

**Burt Township Planning Commission
Meeting Minutes
March 25, 2021
6:30 P.M.
Community Center, Brazel Street
Grand Marais, MI**

- 1. The Planning Commission meeting was called to order by Laurence Shaffer at 6:30 p.m.**
- 2. Roll was taken by Laurence Shaffer. In attendance was Laurence Shaffer, Lou Lundquist, Phil Bontrager, Nancy Griswold (by phone) and Jeff Cuthbertson (by phone). Christine Lundquist was absent.**
- 3. On a motion by Lou Lundquist and seconded by Phil Bontrager, the minutes of the Planning Commission of its meeting of March 4, 2021 were approved with five in favor and none opposed.**
- 4. Laurence Shaffer explained that the Planning Commission was going to hear additional comments relative to the Conditional Use permit approved by the Planning Commission on March 4, 2021. The motion adopted by the Planning Commission to approve the Conditional Use permit is below:**

On a motion by Lou Lundquist and seconded by Phil Bontrager, the Planning Commission voted unanimously to approve the Conditional Use Permit submitted by Tara Dongvillo for vendor use of a hut on the property located at 21667 Brazel Street, as amended to allow the vendor hut to be operational from May 1st to October 31st each year for the hours of 12:00 noon to 8:00 p.m
- 5. Laurence Shaffer explained that the purpose of seeking additional comments from the public was to ensure that the public had a sufficient opportunity to react to the conditional use application. Given that the call in number for the March 4th Planning Commission meeting was not activated until 20 minutes after the opening of the public hearing and considering that the phone number listed in the notice to abutters was not accurate, the intent is to afford the public every opportunity to comment. Consequently, notice of this meeting was sent to abutters. Tara Dongvillo commented that she would like to see an expansion of the hours of operation to 9:00 p.m. Calvin McShane, Zoning Administrator addressed his concern that he may not be able to enforce the restriction**

given that the restriction is outside of the zoning ordinance. Brenda Mark, by telephone, commented that such vendor huts may take away from the brick and mortar stores in Grand Marais. Jennie Innis wanted to know if anyone can apply for a conditional use permit. Jeff Cuthbertson explained the relationship between the zoning ordinance and the Comprehensive Plan. Sheri Shafer explained that anyone may apply for a conditional use permit.

The Planning Commission after discussion, took no further action on this Conditional Use Permit, thereby allowing its approval from the March 4, 2021 meeting to stand.

- 6. Discussion took place amongst the members of the Planning Commission regarding the goal of rewriting the Burt Township Zoning Ordinance. Laurence Shaffer explained that he had discussed this topic with Dottie LaJoye, Executive Director of CUPPAD last week. Ms. LaJoye recommended an update of the Comprehensive (Master) Plan prior to and as a basis for the update of the Zoning Ordinance. Ms. LaJoye said that it would take a year to prepare the Master Plan update and cost \$10,000 and another year to update the Zoning Ordinance at an additional cost of \$10,000. Calvin McShane explained that he was in favor of a more comprehensive approach to zoning changes rather than targeted zoning amendments enacted outside of the recommended process. Laurence Shaffer said that this topic would be before the Board of Trustees on April 13, 2021. He would report back to the Commission as to the Board's wishes.*
- 7. On a motion by Lou Lundquist and seconded by Phil Bontrager, the Planning Commission voted to adjourn at 7:30 p.m.*