

Regular Meeting of the Burt Township Board  
May 15, 2009, 4:00 p.m.

APPROVED

**Attendance:** Jack Hubbard, L. Scott Wieting, Marc Oglevie, Lois Leavenworth, Kay Wampler.

**Citizens:** approx 10

**Public Comment:** Nadine Bailey regarding Park Manager position.

**Approval of the Agenda:** **Motion offered** by Leavenworth, second by Wieting to approve the agenda with addition of Posting Employee Positions, Grants under New Business items F & G - 5 ayes

**Correspondence:** **Several pieces of correspondence were received.** 1) Request received from Friends of Pam Scaife to plant a tree in Woodland Park in her memory with a plaque. They also requested assistance from the township for placement and digging the hole – **Motion offered** by Leavenworth, second by Wampler to approve the request – 5 ayes. 2) The Decision from the Attorney Discipline Board was received dismissing our complaint. 3) Two letters received from the Great Lakes Sea Kayak Symposium – one requesting use of the stage behind the Community Center on Saturday, July 18 from 9:00 pm to 12:00 midnight for a live band with an open invitation to the community to enjoy as an exception to the Noise Ordinance – **Motion offered** by Wampler, second by Leavenworth to approve the request – 5 ayes. The second letter was requesting permission to add use of flares in the Kayak Safety training on Friday July 17 from 4:30 to 5:30 p.m. – Jack sent a letter authorizing their request as it has been allowed in the past. 4) Sally Brooks requested use of the Green Space for a memorial party for Ernie on August 1, 2009 from 3:00 pm until 11:00 pm serving alcoholic beverages – **Motion offered** by Wampler, second by Leavenworth to approve the request – 5 ayes. Discussion over use of green space, bandstand and agate beach boardwalk concluded in a general consensus that they should be added to our community center rental contract for reservation purposes to avoid conflicts in use with no charge or security deposit. 5) Grossman Forestry Company requested an extension on the timber sale administration agreement for one tract until January 2<sup>nd</sup> 2011 which Supervisor Hubbard had signed and returned last week.

**Approve Minutes:** **Motion offered** by Wieting, second by Leavenworth to approve Minutes of April 14 and May 1, 2009 with amendment to April 14 to indicate Fitness Center Membership to be for one year – 4 ayes, 1 abstain.

**Department Reports:** Written reports received from Mike Beek for the Water and DPW and from Sheri Shafer for the Woodland Park and Marina. Report from Library was read by Nikki Darrow of the Friends of the Library. Some complaints and one request was referred to the Water Advisory Board for resolution; meeting to be held on Friday (May 22) at 4:00 p.m. at the township office.

**Resignations/Hiring/Appointments:** **Motion offered** by Leavenworth, second by Wampler to accept Ronnie Wissinger's resignation from the Ambulance Corps with regrets – 5 ayes. Application received from Heidi Fishburn if any departments are in need of workers.

**Supervisor's Report:** Supervisor reported on the Small Harbor Coalition going Great Lakes wide, Senator Levin appropriation request for dredging and adding infrastructure for our harbor. He also reported about his conversations with Fish and Wildlife about the biological studies for the breakwall and they are now working with the Corps of Engineers.

**Treasurer Report and Payment of bills:** **Motion offered** **Treasurer Report and Payment of bills:** **Motion offered** by Wieting, second by Leavenworth to approve both the post-audit and bill sheet with additions for Susan Maki & ZBA Members – 5 ayes. Treasurer Report, Bill Sheet and Post Audit Reports are available for inspection. **Motion offered** by Wieting, second by Wampler to pay off the current water bonds/loan with Rural Development on the water system – 5 ayes. (The interest rates on the Water Fund CD's have fallen to half or less of the interest rate we are paying out on the loan. Additionally, we are now showing too much surplus for rural developments liking to fund a new water project. So, the bonds will be paid off roughly 10 years early out of the accumulated CD's and other accounts (except the meter CD) as they come to maturity or before if the cost doesn't outweigh the benefit of breaking them early.)

**Unfinished Business:** **A) Ginop Sales – New Equipment Quote(s) – Update on financing:** Jack spoke with the bank and they would be willing to loan us \$49,041.69 at around 4 to 5%. The supervisor will set up a Special Electors meeting to get approval.

**B) Wellhead Protection – Engineer – Update:** Jack discussed with Bruce Hawkinson and will discuss with another engineer. **C)**

**Revisit – Chamber of Commerce Request from April 14<sup>th</sup> meeting:** **Motion offered** by Wieting, second by Leavenworth to approve the Chambers request to erect a 24 X 32 Ft. frame structure on a concrete slab on the M-77 property for storage of Chamber property – 5 ayes. (Steve Bell will coordinate with Jack Hubbard and Mike Beek on the placement of the building to avoid conflicting use of space.) **D) Amendment to Credit/Debit Card Policy – Update:** Clerk Wampler sent the proposed amendments to Robb Ferguson for review and he indicated that the policy needed to be rewritten to meet statute – he has dictated the new policy but his secretary won't get to in time for this meeting. **E) Tree Removals & Replacements including Stump Removal:** Jack and Shane Bugg will get in touch with people to get this done. **F) RLF – Bauknecht request (added at the end of the meeting) –** John and Jeanette Bauknecht requested amending their RLF contract payment schedule to six payments of \$1000 each from June through November each year for 4 years with a final balloon payment of approximately \$18,000 at the end – **Motion offered** by Wampler, second by Wieting to approve the request – 5 ayes. Jack will work with MEDC to get the new contract and amortization schedule written.

**New Business:** **A) Proposed Letterhead changes with ADA requirements for Rural Development Grant –** **Motion offered** by

Wieting, second by Leavenworth to approve the new letterhead layout – 5 ayes. **B) Lickety Split/Gage Water Rate Request:**

Referred to Water Advisory Board. **C) Marina Opening Date Clarification:** Clerk Wampler wanted clarification as to when the

Marina officially opens – when boaters are able to launch – Transient Date is set by the State. **D) Fire Fee Ordinance:** **Motion**

**offered** by Wampler, second by Wieting to remove the rates from the fire fee ordinance and allow rate adoption by board resolution -

5 ayes. **E) Sidewalk replacements for 2009:** Replacement of the sidewalk along the greenspace was discussed – Supervisor Hubbard and Mike Beek will get quotes. Clerk Wampler noted that she had spoken with Tim Swift/Wolf Creek and he had indicated that he could have it done in time for 4<sup>th</sup> of July. **F) Employee Hiring/Postings:** It was suggested that all Park Positions be posted in March for 2 weeks, including posting them on the website – there was a lot of discussion over posting the Park Manager position every year

– no official decision was made. **G) Grants: Motion offered** by Wieting, second by Wampler to approve the Ambulance Corps grant application for AED's – 5 ayes.

**Public Comment:** None

**Adjournment:** Motion offered by Leavenworth to adjourn the meeting at 6:15 p.m.

Respectfully submitted, May 20, 2009:

Kay L. Wampler, Clerk

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.