

Regular Meeting of the Burt Township Board
May 13, 2008 – 7:01 p.m.

APPROVED

Attendance: Jack Hubbard, L. Scott Wieting, Marc Oglevie, Lois Leavenworth, Kay Wampler.

Citizens: approx 20

Public Comment: Martha Greenwald on the ACRF grant, Delphine Wilson on curfews.

Approval of the Agenda: **Motion** by Leavenworth, second by Wieting to approve the agenda with addition of Grant Resolution under New Business F - 5 ayes

Correspondence: Letters received from Mary Gage on the Lickety Split water rate (referred to the Water Rate Advisory Board for consideration, Barbara Whaley regarding use of Twp facilities for a Farmers Market & use of the kitchen (follow-up later), and Martha Greenwald for the Grand Marais Cottage Industries regarding the Jean Fund Grant requesting the Board to act as Fiduciary. **Motion** by Wampler, seconded by Leavenworth to approve Grand Marais Cottage Industries request – 5 ayes.

Approve Minutes: **Motion** by Wieting, second by Leavenworth to approve Minutes of April 8 with corrections - 4 ayes. April 25th minutes approved on **motion** by Wieting, second by Leavenworth – 5 ayes.

Reports: Written reports received from Mike Beek for the DPW/Water Dept. and from Sheri Shafer on the Marina and Woodland Park. Clerk Wampler requested approval of a Quote received from PM Small Engine to replace the commercial trimmer/brusher for the DPW on behalf of Mike Beek (absent). **Motion** by Leavenworth, second by Wieting to approve the purchase of the 335 LS trimmer for \$415.00 [through the Township Improvement Fund] as requested – 5 ayes. An estimate was received from Wolf Creek to replace the wooden walkways in Woodland Park with concrete for handicapped access – postponed decision until fall. The Ambulance Corps reported formation of a scholarship program for EMS training classes available for Grand Marais Residents made possible through donations from the Chamber of Commerce, Sno-Trails, and a private individual. The total funds available for scholarship are \$2000.00.

Supervisor's Report: The UP Whitetails will meet in Grand Marais on May 21st at 4:30 at the Community Center. Michigan Magazine will be airing Supervisor Hubbard's interview with Bob Nyman on PBS channel 13. PRNLS will hold a meeting of the Community Partners in Grand Marais at the Visitor Center on May 22nd at 10:00 am with updates on H-58 project, summer interpretive and education programs, Viral Hemorrhagic Septicemia (VHS) and fishing restrictions and Exotic plant management team work. Breakwall progress includes the approval of RC&D to assist with grant applications, meetings with state and federal representatives, the MI Small Harbor Coalition, Fish & Wildlife and the US Army Corps of Engineers. Bottom line was a difference on the breakwall design to work out.

Resignations/Hiring/Appointments: **Motion** by Wampler, second by Leavenworth to approve hiring Nancy Winnie for the Ambulance Corps, and Josh Frazier and George Hoop for the DPW/Water Laborer position – 5 ayes.

Treasurers Report: Reconciled bank balances as of 04/30/2008: General Fund \$58296.64, Fire Protection \$33,188.42, Woodland Park \$13,946.01, Ambulance Corps \$49,498.29, Marina \$3,324.49, Harbor \$26,306.70, RLF \$90,668.63, Improvement \$72,438.31, Roads \$31,583.01, Medical Facility \$770.97, Fuel System \$32,362.56, Water Op/Maintenance \$2,615.19, Water Receiving \$44,609.71, Water Bond Redemption \$3,316.06, Water Wellhead Protection \$100.00, Water – General Purpose \$672.94, Tax/Agency \$28,819.36, Payroll \$198.76. Savings: Beach Access \$132.27, Ambulance Trust \$35,538.00. CD's – Ambulance \$11,094.75, Fire Dept \$7,687.68 and \$22,189.52, Harbor Fund \$22,189.52, \$13,288.00, and \$23,020.63, Beach Access/Greenspace \$10,222.11, Water Bond Reserve \$23,920.61, Water General Purpose \$10,000.00, Water Receiving \$12,835.38, and Water supply system \$11,960.30. Treasurer Oglevie reported that the credit card company previously approved did not work with municipalities. He's done more research and found one that is experienced with Municipalities at a lower rate for services and equipment. **Motion** by Wampler, second by Leavenworth to authorize the Treasurer to negotiate the credit card programs as he sees fit – 5 ayes. Noted by Supervisor Hubbard that they need to be in place by Memorial Weekend.

Clerks Payment of bills: **POST-Audit** (Bills paid to be approved): General Fund \$19,089.98, Payroll \$15,562.83, Improvement \$338.03, Woodland Park \$10,980.31, Water Operating \$37.11, Fire Dept \$92.91, Ambulance Corps \$37.11, Medical Center \$107.65, and Harbor \$179.78.

Bill Sheet (Bills to be paid): \$37,858.18 - **Motion** by Leavenworth, second by Oglevie to approve both the post-audit and bills – 5 ayes.

Unfinished Business: **A) Name the Green Space** – Supervisor Hubbard passed out ballots to the board based on submissions from the public – results showed the overall favorite was “Edmund T. Warren Memorial Park” [Warren Park for short] in honor of his generous contribution to the community. **B) Park Youth Laborer Job Description** – Clerk Wampler presented the job description based on research of child labor laws. **Motion** by Leavenworth, seconded by Wieting to approve the Park Youth Laborer Job Description as presented – 5 ayes. **C) Bid Opening – Boat Launch** – **Motion** by Wampler, second by Wieting to approve the estimate by Wolf Creek to excavate approx 2000 yards of sand from boat launch area for \$5,280. Supervisor to review budgets and negotiate payment terms with Wolf Creek – 5 ayes (Note: only one bid was received – open).

New Business: **A) Drain proposal from ACRC for Comm Ctr parking lot** - **Motion** by Wampler, second by Wieting to approve their proposal to provide labor with the Township reimbursing cost of materials totaling \$1,476.22 – 5 ayes. **B) Approve Ballot Language for the Township Improvement and Harbor Millages** – **Motion** by Wieting, second by Wampler to approve Resolutions #2008-03 and 2008-04 – roll call vote – all ayes. **C) Updated Quotes on Septic Systems for Med Ctr and Twp Office and D) Quote for Waterproofing Twp Office Basement** – **Motion** by Oglevie, second by Leavenworth to approve the Quotes received from Wolf Creek for both projects – 5 ayes. Septic Systems for Med Ctr and Twp Office total \$8090.00 and waterproofing Twp Office while the grounds are torn up totals \$3885.00 with a rubber membrane to include backfill, topsoil and reseeding. Supervisor Hubbard to review budgets for General Fund and Township Improvement to cover the costs. **E) Update on 2007/2008 Audit and accounting assistance** - Clerk Wampler reported that the New Auditor had begun the 2007/2008 Audit and introduced Mr. Scott Kenney and his daughter, Christina. Mr. Kenney reported that he is working on verifying the balances since the audit for the 2006/2007 fiscal year was not completed. He was also working with Treasurer Oglevie to negotiate the personal property tax issue with the county. **F) Resolution for Grants** – **Motion** by Wampler, second by Wieting to adopt Resolution #2008-05 defining the procedure and policy for grant applications to fund township programs and projects – roll call vote – all ayes.

Public Comment: none

Adjournment: Motion by Leavenworth to adjourn the meeting at 8:40 pm

Respectfully submitted, May 15, 2008:
Kay L. Wampler, Clerk

Approved: June 10, 2008 on Motion by Wieting, second by Wampler ~ 3 ayes, 0 nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.