

Special Meeting
August 15, 2011- 11:00 a.m.

APPROVED

Attendance: Jack Hubbard, Kay Wampler, Rosemary Duranseau, Lois Leavenworth, Scott Everett. L Scott Wieting – Absent.

McLaren Engineering - breakwater: Malcolm McLaren & Todd Manson – flight was delayed – postponed until they arrive. Township Consultant, Scott Everett did report on his review of McLaren’s proposal with the attorney in Lansing and has a list of comments from the attorney for review by McLaren Engineering regarding Michigan requirements and Corps of Engineers questions. The contract was signed previously pending attorney’s review/comment – if attorney’s comments cause the contract to be cancelled, all work done by McLaren Engineering will be turned over to the township.

UPEA Proposal - survey: Motion offered by Wampler, second by Leavenworth to approve UPEA’s proposal for Metes & Bounds survey subject to review/comments by McLaren Engineering – 4 ayes.

Meeting Adjourned at 11:30 a.m. pending arrival of Malcolm McLaren and Todd Manson.

Side Note: Scott Everett brought/donated 60 Catalpa seedlings from the “Capitol Catalpa” tree in Lansing to be planted around town and in the park.

Meeting Reconvened at 1:05 p.m.

McLaren Engineering – breakwater: Reviewed Pre-bid presentation by Malcolm McLaren and Todd Manson. In an effort to be upfront, Malcolm McLaren noted that his daughter works for TV6 and when he learned of the harbor issues, he asked what he could do to help. McLaren Engineering will be acting as advocates to the Township Board and will need the services by UPEA plus a resident inspector to oversee the project on a daily basis. Discussed the specs for the project and cited a couple of design problems to be worked out with the Corps of Engineers. A pre-bid session will be held Tuesday, August 16 at 10:00 a.m. in the township office. A pre-application meeting will be held by McLaren Engineering with the Michigan DEQ on Wednesday to include a bottomlands conveyance from the state. The bottomlands conveyance will probably be a 20 to 40 year lease during which time the Township will own and be responsible for the breakwater. Mr. McLaren also recommended that the township seek an “Owner Comprehensive Insurance Policy” to lower costs (contractors would not have to include it in their bids) – Jack will follow up on this with the attorney in Lansing. We discussed the possibility of pre-buying approx. 75,000 tons of rock and having it on-site as soon as the permits are approved. The rock is estimated to cost between \$1 and \$1.5 Million. \$1,000,000 will be available from the state upon permit approval with the remaining \$4 Million available after October 1, 2011. The tentative schedule for the project is as follows:

- 08/16/11 – Pre-bid Conference with prospective bidders
- 08/17/11 – Pre-permit meeting with DEQ
- 09/01/11 – thru 09/30/11 – permitting process
- 09/02/11 – Finalize drawings and put out for bids
- 10/04/11 – Bids due
- 10/11/11 – Issue Contracts
- 10/12/11 – Mobilize – construction begins
- 10/15/11 – Relief of Piping Plover restrictions

Mr. McLaren wants and thinks it possible to have the project completed by January 1, 2012.

Adjournment: at 2:30 p.m.

Respectfully submitted, August 18, 2011:
Kay L. Wampler, Clerk

Approved 9/13/11 on Motion by Lois Leavenworth, second by Rosemary Duranseau~ 4 ayes, 0 nay’s, 1 Abstain

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk’s office at the Burt Township Hall and are available for inspection/review by appointment.