

Burt Township Planning Commission
Regular Monthly Meeting
Unapproved Meeting Minutes: July 10, 2019

Commission Attendance: Craig Winnie, Martha Greenwald,
Lou Lundquist; Absent: Lisa Marks and Phil Bontrager

Meeting Called to Order by Acting Chairperson Winnie at 5:00 pm.

Agenda approved

Meeting minutes approved for June 12, 2019

Quorum verification affirmed

New Business:

1. Lundquist presented the committee with a copy of a tentative Short-Term Rental Use Permit and Ordinance compiled by the Township Board. Greenwald suggested we move forward quickly on this issue by adding the committees recommendations with regard to wordage and additions and present this to the board. Greenwald questioned no. 2 of the rental agreement whereby it states that the recommended allowed residential unit occupancy does not exceed the number of sleeping rooms. She did not think that was reasonable given that 2 people per room should be considered the norm. Lundquist and Winnie agreed. Greenwald, also, mentioned that a discussion with Supervisor Shafer regarding safety inspections by the Townships Fire Department should be a requirement with the Permit. Winnie thought the Department, being volunteer, would not have the time to do inspections. Lundquist agreed; Greenwald suggested they do inspections over a period of time and that they would be payed for them. Winnie brought up that the Township attorney should be consulted as to liability on the Townships part regarding inspections.

2. Greenwald also brought up that Shafer informed her that the commission is required to send a copy of minutes to the board prior to each meeting, giving them time to post it to the public.
3. Winnie addressed the issue of the Trailer/Camper regulations in Bay and R-1. The ordinance has never allowed their presence in these districts . He noted we need to send out letters of non-compliance and that we need to set up a time frame for removal. Lundquist noted that single trailers per lot in R-2 are allowed but not multiple trailers on any lot or parcel. Winnie said trailers should be on a slab and septic systems should be required. He noted it would be a hardship to require trailers to remove tires and might discourage removal of old trailers.
It was concluded that Temporary use permits for a trailer on a lot were allowed if accompanying a building permit for up to one year within the Bay and R-1 districts. Also allowed, with a maximum of two weeks (those weeks not to be split up) total per year, a single trailer on a lot within R-1 or Bay districts.
4. Lundquist informed the committee that we are to hold all meetings in the future at the Community Center to allow the public to attend.
5. Winnie requested early adjournment to attend the school board meeting.

Meeting Adjourned at 6pm.

Respectfully submitted,
Martha Greenwald