

Regular Meeting of the Burt Township Board
August 10, 2010, 7:00 p.m.

DRAFT

Attendance: Jack Hubbard, L Scott Wieting, Andy Mitchell, Kay Wampler, Lois Leavenworth. **Citizens:** approx 15

Public Comment: None

Approval of the Agenda: **Motion offered** by Leavenworth, seconded by Mitchell to approve the agenda - 5 ayes

Correspondence: Letters were received from 1) Otto Bufe regarding road markings, 2) Tammy Delu regarding massage therapy at medical center, 3) Tammy Delu & Carol Arthur regarding running the youth center, 4) Alger County Brownfield Authority, and 5) Michigan Strategic Fund regarding CDBG Farm to Food Program. Trustee Wieting suggested Background Checks be performed before revisiting the request by Ms Arthur and Delu. Clerk Wampler will process their paperwork. Ms Delu's request for use of the medical center for massage therapy will be handled like the chiropractor lease. She will coordinate with Sandee to see the facility.

Approve Minutes (July 13, 2010): **Motion offered** by Wieting, seconded by Mitchell to approve the minutes of July 13, 2010 with typo corrections - 5 ayes.

Department Reports: Written reports were received from Dore' Stevens for Woodland Park and the Marina, from Mike Beek for DPW and Water, from Chief Morrison for the Ambulance Corps.

Supervisor's Report: Supervisor Hubbard reported that they are still working on funding for the break wall. Amy Bergland has some ideas. After the swimmers drowned in the bay, Supervisor Hubbard reported that he contacted our legislators to update them. He also reported that the engineer (Albert) has tendered his resignation with UP Engineers & Architects and asked if the board wanted to continue working with his successor on the water and sewer projects and another person on the building project. He also asked if the board wanted to meet with the new engineer as a group or allow Jack to meet with him. Clerk Wampler noted that our contract is with UP Engineers and suggested that if Supervisor Hubbard felt comfortable working with the new people then he should proceed. Trustee Wieting suggested that the entire board should meet with them at some point. Although on the agenda as unfinished business, questions were raised on the building for Fire/Ambulance and DPW so it was covered under the Supervisor Report. Funding was offered by US Rural Development Authority in the amounts of a grant for \$200,000 and a loan of \$712,000. Supervisor Hubbard suggested removing the training and office areas to lower the cost. Some discussion ensued. An electors meeting would have to be called before proceeding.

Treasurer Report and Payment of bills: Treasurer Mitchell gave a brief report of the township funds as of August 5, total funds on hand came to \$841,516.48. Total bills to be paid came to \$56,837.73, post audit bills paid since last meeting came to \$34,965.10 including payroll. **Motion offered** by Wieting, second by Leavenworth to approve both the post-audit and bill sheet – 5 ayes. Treasurer Report, Bill Sheet and Post Audit Reports are available for inspection.

Unfinished Business: **1) Employee Health Insurance:** Special Meeting set for Monday, August 16 at 2:00 p.m. to discuss Mike's Insurance **Motion offered** by Wieting, second by Mitchell to pay Sandee's Medicare [Part B] premium of \$1326 per year plus deductible of \$150 per year – 5 ayes. **2) Dock Street Survey:** **Motion offered** by Wieting, second by Mitchell to contract with Foresight Professional Land Surveys, LLC for \$4000 to complete the amended plat required for the Dock Street and alley vacation – 5 ayes. **3) Water System Upgrade - update:** USDA Rural Development approved \$2,350,000 in Loan Funds and \$2,495,000 in grant funds based on the applications for planning purposes to completely upgrade the water system. Work could begin in spring of 2011. **4) Municipal Building (DPW, AMB, Fire) - Update:** see Supervisor Report above. **5) Green Communities Challenge:** **Motion offered** by Wampler, seconded by Mitchell to adopt the Michigan Green Communities Challenge Resolution #2010-07 – Roll Call Vote yielded 5 ayes. **6) Carpenter Creek Beach Access Sign:** **Motion offered** by Hubbard, second by Leavenworth to make our own sign – 4 ayes, 1 no. **7) Approve Lease for Chamber of Commerce Building:** **Motion offered** by Wampler, second by Wieting to approve the lease as drafted by Attorney Ferguson – 5 ayes. **8) Cross Connection Ordinance:** put off until September. **9) Road Millage:** **Motion offered** by Hubbard, second by Wampler to approve Millage Ballot Language Resolution #2010-06 to put the Road Millage Proposal back on the ballot for November – Roll Call Vote yielded 5 ayes. **10) Disc Golf – Brian Prill:** **Motion offered** by Hubbard, second by Wieting to donate \$1000 from Woodland Park to the School with a letter of support toward the project – 5 ayes. **11) Outsourcing Ambulance Billing:** consensus of the board was to move forward with outsourcing the ambulance service billing.

New Business: **1) Ambulance Corps – Budget Amendment for new snowmobile:** **Motion offered** by Wampler, supported by Leavenworth to amend the Ambulance budget Equipment Purchases by \$10,000 for replacement of the snowmobile – 5 ayes. **2) Assessor Contract Renewal:** **Motion offered** by Hubbard, second by Wieting to [renew and] increase the Assessor pay to \$1600 per month, \$19,200 per year– 5 ayes **3) Alger Co. Hazard Mitigation Plan - update:** **Motion offered** by Wampler, second by Mitchell to Sign the Alger County 2011 Hazard Mitigation Plan Update Statement of Intent to Participate – 5 ayes. **4) Mower - Park:** **Motion offered** by Wampler, second by Leavenworth to approve the purchase of the Kubota ZD326RP-60R with the Bagger and Blower for \$12301 from the Woodland Park fund – 5 ayes.

Public Comment: None.

Adjournment: **Motion offered** by Leavenworth to adjourn at 9:11 p.m.

Respectfully submitted, August 13, 2010:

Kay L. Wampler, Clerk

Approved _____ on Motion by _____, second by _____ ~ ___ ayes, 0 nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.