

Regular Meeting of the Burt Township Board
April 13 2010, 7:00 p.m.

APPROVED

Attendance: Jack Hubbard, L Scott Wieting, Andy Mitchell, Lois Leavenworth, Kay Wampler. **Citizens:** approx 15

Public Comment: Comment heard from Lois regarding Bridge.

Approval of the Agenda: **Motion offered** by Leavenworth, seconded by Wieting to approve the agenda - 5 ayes

Correspondence: 1) Howard Baker regarding Coast Guard Auxiliary operating funds. 2) Letter to West Bay Diner for donation to Ambulance scholarship fund. 3) Alger Conservation District regarding March meeting. 4) Michigan Strategic Fund regarding RLF funds.

Approve Minutes (March 5, March 6, March 9, March 27, 2010): **Motion offered** by Leavenworth, seconded by Wampler to approve the minutes of March 5, 6, & 9 as presented - 5 ayes. **Motion offered** by Wieting, seconded by Mitchell to approve the minutes of March 27 as presented - 5 ayes.

Department Reports: Evelyn Morrison reported for the Ambulance Corps and the Fitness Center. She noted that the MFR class is almost done and they will be taking their certification exams soon. Written reports received from Al Seccia for the Assessing and from Dore' Stevens for Woodland Park and the Marina.

Resignations/Appointments: **Motion offered** by Hubbard, second by Wampler to approve hiring of Chuck Ylimaki, Eddie Potter, Lucas Hassenzahl, Jessica Reeves, Sherri Seibert, Carolyn Bontrager and Shirley Caldwell for the Park as needed as recommended by Dore' Stevens - 5 ayes. **Motion by** Wieting, second by Leavenworth to approve increasing the Planning Commission to a 7 member board- 5 ayes. **Motion by** Leavenworth, second by Wampler to approve appointment of Eugene Duranseau to the Planning Commission - 5 ayes.

Supervisor's Report: Supervisor Hubbard reported on the Water & Sewer project applications having been submitted to RDA - rates will be in the \$30.00+ range per household. He also updated the board on the status of the Municipal building noting that we cannot afford to include the township offices in the project so it will only be a Fire, Ambulance, and DPW service building. He is looking for additional grants for the building which should come in around \$86.00 per square foot. Grants are also being investigated for a new Tanker Truck for the Fire Department and a new Backhoe for the water dept. As for the breakwall, all the letters are being responded to by the Corps of Engineers in response to the Environmental Assessment.

Treasurer Report and Payment of bills: Treasurer Mitchell gave a brief report of the township funds. **Motion offered** by Wieting, second by Mitchell to approve both the post-audit and bill sheet with additions noted by the Clerk - 5 ayes. Treasurer Report, Bill Sheet and Post Audit Reports are available for inspection.

Unfinished Business: **1) Training Policy for Board & Commission Members:** Clerk Wampler read the draft of the Proposed Training Policy for Board & Commission Members which requires all appointed members to attend position specific training seminars annually. Further the policy requires that newly appointed members attend training within 6 months of appointment. The township shall pay all costs associated to the training plus hourly pay during the training. The policy becomes effective immediately. **Motion by** Wieting, second by Leavenworth to adopt the policy - 5 ayes. **2) Building update:** Supervisor Hubbard covered this under his report. **3) Park Bathhouses (windows & roof & furnace):** Supervisor Hubbard reported that the roof and furnace in the west bathhouse need to be replaced and that windows that can be opened need to be installed in the east bathhouse. He is working with Dore' to get quotes.

New Business: **1) Election Commission (JH, KW, AM) Apoint Election Workers for 5/4 School Election:** **Motion by** Mitchell, second by Hubbard to approve the list of assigned Election Inspectors - 3 ayes. **2) ACRC 2010 Road work contract - Webb Rd:** **Motion by** Wieting, second by Wampler to approve the contract with the Road Commission to repair 1 mile of Web Road with matching funds from the Road Millage in the amount of \$22,010.00 - 5 ayes. **3) RLF Loan - Kim Amthor:** **Motion by** Wieting, second by Mitchell to approve the request of \$10,000 from Kim Amthor dba: The Fishnet House for improvements for a gallery/retail space - 5 ayes. Supervisor Hubbard will forward the appropriate documentation to Lansing for final approval.

Public Comment: None.

Adjournment: **Motion offered** by Leavenworth to adjourn at 7:58 p.m.

Respectfully submitted, April 16, 2010:

Kay L. Wampler, Clerk

Approved May 11, 2010 on Motion by Lois Leavenworth, second by Andy Mitchell~ 5 ayes, ___nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.