

Special Meeting of the Burt Township Board
March 28, 2008 – 5:10 p.m.

APPROVED

Attendance: Jack Hubbard, Kay Wampler, Marc Oglevie, L. Scott Wieting (**Absent:** Lois Leavenworth)

Citizens: 3

Public Comment: Gee Petruske regarding the “lake” in front of the Community Center and need for a storm drain.

Approval of the Agenda: Motion by Wampler, second by Wieting to approve the agenda- 4 ayes, 0 nays carried

Agenda Items:

1) Recreation Plan Approval:

Motion by Wampler, second by Hubbard to approve the March 2008 Burt Township 5 year Recreation Plan with changes to the maps forthcoming – 4 ayes, 0 nays - carried

2) Election Commission (Wampler, Hubbard, Oglevie): Appoint Election Workers for May 6th election:

Motion by Oglevie, second by Hubbard to appoint the election workers as proposed – 3 ayes, 0 nays - carried

3) Payroll – Wage Policy: Clerk will amend the Policy Sheet and employee policy manual as needed.

- a. **Motion** by Wieting, second by Hubbard that the pay range for all part-time and seasonal employees shall be minimum wage up to a maximum of \$12.00 per hour. – 4 ayes, 0 nays - carried
- b. **Motion** by Hubbard, second by Wieting that Employee Interviews shall be done by the Department Manager and one Board member for all new applicants. Returning applicants are not subject to interview process – 4 ayes, 0 nays - carried
- c. **Motion** by Hubbard, second by Wampler that the Supervisor shall evaluate Department Managers and the township secretary and that the Dept Managers evaluate hourly employees under their supervision and give the reports to the Supervisor – 4 ayes, 0 nays - carried

4) 2007/2008 Budget Finals:

Motion by Hubbard, second by Wampler to talk to the auditor before closing out this fiscal year budgets – 4 ayes, 0 nays - carried

5) Water Rate Advisory Board recommendations:

Motion by Wampler, second by Oglevie to approve the Advisory Board recommendations as submitted - 4 ayes, 0 nays - carried

Recommendations:

- a. Water service rates for Campbell Street Gallery to be 1 residential and 1 commercial, Superior Hotel and Gitchee Gumees Museum to be billed as established. Clerk to send letters to the customers. Note that all rates are based on water service not usage.
- b. To set aside 20% of the total revenues per year to fund installation of meters.

Public Comment: None

Adjournment: 7:53 p.m.

Respectfully submitted March 29, 2008

Kay L. Wampler, Clerk

Approved: April 8, 2008 on Motion by L. Scott Wieting, supported by Marc Oglevie ~ 3 ayes, 0 nay's 1 abstain

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.