



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting

Tuesday, November 10, 2020

Community Center, 7:00 p.m.

*This meeting will be held at the community center with limited capacity due to the MDHHS requirements. We will also utilize the Hiawatha On-demand conference calling. We encourage community members to call in and participate and stay informed. Call (906) 494-9859 – and use participation code 557913
Call the township office if you have any questions or need assistance.*

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence:
5. Approve Minutes (Oct 13, 19)
6. Dept. & Committee Reports
7. Appointments/Resignations:
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. Unfinished Business:
 - A. Fire Fee Ordinance
 - B. Township Loan with Peoples State Bank/Treasury Resolution
11. New Business:
12. Other
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk

Date and Time of Posting: November 6, 2020 – 4:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCL 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

"The Township of Burt, Alger County is an Equal Opportunity Employer"

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Burt Township Department Reports

Assessing

Entered in all deeds, PREs and address changes as winter bills are coming soon. Handled all phone calls and emails. Work continues on ECF and land value studies for the year. Also continuing to work on parcel visits, including new construction, and inputting that information into the database.

Derek Morrison, Burt Township Assessor

Fire

Nov. 5, 2020

Meeting was called to order at 1900 by Chief Ross.

Present: Dale Ross, Rob Harbaum, Karla Bowen, Jordan Dobberstein.

Excused: Michael Coles.

SCBA's have been tested and all of them have passed.

The ISO agent was in and made recommendations for the department. Recommended have training every month, firefighter physicals and to get a certificate from Air Gas showing that their air is okay.

The trucks are running well.

Turnout gear will be coming to Karla's house when it is ready.

Finally received word that we did not get the AFG grant. Said we did not score high enough. Will try again for the 20202 grant.

Karla is still waiting to write the letter to the park.

The fire department computer is here.

Training on SCBA's after the meeting.

Adjourned at 2000.

Library

*The library is open with its regular schedule now (Mike Maguire did sub for me during my recent "illness" so that was a good thing...he is always available now so the schedule needn't change anymore). My medical routine seems to be lessening so I don't expect any more scheduling hassles. My last visit to my operating surgeon is November 17 (I think-I hope) so that should clear the schedule. For now, are open, loving the weather and patrons are trickling in and out (I do get a big chuckle out of helping senior citizens navigate on the computer-as I did today).

*Interlibrary loan is working well again. There may be some "19" restrictions in place in Munising and other library's, but they are not affecting us here. I mask it and every patron that's come in here since I have returned has worn a mask. I anticipated a few problems with the mask requirement but none ever materialized-to the good!

Burt Township Department Reports

*The library "floor" is back in biz now. Things were a bit confused since I was reorganizing when 19 hit, then I had the hip bunga bunga hit me, so the place was in a bit of disarray, but it is back fairly orderly now.

*electronic equipment working well although I do have an occasional prob with this computer, but I'll see Lisa about that this winter. It's not any big deal anyway...

*Friends of the Library account (Peoples) is at 735.86 (those subscriptions cost money!) but I have a nice deposit to make soon. Date is September 30, 2020 for current statement.

*Looking forward to starting up with the "Library Annex", but it's a little too early for me to start pushing things around. I would, however, like to proceed with some work estimates for the room-cost of paint job, new carpet and wire in some new track lighting-all in due time. For now, estimates will do nicely. And they don't cost money!

That's it for the Library Report for now. Looking forward to the holidays-as in getting them behind us!

~Roger Pilon, Librarian

Woodland Park & Marina

Closed for the season!

Public Works

- Fall leaf pick up at Rose Hill Cemetery, emergency service building, township offices, Bayshore park, Bayshore playground area, greenspace, smith property, medical center, war memorial, water tank, pump station, park on the point and right of ways by offices.
- Marina bathhouse and fish cleaning station winterized. Building plumbing blown out and then RV anti-freeze is pumped through plumbing to prevent things from freezing and breaking. Most of the water lines are hidden in the ceilings and block walls.
- Marina dock side water hook ups and pump out winterized and blown out.
- Rose Hill Cemetery water system blown out and winterized for season. The cemetery closes for the year on November 15th.
- Maintenance and pumping out water from the sumps on the fuel system regularly. Due to the new marina bathroom the fuel pump location is now one of the lowest points in the area which causes water to accumulate around the pumps frequently.
- Maintenance and garbage collection at the rifle range periodically as needed.
- Prepping seasonal equipment for storage and snow removal. Power washing mower decks and greasing before storage. Snow removal equipment checked and installed.
- Power washing and deep cleaning entry mats for the community center.
- Wiping down with disinfectant on frequently touched surfaces in the community center.
- Recycling returns to the recreation pole barn on November 18th from 9am to 12pm.
- New road way sign built in shop and installed for Mahoney lake road on h-58.
- Built four plexiglass barriers to protect election workers for the November 3rd election at the community center.
- Organizing and ordering Christmas decorations for this season. We will start to put up lights asap while we have decent weather.
- Trimmed a few trees in woodland park for the park manager that were hitting large RVs on the main roads. Also replaced three valves on RV water hook ups for the park manager.

Burt Township Department Reports

- Removed large amounts of junk and old furniture from the youth center that now will be extra space for the library.

Water Department

- Fire hydrant flushing completed. Hydrants are run to check for proper operation and pumped out for winter to prevent freezing and damage.
- Fire hydrant on Canal street was rebuilt with new gaskets and O-rings to improve its operation. Periodically fire hydrants need to be rebuilt and greased to maintain proper operation.
- Mainline valve turning on the water system. Water main valves are exercised to extend their service life and increases the operational reliability. Regular operation of valves can remove debris from the valve seat so full valve operation is achieved.
- Completed with the state of Michigan's stamp of approval (EGLE) the 2019 consumer confidence report. The report is posted around town and available on the township website.
- The 2020 monitoring schedule from the state is completed except for the remainder monthly sampling that is required. Testing of our water changes from year to year and the frequency of different samples required goes from monthly all the way to 1/108 months. We test for everything from pesticides to radiological testing.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system. We run into problems almost every month we read water meters. Simple things from cut wires, damaged meter pits and more complicated issues between the census/billing software.

Vendor Code	Vendor Name	Description	Amount
531	ACCUMED BILLING, INC 26188	BILLING SERVICE FEE	11.00
TOTAL FOR: ACCUMED BILLING, INC			<u>11.00</u>
010	ALGER- DELTA COOPERATIVE ELECTRIC A OCT ELECTRIC	OCTOBER 2020 ELECTRIC USAGE	15,061.50
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			<u>15,061.50</u>
480	APEX SOFTWARE 311344	MAINTENANCE RENEWAL - YEARLY	470.00
TOTAL FOR: APEX SOFTWARE			<u>470.00</u>
050	BOWMAN GAS & OIL CO. ACCT 2723 ACCT 513	PROPANE PROPANE	556.36 218.64
TOTAL FOR: BOWMAN GAS & OIL CO.			<u>775.00</u>
101	ETNA SUPPLY S103695534.001 S103719686.001	PORT BALL VALVE - PARK SMART POINT METER TRANSEIVER UNIT	228.00 1,020.00
TOTAL FOR: ETNA SUPPLY			<u>1,248.00</u>
113	FOX RIVER AUTO 473399 474018	RV ANTIFREEZE GMC SIERRA OIL CHANGE ETC . . .	320.00 102.90
TOTAL FOR: FOX RIVER AUTO			<u>422.90</u>
118	GINOP SALES INC. AP73864	F3990 MOWER GAUGE WHEELS RBUILD	1,180.66
TOTAL FOR: GINOP SALES INC.			<u>1,180.66</u>
139	HIAWATHA TELEPHONE 1391705	ACCT 00049677-9	933.10
TOTAL FOR: HIAWATHA TELEPHONE			<u>933.10</u>
143	HITCHING POST ELECTRIC 10/18/2020-1	SHOWER FIXTURES IN CAMPGROUND	1,774.22
TOTAL FOR: HITCHING POST ELECTRIC			<u>1,774.22</u>
231	NORTHWEST PETROLEUM SERVICE, INC. 75785 75805 75806	GAS PUMP REPAIR CLASS B INSPECTION NEW MOTOR	624.59 57.00 1,014.05
TOTAL FOR: NORTHWEST PETROLEUM SERVICE, INC.			<u>1,695.64</u>
248	PIONEER TRIBUNE 62728 62871	THREE PART REGISTRATION FORMS - WOODLAND PARK WINDOW ENVELOPES - TAXES	1,360.00 115.89
TOTAL FOR: PIONEER TRIBUNE			<u>1,475.89</u>

Vendor Code	Vendor Name	Description	Amount
263	QUILL CORPORATION		
	10337153	PAPER TOWEL, FACE MASKS, PURELL ETC	92.29
	10340211	SUPPLIES	14.99
	10642402	GERMICIDAL WIPES	21.06
	11144901	ALCOHOL WIPES	6.58
	11384950	BIC PENS & FACE MASK	32.95
	11613253	PELEX FFILTR TWSTD TWIN GLOW	4.00
	11627399*	TAPE, HAND SANI, PAPER, PENS	75.94
	11629450	BIC PENS	1.00
	11923648	CHILDRENS MASKS	16.99
	11956924	PROTEX DISINFECTANT CLEANER	69.97
TOTAL FOR: QUILL CORPORATION			<u>335.77</u>
299	SH GRAND MARAIS		
	1717	VARIOUS	864.60
TOTAL FOR: SH GRAND MARAIS			<u>864.60</u>
561	TINTI, STEVEN J.		
	10/27/20-1	LEGAL SERVICES	85.00
TOTAL FOR: TINTI, STEVEN J.			<u>85.00</u>
314	TRI-COUNTY SEPTIC & SONS LLC		
	2906	SEPTIC TANK PUMPOUT - PARK	1,610.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC			<u>1,610.00</u>
400	USDA - RURAL DEVELOPMENT		
	LOAN 91-05	BI ANNUAL PAYMENT ON WATER SYSTEM	20,450.00
TOTAL FOR: USDA - RURAL DEVELOPMENT			<u>20,450.00</u>
331	VERIZON WIRELESS		
	9865698052	MONTHLY WIRELESS PHONE SERVICE	145.88
TOTAL FOR: VERIZON WIRELESS			<u>145.88</u>
336	WATER DEPARTMENT		
	OCTOBER USAGE	WATER USAGE	1,792.91
TOTAL FOR: WATER DEPARTMENT			<u>1,792.91</u>
341	WHITE WATER ASSOCIATES, INC.		
	171834	WATER ANALYSIS	51.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			<u>51.00</u>
TOTAL - ALL VENDORS			50,383.07
FUND TOTALS:			
Fund 101 - GENERAL FUND			1,568.92
Fund 206 - FIRE FUND			115.59
Fund 246 - TOWNSHIP IMPROVEMENT FUND			12,216.12
Fund 291 - MEDICAL CENTER			140.90
Fund 505 - AMBULANCE FUND			147.93
Fund 508 - PARK/ RECREATION FUND			10,853.58
Fund 585 - FUEL			1,808.32
Fund 591 - WATER FUND			23,298.51
Fund 594 - MARINA			233.20

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank DEBIT DEBIT CARD ACCT.							
10/26/2020	DEBIT	650	AP	255	POSTMASTER, GRAND MARAIS	ELECTION POSTAGE	
10/28/2020	DEBIT	651	AP	023	AMAZON.COM	EMERGIZER BATTERIES	7.75
11/02/2020	DEBIT	650	AP	MISC	SUBWAY	FOOD FOR ELECTION WORKERS	24.98
11/02/2020	DEBIT	654	AP	323	AMAZON.COM	SWIFFER SWEEPER MOP REFILLS	42.39
11/04/2020	DEBIT	649	AP	023	AMAZON.COM	WEB CAM	11.97
11/06/2020	DEBIT	646	AP	023	AMAZON.COM	LEGAL SIZE SHEET PROTECTORS	33.99
11/06/2020	DEBIT	656	AP	244	PEOPLES STATE BANK OF MUNISING	MONTHLY ONLINE BANKING FEES ACH	8.99
							36.62

Total of 7 Disbursements:

Bank GEN GENERAL CHECKING

166.69

10/14/2020	GEN	11938	AP	006	AIRGAS USA, LLC	OXYGEN	
10/14/2020	GEN	11939	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	ELECTRIC BILLS	430.37
10/14/2020	GEN	11940	AP	038	BAYSHORE MARKET	PARK	7,433.92
10/14/2020	GEN	11941	AP	050	BOWMAN GAS & OIL CO.	PROPANE	46.67
10/14/2020	GEN	11942	AP	058	BURT TOWNSHIP FUEL SYSTEM	MARINA FUEL USAGE / JULY - SEPT	1,047.23
10/14/2020	GEN	11943	AP	499	FAMILY PRIDE LAUNDRY	RUGS - CAMPGROUND	28,680.83
10/14/2020	GEN	11944	AP	103	FISH & HUNT SHOP	HUSQUARNA POWER EQUIPMENT	108.00
10/14/2020	GEN	11945	AP	113	FOX RIVER AUTO	5 GAL.15W40 RAGS IN A BOX	569.99
10/14/2020	GEN	11946	AP	139	HIAWATHA TELEPHONE	TELEPHONE BILLS	134.02
10/14/2020	GEN	11947	AP	143	HITCHING POST ELECTRIC	SITE 70 PEDESTAL	932.08
10/14/2020	GEN	11948	AP	517	KELLEY MARKETING	QUARTLY HOSTING AND MAINTENANCE	106.22
10/14/2020	GEN	11949	AP	179	MANISTIQUE OIL	DIESEL	450.00
10/14/2020	GEN	11950	AP	283	QUILL CORPORATION	SUPPLIES	3,380.00
10/14/2020	GEN	11951	AP	299	SH GRAND MARAIS	HARDWARE	295.13
10/14/2020	GEN	11952	AP	303	SUPERIOR SHORES MARKET	BALANCE FORWARD	624.47
10/14/2020	GEN	11953	AP	561	TINTI, STEVEN J.	LEGAL SERVICES	2.85
10/14/2020	GEN	11954	AP	314	TRI-COUNTY SEPTIC & SONS LLC	PORTABLE TOILET RENTALS	258.50
10/14/2020	GEN	11955	AP	336	WATER DEPARTMENT	SEPT WATER BILLS	675.00
10/14/2020	GEN	11956	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	2,565.31
10/14/2020	GEN	11957	AP	349	WOLF CREEK REDI MIX & EXCAVATING	LIMESTONE GRAVEL EQUIP. TRACK LOADER	181.00
10/14/2020	GEN	1181(E)	AP	242	PAYROLL ACCOUNT	BIWEEKLY PAYROLL	440.00
10/14/2020	GEN	11958	AP	418	GRAINGER	SCREWDRIVER BIT SET	15,245.97
10/21/2020	GEN	11959	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE NOVEMBER 2020	369.23
10/23/2020	GEN	11960	AP	MISC	CALVIN MCSHANE	MILEAGE TO NEGAUNEE FOR SIGNS NOW PICK U	3,155.15
10/23/2020	GEN	11961	AP	MISC	CALVIN MCSHANE	MILEAGE TO NEGAUNEE FOR SIGNS NOW PICK U	0.00
10/27/2020	GEN	1182(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 10/31/2020 MONTHLY PAYROLL	131.79
10/27/2020	GEN	1183(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 10/24/2020 PAYDAY 10/30/2020	3,852.92
10/27/2020	GEN	1184(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 10/24/2020 PAYDAY 10/30/2020	17,536.55
10/29/2020	GEN	11962	AP	244	PEOPLES STATE BANK OF MUNISING	LOAN PAYMENT 000039C317000017	1,295.80
10/30/2020	GEN	11963	AP	017	ALGER COUNTY REGISTER OF DEEDS	REGISTRATION FEES FOR MARINA DEED ADD	56,000.00
11/02/2020	GEN	11971	AP	MISC	HILLCREST FARM SUPPLY	OIL FILTERS - CAMPGROUND	30.00
11/05/2020	GEN	11964	AP	382	BELL, DIANNA B.	ELECTION INSPECTOR WORK 11/03/2020 7.5	124.00
11/05/2020	GEN	11965	AP	574	KATHY WATERS	ELECTION INSPECTOR 11/03/2020 7.5 HOUR	82.50
11/05/2020	GEN	11966	AP	609	LINDA M. COREY	ELECTION CHAIR 11/03/2020 - POLL SET UP	82.50
11/05/2020	GEN	11967	AP	218	MUNGER, PAT	ELECTION INSPECTOR 11/03/2020 7 HOURS @	204.00
11/05/2020	GEN	11968	AP	573	PATRICIA COREY	ELECTION INSPECTOR 11/03/2020 7.0 HOURS	77.00
11/05/2020	GEN	11969	AP	577	RCKANNE KNOWLES	ELECTION CHAIRPERSON 11/03/2020 TRAINING	77.00
11/05/2020	GEN	11970	AP	619	GRAINGER	LED STRIPLIGHT	204.00
11/06/2020	GEN	1185(E)	AP	651	CASH/DEBIT CARD	REIMBURSE DEBIT CARD 11/06/2020	164.50
							1,891.76

(1 Check Voided)

CHECK REGISTER FOR BURT TOWNSHIP
CHECK DATE FROM 10/13/2020 - 11/11/2020

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
10/30/2020	PR CK	EFT897(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		46.59
11/06/2020	PR CK	EFT899(E)	PR	FEDERAL	EFTFS		32.04

Total of 58 Disbursements:

Bank TAX TAX FUND

41,767.28

10/15/2020	TAX	3188	AP	020	ALGER COUNTY TREASURER		
10/15/2020	TAX	3189	AP	059	BURT TOWNSHIP SCHOOLS	SUMMER TAX DISB. 2020 S2023-S2026	3,604.80
10/15/2020	TAX	3190	AP	117	GENERAL FUND	SUMMER 2020 TAX DISB S2023-S2026	3,209.08
10/15/2020	TAX	3191	AP	354	MARESA	SUMMER TAX DISB. S2023-S2026 ADMIN FUND	74.07
10/29/2020	TAX	3192	AP	020	ALGER COUNTY TREASURER	SUMMER TAX DISB. S2023-2026	719.18
10/29/2020	TAX	3193	AP	059	BURT TOWNSHIP SCHOOLS	TAX DISB S2027 - S2028	3,744.02
10/29/2020	TAX	3194	AP	117	GENERAL FUND	TAX DISB S2027-S2028	6,561.56
10/29/2020	TAX	3195	AP	354	MARESA	TAX DISB S2027 - S2028	109.23
							745.94

Total of 8 Disbursements:

18,766.88

(* Check Voided)

Report Total of 111 Disbursements:

213,491.08

BURT TOWNSHIP TREASURER'S REPORT

November 10, 2020

Account Name	Fund	Balance as of 10/31/2020	Deposits since	Checks since	Balance as of 11/05/2020	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	59,380.31	8.27	727.00	58,661.58	1,568.92	57,092.66	101 000-001.000
Fire Protection	206	68,742.88	9.59	-	68,752.47	115.59	68,636.88	206 000-001.000
Harbor Fund	220	43,240.23	6.03	-	43,246.26	-	43,246.26	220 000-001.000
Township Improvement	246	28,145.19	3.93	164.50	27,984.62	12,216.12	15,768.50	246 000-001.000
Roads	247	53,679.94	7.49	-	53,687.43	-	53,687.43	246 000-002.000
Beach Access	255	7,101.60	0.99	-	7,102.59	-	7,102.59	255 000-001.000
Medical Facility	291	14,388.18	2.01	-	14,390.19	140.90	14,249.29	291 000-001.000
Ambulance Corps	505	87,130.78	12.15	-	87,142.93	147.93	86,995.00	505 000-001.000
Park Fund	508	261,533.05	36.47	124.00	261,445.52	10,853.58	250,591.94	508 000-001.000
Fuel System	585	32,725.16	4.56	-	32,729.72	1,808.32	30,921.40	585 000-001.000
Water Receiving	591	118,756.97	294.16	-	119,051.13	23,298.51	95,752.62	591 000-001.000
Marina	594	(1,582.27)	-	-	(1,582.27)	233.20	(1,815.47)	594 000-001.000
Water-Bond Redemption Reserve	591	122,964.37	15.10	-	122,979.47	-	122,979.47	591 000-005.000
Water-Repair, Replace & Impr	591	123,148.55	15.58	-	123,164.13	-	123,164.13	591 000-001.004
TOTALS:					1,018,755.77		968,372.70	
Savings Accounts:								
Ambulance Trust Savings	505	29,187.75	-	-	29,187.75	-	29,187.75	505 000-002.001
Totals							997,560.45	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	2,640.04	4.19	-	2,644.23	-	2,644.23	701 000-001.000
Payroll Account	All	1,546.72	0.49	-	1,547.21	-	1,547.21	101 000-001.001
Debit Card Account	All	3,242.20	-	88.35	3,153.85	-	3,153.85	101 000-001.010
CD'S			Value	Maturity	Terms	Interest Rate		
Water Department	591	19179-4190517	102,636.11	2/22/2022	36 mths	1.74		591-000-003.014
Fire Department	206	790-0031027	45,864.75	10/10/2020	60 mths	1.49		206-000-003.001
Fire Department	206	102105071	64,175.06	1/24/2023	36 mths	1.74		206-000-00.015
TOTAL VALUE OF CD'S			212,675.92				1,210,236.37	Total