

Credit / Debit Card Use

CREDIT CARD USE POLICY RESOLUTION 2006-03

At a regular meeting of the Burt Township Board of Trustees, the following preamble and resolution was offered by James Seibert and was supported by Kay Wampler:

WHEREAS, [Public Act 266 of 1995](#) authorizes a township to be a party to a credit or debit card arrangement if the township board has adopted by resolution a written policy governing the control and use of same, and

WHEREAS, the Burt Township Board deems that it is in the best interest of the township to make certain township financial transactions by using a credit or debit card as described in the Act, now

THEREFORE BE IT RESOLVED, that the following policy shall govern the use of township credit or debit cards:

- a) The Treasurer is responsible for issuing, accounting for, monitoring, retrieving and generally overseeing compliance with the township's credit card policy.
- b) Township credit and/or debit cards may be used only by an officer of the township for the purchase of goods or services for the official business of the township. The use of the credit or debit card is limited to the following circumstances:
 - Payment of Web Site Services, or
 - Payment of On-line Purchases

Upon a roll call vote, the following voted:

AYE: 5 NAY: U

The Supervisor declared the resolution adopted.

Attested by:

Kay L Wampler
Township Clerk

Date: June 29, 2006