

**Burt Township Planning Commission
Meeting Minutes**

March 4, 2021

6:30 p.m.

**Community Building
Brazel Street
Grand Marais, MI 49839**

- 1. Laurence Shaffer, Chair called the meeting of the Burt Township Planning Commission to order at 6:30 p.m.**
- 2. Laurence Shaffer called the roll for the Planning Commission. In attendance at the Community Center was Laurence Shaffer, Phil Bontrager, Lou Lundquist and Jeff Cuthbertson. Attending remotely was Nancy Griswold attended remotely. Christine Lundquist was absent excused matters.**
- 3. Laurence Shaffer greeted the recently appointed member of the Planning Commission, Jeff Cuthbertson. After formal introductions, Mr. Cuthbertson explained his relationship with Burt Township and his love for Grand Marais developed after many years of visiting the community. Mr. Cuthbertson owns a residential property in Grand Marais and spends as much time here as he possibly can. The Planning Commission members each welcomed Mr. Cuthbertson to the Commission. The Chair stated that he was excited to have Mr. Cuthbertson's experience and knowledge as an attorney at law to serve the interests of Burt Township.**
- 4. On a motion by Phil Bontrager and seconded by Lou Lundquist, the Planning Commission approved unanimously the minutes of the Planning Commission of its meeting of February 4, 2021.**
- 5. On a motion by Phil Bontrager and seconded by Lou Lundquist, the Planning Commission unanimously opened the public hearing for the Conditional Use permit application submitted by Tara Dongvillo for the use of the property at 21667 Brazel Street as a retail provider of camp supplies for the users of Woodland Park.**
- 6. Ms. Dongvillo explained that a hut that is presently located on the subject property would be utilized to sell camp supplies directly to campground attendees. The plan would be to have her personally staff the**

hut during campground season and once the business scale warranted, the addition of vending machines might be added.

7. On a motion by Phil Bontrager and seconded by Lou Lundquist, the Planning Commission voted unanimously to close the public hearing.
8. After the public hearing was closed and during deliberation by members of the Planning Commission on the merits of the application, three individuals communicated on the telephonic aid that they had been unable to dial into the meeting until approximately 6:45 p.m. Nancy Griswold, Commission member indicated her presence by phone along with Jennie Innis and Linda Stenke. Ms. Innis and Ms. Stenke wished to hear a summary that had occurred prior to their coming on line. Chair Shaffer summarized what the Planning Commission had heard in the public hearing. Ms. Steinke expressed her concern about the wrong phone number utilized in Township communication for the Planning Commission meeting. Ms. Steinke expressed concerns for the safety of those campground attendees wishing to cross Brazell Street to access the vendor hut. Concerns were also expressed about the commercial use of residential property.
9. The Planning Commission deliberated on the merits of the conditional use application. Mr. Lundquist reference the institutional and rental use of much of the adjoining property. Mr. Cuthbertson expressed concerns about the ambiguous nature of the time of the day and the months of the year that the vendor hut might be opened. Mr. Shaffer explained the difference between the Planning Commission's authority to consider the use of the property as compared with the Zoning Administrator's responsibility to enforce the zoning and building codes requirements.
10. On a motion by Lou Lundquist and seconded by Phil Bontrager, the Planning Commission placed a motion on the floor to approve the subject conditional use permit.
11. On a motion by Jeff Cuthbertson and seconded by Phil Bontrager, the Planning Commission approved an amendment to the original motion approving the subject conditional use permit by limiting the hours of operation of the vendor hut from 12:00 p.m. (noon) to 8:00 p.m. daily from May 1st to October 31st of each year. The Planning Commission approved the amendment unanimously.
12. On a motion by Lou Lundquist and seconded by Phil Bontrager, the Planning Commission voted unanimously to approve the conditional use permit submitted by Tara Dongvillo for vendor use of a hut on the property

at 21667 Brazel Street, as amended to allow the vendor hut to be operational from May 1st to October 31st each year for the hours of 12:00 noon to 8:00 p.m.

13. On a motion by Lou Lundquist and seconded by Phil Bontrager, the Planning Commission voted to adjourn the Planning Commission meeting at 7:16 p.m.