

Regular Meeting of the Burt Township Board
June 14, 2011, 7:00 p.m.

APPROVED

Attendance: Jack Hubbard, Rosemary Duranseau, Kay Wampler, Lois Leavenworth, L Scott Wieting.

Public Comment: Comments were heard from Sandra Fisher on Bond Issue and Township Improvement Millage; Nancy McDonald on behalf of the Garden Club requesting permission to have a plaque on the Greenspace Gazebo in memory of Ruth Mead. **Motion offered** by Leavenworth, second by Wieting to approve the request – 5 ayes.

Approval of Agenda: **Motion offered** by Leavenworth, second by Wampler to approve the agenda with addition of laundry roof & Community Ctr. Windows – 5 ayes.

Correspondence: 1) Grand Marais Mennonite Church thanked the Board for funding toward the emergency generator for a community shelter in time of need. 2) Murphy & Clark asked if an onsite meeting with Alger-Delta has been done to provide the township with a more accurate project cost to bury the lines along the bay front. 3) Grand Marais Historical Society requested the \$500 per our budget for operating expenses in relation to the museums. **Motion offered** by Wampler, second by Duranseau to approve the release of the funds – 5 ayes.

Approve Minutes: **Motion offered** by Leavenworth, seconded by Duranseau to approve the minutes of May 10, 2011 – 5 ayes. **Motion offered** by Wieting, seconded by Leavenworth to approve the minutes of Special Meeting held June 6 – 5 ayes.

Department Reports: Written reports were received from Chief Morrison for the Ambulance Corps, Bette Somes for the Park and Marina, Mike Beek for Water Dept. and DPW, and Shane Bugg for the Fire Department. Chief Morrison requested board approval to send our MFR students to Munising Memorial Hospital in accordance with the insurance companies advise. **Motion offered** by Wampler, second by Leavenworth to approve the request – 5 ayes. **Motion offered** by Wampler, second by Leavenworth to repair/replace the Ambulance bay door [estimated to be \$1,000]– 5 ayes.

Appointments/Resignations: **Motion offered** by Leavenworth, second by Wieting to accept the resignation of Gwen Bradish on the Planning Commission with regrets – 5 ayes. **Motion offered** by Wieting, second by Duranseau to approve reinstatement to active duty of Steve Bell on the Ambulance Corps – 5 ayes.

Supervisor's Report: Supervisor Hubbard reported that 1) Dust Control would be done on Thursday this week. 2) Marina needs to be graveled before dust control – **Motion offered** by Wieting, second by Wampler to approve adding 20 yds of gravel at the Marina – 5 ayes. Mike will contact Wolf Creek. 3) Breakwall – not much happening right now. Supervisor Hubbard has invited Senator Casperson and other dignitaries to come to Grand Marais for a Town Hall meeting on June 25th at 7:30 p.m. during the Fishing Tournament. 4) The Chamber is doing a raffle of a 4-wheeler with all proceeds to go to the harbor fund. Tickets are \$5.00 and the Quad can be seen at Superior Hardware.

Treasurer Report and Payment of bills: Treasurer Duranseau gave a brief report of the township funds, total funds on hand came to \$1,041,359.38 after the bills are paid. Total bills to be paid came to \$33720.57, post audit bills paid since last meeting came to \$76,065.98 including payroll. **Motion offered** by Wieting, second by Leavenworth to approve both the post-audit and bill sheets – 5 ayes. Treasurer Report, Bill Sheet and Post Audit Reports are available for inspection.

Unfinished Business: **A) Employee Policy Manual:** **Motion offered** by Wieting, second by Leavenworth to approve revisions to pages 4 through 8 [using the “new Process” under Hiring Policy and other minor changes to proposed policy] – 5 ayes. **B) Water System – Engineering Contract & Invoice Loan agreement:** **Motion offered** by Wampler, second by Wieting to approve signing both the contract and Invoice Loan agreement – 5 ayes. **C) Park WiFi, Laundry**

Roof, C/C Windows: **Motion offered** by Wieting, second by Duranseau to upgrade the WiFi service to 15 Mbps – 4 ayes, 1 abstain. **Motion offered** by Leavenworth, second by Wampler to approve the quote from Superior Hardware to supply the materials for the Laundry Building roof [labor to be supplied by employees] – 5 ayes. **Motion offered** by Leavenworth, second by Duranseau to buy windows for the community center at \$2,240.13 from 41 Lumber [labor to be supplied by employees] – 5 ayes. **D) Green Communities Challenge:** Christine Rosenberg asked the status of the Green Communities Challenge, nearing anniversary of our resolution and offered to volunteer to assist the township in meeting the requirements. **E) Municipal Building:** There will be a special meeting on 6/16 at 1:00 p.m. with the architect from UPEA to work out the next steps, what departments will be housed in the proposed building, and come to a better understanding of each department needs.

New Business: **A) FOIA Policy & Coordinator:** Clerk Wampler reported information received on FOIA policy at the recent MTA meeting and presented a proposed policy and resolution for first reading by the board. **B) Appoint Election**

Workers (KW, JH, RD): **Motion offered** by Hubbard, second by Duranseau to approve the election workers to be scheduled for the 8/2/11 election – 3 ayes. **C) Lease – Korkee, Inc.:** No Action taken. **D) Alger Soil Conservation**

District Contract: Motion offered by Wampler, second by Leavenworth to approve the new contract for services for the 2011-2012 period in the amount of \$2000 – 5 ayes.

Public Comment: none.

Adjournment: at 9:38 p.m.

Respectfully submitted, June 17, 2011: Kay L. Wampler, Clerk

Approved July 12, 2011 on Motion by Wieting, second by Leavenworth~ 5 ayes, ___nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.