

Special Meeting of the Burt Township Board

**Township Office
Grand Marais, Michigan**

October 18, 2005 10:00 a.m.

Board Members Present: Lee Durrwachter, Lori Savage, Gordon Kniss, Lois Leavenworth, James Seibert (TARDY)

Board Members Absent and Excused None

Citizen Attendance: 4

Current Business:

• **Employee Evaluations / Proposals:**

Motion by Leavenworth and seconded to increase Tim Burkhardt’s Park Manager pay rate by \$1.00 per hour. The new rate will be \$12.00 per hour. 4 – ayes; 0 – nays. Motion carried.

Motion by Leavenworth and seconded to increase Tim Burkhardt’s Park Manager pay rate by \$1.00 during the months of May 1, 2005 through October 1, 2005. 4 – ayes; 0 – nays. Motion carried.

Motion by Leavenworth and seconded to hire Tim Burkhardt full-time effective November 1, 2005. 0 – aye; 5 – nay. Motion denied.

Tim was instructed that after his seasonal position as Park Manager ended he would return to 32 hours per week as a part time DPW/Water employee at \$11.00 per hour. The board will revisit Tim’s request for full-time employment at the end of the Fiscal Year.

Employee policy needs to be reviewed and changed since Township hospitalization has changed.

Motion by Leavenworth and seconded to let Joanna Slusser hook the new computer equipment to the network and pay her with funds available for computer maintenance. 5 – ayes; 0 – nays.

Request by Tim Burkhardt to insulate the new garage at the park so that work can be done there in the winter months when the DPW building is unavailable. **Motion by Leavenworth and seconded to purchase insulation for the garage at a cost of \$714.16. 5 – ayes; 0 – nays. Motion carried.**

• **Assessor Proposal:**

BS&A Software Equalizer program was delivered for installation on the Township computer. Township will input data to avoid further cost. Mark Maki says that it will take about 4 weeks of 40 hours per week to load all of the data. He needs the data loaded before he can do any further assessment in Burt Township. The database is very cumbersome and difficult to use – anyone inputting data needs to have a relatively high level of computer database experience.

Adjournment: Motion by Leavenworth and seconded to adjourn the meeting at 1:33 p.m.

Respectfully submitted:

Lori Savage

Lori Savage, Township Clerk

Date Approved: _____, 2005

Lee Durrwachter, Township Supervisor

These minutes are unapproved until approved by the board and signed by the Township Supervisor.