

Special Meeting of the Burt Township Board

Work Session

June 7, 2006 – 1:00 p.m.

Attendance: Lee Durrwachter, James Seibert, Gordon Kniss, Kay Wampler, Lois Leavenworth – Absent

Public Comment: Requested to hold an additional comment section at the end of the meeting, Evelyn Morrison gave an update on the Fitness Center, others asked about the Special Meeting scheduled for Friday at 9:00 a.m.

Approval of the Agenda: Motion by James Seibert, second by Gordon Kniss to approve the agenda as amended. 4 ayes

Delivery of the AdHoc Committee Report on Payroll Taxes: George Curtis, Karen Brzys and Kay Wampler presented a synopsis on their findings to date, submitted a “draft” of the report to the board members for their input on Friday, with the final report and presentation at the June 24th meeting. Copies will be available to the public in advance. It was noted that the committee found no evidence of embezzlement or theft but rather that the funds were not transferred into the payroll account from the individual Township Funds to cover the taxes withheld. As such, the funds were used for other purposes. It was also noted that remittance of withholdings to the IRS was not done properly or consistently for the period of January 2002 through March 2006. Many facts about these transactions, training opportunities and recommendations were presented.

Adjournment: Motion by Jim Seibert and seconded by Kay Wampler to adjourn at 2:20 p.m. – 4 ayes

Respectfully submitted: June 8, 2006,

Kay L. Wampler, Clerk

Date Approved: _____, 2006

Lee Durrwachter, Township Supervisor

These minutes are proposed until approved by the board and signed by the Township Supervisor.