

**Regular Meeting of the Burt Township Board
November 13, 2007 – 7:00 p.m.**

APPROVED

Attendance: Jack Hubbard, Kay Wampler, L. Scott Wieting, Marc Oglevie, Lois Leavenworth **Citizens:** approx 25

Public Comment: Alan Cherniak spoke in regards to the gazebo on the greenspace.

Approval of the Agenda: **Motion** by Leavenworth, second by Wieting to approve the agenda - 5 ayes

Correspondence: Letters received from Burt Township School and CUPPAD. Read letter of support to Alger Conservation district.

Approve Minutes: Minutes of Oct. 9 and Nov. 9 approved on **motion** by Leavenworth, second by Wieting – 4 ayes, 1 abstain.

Report on Cemetery Vandalism: Bobby Blume and TJ Frazier gave a report as restitution for their acts at the Cemetery.

Reports: Written report received from Sheri Shafer on the Park. Clerk Wampler read two letters from the Ambulance Corps regarding the architect payment for the plans on behalf of the Fire Department and Ambulance Corps and one regarding naming the Ambulance/Fire barn the “The Weston Building” in honor of both Bob and Nancy Weston’s contributions. Nancy McDonald and Lou Bailey reported on the Ambulance Corps and upcoming EMT class. An adult scholarship program may be available to pay for the class through the Women’s Club. Nancy Weston reported on the JEAN Fund grants and Emergency Exercise to be held on December 11th in Grand Marais in coordination with CERT, the school, township, ambulance corps, and fire department. Scott Wieting reported on progress with the Recreation Committee and updating the Recreation Plan which is due in March 2008, drafts should be available soon for review. Kay Wampler reported on the Townships Risk Assessment review and recommendations including the MSP driver license subscription program and background investigations through ICHAT. **Motion** by Leavenworth, supported by Wieting to reimburse Ambulance and Fire for the architecture from the Improvement Fund for the DPW share – 5 ayes; **Motion** by Leavenworth, supported by Wampler to change the name of the Emergency Building to “The Weston Building” – 5 ayes; and **Motion** by Wieting, supported by Leavenworth to approve the State of Michigan subscription program (contract) for driver license checks – 5 ayes.

Supervisor’s Report: Supervisor Hubbard reported that there’s not much new on the harbor effort just waiting to get the DVD’s before we start moving again. Earthscape hasn’t been active in their efforts but also hasn’t billed us. Jack also requested anyone interested in becoming a Board of Review alternate to contact the office before the BOR meeting on December 11, 2007.

Resignations/Hiring/Appointments: **Motion** by Wieting, supported by Leavenworth to accept the resignation of Sheri Bates and Gordon Kniss as Zoning Administrators with regrets – 5 ayes. **Motion** by Leavenworth, supported by Wieting to hire Josh Frazier and Shane Bugg on the Fire Department – 5 ayes.

Treasurers Report: Reconciled bank balances as of 11/09/07: General Fund \$14,380.33, Improvement \$9,897.99, Harbor \$23,714.76, Ambulance \$24,610.24, Tax Account \$189,902.10, RLF \$73,798.05, Fire Protection Fund \$2,669.15, Woodland Park \$120,031.54, Marina \$7,765.62, Fuel System \$24,570.83, Medical Facility \$1,037.62, Water Operating \$2,706.69, Water Receiving \$5,349.36, Bond Redemption \$24,884.67 Wellhead Protection \$351.87, Water NOW Acct \$5,917.41, Beach Access \$8,408.70, Ambulance Trust Savings \$28,356.41, CD’s – Ambulance \$10,833.78, Fire Dept \$7,521.53 and 21,667.58, Harbor Fund \$21,667.58, \$12,999.27, and 22,595.77, Beach Access/Greenspace \$10,110.45, Water Bond Reserve 23,370.58, Water General Purpose \$10,000.00, Water Receiving \$12,835.38, Water supply system \$11,685.28, and Woodland Park \$10,311.83.

Clerks Payment of bills: POST-Audit (Bills paid to be approved): General Fund \$10,286.69, Payroll \$15,373.71, Improvement \$2,324.94, Marina \$122.47, Woodland Park \$3,071.57, Water Operating \$1,710.75, Water Receiving \$4,335.00, Fire Dept \$2,235.00, Ambulance Corps \$1,310.00, Fuel System \$7,019.21. **Bill Sheet** (Bills to be paid): General Fund \$3,921.15 plus \$158.83, Ambulance Corps \$1,421.07, Medical Facility \$428.10, Fire Protection \$606.31, Improvement \$2,266.12, Marina \$0.00, Woodland Park \$4,522.76 plus \$792.00, Harbor \$795.00, Fuel System \$108.54, Water Operating \$3,716.53 - **Motion** by Wieting, supported by Leavenworth to approve both the post-audit and bills with additions – 5 ayes.

Unfinished Business: A) Park Electric – Electrician Contract and Loan: Motion by Wampler, supported by Wieting to authorize Jack (Supervisor Hubbard) to negotiate a line of credit with the bank for up to \$400,000 as directed by the electors – 5 ayes. **Motion** by Wampler, supported by Leavenworth authorizing Jack (Supervisor Hubbard) to sign the contract with Pann Electric – 5 ayes. **B)**

Water Rates: Scott Wieting on behalf of the Water Rate Advisory Board reported that new water department rates will be presented at the December meeting. At this time, they are recommending \$25.00 for residential in 2008 with incremental increases to \$34.25 by 2017. Corresponding increases will be made to business customers as well. These increases are necessary to meet needs for emergencies and upgrades to a very old system. **C) Township Construction Policy/Operations Policy Manual - Motion** by Wampler, second by Wieting to approve Resolution #2007-18 developing policy for Township construction projects – Roll Call vote - 5 ayes.

New Business: A) Loan Payments for Park and Fuel System: Clerk Wampler presented a report on balances owed on loans currently **Motion** by Leavenworth, supported by Wieting to pay off the Park and Fuel system Loans plus additional interest due – 5 ayes. **B) Budget Amendments (JH, MO, KW) Motion** by Wieting, supported by Leavenworth to approve the budget amendments as presented – 5 ayes **C) Training Policy EMS/FIRE (amendment to Employee Manual) Motion** by Leavenworth, Supported by Wampler to adopt the addendum to the current Training Policy as submitted – 5 ayes. **D) Community Center Floor - tabled E) Fire Department – rental of storage for truck(1): Motion** by Leavenworth, supported by Wampler to approve the fire departments rental for 6 months @ \$100 per month (from Trailside Rentals LLC on M-77 at Airport Rd) – 5 ayes. **F) Other: Motion** by Wieting, supported by Leavenworth to go ahead with the Agate Beach Road project (aka: Lake Ave. extension) for this year of funding – 5 ayes.

Public Comment none.

Adjournment: Motion by Leavenworth to adjourn the meeting at 9:35 p.m.

Respectfully submitted, November 15, 2007:

Kay L. Wampler, Clerk

Approved: December 13, 2007 on Motion by Scott Wieting, supported by Marc Oglevie ~ 4 ayes, 0 nay’s, 1 absent
The full text of any/all Resolutions contained herein shall be provided as an addendum to these minutes.

An official copy of all resolutions passed at this meeting are on file in the Clerk's office at the Burt Township Hall and are available for inspection/review by appointment.