

draft

**Special Meeting of the Burt Township Board**

Wednesday, February 14, 2018

11:00 AM – Township Offices

**Attendance:** Sheri Shafer, Lori McShane, Tara Dongvillo, Deb Lundquist and Jim Krempa

**Public Comment:** none.

**Approval of Agenda:** Motion by Dongvillo, second by McShane, to approve agenda. 5 ayes.

**Old Business:** none

**New Business:**

**Office Secretary Position:** Motion by Shafer, second by Lundquist, to end Sandee Sibbald's employment with the township as the office secretary effective March 31, 2018, the end of our fiscal year. 4 ayes 1 nay. The job opening will be posted as a full time office administrator position.

**Other:** none

**Public Comment:** none

**Adjournment 11:38 pm**

Respectfully submitted February 15, 2018

Lori McShane, Clerk