

**Minutes of the Burt Township Planning Commission Meeting**

**November 5, 2020**

**6:00 p.m.**

**Burt Township Community Building**

**1<sup>st</sup> Floor Community Hall**

**Brazel Street**

**Grand Marais, MI 49839**

- 1. The meeting was called to order by Chairperson Laurence Shaffer at 6:03 p.m.**
- 2. Attendance was taken by Chairperson Shaffer. Present was Commissioner Lou Lundquist, Commissioner Phillip Bontrager and Chairperson Laurence Shaffer. Excused absences were recorded for Commissioner Christine Lundquist and Commissioner Nancy Griswold.**
- 3. On a motion by Commissioner Lundquist, seconded by Commissioner Bontrager, the minutes of the Planning Commission meeting of October 29, 2020 were approved 3-0.**
- 4. On a motion by Commissioner Lundquist, seconded by Commissioner Bontrager, the minutes of the Planning Commission meeting of October 15, 2020 were approved 3-0.**
- 5. On a motion by Commissioner Lundquist, seconded by Commissioner Bontrager to establish a public hearing for Thursday, December 3, 2020 at 6:00 p.m. in the Burt Township Community Center to receive testimony relative to a Conditional Use Application filed by Karen Brzys to allow for the conversion of an outbuilding at the residential property located at E 21401 Newberg Road into a home occupation shop to “sell my hand-crafting (sic) agate windows and lamps, self-published books, and associated minerals.”. The motion was adopted by the Commission on a 3-0 vote. Discussion took place by the Commission upon the Conditional Use Permit application. Chairperson Shaffer stated that he would be in touch with the Zoning Administrator to seek his recommendation for the conditional use application. Ms. Brzys called into the meeting and stated that the time and place for the proposed public hearing fit with her schedule and that she would attend and testify at the public hearing. Chairperson Shaffer stated that he would notify administrative staff to prepare and mail the notices to the abutters as prescribed by statute.**

- 6. The Commission reviewed at length the Burt Township 2021 Recreation Plan Survey results. The Commission instructed the Chairperson to notify the Executive Director of the Central Upper Peninsula Planning and Development (CUPPAD) to prepare the draft plan incorporating all of the projects included in the survey as being meritorious to include the specific additions requested by Commissioner Griswold for incremental construction of a bike trail on H58 and the improvements to the Community Center proposed by Commissioner Lou Lundquist. The projects should be divided into two categories; the first being distinguished by activities that primarily support tourism; the second being distinguished primarily as being focused on the health and well-being of the year round resident of Burt Township. In that way, the Recreation Plan can clearly demonstrate a balance between the projects designed to address both concerns expressed by citizens in the survey. The Commission would like to consider the draft plan at the December 3, 2020 meeting.**
- 7. On a motion by Commission Lundquist and seconded by Commissioner Bontrager the Commission voted 3-0 to adjourn the meeting at 7:03.**