

## Burt Township, Woodland Park Policy Sheet

### Registration Policy

1. All guests must stop at office upon arrival choose a campsite or to check-in to a reserved site.
2. Guests must fill out a check-in sheet with all contact information.
3. Once you've completed the check-in procedure you are welcome to set up on the campsite you have selected after our 1:00 check-in time.
4. Sites will be sold starting at 9AM but will not be vacant until 1PM
5. If you would like to extend your stay you must let us know by 2PM the day before you're scheduled to leave the site. (If you fail to do so, you will be asked to vacate the site; **NO EXCEPTIONS**)
6. Check in time is 1PM Check out time is 11AM
7. The majority of Woodland Park Campground is operated on a first come, first serve basis. Guests are only allowed to purchase 1 extra site for friends/family (*Extra campsite must be filled within 24 hours of purchase or site will be sold*)

### Late Arrival Policy

1. Guests arriving after hours **MUST** check the office window for a list of available sites!
2. Guests can setup on an **available site** for the night, but must **completely** fill out a **late registration envelope** and slip it into our drop box at the office.
3. Guests with reservations can setup on their reserved site, but should check-in with the office in the morning.
4. Cash and Check payments should be placed in the registration envelopes and put into the drop box. Guests who need to pay by card can do so the following morning.

### **NO REFUNDS!**

**Reservation Cancellation Policy:** Cancellations that occur up to 14 days before arrival receive a full refund minus a one-night stay. Reservations cancelled less than 14 days before arrival will not be refunded. Incomplete stays will not be refunded. In the case of multiple sites booked, cancellation penalties apply to each site that is cancelled.

*If you wish to leave the park for several days, be sure your site is paid for in advance. If your site is not paid for within 24-hours of occupancy, the site will be cleared of equipment; camping privileges will be terminated.*

**Burt Township, Woodland Park reserves the right to add to or change these rules, reserves the right to refuse anyone and to require the departure of anyone, without refund, who fails to abide by park policies.**

*Management assumes no responsibility for accidents, injuries, damage or loss of/to property.*

### Campground Rules and Regulations

1. Campsite Capacity: 1 Camper/Trailer OR 1 Camper/Trailer and 1 Tent OR 2 Tents. Maximum of six (6) people per site.
2. Campers under the age of 18 years of age must have adult supervision.
3. No more than two (2) vehicles and one (1) boat/ORV trailer allowed per site. Additional parking may be permitted by contacting campground office.
4. Vehicles or trailers shall not protrude into roadways. No parking in the roadways at any time!
5. Camps are to be setup within designated site boundaries only! This includes awnings, extension cords, equipment and vehicles. Any non-compliance will result in charge for a second site.
6. Each sleeping unit shall maintain a minimum of 4' clearance on all sides.
7. RV Trailers should be parked on campsites in a way to expedite removal in the event of an emergency.
8. Campfires in provided fire rings only! Use ample water or sand to **COMPLETELY** extinguish your campfire before leaving your site.
9. Do not cut, remove, or damage any tree or shrub for firewood use. No chainsaws are permitted.
10. Fireworks and sky lanterns are strictly forbidden within the campground. No air guns, bows & arrows, or slingshots are allowed. Firearms must be unloaded and kept in owner's vehicle at all times.

11. Drones are prohibited without prior written authorization from the park manager.
12. A quiet time is observed at the campground between the hours of 11PM and 7AM. Noise levels should be kept at a minimum during these hours. Generators, radios, boom boxes etc. at noise levels that cannot be heard on neighboring campsites, **at all times!**
13. Disrespectful, vulgar or profane language anywhere on Burt Township, Woodland Park Campground property will not be tolerated. Violations may result in expulsion from the park.
14. Speed limit is **10 MPH** and will be enforced! State and local traffic laws apply on all park roads.
15. NO off-road vehicle (ORV) riding in the campground.
16. Place trash/garbage in cans situated throughout the campground. Do not burn garbage, plastic, glass, or cans in the fire pits. Do not discard trash of any kind in the toilets. Do not litter the campground or your campsite with cigarette butts. Leave your campsite clean when you depart. Campers may be required to make restitution for any damages to Burt Township, Woodland Park Campground property.
17. Washing dishes at the water faucets on your site is prohibited. Dispose of gray water and sewage at appropriate dump stations. State law prohibits dumping waste on the ground.
18. Remember this is a very wooded area with plentiful wildlife, including bear sightings. DO NOT leave open, uncontained food or garbage around your campsite or in your tent.
19. ALL PETS must be kept on a leash, at all times. Never leave your pet unattended at your site. Always pickup after your dog, do not leave dog waste behind. Pet waste disposal sites are situated throughout the park.
20. The following flags are allowed to be displayed at your site and throughout the campground; American, Canadian, Military, POW, MIA, and veterans, sports and decorative flags such as holiday, seasonal or garden. **Political signs or other promotional signs are not permitted.**
21. Subleasing of campsites is not allowed. Registered camper(s) who will not be present for an extended period of time shall report to the campground office and submit contact information in case of emergency.
22. Selling, vending, peddling, and distributing of any merchandise or property on the Burt Township, Woodland Park property is prohibited. The placing or distribution of advertising matter, literature, or other printed matter is allowed in designated areas only.
23. No call, no show reservations after 48 hours void reservation.

### **Miscellaneous Information**

1. All electric campsites have 50-Amp service.
2. TV cable can be acquired at the office. A 50' cord is available with a \$10.00 deposit.
3. Coin showers are available in both bath houses.
4. Optional individual pump-out service available at campsite weekly for a \$20.00 charge.
5. Non-Camper Dump Fee is \$10.00.

**Limited Wi-Fi is available!** We are a remote location with many campers trying to connect and have to move closer to the office for better signal.

Password: **superior**