORKERS COMPENSATION	730.00	1,000.00	78.26	1,000.00	1,000.00			
101-270-725.000	BENEFITS (RETIREMENT/HOSPITAL)	15,838.57	15,000.00	15,262.05	18,000.00	18,000.00			
101-270-726.000	SUPPLIES	4,666.43	4,000.00	4,231.98	4,000.00	4,000.00			
101-270-727.000	BANK CHARGES	359.47	500.00	342.91	500.00	500.00			
101-270-728.000	DUES & SUBSCRIPTIONS	975.81	1,000.00	1,327.32	1,000.00	1,500.00			
101-270-735.000	POSTAGE	230.95	500.00	318.97	500.00	500.00			
101-270-801.000	CONTRACTUAL SERVICES	6,580.46	7,000.00	10,469.31	10,000.00	5,000.00			
101-270-861.000	MILEAGE	339.25	200.00	206.54	200.00	200.00			
101-270-900.000	PUBLISHING	2,893.22	2,500.00	2,169.63	2,500.00	2,500.00			
101-270-954.000	RENTS								
101-270-955.000	CC FEES	65.58	50.00	20.28	50.00	50.00			
Totals for dept 270 - GENERAL & ADMINISTRATIVE		67,819.60	69,750.00	63,110.23	75,750.00	73,750.00			
Dept 300 - PUBLIC SAFETY									
101-300-955.000	COAST GUARD AUXILIARY EXPENSES								
101-300-956.000	LAW ENFORCEMENT - ADDL ROAD PATROL			8,982.60	15,000.00	25,000.00			
Totals for dept 300 - PUBLIC SAFETY				8,982.60	15,000.00	25,000.00			
Dept 721 - PLANNING									
101-721-702.000	SALARY & WAGES	1,350.00	1,000.00	1,350.00	1,000.00	1,500.00			
101-721-703.000	SALARY & WAGES - ZONING ADMIN	9,500.00	9,000.00	8,850.00	10,000.00	15,000.00			**
101-721-715.000	PAYROLL TAXES	830.05	1,000.00	780.34	1,000.00	1,200.00			
101-721-726.000	SUPPLIES	360.00							
101-721-728.000	DUES & SUBSCRIPTIONS								
101-721-735.000	POSTAGE	16.20		227.10					
101-721-812.000	CUPPAD	1,600.00	1,500.00		5,000.00	10,000.00			Master plan
101-721-861.000	MILEAGE		200.00		200.00	200.00			
101-721-863.000	MEALS & LODGING		100.00		100.00	100.00			
101-721-865.000	TRAINING		500.00	250.00	500.00	250.00			
101-721-900.000	PUBLISHING	119.20							

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Totals for dept 721 - PLANNING		13,775.45	13,300.00	11,457.44	17,800.00	28,250.00			
Dept 752 - HISTORICAL SOCIETY									
101-752-910.000	HISTORICAL SOCIETY EXPENSES	500.00	500.00	500.00	500.00	500.00			
Totals for dept 752 - HISTORICAL SOCIETY		500.00	500.00	500.00	500.00	500.00			
Dept 775 - COMMUNITY BETTERMENT									
101-775-880.000	COMMUNITY BETTERMENT	5,145.17	6,000.00	11,449.53	12,000.00	20,000.00	10 for sidewalks		
Totals for dept 775 - COMMUNITY BETTERMENT		5,145.17	6,000.00	11,449.53	12,000.00	20,000.00			
Dept 851 - INSURANCE									
101-851-960.000	INSURANCE (NOT PAYROLL RELATED)	7,598.58	7,500.00	8,032.00	7,500.00	8,000.00			
Totals for dept 851 - INSURANCE		7,598.58	7,500.00	8,032.00	7,500.00	8,000.00			
Dept 901 - CAPITAL OUTLAY									
101-901-970.000	CAPITAL OUTLAY								
Totals for dept 901 - CAPITAL OUTLAY									
Dept 902 - EQUIPMENT PURCHASES									
101-902-970.000	CAPITAL OUTLAY	1,359.21	1,500.00	5,981.38	6,000.00				
Totals for dept 902 - EQUIPMENT PURCHASES		1,359.21	1,500.00	5,981.38	6,000.00				
Dept 999 - TRANSFERS TO OTHER FUNDS									
101-999-999.000	TRANSFERS OUT								
101-999-999.291	TRANSFER TO MEDICAL CENTER FUND								
101-999-999.585	TRANSFER TO FUEL FUND								
Totals for dept 999 - TRANSFERS TO OTHER FUNDS									
TOTAL APPROPRIATIONS		258,590.15	264,300.00	245,232.10	309,625.00	323,475.00			
NET OF REVENUES/APPROPRIATIONS - FUND 101		52,589.23	24,200.00	(15,419.65)	(24,525.00)	7,325.00			

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ESTIMATED REVENUES									
Dept 000 -									
206-000-402.000	PROPERTY TAXES	80,696.61	75,000.00	38,418.09	79,000.00	81,000.00			
206-000-405.000	TAX CHARGEBACKS			(9.21)					
206-000-411.000	DELINQUENT TAXES		7,000.00		5,000.00	6,000.00			
206-000-426.000	COMMERCIAL FOREST RESERVE	6,728.71	6,000.00	6,706.38	7,000.00	7,000.00			
206-000-427.000	PILT								
206-000-445.000	INTEREST PAID BY TAXPAYER	8.13							
206-000-501.000	FEDERAL GRANTS								
206-000-539.000	STATE GRANTS	163.98	5,000.00		5,000.00	5,000.00			
206-000-600.000	CHARGES FOR SERVICES	550.00	500.00						
206-000-608.000	PARK USER FEE - FIRE	3,812.00	3,800.00	6,259.50	5,000.00				
206-000-664.000	INTEREST INCOME	2,143.89	2,000.00	2,104.64	1,000.00	2,000.00			
206-000-672.000	OTHER INCOME	1,197.37	1,100.00						
206-000-673.000	SALE OF FIXED ASSET								
206-000-675.000	DONATIONS & CONTRIBUTIONS								
Totals for dept 000 -		95,300.69	100,400.00	53,479.40	102,000.00	101,000.00			
TOTAL ESTIMATED REVENUES		95,300.69	100,400.00	53,479.40	102,000.00	101,000.00			
APPROPRIATIONS									
Dept 000 -									
206-000-966.206	TRANSFERS OUT - FIRE FUND								
206-000-966.591	TRANSFERS OUT - WATER FUND	10,350.00	10,350.00		10,350.00	10,350.00			
Totals for dept 000 -		10,350.00	10,350.00		10,350.00	10,350.00			
Dept 223 - AUDIT									
206-223-802.000	AUDIT	1,464.39	1,300.00	1,485.58	1,300.00	1,000.00			
Totals for dept 223 - AUDIT		1,464.39	1,300.00	1,485.58	1,300.00	1,000.00			
Dept 266 - ATTORNEY/ COUNSEL									
206-266-803.000	LEGAL FEES								
Totals for dept 266 - ATTORNEY/ COUNSEL									
Dept 336 - FIRE PROTECTION									
206-336-702.000	SALARY & WAGES	14,483.36	15,000.00	11,295.00	15,000.00	15,000.00			
206-336-715.000	PAYROLL TAXES	1,107.98	1,000.00	864.08	1,000.00	1,000.00			
206-336-720.000	WORKERS COMPENSATION	2,117.00	2,000.00	192.22	2,000.00	2,000.00			

01/27/2022 BUDGET REPORT FOR BURT TOWNSHIP									
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206-336-726.000	SUPPLIES	505.81	500.00		500.00				
206-336-728.000	DUES & SUBSCRIPTIONS	250.00	500.00	250.00	100.00	250.00			
206-336-740.000	OPERATING EXPENSES	2,812.57	3,000.00	1,309.36	4,000.00	3,000.00			
206-336-740.001	OPERATING SUPPLIES - TURN OUT GEAR	4,898.14	5,000.00	5,062.24	5,000.00	5,000.00			
206-336-801.000	CONTRACTUAL SERVICES	314.00		582.29		500.00			
206-336-804.000	G/F ADMINISTRATION FEES	2,000.00	2,000.00		1,000.00	5,000.00 *			
206-336-850.000	COMMUNICATIONS	4,510.34	5,000.00	519.50	2,000.00	1,000.00			
206-336-861.000	MILEAGE		300.00		300.00	200.00			
206-336-862.000	FUEL PURCHASES	81.92	200.00	63.25	500.00	400.00			
206-336-863.000	MEALS & LODGING		100.00		100.00	100.00			
206-336-865.000	TRAINING		1,000.00		500.00	1,000.00	class		
206-336-900.000	PUBLISHING		200.00		200.00	200.00			
206-336-920.000	UTILITIES	2,837.30	2,500.00	1,621.07	2,500.00	2,500.00			
206-336-930.000	REPAIRS & MAINTENANCE	73.99	1,000.00	3,352.73	25,000.00	2,500.00			
206-336-941.000	RENTS								
206-336-995.000	DEBT SERVICE		17,000.00	16,458.75	17,000.00	17,000.00			
Totals for dept 336 - FIRE PROTECTION		35,992.41	56,300.00	41,570.49	76,700.00	56,650.00			
Dept 851 - INSURANCE									
206-851-960.000	INSURANCE (NOT PAYROLL RELATED)	12,749.94	13,000.00	13,286.00	13,000.00	13,000.00			
Totals for dept 851 - INSURANCE		12,749.94	13,000.00	13,286.00	13,000.00	13,000.00			
Dept 902 - EQUIPMENT PURCHASES									
206-902-977.000	EQUIPMENT PURCHASES			36,000.00	36,000.00	20,000.00	SCBA		
Totals for dept 902 - EQUIPMENT PURCHASES				36,000.00	36,000.00	20,000.00			
Dept 999 - TRANSFERS TO OTHER FUNDS									
206-999-999.000	TRANSFERS OUT	16,726.05							
206-999-999.995	TRANSFER TO IMPROVEMENT-DEBT								
Totals for dept 999 - TRANSFERS TO OTHER FUNDS		16,726.05							
TOTAL APPROPRIATIONS		77,282.79	80,950.00	92,342.07	137,350.00	101,000.00			
NET OF REVENUES/APPROPRIATIONS - FUND 206		18,017.90	19,450.00	(38,862.67)	(35,350.00)				

The Burt Township Fire Department would like to purchase two new pieces of equipment, an air fill station and a hose testing apparatus.

The fire department uses a cascade system for filling SCBA tanks. This system is composed of three air bottles with a regulator to fill used SCBA bottles. There is no containment area with this system. If in the process of refilling the bottle the operators fill them too fast, there is a chance for the bottles to explode and metal fragments are emitted. These fragments cause a dangerous situation for anyone around that could be struck by them. This is also against standards. Only a few people know how to operate this system safely.

Also, the air bottles must be filled in Marquette which means someone has to have a truck or large car to transport them there and then pick them up. The bottle can't be used to refill the newest tanks to their proper level because the cascade system doesn't have enough psi in them. Right now, two of the air tanks need to get to Marquette.

The new fill station would eliminate both problems and get the department up to standard. The all-in-one fill station would come with its own containment system and is easy enough that everyone would be able to operate it. Because it has a compressor, taking the bottles to Marquette is no longer needed. This would require though, that air samples are taken on a periodic interval to ensure that the air quality is good. The cost for this station would be \$10,000 – 15,000, plus shipping, depending on model and whether it fills one or two tanks at a time. It would also have to be installed at the fire barn.

The second piece of equipment that is needed is a hose testing apparatus. Every year the hoses need to be inspected and pressure tested. Before we did this using our pumper which was very hard on it. When using the pumper, lines are fully charged and if a rupture occurs it causes the hose to move wildly about endangering anyone near it. While testing the hose it takes the pumper out of commission if there is a fire call.

The hose testing apparatus eliminates these problems. The apparatus can test 1200 feet of hose at one time using less water under pressure. In case of a rupture the hose is not wildly flailing about. This apparatus can pressure test the hose at the recommended psi which we couldn't do with the pumper. The cost is \$2500 – 3000, plus shipping.

The Burt Township Fire Department would like to start a cadet program in the department. At this time, it would only be open to students who are 17 years of age. The program is a way to get interested young people into the fire department and give them some training with the hope that they would join the department as a regular firefighter when they turn 18.

Students' responsibilities:

1. Take a Firefighter I & II class if it is available during their cadet year.
2. Maintain a C average in school.
3. Attend fire meetings and trainings.
4. Assist the department on fire scenes according to training and out of the hot zone. (ie. Rolling hose after a fire, bringing water to firefighters to drink, controlling traffic)

Fire Department responsibilities:

1. Tutor the cadet in fire science.
2. Provide proper training and supervision of the cadet.
3. Provide turnout gear.
4. Keep the cadet out of dangerous or disturbing situations on fire or accident scenes.

Township responsibilities:

1. Provide insurance for cadet in case of injury on scene or in training.
2. Receive parent permission in writing for cadet to participate in program.
3. Provide assistance in cost of Fire Fighting classes.

01/27/2022

## BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000 -						
220-000-402.000	PROPERTY TAXES	13,444.03	11,500.00	6,379.66	11,500.00	11,500.00
220-000-405.000	TAX CHARGEBACKS			(1.53)		
220-000-411.000	DELINQUENT TAXES		1,200.00		1,200.00	1,200.00
220-000-426.000	COMMERCIAL FOREST RESERVE	1,121.46	1,000.00	1,117.73	1,000.00	1,000.00
220-000-427.000	PLLT					
220-000-445.000	INTEREST PAID BY TAXPAYERS	1.35				
220-000-501.000	FEDERAL GRANTS					
220-000-539.000	STATE GRANTS	27.33				
220-000-540.000	GRANTS FROM PRIVATE SOURCES					
220-000-600.000	CHARGES FOR SERVICES					
220-000-608.000	PARK USER FEE	3,812.00	3,800.00			
220-000-664.000	INTEREST INCOME	167.81		67.32		
220-000-675.000	DONATIONS & CONTRIBUTIONS					
220-000-695.101	TRANSFERS IN - GENERAL FUND					
Totals for dept 000 -		18,573.98	17,500.00	7,563.18	13,700.00	13,700.00
TOTAL ESTIMATED REVENUES						
		18,573.98	17,500.00	7,563.18	13,700.00	13,700.00
APPROPRIATIONS						
Dept 223 - AUDIT						
220-223-802.000	AUDIT					
Totals for dept 223 - AUDIT						
Dept 266 - ATTORNEY/ COUNSEL						
220-266-803.000	LEGAL FEES					
Totals for dept 266 - ATTORNEY/ COUNSEL						
Dept 728						
220-728-970.100	ENGINEERING					

01/27/2022		BUDGET REPORT FOR BURT TOWNSHIP				
Calculations as of 03/31/2022		2020-21	2020-21	2021-22	2021-22	2022-23
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/22	AMENDED BUDGET	REQUESTED BUDGET
220-728-970.200	CONTRACTORS & MATERIALS					
220-728-970.300	OTHER RELATED COST INC PLOVER MONITORING					
Totals for dept 728 -						
Dept 747 - HARBOR REHAB						
220-747-728.000	DUES & SUBSCRIPTIONS					
220-747-735.000	POSTAGE					
220-747-740.000	OPERATING EXPENSES					
220-747-801.000	CONTRACTUAL SERVICES					
220-747-804.000	G/F - ADMINISTRATION FEES	2,000.00	2,000.00		2,000.00	2,000.00
220-747-861.000	MILEAGE					
220-747-863.000	MEALS & LODGING					
220-747-900.000	PUBLISHING					
220-747-959.000	LICENSE/PERMITS					
Totals for dept 747 - HARBOR REHAB		2,000.00	2,000.00		2,000.00	2,000.00
Dept 775 - COMMUNITY BETTERMENT						
220-775-880.000	COMMUNITY BETTERMENT					
Totals for dept 775 - COMMUNITY BETTERMENT						
Dept 999 - TRANSFERS TO OTHER FUNDS						
220-999-999.000	TRANSFERS OUT					
220-999-999.594	TRANSFER TO MARINA					
Totals for dept 999 - TRANSFERS TO OTHER FUNDS						
TOTAL APPROPRIATIONS		2,000.00	2,000.00		2,000.00	2,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 220		16,573.98	15,500.00	7,563.18	11,700.00	11,700.00

01/27/2022 BUDGET REPORT FOR BURT TOWNSHIP  
 Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000 -						
246-000-402.000	PROPERTY TAX INCOME	161,398.38	150,000.00	76,601.47 (18.43)	160,000.00	162,000.00
246-000-405.000	TAX CHARGEBACKS					
246-000-407.000	DELINQUENT TAXES		10,000.00		15,000.00	15,000.00
246-000-426.000	COMMERCIAL FOREST RESERVE	13,457.42	15,000.00	13,412.76	15,000.00	15,000.00
246-000-445.000	INTEREST PAID BY TAXPAYERS	16.25				
246-000-501.000	FEDERAL GRANTS					
246-000-539.000	STATE GRANTS	327.98				
246-000-580.001	CONT. FROM LOCAL UNITS - SNOW REM.					
246-000-600.001	CEMETERY INTERMENT FEES	1,250.00	1,200.00	500.00	500.00	500.00
246-000-600.002	CEMETERY GRAVE OPENING			500.00	500.00	
246-000-600.003	CEMETERY SALE OF LOTS	1,200.00	1,200.00	800.00	500.00	500.00
246-000-664.000	INTEREST INCOME	221.33	200.00	68.79	200.00	200.00
246-000-670.000	RENTAL INCOME - AIRPORT	400.00	400.00	400.00	400.00	400.00
246-000-672.000	OTHER INCOME	13,596.60	13,500.00	348.21		400.00
246-000-673.000	SALE OF FIXED ASSET				485.58	
246-000-675.000	DONATIONS & CONTRIBUTIONS					
246-000-695.206	TRANSFERS IN - FIRE FUND					
246-000-695.505	TRANSFERS IN - AMBULANCE CORPS					
246-000-695.591	TRANSFER IN					
246-000-697.206	TRANSFER IN-FIRE-CAPITAL					
246-000-697.505	TRANSFER IN-AMBULANCE-CAPITAL					
246-000-698.000	LOAN PROCEEDS					
246-000-699.000	TRANSFER IN					
246-000-699.206	CONTRIBUTION TO PAYMENT OF DEBT	16,726.05				
246-000-699.505	CONTRIBUTION TO PAYMENT OF DEBT	11,784.26				
Totals for dept 000 -		220,378.27	191,500.00	92,598.38	191,600.00	194,000.00
TOTAL ESTIMATED REVENUES		220,378.27	191,500.00	92,598.38	191,600.00	194,000.00

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET
Dept 223 - AUDIT						
246-223-802.000	AUDIT FEES	2,033.87	2,000.00	2,285.50	2,000.00	2,000.00
Totals for dept 223 - AUDIT		2,033.87	2,000.00	2,285.50	2,000.00	2,000.00
Dept 265 - BUILDING AND GROUNDS						
246-265-930.000	REPAIRS & MAINTENANCE		200.00		200.00	200.00
Totals for dept 265 - BUILDING AND GROUNDS			200.00		200.00	200.00
Dept 269 - AIRPORT						
246-269-705.000	DISPATCH					
246-269-740.000	OPERATING EXPENSES	159.57	500.00	25.00	500.00	500.00
246-269-804.000	G/F ADMINISTRATION FEES					
246-269-930.000	REPAIRS & MAINTENANCE	567.20	500.00	136.00	500.00	500.00
246-269-959.000	LICENSE	25.00	25.00		25.00	25.00
Totals for dept 269 - AIRPORT		751.77	1,025.00	161.00	1,025.00	1,025.00
Dept 276 - CEMETERY						
246-276-702.000	SALARY & WAGES					
246-276-715.000	PAYROLL TAXES					
246-276-726.000	OFFICE SUPPLIES					
246-276-740.000	OPERATING EXPENSES	1,496.60	1,200.00	1,143.04	1,000.00	1,000.00
246-276-900.000	PUBLISHING					
246-276-920.000	UTILITIES	374.86	500.00	248.34	500.00	500.00
246-276-930.000	REPAIRS & MAINTENANCE					
Totals for dept 276 - CEMETERY		1,871.46	1,700.00	1,776.38	2,000.00	2,500.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
246-441-702.000	SALARY & WAGES	70,157.39	65,000.00	68,625.11	80,000.00	80,000.00
246-441-715.000	PAYROLL TAXES	5,403.02	5,000.00	5,249.78	6,000.00	6,500.00
246-441-720.000	WORKERS COMP INSURANCE	1,400.00	1,000.00	156.54	1,000.00	1,000.00
246-441-725.000	BENEFITS (RETIREMENT/HOSPITAL)	18,806.37	18,000.00	16,677.88	25,000.00	25,000.00

tree removal

01/27/2022

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET	
246-441-726.000	OFFICE SUPPLIES	85.57	100.00	514.32	100.00	100.00	
246-441-740.000	OPERATING EXPENSES	3,419.74	5,000.00	3,170.35	5,000.00	5,000.00	
246-441-801.000	CONTRACTUAL SERVICES	889.56		541.91		5,000.00	centery mappin
246-441-804.000	G/F ADMINISTRATION FEES	1,000.00	1,000.00		1,000.00	5,000.00	
246-441-850.000	TELEPHONE	1,571.51	1,500.00	1,061.29	1,500.00	1,500.00	
246-441-861.000	MILEAGE	60.38	200.00		200.00	200.00	
246-441-862.000	FUEL PURCHASES	1,252.81	1,500.00	1,944.47	2,500.00	2,500.00	
246-441-900.000	PUBLISHING						
246-441-920.000	UTILITIES	2,242.57	2,000.00	1,519.34	2,000.00	2,000.00	
246-441-930.000	REPAIRS & MAINTENANCE	4,859.87	5,000.00	3,627.02	5,000.00	10,000.00	tree remove/rep
246-441-970.001	CAPITAL OUTLAY - BUILDING FUND						
246-441-970.100	ENGINEERING						
246-441-970.210	WESTON BUILDING - ENGINEERING						
246-441-970.220	WESTON BUILDING - CONSTRUCTION & MATERIA						
246-441-970.230	WESTON BUILDING - OTHER RELATED COSTS						
246-441-971.000	CAPITAL OUTLAY - SEWER PROJECT						
246-441-972.000	DEBT SERVICE - PRINCIPLE & INTEREST						
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		111,148.79	105,300.00	103,088.01	129,300.00	143,800.00	
Dept 448 - STREET LIGHTING							
246-448-920.000	STREET LIGHTS	19,226.59	17,000.00	6,864.52	10,000.00	9,000.00	
Totals for dept 448 - STREET LIGHTING		19,226.59	17,000.00	6,864.52	10,000.00	9,000.00	
Dept 449 - ROAD IMPROVEMENT							
246-449-932.000	ROAD IMPROVEMENT						
Totals for dept 449 - ROAD IMPROVEMENT							
Dept 775 - COMMUNITY BETTERMENT							
246-775-805.000	COMMUNITY BETTERMENT	3,022.43	5,000.00	10,500.31	10,000.00	11,000.00	
246-775-805.001	VETERAN MONUMENT						
246-775-805.002	DUST CONTROL						
246-775-805.003	CLEAN UP DAYS	1,916.10	2,000.00	5,134.70	4,500.00	5,000.00	

01/27/2022 BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

	2020-21	2020-21	2021-22	2021-22	2022-23
	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/22	AMENDED BUDGET	REQUESTED BUDGET
GL NUMBER	DESCRIPTION				
246-775-875.000	HOLIDAY DECORATIONS	2,431.41	2,500.00	5,251.87	5,000.00
	Totals for dept 775 - COMMUNITY BETTERMENT	7,369.94	9,500.00	20,886.88	19,500.00
Dept 810 - DEBT SERVICE					
246-810-995.441	DEBT SERVICE - DPW	41,217.52	12,000.00	9,351.56	9,500.00
	Totals for dept 810 - DEBT SERVICE	41,217.52	12,000.00	9,351.56	9,500.00
Dept 851 - INSURANCE					
246-851-960.269	INSURANCE (NOT PAYROLL RELATED) - AIRPC	2,149.00	2,000.00	2,149.00	2,000.00
246-851-960.276	INSURANCE (NOT PAYROLL RELATED) - CEME	414.47	400.00	447.00	400.00
246-851-960.441	INSURANCE (NOT PAYROLL RELATED) - DPW	2,279.57	2,500.00	2,407.00	2,000.00
	Totals for dept 851 - INSURANCE	4,843.04	4,900.00	5,003.00	4,400.00
Dept 902 - EQUIPMENT PURCHASES					
246-902-970.000	CAPITAL OUTLAY				
246-902-977.000	EQUIPMENT PURCHASES				2,500.00
246-902-977.441	EQUIPMENT PURCHASES - DPW				
	Totals for dept 902 - EQUIPMENT PURCHASES				2,500.00
Dept 999 - TRANSFERS TO OTHER FUNDS					
246-999-999.000	TRANSFERS OUT				
	Totals for dept 999 - TRANSFERS TO OTHER FUNDS				
TOTAL APPROPRIATIONS		188,462.98	153,625.00	149,416.85	177,925.00
NET OF REVENUES/APPROPRIATIONS - FUND 246		31,915.29	37,875.00	(56,818.47)	13,675.00
					575.00

trimmer  
landscape rake

# Budget 2022-23

January, 2022

## Improvement 246

1. Sidewalks around town \$10,000. \$23-25 a linear foot at 5 foot wide. Finish on Everett St. and H-58 East. West town in 2023. ✓
2. New commercial trimmer for DPW \$750.00
3. Landscape rake for 3-point hitch for beach and grounds cleanup etc. \$1000.00
4. Rose Hill Cemetery Mapping early spring UP Engineers. \$4000.00 ✓
5. Tree and stump removal from rose hill cemetery (2) and lake/Randolph St (2). \$4600.00
6. Replace sugar maple tree on Campbell that was killed by a vehicle. Professionally planted with warranty) \$2250.00

## Fire and Ambulance Building

### Roads

1. Dust control \$19,000.00

### Other Parks 508

1. New roof on the recreation pole barn? Swift quote was?
2. Community center siding next fiscal year or the following. 2023/24. \$35,000.00

### Water Department 591

1. Water main on Wilson, Veteran, Woodruff and Lake St. 2023 Spring-Summer
2. Continue to save in CDs for a new well for the water system. Well #2 is 42 years old and will need to be replaced within the next decade. We will need \$750,000.00 for engineering, permits and construction costs.
3. Valve operator (electric) kit for exercising the hundreds of main line valves annually on the water system. \$5000.00
4. Paving steep driveway at water tank when we pave the marina. Driveway washes out into ridge road every time it rains. Road commission has requested we do something to mitigate runoff. Estimate \$10,000.00

### Township offices general 101

1. Sidewalks around town \$10,000. \$23-25 a linear foot at 5 foot wide. Finish on Everett St. and H-58 East. West town next year.

### Employee Wage Increase

Cost of living increase 5.9% 2022 for all 3 DPW employees.

Take %95 of my salary out of the water department fund.

Michael L. Beek - Public Works Manager

BUDGET REPORT FOR BURT TOWNSHIP									
Calculations as of 03/31/2022									
GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2021-22 REQUESTED BUDGET	2022-23 REQUESTED BUDGET		
ESTIMATED REVENUES									
Dept 000 -									
247-000-402.000	PROPERTY TAXES	80,688.44	75,000.00	38,418.09	75,000.00	75,000.00	75,000.00		
247-000-405.000	TAX CHARGEBACKS			(9.21)					
247-000-407.000	DELINQUENT TAXES		5,000.00		5,000.00	5,000.00	5,000.00		
247-000-426.000	COMMERCIAL FOREST RESERVE	6,728.71	1,000.00	6,706.38	7,000.00	7,000.00	7,000.00		
247-000-427.000	PILT								
247-000-445.000	INTEREST & PENALTIES	8.13							
247-000-501.000	FEDERAL GRANTS								
247-000-539.000	STATE GRANTS								
247-000-545.000	STATE PILT (DNR)								
247-000-574.000	STATE REVENUE SHARING								
247-000-575.000	OTHER STATE SHARED REVENUES	163.98							
247-000-664.000	INTEREST INCOME	224.26	300.00	76.65	100.00	100.00	100.00		
247-000-672.000	OTHER INCOME								
Totals for dept 000 -		87,813.52	81,300.00	45,191.91	87,100.00	87,100.00	87,100.00		
TOTAL ESTIMATED REVENUES		87,813.52	81,300.00	45,191.91	87,100.00	87,100.00	87,100.00		
APPROPRIATIONS									
Dept 449 - ROAD IMPROVEMENT									
247-449-932.000	ROAD IMPROVEMENT	55,291.93	77,800.00	12,265.00	12,000.00	30,000.00	30,000.00	Ridge	
Totals for dept 449 - ROAD IMPROVEMENT		55,291.93	77,800.00	12,265.00	12,000.00	30,000.00	30,000.00	School Fores	
Dept 775 - COMMUNITY BETTERMENT									
247-775-805.002	DUST CONTROL	15,391.38	15,500.00	18,392.86	18,500.00	19,000.00	19,000.00		
Totals for dept 775 - COMMUNITY BETTERMENT		15,391.38	15,500.00	18,392.86	18,500.00	19,000.00	19,000.00		
TOTAL APPROPRIATIONS		70,683.31	93,300.00	30,657.86	30,500.00	49,000.00	49,000.00		
NET OF REVENUES/APPROPRIATIONS - FUND 247		17,130.21	(12,000.00)	14,534.05	56,600.00	38,100.00	38,100.00		

BUDGET REPORT FOR BURT TOWNSHIP									
Calculations as of 03/31/2022									
GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET			
<b>ESTIMATED REVENUES</b>									
Dept 000 -									
291-000-580.000	CONTRIBUTIONS FROM LOCAL UNITS								
291-000-581.000	UPRHS GRANT								
291-000-581.001	MICH STATE/BARNAS GRANT	7,713.00	7,700.00		7,700.00	7,700.00			
291-000-585.000	HOUSING PILOT								
291-000-664.000	INTEREST INCOME	62.81		21.96					
291-000-668.000	RENT	1,185.00	2,500.00	980.00	1,200.00	1,500.00			
291-000-672.000	OTHER INCOME	74.84							
291-000-695.101	TRANSFERS IN - GENERAL FUND								
Totals for dept 000 -		9,035.65	10,200.00	1,001.96	8,900.00	9,200.00			
<b>TOTAL ESTIMATED REVENUES</b>									
		9,035.65	10,200.00	1,001.96	8,900.00	9,200.00			
<b>APPROPRIATIONS</b>									
Dept 223 - AUDIT									
291-223-802.000	AUDIT	650.84	1,000.00	1,142.75	1,000.00	1,000.00			
Totals for dept 223 - AUDIT		650.84	1,000.00	1,142.75	1,000.00	1,000.00			
Dept 671 - MEDICAL FACILITY									
291-671-702.000	SALARY & WAGES								
291-671-715.000	PAYROLL TAXES								
291-671-725.000	BENEFITS (RETIREMENT/HOSPITAL)								
291-671-801.000	CONTRACTUAL SERVICES								
291-671-805.000	MEDICAL EXPENSES	113.00							
291-671-850.000	TELEPHONE	465.53	400.00	429.82	400.00	500.00			
291-671-920.000	UTILITIES	2,353.59	2,000.00	1,380.44	2,000.00	2,000.00			
291-671-930.000	REPAIRS & MAINTENANCE	86.83	100.00	513.39	1,000.00	1,000.00			
Totals for dept 671 - MEDICAL FACILITY		3,018.95	2,500.00	2,323.65	3,400.00	3,500.00			
Dept 851 - INSURANCE									
291-851-960.000	INSURANCE (NOT PAYROLL RELATED)	518.08	500.00	560.00	500.00	500.00			
Totals for dept 851 - INSURANCE		518.08	500.00	560.00	500.00	500.00			
<b>TOTAL APPROPRIATIONS</b>									
		4,187.87	4,000.00	4,026.40	4,900.00	5,000.00			
<b>NET OF REVENUES/APPROPRIATIONS - FUND 291</b>									
		4,847.78	6,200.00	(3,024.44)	4,000.00	4,200.00			



01/28/2022 BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21		2021-22		2022-23	
		ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 03/31/22	AMENDED BUDGET	ACTIVITY THRU 03/31/22	AMENDED BUDGET
Dept 651 - AMBULANCE							
505-651-702.000	WAGES	2,255.00	2,500.00		1,000.00	1,000.00	
505-651-715.000	PAYROLL TAXES	172.50	500.00		200.00	200.00	
505-651-720.000	WORKERS COMP INSURANCE	1,200.00					
505-651-725.000	BENEFITS (RETIREMENT/HOSPITAL)						
505-651-726.000	OFFICE SUPPLIES	25.24	100.00	83.78	100.00	100.00	
505-651-735.000	POSTAGE		50.00		50.00	50.00	
505-651-740.000	OPERATING EXPENSES	956.98	1,000.00	1,365.08	1,000.00	1,000.00	
505-651-740.001	OPERATING EXPENSES - UNIFORMS						
505-651-770.000	VACCINATIONS	341.00	500.00		500.00	500.00	
505-651-801.000	CONTRACTUAL SERVICES	2,607.56	1,000.00	65.50	1,000.00	1,000.00	
505-651-804.000	G/F ADMINISTRATION FEES	1,000.00	1,000.00		500.00	1,000.00	
505-651-850.000	COMMUNICATIONS	1,109.94	1,000.00	923.75	1,000.00	1,000.00	
505-651-861.000	MILEAGE		500.00		500.00	500.00	
505-651-862.000	FUEL PURCHASES						
505-651-863.000	MEALS & LODGING				500.00	500.00	
505-651-865.000	TRAINING		1,000.00		1,000.00	2,500.00	
505-651-900.000	PUBLISHING						
505-651-920.000	UTILITIES	2,041.99	1,500.00	1,151.90	1,500.00	1,500.00	
505-651-930.000	REPAIRS & MAINTENANCE	16.36		24.31			
505-651-968.000	DEPRECIATION AND DEPLETION						
505-651-995.000	DEBT SERVICE	35,949.55	49,000.00	11,595.94	12,000.00	12,000.00	
Totals for dept 651 - AMBULANCE		47,676.12	59,650.00	15,210.26	20,850.00	22,850.00	
Dept 851 - INSURANCE							
505-851-960.000	INSURANCE (NOT PAYROLL RELATED)	4,697.30		4,918.00	5,000.00	5,000.00	
Totals for dept 851 - INSURANCE		4,697.30		4,918.00	5,000.00	5,000.00	
Dept 902 - EQUIPMENT PURCHASES							
505-902-977.000	EQUIPMENT PURCHASES						
Totals for dept 902 - EQUIPMENT PURCHASES							
Dept 999 - TRANSFERS TO OTHER FUNDS							
505-999-999.995	TRANSFER TO IMPROVEMENT-DEBT	11,784.26					
Totals for dept 999 - TRANSFERS TO OTHER FUNDS		11,784.26					
TOTAL APPROPRIATIONS		66,354.26	61,650.00	21,271.01	26,850.00	28,350.00	
NET OF REVENUES/APPROPRIATIONS - FUND 505		(27,277.33)	(23,250.00)	(6,141.21)	3,650.00	2,150.00	

BUDGET REPORT FOR BURT TOWNSHIP									
Calculations as of 03/31/2022									
GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET			
ESTIMATED REVENUES									
Dept 000 -									
508-000-600.006	CHARGES FOR SERVICES - WP CAMPING FEES ENFORCEMENT	447,911.42	440,000.00	630,008.69	600,000.00	600,000.00			
508-000-600.007	CHARGES FOR SERVICES - WP SHOWERS	5,430.25	5,500.00	6,231.00	7,000.00	7,000.00			
508-000-600.008	CHARGES FOR SERVICES - WP DUMP STATION	480.00	500.00	1,264.00	1,000.00	1,000.00			
508-000-600.009	CHARGES FOR SERVICES - WP LAUNDRY	5,984.00	6,000.00	6,437.00	7,000.00	7,000.00			
508-000-600.010	CHARGES FOR SERVICES - WP COMPUTER USE			1,020.00					
508-000-600.011	CHARGES FOR SERVICES - WP REFUNDS								
508-000-600.012	CHARGES FOR SERVICES - CC RENTAL INCOME	1,100.00	1,200.00	1,450.00	1,500.00	1,500.00			
508-000-600.013	CHARGES FOR SERVICES - CC SECURITY DEPOSITS	(400.50)	500.00	(200.00)	500.00	500.00			
508-000-600.014	CHARGES FOR SERVICES - CC FITNESS CENTER	365.00	500.00	595.00	500.00	500.00			
508-000-600.015	CHARGES FOR SERVICES - CC KEY DEPOSITS			20.00					
508-000-664.000	INTEREST INCOME	571.48	500.00	431.61	500.00	500.00			
508-000-671.000	OTHER INCOME	1,175.00		2,996.87	3,000.00	3,000.00			
508-000-673.000	SALE OF FIXED ASSET								
508-000-675.001	DONATIONS & CONTRIBUTIONS - CC & FITNESS	145.00	100.00	450.00	100.00	100.00			
508-000-675.002	DONATIONS & CONTRIBUTIONS - WP	40.00							
508-000-675.003	DONATIONS & CONTRIBUTIONS - PLAYGROUND								
Totals for dept 000 -		462,801.65	454,800.00	650,704.17	621,100.00	646,100.00			
TOTAL ESTIMATED REVENUES		462,801.65	454,800.00	650,704.17	621,100.00	646,100.00			
APPROPRIATIONS									
Dept 223 - AUDIT									
508-223-802.000	AUDIT	3,215.20	3,000.00	3,428.25	3,000.00	2,000.00			
Totals for dept 223 - AUDIT		3,215.20	3,000.00	3,428.25	3,000.00	2,000.00			
Dept 751 - CAMPGROUND									
508-751-702.000	SALARY & WAGES	72,292.78	75,000.00	90,282.46	100,000.00	110,000.00			
508-751-715.000	PAYROLL TAXES	19,964.65	20,000.00	7,895.11	22,000.00	22,000.00			
508-751-720.000	WORKERS COMP INSURANCE	4,100.00	4,000.00	406.30	3,500.00	3,500.00			
508-751-725.000	BENEFITS (RETIREMENT/HOSPITAL)	588.10	500.00	358.68	500.00	6,500.00			





BUDGET REPORT FOR BURT TOWNSHIP											
Calculations as of 03/31/2022											
01/28/2022		2020-21		2020-21		2021-22		2021-22		2022-23	
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	ACTIVITY	BUDGET THRU 03/31/22	AMENDED	ACTIVITY	BUDGET	AMENDED	BUDGET	REQUESTED
Totals for dept 901 - CAPITAL OUTLAY											
Dept 902 - EQUIPMENT PURCHASES											
508-902-970.000	CAPITAL OUTLAY										200,000.00
508-902-977.000	EQUIPMENT PURCHASES		14,000.00		15,777.75	14,000.00		14,000.00	14,000.00		35,000.00
	Totals for dept 902 - EQUIPMENT PURCHASES		14,000.00		15,777.75	14,000.00		14,000.00	14,000.00		235,000.00
KUBOTA/WASHERS DRYER											
GARBAGE CANS?											
Dept 999 - TRANSFERS TO OTHER FUNDS											
508-999-999.000	TRANSFERS TO MARINA				100,000.00	100,000.00		100,000.00	100,000.00		50,000.00
508-999-999.101	TRANSFER TO GENERAL FUND										
508-999-999.594	TRANSFER TO MARINA	25,000.00	25,000.00								
	Totals for dept 999 - TRANSFERS TO OTHER FUNDS	25,000.00	25,000.00		100,000.00	100,000.00		100,000.00	100,000.00		50,000.00
TOTAL APPROPRIATIONS		360,082.41	395,100.00		457,833.68	562,350.00		770,800.00			
NET OF REVENUES/APPROPRIATIONS - FUND 508		102,719.24	59,700.00		192,870.49	58,750.00		(124,700.00)			

01/28/2022

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000 -						
585-000-539.000	STATE GRANTS					
585-000-640.000	FUEL SALES	60,752.02	80,000.00	75,487.61	90,000.00	90,000.00
585-000-662.000	MARINA SHARE OF ELECTRIC					
585-000-664.000	INTEREST INCOME	81.09		66.80		
585-000-672.000	OTHER INCOME					
585-000-695.101	TRANSFERS IN - GENERAL FUND			100,000.00	100,000.00	
Totals for dept 000 -		60,833.11	80,000.00	175,554.41	190,000.00	90,000.00
TOTAL ESTIMATED REVENUES						
		60,833.11	80,000.00	175,554.41	190,000.00	90,000.00
APPROPRIATIONS						
Dept 223 - AUDIT						
585-223-802.000	AUDIT	976.26	1,000.00	1,142.75	1,000.00	500.00
Totals for dept 223 - AUDIT		976.26	1,000.00	1,142.75	1,000.00	500.00
Dept 266 - ATTORNEY/ COUNSEL						
585-266-803.000	LEGAL FEES					
Totals for dept 266 - ATTORNEY/ COUNSEL						
Dept 550 - FUEL						
585-550-702.000	SALARY & WAGES					
585-550-726.000	OFFICE SUPPLIES	58.28		16.96		
585-550-755.000	DIESEL PURCHASES	36,095.98	40,000.00	53,275.83	59,000.00	50,000.00
585-550-756.000	GASOLINE PURCHASES	16,873.67	15,000.00	20,032.79	25,000.00	25,000.00
585-550-801.000	CONTRACTUAL SERVICES	1,049.39	500.00	5,973.79	6,000.00	
585-550-803.000	G/F ADMINISTRATION FEES	1,000.00	1,000.00		500.00	1,000.00
585-550-850.000	TELEPHONE	486.49	500.00	410.41	450.00	450.00
585-550-920.000	UTILITIES	1,072.94	1,350.00	924.04	1,350.00	1,350.00
585-550-930.000	REPAIR & MAINTENANCE	1,852.20	2,000.00	12,893.94	13,000.00	1,000.00
Totals for dept 550 - FUEL		58,488.95	60,350.00	93,527.76	105,300.00	78,800.00

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET	
Dept 753 - MARINA	DEPRECIATION AND DEPLETION						
585-753-968.000							
Totals for dept 753 - MARINA							
Dept 851 - INSURANCE							
585-851-960.000	INSURANCE (NOT PAYROLL RELATED)		800.00	795.50	800.00	800.00	
Totals for dept 851 - INSURANCE			800.00	795.50	800.00	800.00	
Dept 901 - CAPITAL OUTLAY							
585-901-970.000	CAPITAL OUTLAY			82,549.17	82,000.00	6,000.00	STAIRS
Totals for dept 901 - CAPITAL OUTLAY				82,549.17	82,000.00	6,000.00	
Dept 902 - EQUIPMENT PURCHASES							
585-902-970.000	EQUIPMENT PURCHASES						
Totals for dept 902 - EQUIPMENT PURCHASES							
TOTAL APPROPRIATIONS		59,465.21	62,150.00	178,015.18	189,100.00	86,100.00	
NET OF REVENUES/APPROPRIATIONS - FUND 585		1,367.90	17,850.00	(2,460.77)	900.00	3,900.00	

BUDGET REPORT FOR BURT TOWNSHIP

01/28/2022 Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET	
ESTIMATED REVENUES							
Dept 000 -							
591-000-539.000	STATE GRANTS						
591-000-600.016	MONTHLY WATER SERVICE	182,559.25	180,000.00	140,998.01	190,000.00	190,000.00	Increase
591-000-600.017	METERED USAGE	49,332.39	50,000.00	49,636.09	60,000.00	60,000.00	
591-000-600.018	INSTALLATION						
591-000-600.019	SERVICE CALLS/REPAIRS	3,680.00	4,000.00	20,605.46	4,000.00	4,000.00	
591-000-600.020	USER FEE - CAMPGROUNDS						
591-000-600.021	SEASONAL/ANNUAL WATER SERVICE						
591-000-603.000	HYDRANT FEES	10,350.00	10,350.00		10,350.00	10,350.00	
591-000-664.000	INTEREST INCOME	3,081.04	4,000.00	2,143.18	250.00	1,000.00	
591-000-671.000	REFUNDS - NOC						
591-000-672.000	OTHER INCOME	1,519.68	1,500.00				
591-000-695.206	TRANSFERS IN - FIRE FUND						
Totals for dept 000 -		250,522.36	249,850.00	213,382.74	264,600.00	265,350.00	
TOTAL ESTIMATED REVENUES		250,522.36	249,850.00	213,382.74	264,600.00	265,350.00	
APPROPRIATIONS							
Dept 223 - AUDIT							
591-223-802.000	AUDIT	1,659.64	1,600.00	1,714.13	1,500.00	1,500.00	
Totals for dept 223 - AUDIT		1,659.64	1,600.00	1,714.13	1,500.00	1,500.00	
Dept 265 - BUILDING AND GROUNDS							
591-265-930.000	REPAIRS & MAINTENANCE						
Totals for dept 265 - BUILDING AND GROUNDS							
Dept 266 - ATTORNEY/ COUNSEL							
591-266-801.000	LEGAL FEES						
Totals for dept 266 - ATTORNEY/ COUNSEL							
Dept 536 - WATER							
591-536-702.000	WAGES	57,501.99	60,000.00	50,523.05	70,000.00	75,000.00	*
591-536-715.000	PAYROLL TAXES	4,392.09	5,000.00	4,042.76	5,000.00	5,000.00	
591-536-720.000	WORKERS COMP INSURANCE	3,371.00	3,000.00	317.68	3,000.00	3,000.00	
591-536-725.000	BENEFITS (RETIREMENT/HOSPITAL)	18,181.02	17,500.00	15,905.20	17,000.00	17,000.00	
591-536-726.000	OFFICE SUPPLIES	1,756.53	1,500.00	1,134.46	500.00	500.00	
591-536-728.000	DUES & SUBSCRIPTIONS	1,550.39	1,500.00	1,632.79	1,500.00	1,500.00	
591-536-735.000	POSTAGE	1,013.60	1,000.00	673.20	1,000.00	1,000.00	
591-536-740.000	OPERATING EXPENSES	1,453.46	2,000.00	9,430.69	10,000.00	10,000.00	

01/28/2022 BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2020-21 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2021-22 AMENDED BUDGET	2022-23 REQUESTED BUDGET	
591-536-801.000	CONTRACTUAL SERVICES	6,310.97	3,500.00	17,271.31	20,000.00	20,000.00	
591-536-804.000	G/F ADMINISTRATION FEES	5,000.00	5,000.00	1,646.93	2,000.00	2,000.00	*
591-536-850.000	TELEPHONE	1,924.61	2,000.00		300.00	300.00	
591-536-861.000	MLEAGE	60.37	300.00		300.00	300.00	
591-536-862.000	FUEL PURCHASES	1,560.20	2,500.00	1,184.21	2,500.00	2,000.00	
591-536-863.000	MEALS & LODGING		1,000.00	300.00	1,000.00	1,000.00	
591-536-865.000	TRAINING	360.00	500.00		500.00	500.00	
591-536-900.000	PUBLISHING		100.00		100.00	100.00	
591-536-920.000	UTILITIES	12,447.67	11,000.00	9,289.56	12,000.00	12,000.00	
591-536-930.000	REPAIR & MAINTENANCE - GENERAL	7,046.25	10,000.00	10,279.68	10,000.00	20,000.00	paving
591-536-931.000	WATER TESTING	1,952.16	2,000.00	1,734.33	2,000.00	2,000.00	
591-536-959.000	LICENSE		1,000.00		1,000.00	1,000.00	
591-536-968.000	DEPRECIATION AND DEPLETION	84,367.63					
Totals for dept 536 - WATER		210,249.94	130,400.00	125,365.85	160,400.00	183,900.00	
Dept 810 - DEBT SERVICE							
591-810-995.000	DEBT SERVICE	41,036.66	44,500.00	26,846.67	44,000.00	44,000.00	
Totals for dept 810 - DEBT SERVICE		41,036.66	44,500.00	26,846.67	44,000.00	44,000.00	
Dept 851 - INSURANCE							
591-851-960.000	INSURANCE (NOT PAYROLL RELATED)	2,383.19	2,500.00	2,485.00	2,500.00	2,500.00	
Totals for dept 851 - INSURANCE		2,383.19	2,500.00	2,485.00	2,500.00	2,500.00	
Dept 901 - CAPITAL OUTLAY							
591-901-970.000	CAPITAL OUTLAY						
591-901-975.000	CAPITAL OUTLAY - WELLHEAD PROTECTION						
Totals for dept 901 - CAPITAL OUTLAY							
Dept 902 - EQUIPMENT PURCHASES							
591-902-970.000	EQUIPMENT PURCHASES		10,000.00	1,330.68		5,000.00	valve
591-902-977.000	EQUIPMENT PURCHASES		10,000.00	1,330.68		5,000.00	
Totals for dept 902 - EQUIPMENT PURCHASES			20,000.00	2,661.36		10,000.00	
Dept 999 - TRANSFERS TO OTHER FUNDS							
591-999-999.000	TRANSFERS OUT						
591-999-999.246	TRANSFER TO IMPROVEMENT FUND						
Totals for dept 999 - TRANSFERS TO OTHER FUNDS							
TOTAL APPROPRIATIONS		255,329.43	189,000.00	157,742.33	208,400.00	236,900.00	
NET OF REVENUES/APPROPRIATIONS - FUND 591		(4,807.07)	60,850.00	55,640.41	56,200.00	28,450.00	

01/28/2022

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	AMENDED BUDGET	ACTIVITY THRU 03/31/22	REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000 -	STATE GRANTS	20,250.00	20,000.00			
594-000-539.000	CHARGES FOR SERVICES - FUEL SALES	35,929.42	3,000.00	48,000.00	48,439.86	48,000.00
594-000-600.022	CHARGES FOR SERVICES - DOCKAGE	7,785.00	8,000.00	15,000.00	13,863.94	15,000.00
594-000-600.023	CHARGES FOR SERVICES - PUMP OUT	290.00	500.00	500.00	375.01	500.00
594-000-600.024	CHARGES FOR SERVICES - LAUNCH FEES	5,248.87	5,000.00	8,000.00	8,217.84	8,000.00
594-000-600.025	INTEREST INCOME	7.92			22.02	
594-000-664.000	OTHER INCOME	161.32			913.78	
594-000-672.000	DONATIONS & CONTRIBUTIONS				213.00	
594-000-675.000	TRANSFERS IN - HARBOR					
594-000-695.220	TRANSFERS IN - WOODLAND PARK	25,000.00	25,000.00			60,000.00
594-000-695.508		94,672.53	61,500.00	71,500.00	72,045.45	131,500.00
Totals for dept 000 -						
TOTAL ESTIMATED REVENUES		94,672.53	61,500.00	71,500.00	72,045.45	131,500.00
APPROPRIATIONS						
Dept 223 - AUDIT	AUDIT	859.02	1,000.00	1,000.00	1,142.75	1,000.00
594-223-802.000		859.02	1,000.00	1,000.00	1,142.75	1,000.00
Totals for dept 223 - AUDIT						
Dept 753 - MARINA						
594-753-702.000	WAGES	5,144.00	6,000.00	11,000.00	10,524.00	11,000.00
594-753-715.000	PAYROLL TAXES	393.51	500.00	500.00	805.09	500.00
594-753-720.000	WORKERS COMP INSURANCE					
594-753-726.000	OFFICE SUPPLIES					
594-753-740.000	OPERATING EXPENSES	3,323.88	3,500.00	1,000.00	413.31	1,000.00
594-753-755.000	FUEL PURCHASES	28,150.56	30,000.00	40,000.00	35,688.06	40,000.00
594-753-801.000	CONTRACTUAL SERVICES	30.00	500.00	100.00		100.00
594-753-823.000	SEPTIC/PORATA-JOHNS	4,410.00	4,000.00	6,500.00	6,530.00	6,500.00
594-753-850.000	TELEPHONE	611.40	1,000.00	700.00	509.50	700.00
594-753-861.000	MILEAGE		100.00	100.00		100.00
594-753-920.000	UTILITIES	1,957.43	2,000.00	2,000.00	1,743.25	2,000.00
594-753-930.000	REPAIR & MAINTENANCE	1,761.64	2,000.00	3,000.00	230.79	3,000.00

01/28/2022

## BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2022		2020-21	2020-21	2021-22	2021-22	2022-23
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	AMENDED BUDGET	THRU 03/31/22 ACTIVITY	REQUESTED BUDGET
594-753-955.000	CREDIT CARD FEES	1,049.79	1,000.00	1,000.00	1,209.38	1,000.00
594-753-959.000	LICENSE		100.00	100.00		100.00
594-753-962.000	DIESEL FUEL TAX	2,202.36	2,000.00	2,500.00	2,063.30	2,500.00
594-753-968.000	DEPRECIATION AND DEPLETION	21,545.30				
Totals for dept 753 - MARINA		70,579.87	52,700.00	68,500.00	59,716.68	68,500.00
Dept 901 - CAPITAL OUTLAY						
594-901-970.000	CAPITAL OUTLAY		23,000.00			60,000.00
Totals for dept 901 - CAPITAL OUTLAY			23,000.00			60,000.00
Dept 902 - EQUIPMENT PURCHASES						
594-902-970.000	EQUIPMENT PURCHASES					
Totals for dept 902 - EQUIPMENT PURCHASES						
TOTAL APPROPRIATIONS		71,438.89	76,700.00	69,500.00	60,859.43	129,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 594		23,233.64	(15,200.00)	2,000.00	11,186.02	2,000.00

# Budget 2022-23

January, 2022

## Improvement 246

1. Sidewalks around town \$10,000. \$23-25 a linear foot at 5 foot wide. Finish on Everett St. and H-58 East. West town in 2023. ✓
2. New commercial trimmer for DPW \$750.00
3. Landscape rake for 3-point hitch for beach and grounds cleanup etc. \$1000.00
4. Rose Hill Cemetery Mapping early spring UP Engineers. \$4000.00 ✓
5. Tree and stump removal from rose hill cemetery (2) and lake/Randolph St (2). \$4600.00
6. Replace sugar maple tree on Campbell that was killed by a vehicle. Professionally planted with warranty) \$2250.00

## Fire and Ambulance Building

### Roads

1. Dust control \$19,000.00

### Other Parks 508

1. New roof on the recreation pole barn? Swift quote was?
2. Community center siding next fiscal year or the following. 2023/24. \$35,000.00

### Water Department 591

1. Water main on Wilson, Veteran, Woodruff and Lake St. 2023 Spring-Summer
2. Continue to save in CDs for a new well for the water system. Well #2 is 42 years old and will need to be replaced within the next decade. We will need \$750,000.00 for engineering, permits and construction costs.
3. Valve operator (electric) kit for exercising the hundreds of main line valves annually on the water system. \$5000.00
4. Paving steep driveway at water tank when we pave the marina. Driveway washes out into ridge road every time it rains. Road commission has requested we do something to mitigate runoff. Estimate \$10,000.00

### Township offices general 101

1. Sidewalks around town \$10,000. \$23-25 a linear foot at 5 foot wide. Finish on Everett St. and H-58 East. West town next year.

### Employee Wage Increase

Cost of living increase 5.9% 2022 for all 3 DPW employees.

. Take %95 of my salary out of the water department fund.

Michael L. Beek - Public Works Manager

# Proposed 2022/2023 Burt Township Policy

Salaries, Wages, Benefits, Fees - Effective April 1, 2022

Position	Salary	Hourly	Amount	
<b>Elected Officials</b>				
Supervisor	X		\$ 21,700.00	Annual Base - Gross Salary to be \$27,400 effective 04/01/2019
Water Administrator	X		\$ 5,200.00	Annual - Supervisor
Fuel Administrator	X		\$ 500.00	Annual - Supervisor
Clerk	X		\$ 23,500.00	Annual Base - Gross Salary to be \$32,000 effective 04/01/2019
Water Billing Clerk	X		\$ 6,500.00	Annual - Clerk
Fuel Billing	X		\$ 2,000.00	Annual - Clerk
Treasurer	X		\$ 18,500.00	Annual Base - Gross Salary to be \$24,000 effective 04/01/2019
Fuel Receiving	X		\$ 500.00	Annual - Treasurer
School Tax Collection	X		\$ 5,000.00	Annual - Treasurer
Trustees (2)	X		\$ 5,000.00	Annual - Effective 4/01/2018
<b>Full-Time Employees - Salaries for Fiscal Year 2021/22</b>				
Office Administrator	X		\$ 35,000.00	Salary + Retirement/Health Insurance
DPW Manager/ Water Op #1	X		\$ 70,635.00	Salary + Retirement/Health Insurance
DPW / Water Op #2		X	\$ 23.30	Retirement/Health Insurance
DPW / Water Op #3		X	\$ 21.20	Retirement/Health Insurance
<b>Part-Time and Seasonal Employees</b>				
Librarian		X	\$ 15.00	per hour (\$10.00 - \$215.00)
Library Sub		X	\$ 13.00	per hour
Office Sub		X	\$ 14.00	per hour
Deputy Clerk		X	\$ 14.00	per hour (\$10.00-\$14.00)
Deputy Treasurer		X	\$ 14.00	per hour (\$10.00-\$14.00)
Park Manager		X	\$ 32,000.00	Salary + Retirement/Health Insurance
Park / Marina Laborers		X	\$ 9.00	per hour (\$10.00-\$20.00)
DPW		X	\$ 14.00	per hour (+ .50 raise after evaluation) <18-minimum wage
<b>Fire Department</b>				
Chief	X		\$ 350.00	per month
Assistant Chief	X		\$ 250.00	per month
Secretary	X		\$ 200.00	per month
Captain	X		\$ 150.00	per month
Firefighters		X	\$ 20.00	per hour
Drills / Meetings / Trainings		X	\$ 10.00	per hour
<b>Election Officials</b>				
Chair Person		X	\$ 15.00	per hour - elections or training
Worker/Official		X	\$ 14.00	per hour - elections or training
<b>Other Personnel</b>				
Planning Commission			\$ 50.00	per meeting
Zoning Board of Appeals			\$ 25.00	per meeting
Zoning Administrator	X		\$ 1,250.00	per month
Assessor	X		\$ 31,000.00	Salary (Contracted Employee)
Fence Viewer (Farm Animals)			\$ 25.00	per dispute (paid by requestor, then to the viewer)
Board of Review		X	\$ 20.00	per hour
Training		X	\$ 20.00	per hour for training
<b>Water Line Installation/Repair Fees - Effective February 2015</b>				
Operator		X	\$ 45.00	per hour
Assistant(s)		X	\$ 45.00	per hour
Backhoe		X	\$ 100.00	per hour

Salary is paid Bi-weekly or monthly, Hourly is paid Bi-weekly / All payroll checks are available on the pay date after 12:00PM  
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## Proposed 2022/2022 Burt Township Policy

Salaries, Wages, Benefits, Fees - Effective April 1, 2022

Item	Amount	
<b>Woodland Park - "No Refund" Policy</b>		
Prime Lakefront Sites	\$ 45.00	per night
Lakefront Sites	\$ 40.00	per night
Electric/Water Sites	\$ 35.00	per night
Primitive Sites	\$ 30.00	per night
Park User Fees	0.05%	Law Enforcement Tax
<b>Community Center</b>		
Consists of three buildings, with kitchen being considered separate for deposit and rental purposes. Rent and Deposit varies per building and time used - contact the township office for a complete list of fees. Deposit and one-half of the rent are due upon reservation with balance due the day prior to the scheduled event. All local non-profit organizations may use the center for no charge, as well as residents/tax payers. (Deposit is still required) Reservations should be through the township office. All users are expected to clean up after use.		
Community Center Building	\$25 per hour (3 hour min.), \$200 per day, \$300 per weekend	
Kitchen	\$25 per hour (3 hour min.), \$200 per day, \$300 per weekend	
Recreation Building *Condition AS IS	\$25 per hour (3 hour min.), \$125 per day, \$200 per weekend	
Stage/Baseball Facility	\$10 per hour (3 hour min.), \$50 per day, \$75 per weekend	
Chairs *rental for residents/tax payers only	\$50 deposit up to 50	
Tables *rental for residents/tax payers only	\$100 deposit up to 25 tables	
Picnic Tables	\$ 0.30 each - \$3.00 deposit each	
<b>Rose Hill Cemetery - Interment &amp; Plots (rates pending committee recommendations)</b>		
Interment - 8AM-3PM / Monday-Friday	\$ 500.00	Burial
	\$ 100.00	Cremation
Other Times	\$500 - \$700	Burial
	\$ 150.00	Cremation
Burial Lots	\$ 200.00	Resident
	\$ 300.00	Non-Resident
Cremation Sites	\$ 150.00	Resident
	\$ 200.00	Non-Resident
<b>Marina</b>		
Seasonal Launch Permit	\$ 60.00	Per Season
Daily Launch	\$ 10.00	Per Day
<b>Zoning, Building &amp; Planning - All Fees are non-Refundable</b>		
Land Use Permit	\$ 125.00	Commercial - Non-refundable
	\$ 75.00	Residential - Non-refundable
Land Division/Splits	\$ 250.00	Per parcel Split, \$100 each additional filed at the time of original application - Non-refundable
Variances/Conditional Use	\$ 300.00	All applicants - Non-refundable
Short-term Rental Permit	\$ 100.00	All applicants - Non-refundable
<b>Office Services:</b>		
Tax Roll Reproduction	\$ 75.00	Electronic version is free
<b>Special Reimbursements</b>		
Mileage	\$ 0.59	per mile - Effective 01/01/22 or as established by the IRS
Meals / Lodging / Etc...	Reimbursed per actual receipts	

**Notes: 1) See Employee Policy Manual for general employment policies 2) 2022 COLA 5.9**

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