

Regular Meeting of the Burt Township Board  
Tuesday, September 11, 2018 – 7:00 PM – Community Center

DRAFT

**Attendance:** Sheri Shafer, Lori McShane, Tara Dongvillo, Deb Lundquist, and Jim Krempa

**Agenda:** Motion by McShane, second by Dongvillo, to approve agenda, with changes –moving the presentation by Terri Grout from Alger County Conservation District up to before item 6. 5 ayes.

**Public Comments:** Community members concerned about the increase of off road vehicles and the safety and speed issues brought with them. Supervisor will discuss with Alger County Sheriff.

**Correspondence:** none.

**Approve Minutes:** Motion by Lundquist, second by Krempa, to approve the minutes of the August 14<sup>th</sup> regular, and the August 27<sup>th</sup> special meetings. 5 ayes

**Department and Committee Reports:** Reports were available from the Fire, DPW/Water, Park, Library, and assessor.

**Appointments/Resignations:** Motion by McShane, second by Lundquist, to approve hiring Heather Dobberstein for the office administrator position. 5 ayes.

**Supervisor Report:** The Labor Day triathlon was a success. We had 54 participants this year. Thank you to Ed and Karla Bowen for all their hard work in putting on this event for our community. Gerou excavating has begun work in the Woodland Park campground on schedule. Please see the pamphlets on the back table about the new smart 911 initiative.

**Treasurer's reports and Approval of Bills:** Treasurer's report – (\$1,007,538.97) Motion by Krempa, second by Dongvillo, to accept treasurer's report and approve the bills for payment. (\$75,446.05) 5 ayes.

**Unfinished Business:**

**Marina Bathhouse project update:** The revised bids including deductions were received and publicly read aloud on Friday, September 7, 2018, at 3PM. Motion by Krempa, second by Shafer, to award the project to Meridian Contracting Service, LLC, with a bid of \$380,162. 5 ayes.

**Woodland Park Water system project:** Everything still on schedule. Construction has begun, Gerou contracting is onsite.

**New Business:**

**Terri Grout, Alger County Conservation District:** Motion by McShane, second by Krempa, to approve the township support for the conservation district projects with a donation for \$2,000.00. (5 ayes) If you would like more information about the Conservation district and the many projects they are working on, please contact Terri Grout.

**Township Office repairs and maintenance:** Discussion of bid from Hawk Plumbing to re-plumb the office building to ensure clean drinking water. Outside of building is dire need of repair as well. Board will continue to gather information and bids.

**Insurance claim - Lightning Strike:** We had damage to computers and water system equipment as well as the fuel system when lightning struck on two occasions – 07/31/2018 & 09/04/2018. We will prepare an insurance claim.

**Water Department – New Computer:** Motion by Krempa, second by Dongvillo, to approve the purchase of a new computer and external hard drive for the water department, from Teck Solutions, for a cost of \$960.00. 5 ayes.

**Other:** Motion by Dongvillo, second by Krempa, to increase the service charge on credit card transactions processed through Square in the township office from 3% to 4% effective immediately. 5 ayes.

**Public Comment:** Altran representative asked for community members to pick up the flyer she was distributing and contact Altran if you have any ideas for future service for our area.

**Adjournment:** 7:50 PM

Respectfully submitted September 18, 2018

Lori McShane, Clerk