

draft

Special Meeting of the Burt Township Board

Friday, February 10, 2017

11:00 AM – Township Offices

Attendance: Sheri Shafer, Lori McShane, Tara Dongvillo, Deb Lundquist, Jim Krempa

Public Comment: none.

Approval of Agenda: Motion offered by Krempa, second by Lundquist, to approve the agenda as written. 5 ayes

Old Business:

Employee Policy – Pay Range: Review of employee job descriptions and possible pay ranges to be assigned to each position. Amended policies to be presented to the board for approval.

New Business:

Auditor concerns 2016: Review of the letter from Scott Kenney after the completion of the audit in the summer of 2016 – items to be reviewed:

- Money from the county for the ambulance – need to get an agreement in writing.
- Water rates should be increased – this was done on April 1, 2016.
- Formal approval of the pay rate/policy sheet at the time of adoption of the budget
- Ambulance billing change over to BS&A – need to implement this.

Budget Review: Thorough review of the requested budget for 2017-18 fiscal year. Next budget meeting to be held week of February 27th.

Other:

Public Comment: none

Adjournment 12:50 PM

Respectfully submitted February 20, 2017

Lori McShane, Clerk