

Attendance: Jack Hubbard, Rosemary Duranseau, Kay Wampler, Lois Leavenworth, L Scott Wieting.

Public Comment: Aleta Hubbard for the Chamber of Commerce – the Chamber was asked to help buy X-mas decorations and they are willing to help – they need more direction on how we want them to handle it and how much money. The Chamber of Commerce raffle for the Quad was done to help raise funds for the harbor and the drawing was held on Labor Day. The quad was won by a gentleman from Petoskey. The Chamber presented the Board with a check in the amount of \$4099.50 to the Harbor Fund. Evelyn Morrison for the Ambulance Corps – she didn't note in her report but Ron Whaley has resigned from the Ambulance Corps for health reasons.

Approval of Agenda: **Motion offered** by Leavenworth, second by Wieting to approve the agenda – 5 ayes.

Scott Kenney, CPA – Audit Presentation: Mr Kenney gave a breakdown of the audit findings and his comments and recommendations.

Correspondence: 1) Request from Katherine Mead to plant rose bush and lilac bush on either side of her parents' headstone and to donate two or three trees to be planted (preferably near her family's plot). No Action Taken. 2) Accident Fund sent a notice on our Worker's Compensation Policy Audit and that there was no change to our premium from what was originally determined as the deposit. 3) Letter from Jay Hawley, Napoleon Twp Fire Chief to Bette Somes commending her for "everything" her and her staff do and to say Thank You. He was also able meet with Chief Bugg and tour our firehall.

Approve Minutes: **Motion offered** by Leavenworth, seconded by Duranseau to approve the minutes of August 9, 15, 22, and 29 [with corrections] – 4 ayes, 1 abstained.

Appointments/Resignations: **Motion offered** by Wampler, second by Leavenworth to accept Ron Whaley's resignation from the Ambulance Corps with regrets – 5 ayes. Clerk Wampler read resignation letter from Treasurer Duranseau.

Motion offered by Wieting, second by Leavenworth to accept her resignation with regrets – 5 ayes. Vacancy was posted 8/31 including the statement that the position needed to be filled by September 15. Interviews were conducted earlier today to fill the vacancy. **Motion offered** by Wampler, second by Wieting to appoint Dore' Stevens as Treasurer to fill the vacancy effective October 15, through November 2012 – 4 ayes, 1 abstain.

Department Reports: Written reports were received from Chief Morrison for the Ambulance Corps, Bette Somes for the Park and Marina, and Mike Beek for Water Dept. and DPW. Park Manager Bette requested the board to consider selling Woodland Park shirts. Jack will pull the deeds and have them reviewed by the attorney regarding the vending clause. Bette also requested a replacement for the merry-go-round in the tot lot. Kay secured a grant last year from the Soo Tribe for youth recreation with \$4154.89 remaining. The new merry-go-round is ADA compliant, made of polyethylene and costs \$6,270.00 with shipping. **Motion offered** by Hubbard, second by Wieting to purchase the unit using the \$4154.89 left [and the reminder coming from the park fund – 5 ayes.

Treasurer Report and Payment of bills: Treasurer Duranseau gave a brief report of the township funds, total funds on hand came to \$1,277,033.33 after the bills are paid. Total bills to be paid came to \$67,670.32, post audit bills paid since last meeting came to \$51,789.55 including payroll. **Motion offered** by Duranseau, second by Leavenworth to approve both the post-audit and bill sheets – 4 ayes, 1 abstain. Treasurer Report, Bill Sheet and Post Audit Reports are available for inspection.

Supervisor Report: Supervisor Hubbard reported on the Revolving Loan Funds held by the township and that those funds will be regionalized; moving them out of our hands. **Motion offered** by Wieting, second by Wampler to grant the remaining money in the fund to township projects including the breakwall and EMS building contingent on legalities of using the funds – 5 ayes. Supervisor Hubbard then reported on the Harbor and difficulties with the USACE regarding the \$1.6 Million dollars. Also that the USACE will not approve our current permit application because it is not following the 55 degree line – it will be resubmitted on the 55 degree line on Thursday [this week]. The DNR has released the April to July restrictions but Fish & Wildlife still have to approve it for construction to be done in the spring if necessary.

Unfinished Business: **A) Budget Amendments:** Reviewed the Woodland Park budget through 9/8. **Motion offered** by Wieting, second by Leavenworth to approve the amendments noted – 5 ayes. Reviewed the full budget as of 6/30/11. **Motion offered** by Wieting, second by Duranseau to approve the budget amendments as listed [discussed] – 5 ayes.

New Business: **A) Terrorism Insurance coverage (Municipal Policy Renewal):** **Motion offered** by Leavenworth, second by Wampler to accept Terrorism Coverage at a cost of \$203 annually – 5 ayes.

Public Comment: none

Adjournment: at 8:55 p.m.

Respectfully submitted, September 14, 2011: Kay L. Wampler, Clerk

Approved _____ on Motion by _____, second by _____ ~ ___ ayes, ___ nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.