

Regular Meeting of the Burt Township Board
October 14, 2008 – 7:00 p.m.

APPROVED

Attendance: Jack Hubbard, L. Scott Wieting, Kay Wampler, Marc Oglevie, Lois Leavenworth. **Citizens:** approx 15 **Public Comment:** None

Approval of the Agenda: **Motion** by Leavenworth, second by Wieting to approve the agenda with additions - 5 ayes

ACRC, Bob Lindbeck: Updated on next years project on Ellen Street improvement with payment deferred to March 31, 2010 to enable the township to collect the 2009 millage toward the project. Aaron Hunt questioned plans to improve Sandy Lane in the School Forest and H-58 East. Board requested notice of the date of the Road Commission meeting to present the payment for Lake Avenue in person. Bob gave a brief update on the H-58 West project. **Motion** by Scott, second by Lois to approve the contract between the ACRC and Burt Township for the Ellen Street project next year – 5 ayes, 0 nays.

Correspondence: Letters received from Attorney Discipline Board and Sheriff Cromell regarding ORV ordinances.

Approve Minutes: **Motion** by Leavenworth, second by Wieting to approve Minutes of September 9th and 26th – 5 ayes, 0 no.

Reports: Written reports received from Sheri Shafer Woodland Park/Marina and Mike Beek – Water and DPW. Sheri also reported they are closing the park tomorrow (October 15, 2008) and campers are scheduled to leave.

Supervisor's Report: Update on Harbor and Army Corps of Engineers response to Senator Levin.

Treasurers Report: Reconciled bank balances as of 08/29/2008: General Fund \$12,034.19, Fire Protection \$18,616.06, Harbor \$30,011.47, RLF \$35,698.35, Improvement \$25,038.69, Roads \$32,219.82, Medical Facility \$566.67, Ambulance Corps \$16,510.46, Woodland Park \$112,332.99, Fuel System \$22,619.43, Water Op/Maintenance \$154.61, Water Receiving \$12,574.05, Water Bond Redemption \$7,514.91, Water Wellhead Protection \$100.00, Water – General Purpose \$941.39, Marina \$5,057.83, Tax/Agency \$42,454.32, Payroll \$4,083.27. Savings: Beach Access \$1160.22, Ambulance Trust \$35,716.82, Ambulance Scholarship \$1,556.84. CD's – Ambulance \$11,094.75 and \$20,000.00, Fire Dept \$7,846.38 and \$22,189.52, Harbor Fund \$22,189.52, \$13,392.69, and \$23,287.04, RLF \$50,000.00, Beach Access/Greenspace \$10,426.53, Water Bond Reserve \$24,489.78, Water General Purpose \$10,000.00, Water Receiving \$30,000.00 and \$12,835.38, and Water Supply System \$12,244.88, Water Metering \$25,287.54.

Payment of bills: POST-Audit (Bills paid to be approved): General Fund \$31,526.51, Fire Protection \$1,043.71, Township Improvement \$3,383.96, Medical Facility \$215.30, Ambulance Corps \$3,047.67, Woodland Park \$5,894.84, Water Receiving Account \$9,981.20, Marina \$87.20, Payroll Account \$16,682.52. **Bill Sheet** (Bills to be paid): \$27,465.34. Transfers from Other Funds to General Fund for Audit: Marina \$759.57, Fire \$2,031.90, Harbor \$759.57, Twp Imp \$2,797.84, Ambulance \$2,331.90, Park \$2,797.84, Fuel \$259.57, Water \$2,797.84. Transfers from Other Funds to General Fund for Worker Comp Premium: Fire \$931.32, Twp Imp \$552.88, Ambulance \$856.28, Water \$307.04, Marina \$83.64. Transfers from Other Funds to General Fund for Bills Fire \$192.99, Twp Imp \$2,233.64, Medical Facility \$204.71, Ambulance \$2,352.36, Park \$8,460.45, Fuel \$133.96, Water \$1,677.01, Marina \$4,997.16. Transfer to Park from General for Worker Comp overpaid \$184.16, Transfer to Fuel from Marina for electricity \$500.00, Transfer to Harbor from Park for user fee thru 9/30 \$3,841.50, Transfer to Water from Park for user fee thru 9/30 \$5,762.25. - **Motion** by Wieting, second by Leavenworth to approve both the post-audit and bills as amended – 5 ayes, 0 no.

Unfinished Business: A) Tournaments Use of Ball Diamond/Camping – Supervisor Hubbard spoke to Ray Gage who said the Chamber was going to sponsor it next year. Jack & Kay will address this at the next Chamber meeting.

New Business: A) Election Commission – Appoint Workers for November 4 General Election (KW/JH/MO) – **Motion** by Hubbard, second by Oglevie to approve Sally Brooks, Janie Dowe, Pat Munger (as Chair), Lucy Pine, Sherri Seibert, Tina Smith and Stan Smith as Election Inspectors with Connie Durrwachter and Kay Powers as alternates – 3 ayes, 0 nays. **B) Bids for Snow Removal** – Received one bid from Monache Contracting for \$3600.00 for the 2008/2009 season. We also received 3 bids to purchase a Boss 9'2" V snowplow for the DPW truck from Fox River Auto in the amount of \$6,075.03, Christmas Auto Repair in the amount of \$5,768.97, and Marquette Automotive in the amount of \$6,062.24. The DPW garage would be responsible for maintaining all snow removal on township properties through the Township Improvement Millage – **Motion** by Wampler, second by Wieting to approve the bid from Fox River Auto of \$6,075.03 to purchase the plow – 5 ayes, 0 no. **C) Sno-Trails Permit for use of Woodland Park** – **Motion** by Leavenworth, second by Wieting to permit Sno-Trails to run the trail along the edge of Brazel street by the park – 5 ayes, 0 nays. **D) Write-off Intra Fund Receivables from Prior Years** – Clerk Wampler requested intra-fund receivables from the Marina to Woodland Park for \$10,527.50, from General to Woodland Park for \$10,106.95, and From General Fund to Township Improvement for \$5,054.00 be written off as they were auditor adjustments that were in error or should have been reversed – 5 ayes, 0 nays. **E) Budget Amendments** – **Motion** by Wieting, second by Leavenworth to accept the budget amendments presented – 5 ayes, 0 nays. **F: Aaron Hunt Request:** Supervisor Hubbard will discuss the matter of a property split with the assessor, Susan Maki on Friday. I necessary, the board can call a special meeting to act on her recommendation. **G: Other: Trees** – Steve Correll (Corner of Carlson & Alger has 3 trees that need to be trimmed or taken down. Supervisor Hubbard mentioned that there are several other trees needing to be trimmed. He will call tree trimmers and get a price or contact Alger-Delta to see if they can do them **H: Other: Tires for DPW truck:** **Motion** by Wieting, second by Wampler to approve 6 tires for the DPW truck from Fox River for \$843.42 – 5 ayes, 0 nays. **I. Other: Street Lights:** Treasurer Oglevie requested board permission to deal with Alger-Delta to figure out the charges for what we have and what the public may want changed (added or removed). General consensus was to permit the treasurer to proceed.

Public Comment: none

Adjournment: Motion by Leavenworth to adjourn the meeting at 9:25 p.m.

Respectfully submitted, October 15, 2008:
Kay L. Wampler, Clerk

Approved: November 11, 2008 on Motion by Lois Leavenworth, second by L. Scott Wieting~ 4 ayes, 0 nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes. An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.