

**Regular Meeting of the Burt Township Board
February 12, 2008 – 7:00 p.m.**

APPROVED

Attendance: Jack Hubbard, Kay Wampler, L. Scott Wieting, Marc Oglevie; Lois Leavenworth **Citizens:** approx 35

Public Comment: none.

Approval of the Agenda: **Motion** by Leavenworth, supported by Wampler to approve the agenda - 5 ayes

Harbor Committee Presentation of DVD: the Save your Harbor DVD was played and well received.

PRNLS Wilderness Area: Amy Bergland of Senator Levin's office introduced Jim Northrup from PRNLS to explain what a wilderness designation of the Beaver Basin area will mean to the community.

Correspondence: Letter from Scenic Michigan asking the Township to become a member. An additional Motion was filed by John Underhill against Burt Township regarding the dismissal of his last motion.

Approve Minutes: Minutes of January 8 approved on **motion** by Leavenworth, supported by Wieting with one correction – 5 ayes.

Reports: Written report received from DPW/Water Dept. Evelyn Morrison, Ambulance Chief reported that they are seeking some younger people to join the Corps. Sandee Sibball reported that the Vet Clinic will be held May 10th at the community center.

Supervisor's Report: Supervisor Hubbard asked if we wanted to set a price for the DVD – **Motion** by Wampler, supported by Leavenworth to charge \$15.00 plus shipping and handling for the Save Your Harbor DVD – 5 ayes.

Resignations/Hiring/Appointments: **Motion** by Wampler, supported by Leavenworth to rescind appoint of Jim Siebert as an alternate on the Board of Review as he cannot be Deputy Treasurer and serve on the BOR – 5 ayes. **Motion** by Leavenworth, supported by Wampler to appoint James Thorrington to BOR from 2/12/08 through 12/31/08 – 5 ayes. **Motion** by Wampler, supported by Leavenworth to appoint Gwen Bradish and Sally Brooks to the Planning Commission from January 2008 through 12/31/2009 – 5 ayes. **Motion** by Wampler, supported by Wieting to appoint Sheri Shafer & Ed Marx to the Zoning Board of Appeals from January 2008 through December 2010 – 5 ayes. Still need an alternate on the BOR and one more on the Planning Commission.

Treasurers Report: Reconciled bank balances as of 02/08/08: General Fund \$22,774.33, Fire Protection \$25,668.20, Woodland Park \$7,415.44, Ambulance Corps \$26,412.98, Marina \$7,650.78, Harbor \$25,863.00, RLF \$83,706.81, Improvement \$61,798.83, Roads \$15,000.92, Medical Facility \$368.88, Fuel System \$13,902.83, Water Op/Maintenance \$1,575.55, Water Receiving \$54,896.49, Water Bond Redemption \$27,291.54, Water Wellhead Protection \$100.00, Water – General Purpose \$6,216.62, Tax/Agency \$9,4574.95. Savings: Beach Access \$8,757.17, Ambulance Trust \$28,445.75. CD's – Ambulance \$10,963.49, Fire Dept \$7,687.68 and 21,927.00, Harbor Fund \$21,927.00, \$13,142.84, and 22,815.29, Beach Access/Greenspace \$10,222.11, Water Bond Reserve \$23,370.58, Water General Purpose \$10,000.00, Water Receiving \$12,835.38, Water supply system \$11,685.28, and Woodland Park \$10,435.29.

Clerks Payment of bills: POST-Audit (Bills paid to be approved): General Fund \$9,996.34 (GBS & Harmon added), Payroll \$14,283.45, Improvement \$7,857.51, Woodland Park \$28,033.91, Water Operating \$1,458.14 (Michigan Rural Water added), Fire Dept \$1,192.58, Ambulance Corps \$2,103.72, Fuel System \$15,267.08. **Bill Sheet** (Bills to be paid): General Fund \$7,242.78, Ambulance Corps \$1,457.88, Medical Facility \$481.31, Fire Protection \$422.20, Improvement \$5,130.28, Fuel System \$70.32, Marina \$73.50, Woodland Park \$1,906.44, Water Operating \$2,547.23, Water Receiving \$11,675.00- **Motion** by Leavenworth, supported by Wieting to approve both the post-audit and bills with additions– 5 ayes.

Unfinished Business: **A) Planning Commission Amendments to Zoning Ordinance:** **Motion** by Wieting, supported by Wampler to approve the amendments to the Zoning Ordinance Sections 1002, 1006 and 1304 – 5 ayes. **B) Woodland Park Water System:** Jack to talk to the Engineer from UPEA regarding on-site inspection and revisit at a special meeting. **C) 2006/2007 Audit Report:** Clerk Wampler reported again that we still have not received our audit report for the 2006/2007 Fiscal Year despite the letter sent last month by the attorney. Clerk Wampler contacted the Local Audit Division in Lansing who suggested another letter with a 14 day deadline to submit the report or we will file a complaint with the Local Audit Division who will in turn file a complaint with the Dept of Labor & Economic Growth against the firm. The deadline is February 21, 2008. **D) Poverty Guidelines Resolution:** **Motion** by Wampler, supported by Leavenworth to approve the revised resolution per Attorney, Kirt Harmon's writing – 5 ayes.

New Business: **A) PRNLS Request to use Community Center:** **Motion** by Wampler, supported by Leavenworth to approve the Park Services request to use the Community Center March 12th and March 26th for presentations on Aquatic Exotic Species and the Maritime History of the park – 5 ayes. **B) Establish Offices for Property Info:** **Motion** by Wampler, supported by Wieting to approve the proposed office fees and add them to the policy sheet – 5 ayes. **C) Helen Newberry Joy Clinic Request:** Jack to write a letter declining their request as the equipment and supplies belong to Marquette General. **D) MDOT Performance Resolution:** **Motion** by Wampler, supported by Leavenworth to adopt the Performance Resolution for the Michigan DOT – 5 ayes. **E) Salary Resolutions for Board Members:** **Motion** by Oglevie, supported by Wieting to approve the Supervisor Salary Resolution in the amount of \$13200 for the upcoming fiscal year – Roll Call Vote: 5 ayes. **Motion** by Wieting, supported by Leavenworth to adopt the Clerk Salary Resolution in the amount of \$13000 for the upcoming fiscal year – 5 ayes. **Motion** by Wampler, supported by Wieting to approve the Treasurer Salary Resolution in the amount of \$13000 for the upcoming fiscal year – Roll Call Vote: 5 ayes. **Motion** by Oglevie, supported by Wampler to approve the Trustee's Salary Resolution in the amount of \$2400 each for the upcoming fiscal year – Roll Call Vote: 5 ayes. **F) Presentation of 2008/2009 Budget & Set Budget Hearing Date:** Publish notice on 2/21, Budget Hearing to be held 2/29/08 at 3:00 p.m. at the Township Office. **G) Water Department Rates for Service Repairs:** **Motion** by Wieting, supported by Leavenworth to adopt the rates for water service repairs as follows: Operator \$30.00 per hour, Assistant \$15.00 per hour and Backhoe \$65.00 per hour – 5 ayes.

Public Comment: None **Adjournment:** Motion by Leavenworth to adjourn the meeting at 9:26 p.m.

Respectfully submitted, February 15, 2008:

Kay L. Wampler, Clerk

Approved: March 11, 2008 on Motion by Leavenworth, supported by Wieting ~ 5 ayes, ___ nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.