

Regular Meeting of the Burt Township Board
December 13, 2011, 7:00 p.m.

APPROVED

Attendance: Jack Hubbard, Dore' Stevens, Kay Wampler, Lois Leavenworth, L Scott Wieting.

Public Comment: none

Approval of Agenda: **Motion offered** by Leavenworth, second by Wieting to approve the agenda as written – 5 ayes.

Correspondence: 1) Michigan Complete Streets Coalition (MCSC) regarding League of Michigan Bicyclists, Michigan Environmental Council & AARP project. 2) CUPPAD regarding consolidation of services by local units of government. 3) Gee Petruske regarding the outside wood boilers/burners ordinance (2 letters).

Approve Minutes: **Motion offered** by Leavenworth, seconded by Wieting to approve the minutes of the November 8 Regular Meeting as presented – 5 ayes.

Appointments/Resignations: **Motion offered** by Leavenworth, second by Stevens to approve hiring of 4 new election workers – 5 ayes [Sheri Shafer, Janna Baker, Dianna Beach Bell, and Kim Fultz]

Department Reports: Nancy McDonald reported for the Emergency Operations Planning Committee: Handbooks and preparing for emergencies are ready to mail out including a short survey to determine how many people would need shelter. Packages will include an SASE to return the survey. Clerk Wampler requested a budget amendment to cover the postage and envelopes of \$1700. **Motion offered** by Wieting, second by Leavenworth to approve the budget amendment of \$1700 to cover the cost of the survey [and mailings] – 5 ayes. Discussed the siren sounding monthly vs. weekly as requested. **NOTE:** the revised Emergency Operations Plan is complete and will be distributed to the Board for review and approval at the next monthly meeting.

Supervisor Report: Supervisor Hubbard commented on the good job the DPW and Davis Tree Service did in decorating the Christmas tree on the bay – Thank You. Break wall: will know after today if Fish & Wildlife will let us work in April through July – hoping to have the permit this week and working on organizing bids and legal issues.

Treasurer Report and Payment of bills: Treasurer Stevens gave a brief report of the township funds, total funds on hand came to \$1,006,223.31 after the bills are paid plus the first tax distributions will be made this week. Total bills to be paid came to \$13,374.14, post audit bills paid since last meeting came to \$61,309.34 including payroll. **Motion offered** by Wieting, second by Leavenworth to approve both the post-audit and bill sheet – 5 ayes. Treasurer Report, Bill Sheet and Post Audit Reports are available for inspection. Clerk Wampler also reported that the IRS now requires the township to remit payroll taxes on semi-weekly schedule vs monthly. Payroll taxes are being paid at the time of every payroll so this doesn't have any effect on current procedure. Clerk Wampler reported on one more old ambulance bill that needed to be written off as uncollectible – patient is dead, Medicare and Medicaid are exhausted. **Motion offered** by Leavenworth, second by Wieting to write off \$439.42 as requested – 5 ayes.

Unfinished Business: **A) Harbor – Dept of Army – License & Lease:** Lease and License have been referred to Attorney Morgan for review. **B) Discussion on Park Recommendations:** Reviewed recommendations from Bette, will need information on the West Drain Field and rate increases will be reviewed with the budgets. **C) Water Rate**

Approvals and Process: Clerk Wampler prepared the rate schedule in accordance with the Water Ordinance rate plan using the rate of \$34.00 per residential unit. **Motion offered** by Wampler, second by Stevens to eliminate the seasonal/annual billing classification in the Water system and move everyone to monthly billing – 5 ayes. **Motion offered** by Wieting, second by Leavenworth to approve the 2012 water rate schedule – 5 ayes.

New Business: **A) Planning Commission – Revisions to Zoning Ordinance:** Jim Krempa reported for the Planning Commission and requested the board recall the open burning ordinance presented previously and put it back on the table for approval. **Motion offered** by Wampler, second by Stevens to approve the planning Commission amendments' regarding sheds and towers as requested. **Motion revised** by Wampler, second by Stevens to approve the Planning Commission amendments to sections 308 and 310 to eliminate land use permits for structures less than 100 square feet and to amend sections 309 and 311 to 322 to eliminate land use permits for structures less than 200 square feet, and to have it published in the next Gazette, effective 7 days after publication date. Roll Call Vote: Leavenworth – aye, Wieting – aye, Stevens – aye, Wampler – aye, Hubbard – nay. Supervisor Hubbard did not declare the motion passed. Instead, **Motion offered** by Hubbard, second by Stevens to amend the previous motion making them 200 and 300 sq ft respectively. Roll Call Vote: Leavenworth – aye, Wieting – aye, Stevens – aye, Hubbard – aye, Wampler – aye. **Motion offered** by Wampler, second by Leavenworth to approve the Planning Commission changes to section 409 as noted – Roll Call Vote – 5 ayes. Supervisor Hubbard declared the motion approved. **B) Grossman Forestry Proposal:** A proposal was received today from Grossman Forestry for the property to be used for the lagoon system. Members requested additional time to review the proposal. Tabled until next meeting.

Public Comment: Cathy Egerer asked that the upper lights in the community center be left up until after the dog race.

Adjournment: at 9:15 p.m.

Respectfully submitted, December 22, 2011: Kay L. Wampler, Clerk

Approved January 10, 2012 on Motion by Wieting, second by Leavenworth~ 5 ayes, ___ nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.