

Regular Meeting of the Burt Township Board
Tuesday, December 8, 2020 – 7:00 PM – Community Center

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, Tara Dongvillo, and Deb Lundquist

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda with the addition of Steinke correspondence under new business item C. 5 ayes.

Public Comments: None

Correspondence: none

Approve Minutes: Motion by Shafer, second by Deb Lundquist, to approve the minutes of the November 10th regular and 13th special meetings (correcting the date on the 10th). 5 ayes.

Department and Committee Reports: Reports were available from the Assessor, Fire, Library, DPW & Water.

Appointments/Resignations: none

Supervisor Report: Recycling will take place this month on December 16th, at the pole barn from 9-12. The board will continue to accept applications for the position of Woodland Park Manager and will schedule interviews in the new year. Merry Christmas and have a safe and healthy new year.

Treasurer's reports and Approval of Bills: Treasurer's report – (\$956,780.46) Motion by Dongvillo, second by Deb Lundquist to accept treasurer's report and approve the bills for payment. (\$20,599.43) 5 ayes.

Unfinished Business:

Fire Fee Ordinance: Ordinance was received from our counsel, Steve Tinti. Motion by McShane, second by Shafer, to approve the new ordinance 2020-01 which abolishes previous ordinance 2009-01 that established fees for fire services. This ordinance discontinues those fees and maintains the Fire fund will be supported by tax dollars only. Roll Call vote 5 ayes. This new ordinance will be published in the first edition of the paper after the new year and will be in effect 30 days after publication.

Township Loan with PSB/Treasury Resolution: Board approved the agreement at a special meeting on November 13th. The bank has approved this agreement as well and is in the process of preparing the new loan paperwork.

Woodland Park Manager Position: Deadline for applications has been extended until December 31, 2020. We will schedule interviews in January after the holiday season. So far, we have five applicants.

New Business:

Marina Deficit Elimination Plan: At the end of our fiscal year, March 31, 2020, the Marina fund had a deficit balance of \$14,592. When our audit was complete and submitted to the state, they responded and asked for a formal deficit elimination plan. The issue at hand was the timing of the reimbursement of grant funds from the DNR, relative to the construction of the new Marina Bathhouse and Fish Cleaning Station. Motion by McShane, second by Shafer, to approve Resolution 2020-12-01 detailing our Marina deficit elimination plan and submit to the state for approval. Roll Call vote – 5 ayes.

Recreation Plan Draft: The planning commission has been working with CUPPAD and has a first draft of the recreation plan that has been distributed to the board and available for public review. The Planning commission will meet again on December 10 to finalize this plan to be presented at a public hearing on January 7th, 2021, and presented to the board for approval at our January 12th regular meeting. Please review and get any feedback to the planning commission.

Steinke Correspondence: Letter to the board from Mark and Linda Steinke dated December 5, 2020, requesting a refund of their fitness center membership dues that were paid in the spring of 2020. They are asking for a refund due to the Covid situation and restrictive procedures enacted as part of the Governors and the Health Dept. orders. Our policy states no refunds. Motion by Dongvillo, second by McShane, to refund the \$120 membership fee to the Steinkes at this time due to the pandemic, and to review our policies to allow for refunds in special circumstances. 3 ayes, 2 nays.

Other:

Public Comment:

Adjournment: 7:45 PM

Respectfully submitted November 13, 2020
Lori McShane, Clerk