

**Special Meeting of the Burt Township Board
May 1, 2009, 10:00 a.m.**

DRAFT

Attendance: Jack Hubbard, L. Scott Wieting, Kay Wampler, Lois Leavenworth, Jim Seibert-Deputy Treasurer. Absent & excused: Treasurer Marc Oglevie.

Citizens: 2

Public Comment: None.

Approval of the Agenda: **Motion** by Leavenworth, second by Wampler to approve the agenda as submitted. 4 ayes, 0 no

ZBA – Appointments: **Motion** by Wampler, second by Leavenworth to approve appointments of Fred DesJardin and Chuck Wittenberg on the Zoning Board of Appeals – 4 ayes, 0 no.

Woodland Park – New Hire(s): **Motion** by Wampler, second by Scott Wieting to approve Jack’s (Supervisor Hubbard’s) recommendation to hire Dore Stevens in the Park starting at \$11.00 beginning Monday, May 4th – 4 ayes, 0 no (Jack interviewed Dore Stevens and Nadine Bailey for the Park Manager position. Dore will be groomed for the position on a 2 week trial with a review at the end of the two weeks; Sheri Shafer will remain Park Manager until further notice.) **Motion** by Wampler, second by Leavenworth to approve Shirlie Caldwell for hire in the park as needed to start at \$8.00 and all other new hire’s for the Park will start at \$8.00 per hour – 4 ayes, 0 no.

Amendment to Credit/Debit Card Policy: Clerk Wampler reported that the bank would like a couple of amendments to our Credit/Debit Card Policy and that she has recommended two additional circumstances be authorized for use of the Debit Card in accordance with the ACH Policy and Procedures. Clerk Wampler will send the amended Credit/ Debit Card Use Policy Resolution to Attorney D. Robb Ferguson for review and present at the next meeting.

Public Comment: Jack reported on his meeting at the MEDC – RLF yesterday and the new policies for RLF funds.

Adjournment: Motion by Leavenworth to adjourn the meeting at 11:00 a.m.

Respectfully submitted, May 1, 2009:

Kay L. Wampler, Clerk
KLW

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk’s office at the Burt Township Hall and are available for inspection/review by appointment.