

**Special Meeting of the Burt Township Board
March 28, 2007 – 4:00 p.m.**

DRAFT

Attendance: Jack Hubbard, Kay Wampler, Marc Oglevie, Lois Leavenworth– **Citizens:** 1

Budget Review:

2006/2007 Budget: Motion by Oglevie, second by Leavenworth to adopt the budgets as amended with corrections to be made – 4 ayes

2007/2008 Budget: Discussed Jacks changes to what was adopted on March 3, 2007 with the General Appropriations Act. Wampler to amend accordingly and present to the electors at the Annual Meeting for discussion and adoption at the special meeting immediately following the Annual Meeting.

Adopt Policy's, Rates & Fees:

Most items on the Policy, Rates, and Fees sheet were approved at the March 23rd Special Meeting.

Motion by Leavenworth, second by Wampler to pay “other Personnel” \$10.00 per hour for training, not travel time – 4 ayes.

Motion by Oglevie, second by Leavenworth to pay Board of Review members \$10.00 per hour – 4 ayes.

Motion by Wampler, second by Leavenworth to give the Secretary, DPW Manager/Water Operator #1, and Park Manager COLA adjustments (3.03%) and that the Employee Policy is amended to provide COLA adjustment annually to full-time employees or managers – 4 ayes.

Motion by Oglevie, second by Wampler to pay new Part-time DPW/Water Operator #2 at \$8.00 per hour to start with a maximum of \$0.50 per hour raise after 90 day performance evaluation and semi-annual reviews after that – 4 ayes.

Motion by Wampler, second by Oglevie to increase the Land Use Permit fees to \$125 and \$75 and review again next year – 4 ayes.

Motion by Leavenworth, second by Oglevie to increase Variances & Conditional Use Permits to \$300 – 4 ayes.

Motion by Oglevie, no second – for the board to make policy to charge up to \$10,000.00 fine for violations in Article 10, Section 1006 of the Zoning Ordinance – withdrawn – subject to public hearing.

Motion by Hubbard, second by Leavenworth to charge \$20.00 to purchase a copy of the zoning ordinance – 4 ayes. Note: the Zoning Ordinance is available at no cost at www.burttownship.com – 4 ayes.

Motion by Wampler, second by Leavenworth to charge a \$1.00 per page research fee/document retrieval and fax service plus copy costs – 4 ayes.

Motion by Wampler, second by Hubbard to add to the employee policy manual ½ day off for Good Friday as a paid holiday – 3 ayes, 1 nay.

Public Comment: none

Adjournment: Motion by Leavenworth to adjourn the meeting at 6:06 p.m.

Respectfully submitted: March 30, 2007,

Kay L. Wampler, Township Clerk

Approved: _____ on Motion by _____, seconded by _____ ~ ___ ayes, ___ nay's

The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.