

**Regular Meeting of the Burt Township Board
September 11, 2007 – 7:00 p.m.**

APPROVED

Attendance: Jack Hubbard, Kay Wampler, L. Scott Wieting, Marc Oglevie, Lois Leavenworth **Citizens:** approx 18

Public Comment: None

Approval of the Agenda: **Motion** by Leavenworth, second by Wieting to approve the agenda with additions - 5 ayes

Correspondence: Letters received/read from Michael Prusi in response to a letter written by Supervisor Hubbard to the Governor (Supervisor Hubbard read his letter as well), Arlen Ward (camper), John O'Driscoll for Dust Control on Ames Lake Rd, Munising School Public Library Board requesting applicants with a goal of re-establishing secure funding to reinstate services to Burt and Chatham areas, MTA regarding House Bill 4780, and the Ambulance and Fire Officers requesting a memorial plaque dedicating the Amb/Fire Building as the Robert K. Weston Building. **Motion** by Wampler, second by Leavenworth to approve the request – 5 ayes.

Approve Minutes: Minutes of August 14 and 18 approved on **motion** by Wieting, second by Hubbard – 4 ayes, 1 abstain.

Reports: Written reports were received from DPW/Water Dept Manager, Mike Beek & Park/Marina Manager, Sheri Shafer. DPW Manager, Mike Beek requested the normal \$0.50 raise for Ryan Wilson after 90 day probation – approved on motion by Leavenworth, second by Wieting – 4 ayes, 1 nay. Woodland Park Manager, Sheri Shafer presented the board with a quote for 2 additional washers and dryers for public use at the park and requested a decision at the October regular meeting. Sheri requested a budget amendment for Septic Service to be increased by \$2000 to cover porta-john rentals – approved on Motion by Wieting, second by Leavenworth to amend the budget– 5 ayes. Evelyn Morrison gave an oral report on the Ambulance Corps and asked about the Fitness Center sign that was to have been made for the front of the Community Center Building. Jim Seibert reported about Neighborhood Watch and noted that there are 2 state laws regarding curfews for minors. He will have more for the next meeting

Supervisor's Report: Supervisor Hubbard thanked his fellow Board members and Sandee Sibbald, Secretary for all their support and for working together to accomplish projects. He then gave a brief report on the breakwall, boat launch, and other matters.

Resignations/Hiring/Appointments: Dale Ross requested approval to hire Ryan Wilson and Christopher Purple on the Fire Department – approved on **motion** by Wampler, second by Leavenworth – 5 ayes.

Treasurers Report: Reconciled bank balances as of 9/7/07: General Fund \$26,616.10, Improvement \$23,116.88, Harbor \$15,044.91, Ambulance \$33,366.72, Tax Account \$279,322.33, RLF \$63,233.56, Fire Protection Fund \$15,804.68, Woodland Park \$143,198.79, Marina \$8,933.81, Fuel System \$12,873.33, Medical Facility \$1,224.87, Water Operating \$3,650.21, Water Receiving \$4,698.22, Bond Redemption \$22,535.75, Wellhead Protection \$351.87, Water NOW Acct \$10,707.40, Beach Access \$3362.21, Ambulance Trust Savings \$28,267.35, CD's – Ambulance \$10,833.78, Fire Dept \$7,521.53 and 21,667.58, Harbor Fund \$21,667.58, \$12,999.27, and 22,595.77, Beach Access/Greenspace \$10,000.00, Water Bond Reserve 22,824.05, Water General Purpose \$10,000.00, Water Receiving \$12,835.38, Water supply system \$11,412.02, and Woodland Park \$10,189.83.

Clerks Payment of bills: POST-Audit (Bills paid to be approved): General Fund \$8,233.97, Payroll \$15,183.22, Improvement \$7,632.70, Marina \$1,845.96, Woodland Park \$3,165.87, Water Operating \$1,785.80, Fire Dept \$1,324.10, Water Receiving \$14,900.00, Ambulance Corps \$1,420.25, Harbor \$1,778.37. Bill Sheet (Bills to be paid): General Fund \$11,903.24, Ambulance Corps \$6,289.47, Medical Facility \$1,012.57, Fire Protection \$8,049.73, Improvement \$7,375.49, Marina \$11,998.58, Woodland Park \$26,985.35, RLF \$375.00, Harbor \$375.00, Fuel System \$927.50, Water Operating \$6,618.96, Water NOW Acct \$5,000.00 - **Motion** by Leavenworth, seconded by Wieting to approve both the post-audit and bills with additions – 5 ayes.

Unfinished Business: **A) Park Electrical – Motion** by Wampler, second by Wieting to accept UP Engineers proposal – 5 ayes. **B) RDA Application for Water System Upgrades/STS Resolution** – no offer to support the resolution – matter considered closed. **C) DNR Agreement Addendum for the Boat Launch Extension & Resolution - Motion** by Wieting, second by Leavenworth to adopt the Resolution and authorized Jack Hubbard to sign the agreement addendum – 5 ayes. **D) Park Truck** – Clerk Wampler requested that the truck be moved to someplace visible with a For Sale sign to encourage someone to buy it! **E) Timber Sales** – Supervisor Hubbard reported on the bid sales awarded last week totaling \$84600. Grossman will deduct their share off the top (20% plus \$750.00 for the management plan) leaving almost \$67,000. This money will be used to pay off the \$100,000 loan taken last year, of which the remaining balance is \$66,800 plus interest until it's paid. **F) Audit** – Clerk Wampler reported on the annual audit that has yet to be completed. She also noted that she has not heard back from Mr. Dewar in several weeks. Rural Development called asking for the report as it is due to them by October 1st, they will follow-up with the Audit Firm on our behalf. Clerk Wampler requested permission from the board to seek a new firm for next year and was directed to go ahead

New Business: **A) Liquor Control Money to County: Motion** by Leavenworth, second by Wieting to send the \$1405 received from the State for Liquor Control to the County "attention" Treasurer – 5 ayes.. **B) Policy Decision – Burt Township Land Use Fees – should we pay ourselves or not** – Clerk Wampler noted that the township needs a policy on the subject and offered to type one up for the October Meeting. **C) Grove Cable Franchise Transfer** – Robert Grove wrote to request the Franchise Agreement between the Township and Grove Cable be transferred to a new company as he is retiring. Clerk will send the current franchise agreement and the letter to Kirt Harmon for legal. **D) EMS Conference** – Motion by Leavenworth, seconded by Wieting to approve \$1422.62 for EMS and I/C people to attend the conferences and lodging – 4 ayes, 1 abstain.

Public Comment Gee Petruske reported that Superior Expediting, the Fire Dept, and the Ambulance Corps will be doing hot dogs, hot chocolate and donuts for Halloween night again this year.

Adjournment: Motion by Leavenworth to adjourn the meeting at 8:48 p.m.

Respectfully submitted, September 13, 2007:

Kay L. Wampler, Clerk

Approved: October 9, 2007 on Motion by Lois Leavenworth, seconded by Marc Oglevie ~ 5 ayes, 0 nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.