

Burt Township Planning Commission  
Regular Monthly Meeting  
Unapproved Monthly Minutes  
September 18, 2019

Commission Attendance: Craig Winnie, Leslie Davis, Lou Lundquist, Martha Greenwald, Chris Lundquist, Calvin McShane, and Nancy Griselda

Meeting Called To Order by Acting Chairperson, Winnie at 5:00 p.m.

Agenda Approved

Meeting Minutes read and approved for August 14, 2019  
Quorum verification affirmed

New Business:

1. Public Hearing for the Emmet and Lynne Phillipson Conditional Use Permit for a Special Transitory Food Unit (roadside hotdog stand ) on E. 19268 Hurricane Trail during the snowmobile season. The Committee was assured by the Phillipsons that it has been approved by LMAS. Motion was made to approve the conditional use permit ; it was seconded and unanimously passed vote by the committee.
2. Cuppad Representative, Richard Smith, addressed the committee regarding Cuppad's purpose and role in providing guidance and assistance to Burt Township Planning Commission with regard to:
  - A. Updating Burt Township Land Ordinance.
  - B. Providing guidance for obtaining DNR Grants, specifically with the Recreational Plan.

- C. Educating Planning Commission on protocol, zoning representation guidelines to ensure there are no conflicts of interest.
- D. Developing a Master Plan.
- E. Preparation and completion of the Township's Recreational plan and grant application within the February 1, 2020 deadline .
- F. Cuppad's fee structure.

3. The committee voted to hire Cuppad to help on the recreational plan application process by the hour at \$60.00/hr. with the option of a flat rate once the process has been initiated.

4. Discussion followed regarding key elements of the recreational plan, including :

- A. Quiet sports
- B. Cuppad's recommendation for following Universal Design rather than the basic ADA standards ( which would garner more points essential to win the grant )
- C. Signage at School Forest, and possible Dark Sky designation.

4. Winnie asked for motion to table discussion of the Recreational Plan to a future date; motion was passed.

5. The Planning Commission voted to approve the adoption of a Vacation Rental Conditional Use Permit . Discussion led by the public expressed a need for these rentals to compete more fairly with existing motels. It was suggested that raising the proposed \$100 per year application fee to a higher amount would achieve that. A yearly fee of \$ 500.00 fee per year was agreed to and approved.

6. Calvin McShane volunteered to fill the role of Chairman, motion to appoint him was unanimously approved.

Meeting was adjourned at 6:45.

Next Meeting - October 16,2019

Secretary: Martha Greenwald