

Regular Meeting of the Burt Township Board
August 12, 2008 – 7:00 p.m.

APPROVED

Attendance: Jack Hubbard, L. Scott Wieting, Kay Wampler, Marc Oglevie, Lois Leavenworth. **Citizens:** approx 25 **Public Comment:** None

Approval of the Agenda: Motion by Leavenworth, second by Wieting to approve the agenda as stated- 5 ayes

Scott Kenney, CPA – Presentation of Audit Report: Mr. Kenney presented the Board with his audit report and highlighted his findings stating that the township was in much better financial shape. He was impressed that most of the recommendations he offered had already been implemented. Since the audit for the previous year was not completed, Mr. Kenney spent a lot of extra time with the Treasurer and Clerk to help clean up and prepare good beginning numbers. He also spent extra time on the personal property taxes and reconciled them back with the county. One concern was in the Water Fund which is operating at a deficit leaving nothing in the event of a major breakdown in the system. The water rate increases implemented in January of this year and those proposed for the next 5 years are expected to resolve some of the problems in the Water Fund. Another concern was in the Harbor Fund where Mr. Kenney indicated that we will need much more funding to move forward with the breakwall. Overall, the report was easy to understand, comprehensive, and very helpful to the Board.

Correspondence: Letters received from Rose Mitchell re Rose Hill Cemetery, Gee Petruske re Alzheimer's walk along town streets, Kladyzk, King, Matthews, Leach, Marge Soldenski, Don Soldenski, and Ed Bowen regarding signage for private property along water – Jack will talk with Tom Kladyzk. Also received a Harbor Fund Raising idea from Wayne Greenwald. **Motion** by Wieting, second by Leavenworth to allow the Alzheimer's Walk to use township streets on August 23, 2008 from 11:00 am to around 12:30 pm – 5 ayes, 0 no.

Approve Minutes: Motion by Oglevie, second by Leavenworth to approve Minutes of July 8 and 25 with corrections – 5 ayes, 0 no.

Reports: Dore Stevens reported her frustration at the Youth Center with the lack of participation & the flyers are being removed. She only had one child help with the clean-up and none for the rummage sale. Weekly softball is being poorly attended with only 6 kids the first week. The kids seem to be interested only in skateboarding. Supervisor Hubbard suggested she hang in and see how it goes once school starts. Sandee reported on the Fly-in last month reporting a profit of only \$294. The amount of time spent by Sandee and Mike Beek preparing for the event is not being covered by the small profit. **Motion** by Wampler, second by Leavenworth to eliminate the fly-in – 5 ayes, 0 no. Evelyn Morrison on the Ambulance Corps – the EMT Class is going good, the corps received a grant for a GPS for disaster and mutual aid situations. Sheri Shafer for the Park – stated that they have been very busy, the park is doing good, and it was a great festival weekend.

Supervisor's Report: Jack reported on the SaveYourHarbor.com booth at festival selling 87 flowers. He also reported his disappointment in the federal governments \$34 billion appropriations bill with nothing for Grand Marais Harbor.

Resignations/Hiring/Appointments: Tim Swift resigned from the RLF Committee – Motion by Wampler, second by Leavenworth to accept his resignation with regrets – 5 ayes, 0 no.

Treasurers Report: Reconciled bank balances as of 06/30/2008: General Fund \$26,311.08, Fire Protection \$27,873.05, Harbor \$27,199.79, RLF \$43,073.52, Improvement \$48,239.87, Roads \$32,179.47, Medical Facility \$212.13, Ambulance Corps \$32,416.61, Woodland Park \$74,055.46, Fuel System \$9,675.67, Water Op/Maintenance \$997.05, Water Receiving \$16,893.41, Water Bond Redemption \$7,742.81, Water Wellhead Protection \$100.00, Water – General Purpose \$849.28, Marina \$6,922.93, Tax/Agency \$28,898.54, Payroll \$4,487.70, Savings: Beach Access \$332.60, Ambulance Trust \$35,826.67, Ambulance Scholarship \$2,002.55, CD's – Ambulance \$11,094.75 and \$20,000.00, Fire Dept \$7,846.38 and \$22,189.52, Harbor Fund \$22,189.52, \$13,288.00, and \$23,166.51, RLF \$50,000.00, Beach Access/Greenspace \$10,369.39, Water Bond Reserve \$23,920.61, Water General Purpose \$10,000.00, Water Receiving \$30,000.00 and \$12,835.38, and Water Supply System \$11,960.30, Water Metering \$25143.37.

Clerk Payment of bills: POST-Audit (Bills paid to be approved): General Fund \$15,901.98, Harbor \$100.00, Woodland Park \$10,705.17, Tax Fund \$151,000.00, Marina \$388.71, Water \$2,878.16, Ambulance \$3,401.74, Township Improvement \$8,580.44, Fire Dept \$484.43.. **Bill Sheet** (Bills to be paid): \$40,192.37. Transfers from Other funds: Fire \$1,567.42, Harbor \$1,081.74, Improvement \$4,075.98, Beach Access/Greenspace \$2506.32 + Attorney Bill, Medical \$248.22, Ambulance \$2,199.84, Woodland Park \$14,139.05, Fuel \$173.40, Water \$2,120.97, and Marina \$543.75 plus \$3708.51 from the Marina for Fuel and Accident Fund Renewal of \$6284.00 - **Motion** by Wieting, second by Leavenworth to approve both the post-audit and bills with additions – 5 ayes, 0 no.

Unfinished Business: A) OSHA - Compliance: Supervisor Hubbard reported on the MiOSHA inspection done in May and the resultant citation. All issues have been addressed and a new Safety Manual has been developed. **Motion** by Leavenworth, second by Wieting to adopt the Burt Township Safety Manual as printed – 5 ayes, 0 no. **Motion** by Wampler, second by Leavenworth to approve the abatement agreement of \$500 for the citations received – 5 ayes.

New Business: A) Sidewalks –The sidewalk in front of the township office had to be removed to repair the water service line. Supervisor Hubbard also reported on several sidewalks needing to be redone. Trees may have to be sacrificed. Clerk Wampler mentioned that in cities rather than removing the tree, the tree roots are cut to accommodate the sidewalks. . **Motion** by Wieting, second by Leavenworth to approve the estimate for the sidewalk removal and replacement by Wolf Creek for \$2,564.00 at the township office – 5 ayes, 0 no. Supervisor Hubbard and Mike Beek will do an assessment of all sidewalks and prioritize them for replacement based on use. **B) Planning Commission Amendments to Zoning Ordinance** – **Motion** by Leavenworth, second by Wampler to approve amendments providing for 21 days notice to property owners within 300 feet in Article V: Section 1002: Item (3) regarding conditional uses and Article V: Section 1002: Item (4) regarding rezoning issues. – 5 ayes, 0 no. **C) Supervisor Computer** –**Motion** by Wieting, second by Leavenworth to approve the purchase of a new computer from Dell in the amount of \$938.11 for the Supervisor's office – 5 ayes, 0 no. **D) IS 300 and IS 400 Training expense authorization** – **Motion** by Wieting, second by Leavenworth to approve the expenses for the Supervisor and Clerk or Treasurer to attend training in IS 300 and IS 400 in Marquette – 5 ayes, 0 no. These classes are part of disaster preparedness and emergency management and are mandated by FEMA for the heads of Emergency Services and Community Leaders. Classes are free however they are 8 to 10 hours per day for two days each so overnight lodging, meals, and mileage is necessary. **E) Millage Request on the November Ballot** – A request was received from Delphine Wilson to increase property taxes so the elected officials can be paid more money. Resolution #2008-07 to Adopt Millage Ballot Language was presented to request an increase of 1 mill in the tax limitation for general operating purposes to increase elected official salaries and cover operating costs be placed on the November Ballot and decided by the voters. **Motion** by Leavenworth, second by Wieting to adopt the resolution and place the millage question on the November ballot – Roll Call Vote yielded 5 ayes, 0 nos.

Public Comment: Jim Seibert said the auditor's presentation was great. Frank Klein asked about the status on the alley closure behind his property. Evelyn Morrison commented on the conditions around the grocery store and old curiosity corner properties and asked if we could write letters.

Adjournment: Motion by Leavenworth to adjourn the meeting at 9:25 p.m.

Respectfully submitted, August 13, 2008:

Kay L. Wampler, Clerk

Approved: September 9, 2008 on Motion by Lois Leavenworth, second by L. Scott Wieting~ 5 ayes, 0 no's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.